

Final Consolidated Sustainability Action Plan for 15 STRIDES for Family Health Supported Districts in Uganda

Management Sciences for Health

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Development Objective(s)

- Increase quality and availability of RH/FP/CS services at facility level
- Improve and expand access to and demand for RH/FP/CS services at the community level
- Advance the use of RH/FP/CS services through strengthening supportive systems

Key word(s): STRIDES Sustainability Plan

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Sustainability Action Plan For 15 STRIDES for Family Health Supported Districts In Uganda.



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List of Acronyms

ANC	Antenatal Care
BEmONC	Basic Emergency Obstetric and Neonatal Care
CDFU	Communication for Development Foundation Uganda
CS	Child Survival
CYP	Couple Years of Protection
DHMT	District Health Management Team
DHO	District Health Officer
FFSDS	Fully Functional Service Delivery System
FP	Family Planning
FSGs	Family Support Groups
GoU	Government of Uganda
HF _s	Health Facilities
HMIS	Health Management Information System
HSD	Health Sub District
IEC	Information, Education, and Communication
IPT _p	Intermittent Presumptive Treatment of Malaria in Pregnancy
IUD _s	Intrauterine Devices
LAPM	Long Acting and Permanent Methods
M&L	Management and Leadership
MoV	Means of Verification
MSH	Management Sciences of Health
PBF/C	Performance-Based Financing /Contracting
PHC	Primary Health Care
RH/FP	Reproductive Health/Family Planning
SDPs	Service Delivery Points
SF	Sustainability Framework
VHT _s	Village Health Teams

I.0 Background to STRIDES for Family Health

STRIDES has since January 2009 worked with the Government of Uganda (GoU) in its objective to reduce fertility and lower maternal and child morbidity and mortality. Specifically, the goal of the five-year project is to strengthen the capacity of the health system in fifteen (15) selected districts in Uganda to make them fully functional and able to deliver quality, integrated reproductive health/family planning (RH/FP) and child survival (CS) services to the people in need of these services. Management Sciences for Health (MSH) is implementing the project together with its core partners: Communication for Development Foundation Uganda (CDFU); Jhpiego; and Meridian Group International. STRIDES functions as a catalyst for the fifteen collaborating districts to strengthen them in their role as service providers, regulators and stewards of the health system. It also supports private sector partners to complement the public sector in its service delivery task.

As stipulated in the Cooperative Agreement between MSH and USAID, STRIDES contributes to the USAID/ Uganda Country Strategy Development Objective number three (DO3) “Improved Health and Nutrition status in focus areas and population of Ugandans” through focusing on three results areas:

Increased quality and provision of routine RH/FP and CS services at facility level;
Access to and demand for RH/FP and CS services at the community level improved and expanded; and
Use of RH/FP and CS services advanced through supportive systems.

The project uses three key strategies to achieve its objectives:

Application of the “fully functional service delivery system” (FFSDS)
Development of the management and leadership (M&L) capacity of local leaders and managers, and establish or increase community accountability for health
Performance-based financing/contracting (PBF/C) to engage government, nongovernmental organizations, and the private-for-profit sector to expand access to a package of essential health services

I.1 Introduction to the Sustainability Plan roll out plan

Although sustainability was not explicitly addressed in the STRIDES project’s initial design, it is implicit in the key strategies referred to above. STRIDES recognized that given the long history of investments in reproductive health, family planning and child health programs in Uganda, and the disappointing return on these investments in terms of lasting health impact, strong emphasis must be placed on the achievement of results that can be sustained well beyond the end date of the STRIDES project. As a development project in health, STRIDES is keen on making sure

that its public health impact will be lasting.

The following definition was adapted by STRIDES: Sustainability means the continuation of activities, the maintenance of systems, and above all the continued availability of quality services upon completion of the project term. The continuation of services may depend on donor support, but must then be supported by strong strategies that clearly lead to a public health system that eventually can be supported entirely by local partners.

1.2 Purpose of the assignment

Based on the above realization, STRIDES solicited the input of two consultants and assisted by technical staff to work with the districts to identify sustainable interventions which have been supported by STRIDES and develop a sustainability action plan for each of the 15 districts to continue sustaining those activities beyond the STRIDES project end date.

1.3 Specific objectives:

- Orient the District Health Management Team (DHMT) , STRIDES supported contractors in each district and any other stakeholders on the concept of sustainability framework.
- Identify with the DHMT, the sustainability elements and conduct a root cause analysis of the trends for each element.
- Develop with the DHMT the district Sustainability Action Plan (SAP) and support the dissemination of the plan to various stakeholders at the district.
- Work with the STRIDES team to disseminate the district SAP through regional half day meetings.
- Work with the STRIDES team to consolidate the district SAPs into the STRIDES SAP
- Work with the STRIDES team to disseminate the STRIDES SAP to stakeholders including the MoH and USAID.

The process of developing the sustainability plans was done in a highly consultative and participatory manner to enable the 15 districts developed their own plans (see **appendices I - 15**). Participants in the meetings were taken through a reflective approach using the root cause analysis (why, why technique) as a way of understanding the factors that influenced the

performance of set indicators based on whether the indicator registered high performance, medium or low performance. The reasons for the performance for the various indicators are included in each of the individual sustainability roll out plans for the districts.

2.0 Description of the process for developing the Sustainability Plan

2.1 Inaugural meeting with STRIDES Staff

The process of developing the plans started with a face-to-face meeting with a STRIDES representative, Dr. Henry Kakande, Deputy Chief of Party (DCoP), who gave a detailed description of the expected process of the assignment and out puts of the exercise. The point of emphasis was the need for districts to identify those indicators/elements they could sustain beyond the STRIDES project end date. The key emphasis was on those indicators included in the MoH Health Management Information System (HMIS).

2.2 Desk Review

To inform the exercise, the consultants reviewed key STRIDES documents including: STRIDES for Family Health strategy, annual reports, baseline report and the Sarriot sustainability framework

2.3 Pretesting the tools

A joint launch of the exercise was held in Nakasongola and Luwero districts. The team that participated in the meetings included the STRIDES key staff and two consultants. The STRIDES staff had participated in an initial sustainability roll out exercise in one district where the team tested the Sarriot sustainability framework, which was later adapted for the process. The exercise was also used to test the methodology the consultants had developed for objectively deciding which indicators could be included, and which indicators would be dropped. With this process, it became apparent that one day was not sufficient to complete the process of developing the sustainability plan. Follow up meetings were conducted for Nakasongola and Luwero, and thereafter, the learning was integrated and the methodology was further refined.

2.4 District Face to face meetings

The sustainability roll out plan meetings took place between April – June in 15 districts. The

meetings generally comprised of the District Health Management Team, with some teams having representatives from the district councils and other district departments.

These consultative meetings were the platforms for districts to develop sustainability action plans development in preparation for the exit of STRIDES for Family Health which has been operating in the districts since January 2009 and ends January 2014.

The consultants were the main facilitators of the meetings, with support from STRIDES technical staff. The Staff who supported the process were as follows:

Region	Districts covered	Staff participated in the process
Central	Luwero, Kalangala, Mityana, Mpigi, Nakasongola, Sembabule	Dr. Henry Kakande - DCoP Dr. Joseph Ekong - Senior Technical Advisor, RH/FP/CS Dr. Killion Uhuru - Senior Technical Advisor, MCH. Dr. Miriam Mutabazi - Technical Director M/s Edith Nantongo - BCC officer, Central Region. M/s Pauline Okello, Regional Coordinator, Central Region.
Western	Kamwenge, Kyenjojo, Kasese	Dr. Joseph Ekong, Senior Technical Advisor - RH/FP/CS M/s Viviane Rutabingwa - Global Health Fellow / Policy support Officer. Mr. Joseph Scarpelli - Global Health Fellow / Policy support Officer M/s Rita Lulua - Regional Coordinator, Western Region.
Eastern	Bugiri, Kaliro, Kamuli, Kumi, Kayunga and Mayuge	Dr. Mildred Latigo - Senior Technical Advisor - Family planning Dr. Emma Odeke - Regional Coordinator Eastern Region M/s Lillian Nabiryo - Community Capacity building Specialist Eastern

2.4.1 Understanding sustainability

In providing an overview of sustainability, the following definition, as already highlighted in the introduction section, was used: Sustainability means the continuation of activities, the maintenance of systems, and above all the continued availability of quality services *upon completion of the project term*. The continuation of services may depend on donor support, but must then be supported by strong strategies that clearly lead to a public health system that eventually can be supported entirely by local partners.

Participants were also introduced to the Sarriot Sustainability framework which was adapted as the basis for developing the sustainability plans. The Sarriot Model was developed by Eric Sarriot and others¹. The Sustainability Framework (SF) is a way to organize thinking about

¹Eric Sarriot, Jim Ricca, Jennifer Yourkavitch, Leo Ryan, and the Sustained Health Outcomes (SHOUT) Group. (2008). *Taking the Long View: A Practical Guide to Sustainability Planning and Measurement in Community-Oriented Health Programming*. Calverton, MD: Macro International Inc.

sustainability as well as inform planning, management, and evaluation of activities in order to improve and maintain health outcomes at a population level. The SF is implemented by project staff and local stakeholders.

2.4.2 Indicator definition review

Participants went over the 31 indicators that STRIDES has been tracking over the four-year period, reviewing the indicator definitions to enable them have a clear understanding of what was being measured, and if the measurement was an element they thought they could continue to sustain.

2.4.3 Indicator Analysis

In undertaking the selection and analysis of the elements, the consultants employed a reflective approach. Participants were provided with an analysis of indicators that provided performance over a three-year period (PY2-PY4). The analysis done was based on percentage change, with an analysis of HMIS indicators provided.

The Sarriot framework ranking was adapted to the performance trends analysis (**PYP analysis**). Based on this, indicators were ranked as high, medium or low performance. For an indicator to be ranked as very high, it must have been found to have a percentage change of 70% and above, High performance stood at 36-69%, Medium performance at 1-35% and Low performance at less or equal to 1%ge change were those indicators that had a negative percentage change. For those indicators where no analysis was available, participants were encouraged to reflect on their context, and then rank the indicators accordingly. In undertaking a contextual analysis of the indicators, attention was called to think through the indicator definitions, and pay attention to the measurement parameters. Analyzed indicators with a clear % change were the 12 indicators under HMIS. The HMIS indicators are presented in Table I based on a scale revised to have four ranges, whilst the non-HMIS indicators retain the original percentage score.

Table I: District Analysis of performance of HMIS indicators

HMIS Indicators	Very High performance (70+ %ge change)	High Performance (36-69 %ge change)	Medium Performance (1-35%ge change)	Low Performance (<1 %ge change)
# of FY clients using FP methods	Kumi, Kalangala, Luwero, Nakasongola, Kyenjojo	Kamuli, Mayuge, Kayunga, Kaliro	Mityana, Sembabule, Kamwenge, Kasese	Mpigi, Bugiri
Couple-years of protection (CYP)	Luwero, Nakasongola, Kasese, Kaliro, Mayuge, Kamuli, Sembabule, Mpigi	Kyenjojo, Kumi, Kalangala	Kamwenge, Kayunga, Bugiri, Mityana	-
# of implants & IUDs inserted (new users & Revisits)	Kaliro, Luwero, Mayuge, Kamuli, Bugiri, Nakasongola, Mityana, Mpigi, Sembabule, Kasese	Kamwenge, Kayunga, Kyenjojo, Kumi, Kalangala	-	-
# of children who at 12 months have received three doses of DPT3	-	Kyenjojo	Kalangala, Sembabule, Kamwenge, Kasese, Kayunga, Kamuli, Kumi, Mayuge, Kaliro, Luwero	Bugiri, Mpigi, Nakasongola, Mityana
# of children under 5 years of age who received Vitamin A (1st & 2nd doses)	Nakasongola, Kamuli, Kyenjojo, Mpigi, Kumi	Luwero, Mayuge	Kamwenge, Kaliro, Sembabule, Kayunga, Bugiri, Kalangala	Kasese, Mityana
%Pregnant women who received 4 ANC consultations	Kyenjojo	Kaliro, Kamwenge, Kumi	Bugiri, Kamuli, Sembabule, Kalangala, Mpigi.	Luwero, Kayunga, Mayuge, Kasese, Mityana, Nakasongola
% pregnant women who received 2+ doses of IPT	Kalangala, Kyenjojo	Kamwenge, Sembabule, Kaliro	Kamuli, Bugiri, Mpigi, Kumi, Kasese	Luwero, Nakasongola, Mayuge, Mityana, Kayunga
% live births delivered from a health facility	-	Kamwenge, Kyenjojo, Kaliro	Sembabule, Bugiri, Kamuli, Kalangala, Kumi, Mpigi	Luwero, Kayunga, Kasese, Mityana, Nakasongola, Mayuge
% underweight children at measles vaccination	Nakasongola	Luwero, Bugiri, Kamuli, Kyenjojo, Kumi, Luwero	Kayunga, Kamwenge, Mityana, Kasese	Sembabule, Mayuge, Kaliro, Mpigi, Kalangala
% live births with low birth weight (LBW)	-	-	Mityana, Bugiri, Kayunga, Sembabule, Mpigi, Kasese, Kaliro, Kamuli	Kamwenge, Kalangala, Nakasongola, Kyenjojo, Mayuge, Luwero, Kumi
% facilities submitting timely HMIS reports to HSD/district	Kaliro		Mityana, Kamuli, Kyenjojo, Sembabule, Bugiri, Kalangala, Kumi, Mayuge, Kamwenge, Mpigi	Luwero, Kasese, Nakasongola.
% District submitting timely HMIS reports to MoH	Kaliro		Luwero, Kayunga, Mayuge	Mityana, Kyenjojo, Sembabule, Kumi

2.4.4 Reflection on the indicator performance

After analyzing the Project year performance (PYP) trends provided by STRIDES, indicators were written out on different record cards of varied colours based on the colour-coding that

participants suggested and were then posted on a 'dashboard'. For example, in Sembabule district, high performance indicators were on green record cards, medium performance indicators on blue cards, while the low performance indicators were on yellow cards as shown in the following picture:



indicators on blue cards, while the low performance indicators were on yellow cards as shown in the following picture:

2.4.5 Sustainability Elements selection process

Selection of sustainable elements was based on a discussion process informed by the ranking exercise summarized in table I above. The Elements to be maintained were drawn from the high performance indicators. Participants brainstormed on the indicators to include in the sustainability elements, providing reasons as to why they wanted to sustain a given indicator. Some of such reasons persuaded participants to include poor performing indicators as the example of one Kalangala's participants' defence of the indicator, % of HFs providing CEmONC, illustrates: *"This indicator is low simply because we have not paid much attention to the reasons why the facilities meant to offer comprehensive emergency obstetric care are not doing so. We simply need to improve the theatre, provide a conducive environment for the medical officers to work, and improve the aeration. One of the medical officers was complaining that the theatre is too hot!"*. In the case of Luwero district, one of the dropped indicators was the HMIS indicator: % of live births at health facilities. Much as one of the obvious inclusion criteria for considering sustainability elements was HMIS, participants agreed to drop this indicator based on the following grounds: *"The major reasons behind the consistent low performance of that indicator are out of our control. Many traditional birth attendants were trained during the time of DISHI project and we suspect home*

deliveries are still rampant under the care of TBAs. However, when we look at the records from TBAs, the numbers there are low as well. We need to do research into the reasons as to why women don't deliver at health facilities, but the district budget cannot fund such an activity. We would need MoH to intervene," argued a participant. Overall the reasons for inclusion of an indicator varied from district to district, however the inclusion criteria for an indicator to be selected was largely based on the district organizational capacity and viability. The organizational capacity criteria included:

- Technical skills of the district to sustain the indicator
- Capacity to collect data for decision making process
- District competence at the community level including the existing social capital
- Integration and synergy of elements into the ongoing district health systems and processes.

The organizational viability criteria included

- Financial resources
- Equipment and supplies
- Materials e.g. IEC and Job Aids

It was agreed all the HMIS indicators were to be selected as they are already government mandated elements. Other criterion included: supportive structures and systems for sustaining the indicator. It was emphasized that districts should focus more on their internal capability than heavily relying on external resources in the selection process of the indicators.

2.4.6 Root cause Analysis

Indicators maintained for the sustainability plan were subjected to a root cause analysis, deliberately digging out the enabling factors for the high performing indicators, and establishing the root causes for the barriers to high performance for the low and medium performing indicators. The why, why technique (a key question in the root cause analysis) was employed i.e exhaustively asking the question why to be able to establish in detail reasons that needed to be considered while drawing out the sustainability action plan.

2.4.7 Development of District Sustainability Action Plans

Working groups were formed in each of the districts with each team focusing on selected indicators, generally having related indicators clustered together according to the categorization in Sarriot's frame work. It is the given set of indicators that each team was tasked to develop an action plan for.

In developing the action plans, a reflection exercise on the factors contributing to the achievement or under achievement of a given indicator were analyzed.

For the high performing indicators, the key question focused on understanding what the enabling factors were. In further analyzing the question, participants had to respond to two critical questions:

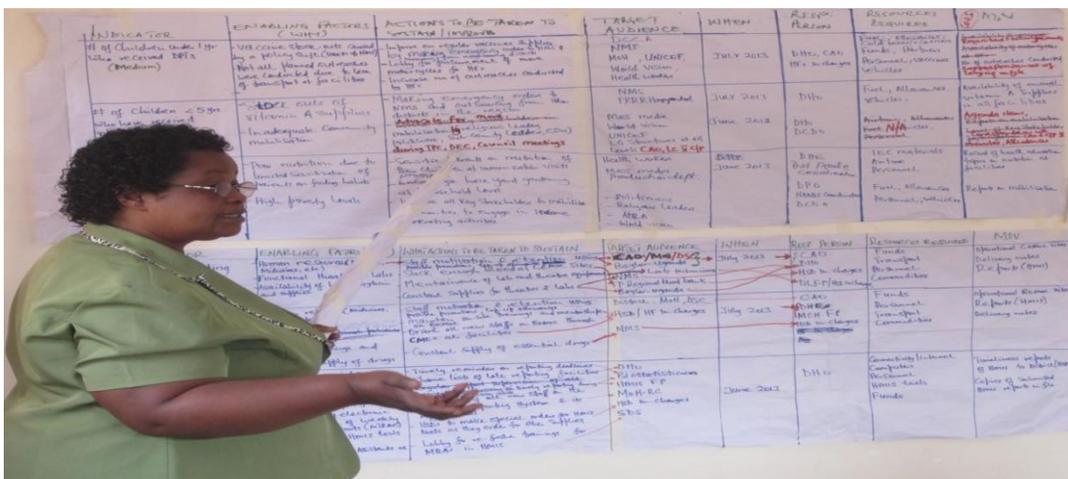
- What actions can we take to sustain the improvement?
- What else do you think can be done to improve the indicator?

For the medium and low performance indicators, the main element focused on was understanding the reasons for not achieving high performance, whilst at the same time reflecting on some of the positive actions that led to some level of performance (especially for the medium performing indicators). The questions for this reflection were:

- What were the barriers, or any barriers to continue improving?
- What actions can be done to ensure high performance? i.e. to improve the indicator
- What kind of help do you need to take the indicator to high performance?

2.4.7.1 Review of draft plans

Teams displayed and presented their plans for review and feedback in plenary sessions as illustrated in the picture below. These feedback sessions provided an opportunity for the entire teams to be on board on what analysis went through the process, and also critiqued and refined each others' plans providing strong arguments for or against a given activity. The sustainability roll out action plans for the 15 districts are included in the appendences (pages 13-90).



3.0 Monitoring and Evaluation of the Sustainability Action Plans

Monitoring and evaluation of indicators will be based on the Means of Verification (MoV) set out for all identified actions associated with a given indicator. The MoV approach was taken as the best way of keeping track of what the districts will be undertaking in light of a given indicator. Each action identified in the sustainability plans had clearly spelt out responsible persons, and the means of verification will be the way to hold the responsible persons accountable. Evaluation of the success of the plans will be gauged based on the actual performance of all the indicator elements identified by each district. The overall accountable officer of the district SAP is the District Health Officer (DHO) or his/her representative. STRIDES should designate a staff, preferably one who has been involved in the process of developing the sustainability plans to track progress of the plans for at least the first six months. Tracking implementation of the plans will ensure the plans are not shelved, while at the same time, fostering ownership.

4.0 Limitations to the assignment

Whilst care was accorded in an attempt to maintain objectivity in ranking the performance of the indicators, this was only possible with HMIS indicators whose data was available, and was part of the PYP covering PYP 2- PYP 4. For the non-HMIS indicators, it is possible that subjectivity could have set in, although guidance was given to meeting participants to attempt to be objective as they reflected on the performance of the contexts. The assessment of indicators was also limited since it simply focused on the performance of the indicators without having a comparison of the indicator against the national standards. A better analysis would have required a benchmark against the national standard, and targets set by the districts. The STRIDES baseline report did not measure the 12 HMIS indicators per district, and therefore not much reference has been made to it. Only two indicators were measured that include timely submission of HMIS reports and client satisfaction which is not actually an HMIS indicator.

Appendix I: Luwero District Sustainability roll out action plan

Sustainability Element	Key actions	Target audience	When	Responsible person	Resources needed	Means of Verification
# of clients using FP	Support VHTs to continue with FP community sensitization activities	Village Health Teams	April 2013- March 2014	DHI	PHC funds Stationary FP commodities Human resource	Monthly, Quarterly and annual reports
# of USG supported SDPs providing FP counseling	Make timely orders and submissions of FP commodity requisitions	Health in charges of HSDs / Hospitals		HSD in charges		Monthly, Quarterly and annual reports
Couple Years of Protection	Integrate FP into routine activities	Reproductive Health Uganda.		Health facility in charges		Monthly, Quarterly and annual reports
# of USG SDS offering Long acting and permanent methods.	Lobby for more facilitation from Implementing Partners for the training of private for profit providers	Marie Stopes				Monthly, Quarterly and annual reports
% of HFs submitting timely HMIS reports to HSD /District/ MoH	Conduct continuous M&E feedback meetings	45 Health Information Assistants	Quarterly.	DHO, Biostatistician HMIS focal person	Stationary Funds	Attendance lists
	Continue with communications emphasizing data quality dimensions	M&E Officers				Activity reports
% of District submitting timely HMIS reports to MOH		Health Facility in charges				Attendance lists

Sustainability Element	Key actions	Target audience	When	Responsible person	Resources needed	Means of Verification
	<p>Train 45 HIAs in data management following HMIS revision</p> <p>Make timely requisition of HMIS tools</p>					Requisition notes
% of underweight children at Measles Vaccination	<p>Community sensitization on proper nutrition.</p> <p>Regular weighing and proper documentation of weight and giving feedback to care givers.</p>	<p>VHTs</p> <p>Health workers</p> <p>Health facility in charges</p>	Routine	<p>DHO</p> <p>DHI</p> <p>HSD in charges</p>	Stationary Registers	HMIS reports
	<p>Increase support supervision/spot checks</p> <p>Strengthen health education messages given to pregnant and breast feeding mothers</p> <p>Regular data dissemination to Health workers and community.</p>	<p>Health workers</p> <p>Vaccinators</p> <p>SDS</p>	<p>Quarterly</p> <p>Routine</p> <p>Quarterly</p>	<p>Assistant DHO</p> <p>MCH</p> <p>HSD In charges</p>	PHC funds	<p>Monthly reports</p> <p>Quarterly reports</p> <p>Annual reports</p>
# of service providers trained in RH/FP/CS and Nutrition	Provide on-job training through CME and mentorship	Health workers VHTs)	Ongoing	<p>ADHO</p> <p>MCH FP</p>	PHC IEC/job aids	<p>Activity reports</p> <p>Attendance</p>

Sustainability Element	Key actions	Target audience	When	Responsible person	Resources needed	Means of Verification
		MoH Reproductive Health Uganda Marie Stopes		HSD in charges Health Unit in charges	Stationery Trainers /mentors	lists
' Medium Performance Indicators included						
# of children under five years of age who received Vitamin A (1 st and 2 nd doses)	Review data capturing tools to clearly separate first and second doses of Vitamin A	Health facility In-charges	April, October	Biostatician HMIS focal person	Registers Vitamin A Data capturing tool	HMIS reports
	Mobilize communities for child days plus	Religious leaders Politicians HF in charges VHTs Community Under 5 year children.)	April, 2013 - October 2013	Assistant DHO MCH	PHC funds Vitamin A Mebendazole	Activity reports
	Increase on the number and quality of outreaches	Health workers Politicians Health facility in charges VHTs	Quarterly	DHE		Outreach reports

Sustainability Element	Key actions	Target audience	When	Responsible person	Resources needed	Means of Verification
# of children who at 12 months received three doses of DPT	Mobilize communities for child days plus and routine immunization	Religious leaders Politicians Health workers VHTs PMTCT FSGs (Family Support Groups)	April 2013 October 2013	DHE Health unit in charges	PHC funds Immunization cards	Activity reports HMIS reports
	Increase on the number and quality of outreaches	Health workers VHTs PMTCT FSGs	Quarterly	DHE	Funds Stationary	Outreach reports HMIS reports
% of Villages with functional VHTs	Timely reporting,	VHTs	monthly	DHI (VHT focal person)	Supplies Stationary Refreshments	Monthly Reports
	Lobby for more logistic for VHTs from Implementing Partners	DHO AMREF	Quarterly	DHO	Funds	Memoranda of understanding
	Orient Health Workers on VHT roles	Health workers	Monthly	DHI	Funds Stationary	Activity Reports
	Conduct community dialogues on the roles	Community.	Quarterly	DHE	Funds Stationary	Minutes Attendance

Sustainability Element	Key actions	Target audience	When	Responsible person	Resources needed	Means of Verification
	of VHTs					lists Reports
' Low performance indicators included						
% or pregnant women who receive four ANC consultations	Orient and support 290 VHTs to offer ANC counseling services	VHTs	Quarterly	MCH FP DHI	Funds Stationary	Reports
	Provide continuous CME to all Health workers on guidelines / updates	500 health workers	Quarterly	Biostatistician ADHO MCH	Stationary Funds	Attendance lists
	Provide standardized messages to Health workers ensure consistent communication amongst various cadres of health workers.	Health workers	December , 2013	Health educators	Messages Funds	Reports
	Timely requisition of medicines and supplies by HC IVs and Hospitals	Health facility incharges in HSD and Hospitals.	Bimonthly	DDI DADI	Requisition forms	Requisition forms completed and submitted – DHIS 2 Delivery

Sustainability Element	Key actions	Target audience	When	Responsible person	Resources needed	Means of Verification
						reports
% of pregnant women who received IPT2	<p>Support VHTs to be involved in creating awareness around IPT2</p> <p>Health mothers by Health workers</p> <p>Routine provision of IPTp to pregnant mothers.</p>	<p>VHTs</p> <p>Pregnant women</p> <p>Health workers</p>	<p>Ongoing,</p> <p>Routine</p> <p>Routine</p>	<p>DHE</p> <p>Health Unit in charges</p>	<p>Funds</p> <p>IEC materials</p> <p>Fansidar</p> <p>Registers</p>	<p>Activity reports</p> <p>HMIS reports</p>
# of health units clearly displaying pertinent information	<p>Conduct CME and sensitization meeting for staff to display pertinent information</p> <p>Display of services provided by the health facilities to clients</p>	<p>Health workers</p> <p>Community Health workers</p>	<p>Ongoing</p>	<p>DHE</p> <p>Health facility in charges</p>	<p>Stationary Fuel Supervision tools</p>	<p>Number of units displaying pertinent information</p>
# of facilities supplied with basic FP/RH/CS Nutrition equipment	<p>Regularly update inventory of equipments supplied</p>	<p>Health workers</p>	<p>Quarterly</p>	<p>Health facility in charges</p> <p>Biostatistician</p> <p>HMIS focal person</p>	<p>Inventory registers</p>	<p>Reports</p>
# of facilities offering YPFSRHS	<p>Integrate YPFSRHS services in all the district work plan</p>	<p>DHT</p> <p>Implementing partners.</p> <p>Health facility in charges</p>	<p>June 2014</p>	<p>ADHO MCH</p>	<p>Stationary</p>	<p>Work plans with integrated YPFSRHS.</p>
	<p>Advocate for</p>	<p>Health workers</p>	<p>Ongoing</p>	<p>DHE</p>	<p>Funds</p>	<p>An</p>

Sustainability Element	Key actions	Target audience	When	Responsible person	Resources needed	Means of Verification
	integration of YPFSRHS Services into other services	AMREF Reproductive Health Uganda Political leaders Youth			Stationary Structures Human Resource	integrated work plan No of structures offering YPFSRHS
% of live births with low birth weight (LBW)	Mobilize and follow up of pregnant women	Health workers VHTs	Monthly	Nutrition focal person Mid wives	Funds Fuel Registers Reporting forms	Monthly and quarterly reports
	Establish nutrition centers –	Health facility in charges.	Annually	District Nutrition focal person	Room Furniture Equipment IEC materials	Availability of functional unit Reports
	Integrate nutrition in all entry points for pregnant women	Pregnant women Health workers	Routinely	Midwives Incharge	Nutrition guidelines/ policy	HMIS reports
	Intensify health education at health facilities and community	Health workers VHTs	Ongoing	Health educators VHT supervisors	IEC materials	Activity reports

Sustainability Element	Key actions	Target audience	When	Responsible person	Resources needed	Means of Verification
	Provision of full ANC package to pregnant women	Health workers	Ongoing	ADHO MCH	IEC materials	HMIS reports

Appendix 2: Kalangala District Sustainability Roll out Action Plan

Sustainability Element	Key actions	Target audience	When	Responsible person	Resources needed	Means of Verification
# of clients using FP	' Make timely orders of FP commodities	' Health Facility in-charges ' Implementing Partners	' Ongoing	' MCH FP	' Order forms	' Copies of order forms
	' Carry out integrated outreaches with support from SDS and PHC funds	' Health workers ' VHTs	' Ongoing	' DHO	' PHC Funds and SDS grants.	' Activity report
	' Engage politicians to mobilize the community for Family Planning.	' Political leaders	' On going	' DHO	' fuel ' IEC materials	' Reports
# of Health facilities offering LAPM	' Make timely orders of LAPM	' Midwives ' Clinical officers '	' Ongoing	' DHO's office	' Order forms	' Copies of order forms
	' Lobby IPs to provide more LAPM	' Implementing Partners – Marie Stopes, Blue Star	' Ongoing	' DHO	' Stationary	' Correspondences
	' Utilize Integrated support supervision by SDS to render on job training on SDS	' DHT members	' Quarterly	' DHO	' Funds	' Activity reports
# of implants and IUDs inserted	' Make timely orders of supplies	' HF in charges '	' Ongoing	' DHO	' NMS delivery and order schedule forms	' Copies of order forms
	' Train health workers to provide implants and IUDs with a special focus on	' HF in charges ' KDDP ' KCPHS	' Qtr I -4	' DHO's office	' Curriculum ' Stationary	' Activity report ' Attendance list

Sustainability Element	Key actions	Target audience	When	Responsible person	Resources needed	Means of Verification
	newly recruited health workers. On job approach and integrated support supervision should be employed	'				
	' Carry out integrated outreaches	' HF in charges ' KDDP ' KCPHS '	' Ongoing	' DHO	' FP supplies	' FP registers
% of children received 3 doses of DPT	' Make timely orders of vaccines	' NMS/UNEPI	' Quarterly	' DHO ' DHV	' NMS order forms	' Copies of orders
	* DHO to write to UNEPI to provide new fridges and to train 2 extra cold chain technicians ,	' MoH and UNEPI	' Sept 2013	' DHO	' NA	' Correspondences
	* The District has come up with emergency plan to collect vaccines and supplies from UNEPI to overcome shortages	' UNEPI	' On going	' DHO	' NA	' Correspondences.
	' Advocate for timely release of PHC funds	' MPs	' Quarterly	' DHO	' Stationary ' Radio talk shows airtime	' Minutes of Advocacy meetings
	' Lobby for increased allocation of PHC funds	' District Council officials ' LCV	' Quarterly	' DHO	' Stationary	' Minutes of Advocacy meetings
	' Improve cold chain by ensuring regular maintenance of cold chain equipment	' UNEPI	' Quarterly	' DHO ' DCCA	' Fuel	' Reports
	' Facilitate VHTs to mobilize	' Health facility	' Quarterly	' VHT Focal	' IEC materials	' Activity reports

Sustainability Element	Key actions	Target audience	When	Responsible person	Resources needed	Means of Verification
	communities for DPT e.g. by recognition of VHT's in all fora.	workers		person	' Facilitation fees ' Boats, bicycles and fuel	
% of live births delivered at health facilities	' Recruit more midwives and other qualified personnel i.e. C/Os, Midwives etc.	' Public Service Commission	' Ongoing – advert already out	' DHO	' Stationary ' Salaries (Wage bill)	' H/C staffing norms/list
	' Procure equipment and supplies to enable deliveries at health facilities	' Health Development partners e.g. SDS, KCPHS	' Annually	' DHO ' CAO	' Funds	' Inventory of equipment
	' On job training for health workers in delivery.	' Health Development partners e.g. SDS, KCPHS	' Annually	' DHO	' Funds ' Training curriculum	' Training reports ' Attendance lists
	' Community mobilization/sensitization through VHTs and politicians.	' VHT's and Politicians	' On going	' DHO and VHT focal person	' IEC materials ' Bicycle maintenance allowance	' Reports
% of pregnant women who receive 4 ANC consultations	' Integrate ANC in ongoing outreaches	' Health workers	' Monthly	' DHO ' MCH FP	' N/A	' Activity reports '
	' Mobilize women for ANC	' Political leaders ' VHTs	' Monthly	' VHT F/P	' Facilitation fees	' Activity reports
	' Conduct health education outreaches in communities to sensitize them about the importance of ANC	' VHT	' Ongoing	' VHT F/P	' IEC materials	' Activity reports
% of pregnant women who receive 2 doses of IPT2	' Ensure timely orders of SP	' NMS	' Monthly	' DHO ' HMIS FP	' Order forms	' Copies of order forms
	' Train all VHTs in Kyamuswa	' KCHS	' FY2013/14	' VHT focal person		' Training reports ' Attendance lists
	' Train more health workers on management of malaria in pregnancy.	' HF in charges	' Ongoing	' DHO	' IEC materials ' curriculum	' Training reports ' Attendance lists
	' On job training on records management for health workers and records assistants to address poor	' HF in charges	' Ongoing	' DHO	' IEC materials ' curriculum	' Training reports ' Attendance lists

Sustainability Element	Key actions	Target audience	When	Responsible person	Resources needed	Means of Verification
	record keeping on IPTp					
	' Conduct community mobilization exercises	'	'	'	' IEC materials	' Activity reports
# of USG supported SDPs providing FP counseling services	' Provide continuous support supervision	' HSD	' Ongoing	' DHO	' Fuel	' Support supervision reports
	' Link SDPs to implementing partners	' KCPHS	' Ongoing	' DHO	' N/A	' MoUs with IPs
	' Ensure routine maintenance of infrastructure	' District engineer	' Ongoing	' DHO	' Fuel	' Inventory updates
% of HFs providing BEmONC	' Train more Health workers ' There has been a recent recruitment of midwives Comprehensive nurses are sent back for training in Midwifery to make unit functional	' MoH	' Quarterly	' DHO	' Funds	' Training reports ' Attendance lists
	' Make timely orders of drugs and supplies	' NMS ' HF in charges ' MoH	' Bi-monthly	' DHO ' HMIS FP	' Drug Order forms	' Copies of order forms ' NMS Delivery Notes ' Stock cards
% of HFs providing CEmONC	' Renovate and redesign the theatres	' MoH Engineering Unit	' June ongoing	' DHO/CAO	' Funds	' Bills of Quantities
	' Attract and retain MOs by improving staff accommodation, HF infrastructures, ambulances ' CEmONC services are now available at Kalangala HC IV due to recent recruitment. ' '	' District Service Commission	' June ongoing	' CAO/DHO	' Funds	' Copies of communication

Sustainability Element	Key actions	Target audience	When	Responsible person	Resources needed	Means of Verification
	' Replace missing equipment in health facilities	' MoH	' June ongoing	' DHO	' Funds	' Lists of equipment bought
	' Avail reliable power sources	' CAO	' June	' CAO/District Engineer	' Funds	' Power stabilizer in place
	' Provide hardship allowances	' CAO ' District Council ' MoH	' June ongoing	' CAO	' Funds	' Payrolls for hardship allowances
% of customers satisfied with services	' Provide adequate accommodation to ensure retention of qualified staff	' Local councilors ' Members of Parliament	' FY 2013/14	' DHO/DSC	' Structures	' Council minutes ' Council resolutions
	' Provide top up of salaries	' Local councilors ' MPs	' FY 2013/14 ' ongoing	' KDLG	' Funds	' Council minutes ' Council resolutions
	' Ensure availability of drugs, tools and equipment	' HSC ' NMS	' FY 2013/14 ' Ongoing	' HF in charges	' Order forms	' Copies of order forms
	' Integrate customer care training in all health worker trainings and on job trainings	' Health workers	' On going	' Health facility in charges	' PHC	' Activity reports
	' Provide induction courses for all new staff to appreciate various policies and standards	' HF in charges	' Ongoing	' DHO	' Training materials ' Policies ' IEC materials	' Activity reports ' Attendance lists
# of villages with functional VHTs	' Lobby funds from other partners to train and equip more VHTs ' VHT Focal person to liaise with other VHT coordinators of other partners to ensure harmony.	' SDS ' KDDP ' KCHS	' July-Sept 2013	' DHO	' Stationary ' Time ' Funds ' VHT facilitator	' Minutes of meetings ' Training reports ' Attendance lists
	' Conduct regular review meetings with VHTs	' HF in charges	' Quarterly	' VHT focal person	' Stationary	' Minutes ' Attendance lists
	' Incorporate VHT training into the District Operational Plan	' D Implementation Mgt Committee	' July-Sept 2013	' DHO	' N/A	' District Operational plan

Sustainability Element	Key actions	Target audience	When	Responsible person	Resources needed	Means of Verification
	' Introduce a duty roster for equity and equal opportunities for VHT members in health activities e.g. child days plus, nutrition activities, sanitation	' VHT chairperson	' July-Sept 2013	' VHT focal person	' Stationary	' Minutes ' Activity reports
	' Conduct VHT training for Kyamuswa HSD	' SDS ' KDDP ' KCHS	' FY 2013/2014	' VHT focal person	' Facilitators ' Training materials	' Training report ' Attendance list
	' Mobilize landing site communities to support VHTs to do their work (Utilize 6% BMU funds to motivate VHTs)	' VHT chairpersons ' Landing site populations ' Beach Management Units	' Ongoing	' VHT F/P	' N/A	' Minutes
# of children under 5 years reached for nutrition programmes	' Provide continuous support supervision and CMEs	' DHT	' Ongoing	' In charge Nutrition	' PHC funds	' Activity reports ' Attendance lists for CME
	' Make orders of RUTF from NMS (RECO promised to continue supporting the district with RUTF before NMS ordering can be instituted.)	' Nutrition FP ' VHTs	' Ongoing	' District nutrition person	' NMS order forms	' Copies of order forms
	' Create an inventory of equipment to identify health units with or without equipment	' In charges	' July-Sept 2013	' DNF/P	' Inventory book	' Updated inventory book
# of children under five years received Vitamin A	' Conduct community sensitization on the importance of child days plus	' Local leaders ' Health workers ' VHTs	' Quarter 1 ' Quarter 4	' DHO ' CAO	' IEC materials	' Activity reports ' Minutes
	' Make timely orders of Vitamin A	' Health workers	' Ongoing	' DHO	' Order forms	' Copies of order forms
	' Implement a Triage system	' Health workers	' On going	' In charges	' Protocols	' Reports

Sustainability Element	Key actions	Target audience	When	Responsible person	Resources needed	Means of Verification
	at Health facility clinics. In charges to take charge				' IEC materials	
	' Advocate for increased budget allocation from the local revenue source	' Councilors ' Secretaries for Health, Finance ' CAO	' Ongoing	' DHO	' Stationary	' Minutes of meetings
	' Make use of VHTs to administer Vitamin A and fill in tally sheets	' VHT focal point person	' Ongoing	' DHO ' In Charges	' Vitamin A capsules ' Tally sheets ' Training materials	' Activity reports ' Tally sheets
	' Train VHTs and health workers in data capturing	' HF in charges	' Ongoing	' Biostatistician	' Training materials	' Training report ' Attendance list
% of underweight children at measles vaccination	' Advocate for timely release of PHC funds to ensure carrying out of all monthly outreaches	' MP ' Local councilors	' Ongoing	' DHO/EDHMT	' PHC funds	' Quarterly release of PHC statements
	' Avail weighing scales and growth monitoring charts	' NMS ' Health facilities	' Quarter 1-4	' DHO/EDHMT ' In charges	' Inventory ' Procurement list	' Purchase orders ' Delivery notes
	' Make timely orders of vaccines from NMS	' HF in charges	' Ongoing	' Dist Cold Chain Asst	' NMS forms	' Copies of order forms
	' Continuous education for health workers		' Ongoing	' HF in charges	' IEC materials	' Attendance lists ' Minutes
% of locally raised revenue actually expended for social services	' Put in place and implement a revenue enhancement plan	' District Council	' May-June	' CAO ' CFO	' Revenue collection ' Stationary	' Mandatory notice of allocation
	' Lobby for the increase percent allocation to social services	' District Council	' May - June	' DHO	' Stationary	' Council resolution
% of HFs submitting timely HMIS reports to district	' Timely ordering of HMIS tools (Timely ordering HMIS tools is a challenge. There is need to engage MoH on this.)	' NMS	' Qtr 1-4	' DHO	' Order forms	' Copies of order forms
	' Make a duty roster with staff attached to HMIS reporting	' DHT	' Qtr 1-4	' DHO	' Stationary	' Circular to HF in charges
	' Ensure DHT follows up on receiving and collecting	' Health facility in charges	' Qtr 1-4	' DHO	' Stationary	' Circular to HF in charges

Sustainability Element	Key actions	Target audience	When	Responsible person	Resources needed	Means of Verification
	HMIS reports during HF visits	' Technical staff				
% of public health facilities clearly displaying pertinent information to clients	' Create awareness among Health facility staff on displaying information	'	' Ongoing	' DHO	' IEC materials	' Activity reports
Crosscutting activity	' Orient DHMT on the latest checklist	' DHO	' By end of June	' HMIS FP	' Checklist	' Activity report

Appendix 3: Mityana District Sustainability Roll out Action Plan

Sustainability Element	Key actions	Target audience	When	Responsible person	Resources needed	Means of Verification
% of HFs submitting timely HMIS reports to HSD/District/MoH	Maintain regular feedback and motivating the responsible persons	MoH District NGOs/IPs (Stop Malaria, Mildmay) Community	Weekly, Monthly, quarterly Annually	Biostatistician HMIS focal person Health Information Assts HF in charges	Funds Stationary Air time	Activity reports
	Facilitate HMIS focal person to collect reports from facilities	DHMT	Monthly	HMIS Focal person	Fuel	Activity reports.
	Maintain the monitoring tool for report collection	Health facilities	Weekly, Monthly, quarterly Annually	Biostatistician HMIS focal person Health Information Assts HF in charges	Funds Stationary Air time	Activity reports

Sustainability Element	Key actions	Target audience	When	Responsible person	Resources needed	Means of Verification
	Supply HMIS tools, data bases, charts, registers	MoH	Quarterly	Biostatistician	PHC funds	Availability of HMIS tools in Health facilities.
# of implants and IUDs inserted	Mentoring and on job training	Midwives Nurses	Ongoing	HF in charges	PHC SDS	Training and mentoring reports
	Map out HFs with trained personnel to offer long term methods	Health facility in charges	May 2013	PNO	Airtime	List of facilities with trained personnel List of trained personnel
	Redistribute long term commodities to HFs with trained personnel to offer the methods	SURE Stores person	Quarterly	DHO	Requisition/order forms	Delivery notes
	Increase community outreaches	Health facility in charges	Ongoing	DHO	Fuel	Outreach reports
	Collaboration of HWs and politicians on community sensitization about methods	Local leaders	Quarterly	Transport Supplies	CDO	Activity report
	Continue with health education at facilities with MCH activities	Health workers	Ongoing	Service providers	Service providers	Reports
# of clients using FP (inclusive of CYP)	Order for commodities according to those highly demanded	Health facility in charges	Ongoing	DHO	Order forms	Copies of order forms

Sustainability Element	Key actions	Target audience	When	Responsible person	Resources needed	Means of Verification
	Community sensitization on the need to involve men	Men Health workers at facilities	Ongoing	HF in charges	CME	Attendance lists
	Support supervision and mentoring of health workers at the workplace	Health facility workers	Ongoing	Medical Officers		Support supervision reports
	Mentor HWs on setting adequate time for counseling	Health workers	Ongoing	Trained counselors		Mentoring reports
	Sensitize communities on the benefits of FP and address misconceptions	Men Women	Ongoing	Health workers	Job aids IEC materials	Work plans
% of underweight at measles vaccination	Health education to mothers on proper infant feeding practices	Women 15-49	Ongoing	DHO/in charges	Stationary/job aides Transport Weighing scales MUAC tape	Child health registers
	Ensure /conduct routine grow monitoring in all health facilities and provide counseling to the care givers on the progress of the children	Health workers	Routine	In Charges	Weighing scales MUAC tape Growth Monitoring cards Height boards	HMIS reports
	Link poor households to food	Political leaders	Ongoing	District Production	List of poor	Correspondences

Sustainability Element	Key actions	Target audience	When	Responsible person	Resources needed	Means of Verification
	security programs at homestead levels through projects like NAADS, community driven development (CDD)	Household heads Extension staff		Officer CDO	households	
	Intensify home visits by VHTs/health inspectors to improve sanitation	VHTs	Ongoing	VHT focal person	Job Aids IEC materials	VHT reports
	Increase availability of various FP commodities	NMS	Ongoing	FP focal person	Order forms	Stock cards
# of HFs where RH/FP/CS and Nutrition policies have been disseminated	Conduct support supervision and mentorship	Health Facilities Health service providers	Ongoing	DHO	Funds	Supervision reports Mentoring reports
	Conduct on job Training and dissemination of policies in facilities that were not supported	Health Facilities Health service providers	Ongoing	Health in charges	Funds	Training reports Attendance lists
	Distribute more policy guidelines	Health Facilities Health service providers	Ongoing	DHO, CAO	Funds	Delivery Notes
# of private drug sellers trained	Provide support supervision and mentorship to all licensed drug sellers	Private drug sellers	July 2013	DHO DADI	Funds	Drug sellers register Training reports Attendance lists

Sustainability Element	Key actions	Target audience	When	Responsible person	Resources needed	Means of Verification
	Attract implementing partners to train private drug sellers	Implementing partners MPs, CAO, LC V	Ongoing	DHO	Funds	Training reports Attendance lists
% of villages with functional VHTs	Lobby for funds from Local Govt, MoH and other donors UNICEF, GAVI, Global Fund to train more VHT's	LCs, LG, administrative chiefs Partners Area MPs	Ongoing	District Council DHO Area MPs	Funds	Reports, Action Plans
	Conduct regular support supervision for VHTs through facility based meetings.	VHTs	Quarterly	VHT FP, DHO, Health Facility in charges	Funds	Supervision reports
% of pregnant women who received 4 ANC consultations	Provide daily ANC at facilities and emphasize importance of four visits	Health facilities	July 2013 continuing	DHO/PNO	IEC materials	ANC health education schedules ANC register
	Involve community leaders and VHTs in mobilization of communities for ANC	VHTs Community leaders	July 2013 continuing	DHO VHT FP	IEC materials	Minutes Attendance lists
	Distribute mama kits at 4 th ANC visit	MoH	July 2013 continuing	DHO	Mama Kits	Distribution records for Mama kits
	DHO to write to MoH for increase of quantity of supplies	MoH NMS	Sept/Oct	DHO	Stationary	Correspondences.

Sustainability Element	Key actions	Target audience	When	Responsible person	Resources needed	Means of Verification
	of mama kits to lower health facilities.					
	Conduct quarterly review meetings with VHTs	VHTs	July 2013 continuing	VHT Focal Person	Stationary	Minutes of meetings
% of live births with low birth weight	Conduct advocacy meetings for food security at household level	Political leaders	Ongoing	Midwives CDOs Health Assistants Health in charges	Stationary	Minutes of meetings
	Provide nutrition education and counseling during ANC visits	Pregnant women	Ongoing	Midwives CDOs Health Assistants Health in charges	IEC materials	Health Education schedule
	Promote FP (refer to FP activities)	Midwives VHTs	Ongoing	DHO	IEC materials Job aids FP commodities	Reports
	Collaborate with CDO, NAADS to improve on household incomes	CDD and NAADS programs	July 2013	DHO	Stationary	Minutes of collaborative meetings CDO and NAADS activity reports
	Girl child education on dangers of early pregnancies	Girls	School terms (school health programs)	Midwives Health inspectors	IEC materials Fuel Allowances	Activity reports Attendance lists

Sustainability Element	Key actions	Target audience	When	Responsible person	Resources needed	Means of Verification
	Sensitize the community to attend ANC earlier (to ensure treatment of infections) to substance abuse- Alcohol Marijuana.	VHTs Political leaders	Ongoing	DHO	Equipment (Weighing scales)	Health education topics
% of HFs (HC III and above) offering BEMONC	Monitor BEMONC in all HCIII's and above units	HC III's, HC IV's and Hospitals	July 2013 onwards	DHO QI team	Monitoring tools Fuel Allowances	Availability
	Order for supplies , essential items and monitoring tools	HC III's	July 2013 onwards	QI team	Order forms Monitoring tools	Copies of Order forms
	Mentoring and coaching of midwives	Midwives at all HC III's	July 2013 onwards	DHO Quality Improvement team	Fuel Allowances	Support supervision and mentoring reports Mentoring registers
	Establish QI committees in HCs with BEMONC	HFs	July 2013 onwards	DHO QI team	Fuel Allowances	QI committees in place QI minutes
# of children under five years receiving Vitamin A (1 and 2 dose)	Ensure right quantification and timely ordering to NMS	Health Facilities District stores in charge	Biannually (April and October)	DHO HF in charges	Order forms for Vitamin A	Stock cards Copies of orders submitted
	Conduct health education using different fora including: Radio talk shows, ANC and	Parents Caretakers Service	Ongoing	MCH focal person	Job Aids	Activity reports

Sustainability Element	Key actions	Target audience	When	Responsible person	Resources needed	Means of Verification
	PNC clinics, Young Child Clinic, Outreach	providers				
	Support supervision and mentoring to service providers	HF health workers	Ongoing	Biostatistician	Vehicle Motorcycle Fuel	Support supervision report
	Conduct routine outreaches and Child Days Plus	Mothers and children Facility health workers	Ongoing April and October	DHO HF in charges	PHC funds	Immunization registers Tally sheets
	Orient trained VHTs to give Albendazole and Vitamin A supplementation during routine home visits and child days plus	VHTs	Quarterly	DHO VHT focal person	Albendazole Vitamin A stocks	List of oriented VHTs Monthly reports
# of children at one year who received DPT3	Conduct regular outreaches	Parents Caretakers	Ongoing	District Health educator	Stationary Job aids IEC materials Transport Weighing scales Vaccines	Outreach schedule Outreach reports
	Lobby for motorbikes	GAVI	April - May	CAO, DHO	Stationary	Correspondences
	Consistent health education through	Parents	Ongoing	Health facility workers	Stationary	# of radio programs aired

Sustainability Element	Key actions	Target audience	When	Responsible person	Resources needed	Means of Verification
	radio talk shows, ANC and PNC sessions	Caretakers			Job aids IEC materials Transport Weighing scales Vaccines	List of health education topics covered
	Carry out vaccination sessions at least five times in a week (Monday-Friday)	Service Providers	Ongoing	DHO	Vaccines	Filled tally sheets
	Improve recording and reporting	Service providers	Ongoing	HMIS focal person	HMIS tools	Properly filled out tools
	Home visits by VHTs	VHTs	Ongoing	VHT focal person	Job aids	Monthly VHT reports
% of facilities clearly displaying pertinent information to clients	Regular support supervision and mentoring	Health workers	Monthly	In charges	Stationary Posters	Supervision and mentoring reports
	Regular supply of IEC materials	Health facilities	Ongoing	DHE	IEC materials	Pertinent information displayed
	Regular staff meetings with agenda on display of pertinent information		Ongoing	DHO/DHE	IEC materials	Meeting agenda Attendance lists Minutes
% of live births delivered at health facilities	Sensitization of the community on safe deliveries in health facilities	Community members Health workers	July 2013 onwards	LC V, CAO, DHO	IEC materials	Activity reports Attendance lists

Sustainability Element	Key actions	Target audience	When	Responsible person	Resources needed	Means of Verification
	Community dialogue meetings with health workers	Political leaders	July 2013 onwards	DHO	Health workers	Minutes of dialogues
	Conduct Facility activation and dialogues	Health workers	July 2013 onwards	DHO	Refreshments	Minutes of activities
	Radio programs on facility deliveries	Political leaders Health workers	July 2013 onwards	LC V, CAO, DHO	Air time for radio programs	Recorded discussions Talk shows
	Improve on availability of MCH supplies in Health Facilities.	MOH NMS	On going	DHO and In charges	PHC Funds	Order forms
	Conduct Maternal Death Audit	Health Units and Community	Routine	DHO and In charges	PHC funds	Filled Maternal death audit forms.
	Strengthen Referral system	MoH Partners	Ongoing.	DHO		
	Liaise with political and cultural leaders in community mobilization for HF deliveries	Political leaders Cultural leaders VHTs	July 2013 onwards	DHO	Fuel Stationary	Minutes
% of pregnant mothers who receive IPT2	Sensitization of mothers during ANC on IPT2	Pregnant mothers Community	July 2013 onwards	DHO/PNO	IEC materials	Health Education topics covered
	Institute direct observation of prophylactic	Health workers Pregnant women	July 2013 onwards	DHO HF in charges	Drinking water Cups	Registers

Sustainability Element	Key actions	Target audience	When	Responsible person	Resources needed	Means of Verification
	treatment	Communities			Fansidar	
% of facilities with YPFSRHS	On job training of health workers through CMEs	Health workers	Ongoing	YPFSRHS Focal person	Stationary Job aids	Training reports Attendance lists
	Supervision and mentoring	Health workers	Ongoing	DHO YPFSRHS Focal person HF in charges	Supervision and monitoring tools	Supervision reports
	Procure affordable in-door and outdoor games and learning aids	In charges	September 2013	DHO In charges	Omweso Scrabble Playing cards Balls	Receipts Inventory
	Empower trained providers with provision of space and equipment	Trained service providers	By September 2013	DHO HF in charges	Supplies	Delivery notes
	Conduct school visits and outreaches to sensitize the youths about existence of services	Youths Community leaders Teachers	Monthly	Service providers	Transport	Activity reports
	Identify and remodel existing structures	Health Facilities	September 2013	DHO HF in charges	Funds	Remodeled structures
	Create more centers with focal person to offer YPFSRHS	DHO	September 2013	FP, YPFSRHS	Space for activities	More accredited centers to offer YPRSH

Appendix 4: Mpigi District Sustainability roll out action plan

Sustainability Element	Key actions	Target audience	When	Responsible person	Resources needed	Means of Verification
Couple Years of Protection (inclusive of # of implants and IUDs inserted, and # of USG SDPs providing FP counseling)	Document a mapping of the IPs working in Family Planning. Lobby for more partners to support the district in FP provision and training	Marie Stopes, PACE and others	Continuous	DHO	Expressions of interest Proposals	# of partners supporting FP in the district
	Provide routine FP services at health units and outreaches	Health workers at government and non government health units	Continuous	DHO	FP commodities	FP utilization records
	Request for adequate amounts of FP commodities from NMS Mpigi HC IV to requisition for FP commodities on behalf of Mawokota North lower facilities. DHO to write a letter to Director General Health services for permission to order on behalf of other facilities under HSD lead by Nkozi Hospital	NMS Health units	Continuous	DHO HF in charges	Requisition forms	Requisition records
	Strengthen linkage of the trained VHTs with Health facilities – provide supplies, participate in outreaches Provide files for the facilities for referral notes from the VHTs Emphasize documentation of referrals	Health Units VHTs	Continuous	Health Unit workers VHT supervisor DHT	Fuel Allowances VHT kits	VHT reports

Sustainability Element	Key actions	Target audience	When	Responsible person	Resources needed	Means of Verification
	in the HMIS registers					
	Provide follow up mentorship for identified gaps during supervision visits	Health units	Continuous	DHT	Fuel Allowances	Supervision/mentorship reports
	Institute mechanisms to ensure proper data capturing and management	Health workers VHT	Continuous	Biostatistician	Air time Tools	Timely and complete HMIS reports
# of FP clients using FP methods	Request for adequate amounts of FP commodities from NMS	NMS Health workers	Continuous	In charges DHO	Requisition forms	Requisition forms
	Partner with other implementing partners to provide FP services	Partners	Continuous	DHO	Health workers DHO	Implementing Partner reports
	Provide continuous training of service providers on long term methods Strengthen counseling for FP service provision	Health workers Supervisors	Continuous	DHT	MoH staff Implementing partners	Training reports Attendance lists
	Develop simplified data reporting forms for the private sector	Private units	August 2013	Biostatistician		Data Reporting tool for private sector
	Intensify community sensitization through VHTs and other health workers	Communities VHTs	Quarterly	DHE Health workers		VHT reports
% of HFs submitting timely HMIS reports to HSD/District	Conduct close monitoring and supervision	HI Assistants	Quarterly	Biostatistician	Stationary Airtime Fuel Internet/Modem	Supervisory reports Minutes of review meetings
	Hold regular performance review meetings	HI Assistants	Quarterly	Biostatistician	Stationary Airtime Fuel	Minutes of review meetings

Sustainability Element	Key actions	Target audience	When	Responsible person	Resources needed	Means of Verification
					Internet/Modem	
	Ensure regular supplies of stationary	HI Assistants	Quarterly	Biostatistician	Strationary	Delivery Notes
	Maintain data analysis/software	Biostatistician	Monthly	DHO		
	Develop and disseminate a data collection tool for private providers	CAO Private health care service providers	August 2013	Biostatistician DHO DHN	Allowances Stationary	Data tools in place Data from private sector providers
	Train and orient private providers on the tool	CAO Private health care service providers	September 2013 and beyond	Biostatistician DHO DHN	Allowances Stationary	Data from private sector providers
% of villages with functional VHTs	Recognize VHTs in various fora	LC Chairpersons District chairperson HF in charges DHO CSOs	Continuous	DHO VHT focal point person VHT chairpersons	Funds Stationary	Activity reports
	Involve VHTs in all health related activities Strengthen linkages between trained VHT's and Health facilities by providing supplies e.g. Depo Provera to the trained VHT's in provision of Depo Provera.	LC Chairmen District chairperson HF in charges DHO CSOs	Continuous	DHO District VHT focal point person VHT chairpersons	Village registers Basic supplies for childhood illnesses – amoxycilin, Coartem, ORS	Activity reports
	Make VHTs take lead in community mobilization activities	Health in charges	Continuous	VHT focal point person	VHTs	VHT reports

Sustainability Element	Key actions	Target audience	When	Responsible person	Resources needed	Means of Verification
	Conduct refresher courses/updates	Health Facility in charges	As need arises	VHT focal point person	Training materials VHT operational guidelines	Training reports Attendance lists
	Hold regular meetings between health workers and VHTs	Implementing partners	Quarterly	Local leader	Stationary	Minutes of meetings
	Conduct regular support visits	Health facility in charges	Quarterly	VHT focal point person	Field allowances Stationary	Support supervision reports
	Keep VHTs connected to M-Track	DHO CSOs	Weekly	DHO VHT focal person Biostatistician	Stationary Funds	M-Track reports/print outs M-track-feedback forms
# of clients receiving services from private sector providers	Update private providers with new information. Continuously engage the private sector through their forum including their district association Involve the PSO in the support supervision of the private sector	Proprietors of the private services	October 2013	DHO/DHI/ DNO	IEC materials Field allowances Fuel Stationary	Support supervision reports
	Obtain HMIS data from private providers	Proprietors of the private services	September 2013 following on a monthly basis	Biostatistician	IEC materials Field allowances Fuel Stationary	Data from service providers
	Conduct regular support supervision for the private service providers	Proprietors of the private services	Quarterly	DNO/DHO	IEC materials Field allowances Fuel Stationary	Support supervision reports

Sustainability Element	Key actions	Target audience	When	Responsible person	Resources needed	Means of Verification
	Involve private providers in national/government programmes e.g. National Immunization Days	Proprietors of the private services	April October	CAO/DHO	IEC materials Field allowances Fuel Stationary	Activity reports on key events
	Regularly renew licenses of private practitioners. Tag renewal of licenses to regular submission of data	Proprietors of the private services	Jan – March 2014	DHI/DHO/DNO	IEC materials	# of private practitioners with renewed licenses
# of service providers trained in RH/FP/CS and Nutrition	Identify other funders	DHT	July and December 2014	DHO	Stationary	# of funders supporting RH/FP/CS and nutrition training
	Write proposals targeting training in RH/FP/CS and Nutrition	PACE Marie Stopes	Continuous	DHT	Stationary	Copies of Proposals written
	Include RH/FP/CS and Nutrition in the district budget	CAO	April/May, 2013	DHO CAO	District budget	District budget
# of children under five years of age who received Vitamin A (1 st and 2 nd dose)	Continue with the implementation of child days plus	CSOs (World Vision, Red Cross) VHTs Cultural leaders	April, October	DHO, CAO, DEO, DHE	IEC materials Vitamin A supplies Key messages from MoH/WHO Radio/TV announcements	Child day plus reports
	Early Planning by district	DHO	Monthly	District Planner DHO	Budget	Micro-Planning report
	Make timely requisition for supplies	NMS	Jan – Dec	DHO	Requisition forms	Requisition forms Delivery notes

Sustainability Element	Key actions	Target audience	When	Responsible person	Resources needed	Means of Verification
	Intensify massive sensitization and mobilization for Vitamin A	VHTs, HWs, private practitioners	April, October	DHT	IEC materials Vitamin A supplies Key messages from MoH/WHO Radio/TV announcements	Activity reports
% of pregnant women who received 2 doses of IPT	Intensify community sensitization and follow up pregnant mothers on the benefits of IPT2	VHTs Politicians Religious leaders Parish coordinators LC leaders DHO	Quarterly	MCH focal point person at the health units VHT focal person	Funds Personnel	Activity reports
	Develop a tool to include data from private practitioners	Private service providers	August 2013	Biostatistician	Stationary	Data capturing tool for private practitioners
	Emphasize on integrated outreaches by all facilities	Health Units	Continuous	DHO	Fuel Airtime Field allowances	Outreach reports Registers
	Develop a duty roster for CMEs; CMEs to include data capturing	DHT	July 2013	DHO, Biostatistician	Stationary	Duty roster in place
	Provide support supervision to check the status of IPT	DHT	Quarterly	Malaria focal point person	Fuel Airtime Field allowances	Support supervision reports
% of pregnant women who receive four	Sensitize male partners and mothers on the need for four ANC visits	VHTs Health workers	quarterly	DHE DHO	IEC materials	Activity reports

Sustainability Element	Key actions	Target audience	When	Responsible person	Resources needed	Means of Verification
ANC visits		Politicians Private service providers		DNO		
	Intensify community sensitization on the benefits of ANC	VHTs Politicians Religious leaders Parish coordinators LC leaders DHO	Quarterly	MCH focal point person at the health units VHT focal person	Funds Personnel	Activity reports
# of live births delivered from a health facility	Adequate supply of delivery materials e.g. mama kits	Partners/MoH	January 2014	DHO/DHE/DNO	Mama kits Mosquito nets	Delivery notes
	Sensitize communities on the benefits of delivering under skilled personnel	Pregnant mothers and partners VHTs	Quarterly	DHE/DHO /DNE/in charges	Fuel, stationary, IEC materials, allowances	Sensitization reports
	Integrate inter personal communication (IPC) in support supervision and mentor midwives on customer care.	Midwives Nurses	December	CAO, DHO	Fuel, allowances, airtime, stationary	Training report Attendance lists
	Improve data collection from private service providers	Private health providers	September 2013, then monthly	Biostatistician	Airtime	Data from private service providers
	Plan and provide for more maternity facilities	IPs District	Jan – March 2014	DHO/District planners	Contractors, district engineers	Completion certificates by engineers
# of HFs offering LAPM (dependant on	Train staff (clinical officers and midwives) to provide LAPM	Implementing partners e.g. Marie Stopes	Continuous	DHO/MoH	Training materials Facilitators	Training reports Attendance lists

Sustainability Element	Key actions	Target audience	When	Responsible person	Resources needed	Means of Verification
NMS providing all methods in adequate amounts)					Allowances	
	Provide on-job mentorship through CME for both new and old staff	Health workers	Quarterly	HW supervisors	Mentors Fuel	Training reports Attendance lists
	Lobby NMS to provide all methods	NMS	bimonthly	DHO	Requisition forms	Delivery notes
	Provide screens and partition available space to ensure privacy for services	Health units Implementing partners	Continuous	DHT	Screens	Space partitioned
	Improve on interpersonal communication among staff	Health worker supervisors	Continuous	DHT (mainly DHE and DNO)	Training materials Facilitators	Training reports
Public Health facilities clearly displaying pertinent information to clients	Identify and request for IEC materials	MoH Implementing partners	Continuous	DHE	Requisition forms	Copies of Requisition forms
	Include checking of public display of client pertinent information in the regular support supervision checklist	HF supervisors	Biannual	DHO	Funds Materials	Checklist in place that includes checking the display of pertinent information
	Encourage health in charges to write out and display information on key services provided	DHT	Continuous	DHO	Flip charts Manila Paper	Displayed information
# of children at 12 months who have received DPT3	Timely delivery of gas and vaccines to health facilities	District in charges	Quarterly	DHO	Fuel	Delivery notes
	Make timely requisition for supplies in alignment with NMS schedule	Stores in charges	Monthly	Health facility in charges	Requisition forms	Requisition vouchers
	Work with VHTs to mobilize households with children eligible for DPT3 to turn up for child days plus	Local leaders VHTs Religious leaders	Monthly	DHI EPI focal person	Child days plus budget	Child days plus report on DPT3

Appendix 5: Sembabule District Sustainability roll out action plan

Sustainability Element	Key actions	Target audience	When	Responsible person	Resources needed	Means of Verification
# of service providers trained in RH/FP/CS and nutrition	Respond to calls for proposals	Funding agencies	2014	DHO/DHT	Allocated time	Copies of project proposals
	Conduct regular CME sessions with various health workers	Health facility in-charges	July 2013	HF in charges CME focal person	PHC funds	List of topics for CME CME report
	Provide continuous support supervision to lower health units using on job training approach.	Health facility in-charges	FY 2013/2014	HSD in charge	N/A (activity integrated with other support supervision)	Support supervision report
	Further studies for HWs	CAO	FY 2013/14	DHO	Capacity building fund	List of health workers trained
# of implants and IUDs inserted	Conduct integrated support supervision to motivate trained personnel		First quarter 2013/2014 and ongoing	DHO Maternal Health	Implants IUDs Fuel Medical supplies e.g. gloves	Support supervision book
	Improve the management of STI to increase uptake and effectiveness of the FP methods.	Health workers	FY 2013/2014 and ongoing	Incharges	Clinical guidelines 2010 CME	Availability of clinical guidelines in Health facilities. Reports on CME's
	Provide continuous medical education to health workers		First quarter 2013/2014 and ongoing	DHO Maternal Health	IEC materials Stationary	Reports on CMEs Attendance lists
	Conduct Health education sessions on FP and record topics covered in health education book	Health workers	Ongoing and continuous	In Charges	IEC materials Stationary	Records of topics covered.
	Strengthen linkage between VHT's and Health Facilities		Continuous and ongoing	In Charges	Integrate in quarterly VHT meeting funded by	Reports.

Sustainability Element	Key actions	Target audience	When	Responsible person	Resources needed	Means of Verification
					SDS	
	Ensure continued supply of commodities from NMS through timely orders		First quarter 2013/2014 and ongoing	DHO Maternal Health	Order forms	Copies of order forms
	Conduct continuous mobilization for implants and IUDs	Community local leaders VHTs Health workers Religious leaders	First quarter 2013/2014 and ongoing	DNO Maternal Health	Megaphone Implants IUDs Fuel	Reports
	Continue with collaborative activities for Implants and IUDs	Implementing partners e.g. Marie Stopes Mildmay SDS	First quarter 2013/2014 and ongoing	DNO Maternal Health	IUDs, IEC Materials	Availability of MoUs
Couple Years of protection	Staff motivation through support supervision	Health workers	First quarter 2013/2014 and ongoing	DHO	Fuel	Support supervision book
	Provide CMEs for health workers	Health workers	First quarter 2013/2014 and ongoing	DHO FP Maternal health	Fuel	Reports on CMEs
	Continued mobilization of clients for FP methods	VHTs	First quarter 2013/2014 and ongoing	VHT focal person	Megaphone	Copies of order forms
	Continued collaboration with other implementing partners to provide FP methods	Marie Stopes Mildmay SDS	First quarter 2013/2014 and ongoing	DHO	Stationary	Availability of MoU
	Improve the management of STI to increase uptake and effectiveness of the FP methods.	Health workers	FY 2013/2014 and ongoing	Incharges	Clinical guidelines 2010 CME	Availability of clinical guidelines in Health facilities. Reports on CME's
	Conduct Health education sessions on FP and record topics covered in health education book	Health workers	Ongoing and continuous	In Charges	IEC materials	Records of topics covered.

Sustainability Element	Key actions	Target audience	When	Responsible person	Resources needed	Means of Verification
	Strengthen linkage between VHT's and Health Facilities		Continuous and ongoing	In Charges	Integrate in quarterly VHT meeting funded by SDS	Reports.
	Maintain proper documentation of methods given	Health workers	First quarter 2013/2014 and ongoing	HMIS FP	Stationary	Reports
# of health facilities where RH/FP/CS and nutrition policies have been disseminated	Integrate dissemination of policies in the continued HF support supervision checklist	HSD in charges HSD health educators HU in charges	First quarter 2013/2014 and ongoing	DHE	Stationary	Health education workplan and reports Health Education book Displayed policies
	Avail duty rosters for staff to display or check on the display of materials	HU in charges	First quarter 2013/2014 and ongoing	DHE	Stationary	Duty roster in place
	Institute an inventory of policies at facility level	In charges	Continuous and ongoing.	In charges	Counter book	Availability of record for policies.
	Deliver printed policies to health facilities	HU in charges	Ongoing	DHE	Policies	Delivery notes
% of public health facilities displaying pertinent information to clients	Integrate displaying of pertinent information in the continued HF support supervision checklist	HF in charges	July – Sept 2013	DHE	IEC materials	Support supervision records
	Ensure proper maintenance of existing signposts	HF in charges	Ongoing	DHE	Paint Funds	Sign posts in place
	Develop IEC materials with key messages on service delivery and display them in critical areas e.g. waiting areas	HF in charges	Ongoing	DHO FP maternal health	Demarcated places for display of materials	Reports
% of underweight children at measles	Conduct community sensitization activities for caregivers to address complementary feeding and proper food preparation practices	Community leaders	July ongoing	DHE Nutrition FP	IEC materials Food for demonstrations	Activity reports

Sustainability Element	Key actions	Target audience	When	Responsible person	Resources needed	Means of Verification
vaccination	Conduct health education sessions for patients and clients at health units	Health workers	July ongoing	HU in-charge	IEC materials	Health education book with work plans and talks
	Conduct continuous CMEs for health workers with a focus on proper recording on tally sheets, registers and client cards.	HU in charges	July ongoing	Nutrition FP	IEC materials	Report Minutes
# of children who have received 3 doses of DPT3	Implement integrated support supervision activities in line with the work plan	In charge, cold chain In-charge Immunization Mobilizers	June ongoing	HU in charge	PHC funds for fuel and SDA	Schedule for Support Supervision Support Supervision reports
	Strengthen routine outreaches to include provision of DPT3	In charge, cold chain In-charge Immunization Mobilizers	June ongoing	District FP - immunization	Vaccines Logistics	Immunization schedule reports Immunization registers Tally sheets
	Intensify community mobilization of immunization activities	Churches Mosques Key events like political rallies Schools Local leaders VHTs CDOs	June ongoing	District FP - immunization	Megaphone Posters Contacts of mobilizers	Activity reports
	Ensure timely requisition for supplies	FP immunization	June ongoing	Cold chain assistant (DCCA)	Order forms	Work plans of submissions Copies of submission orders
# of children under five years who received Vitamin A	Ensure timely requisition for supplies	FP immunization	June ongoing	Cold chain assistant (DCCA)	Order forms	Work plans of submissions Copies of submission orders
	Intensify community mobilization of	Churches Mosques	June ongoing	District FP - immunization	Megaphone	Activity reports

Sustainability Element	Key actions	Target audience	When	Responsible person	Resources needed	Means of Verification
second dose	immunization activities	Key events like political rallies Schools Local leaders VHTs Teachers DHE Head teachers Health workers			Posters Contacts of mobilizers	
	Improve recording of Vitamin A given out.	Health workers	Ongoing and continuous	In Charges	Tally sheets	Records availability.
	Implement integrated support supervision activities in line with the work plan	In charge, cold chain In-charge Immunization Mobilizers	June ongoing	HU in charge	PHC funds for fuel and SDA	Schedule for SS SS reports
% of customers satisfied with services	Provide triage services, ensuring those who are in critical conditions are attended to first	Health workers Support staff	July ongoing	DHT	Duty roster	Exit interviews
	Implement suggestion box	Incharges	FY 2013/2014	In charges		Presence of suggestion box and documented evidence of its use.
	Emphasize the need for customer satisfaction during support supervision visits	Health workers Support staff	July ongoing	DHT	N/A	Support supervision reports
	Ensure timely orders of required medicines and commodities	Stores managers	July ongoing	DADI	Order forms	Copies of order forms Issue orders
	Develop accessible duty rosters, and adhere to them	HF in charges	Monthly	HSD in charge	Stationary	Accessible duty roster
	Allocate a person to triaging on a daily basis		Daily	In charge OPD	Protocol	Accessible duty roster
% of HFs with	Ensure support supervision of health workers for	Health workers	July ongoing	District Nutrition FP	Support supervision	Support supervision books

Sustainability Element	Key actions	Target audience	When	Responsible person	Resources needed	Means of Verification
established capacity to manage acute under nutrition	quality assurance				book	
	Include Nutrition assessment at all points of service delivery.	Health workers	Continuous and Ongoing.	In Charges	MUAC tapes Weighing scales	Records of nutrition service provided.
	Provide CMEs to the trained and untrained health workers and to maintain skills set	Health facilities	July ongoing	District Nutrition FP	IEC materials CME guides	CME reports
	Include nutritional commodities (plumpy nut, F75, F100) in the timely orders to NMS	HSD nutrition focal persons	July ongoing	District Nutrition FP	Order forms	Copies of order forms Delivery notes
% of HFs offering LAPM	Train health workers to offer LAPM	Midwives	July ongoing	CAO DHO	Training site Materials Trainers Stationary	Training reports Attendance list
	Conduct community sensitization on the benefits of LAPM	VHTs	July ongoing	DHO	Training site Materials Trainers Stationary Screen/TV	Health education talk book
% of HFs (HCIII and above) providing BEMONC	Make timely orders for drugs and supplies	NMS	June, and keen follow up on NMS delivery cycles	HC IV in charge	NMS order forms	Copies of order forms
	Borrow drugs and supplies from nearby health facilities in case of stock out	Facility in-charges with available drugs	As soon as possible	HF in-charges	Stationary	Copies of drug requisitions from other facilities
	Integrate support supervision to lower facilities to build capacity in BEmONC	DHMT	FY 2013/2014	DHO	Integrate in existing support supervision funded by SDS.	Supervision reports.
	Make duty rosters for provision of services and adhere to them	All health facility staff	June 2013	HF in-charges/DHO	Stationary	Accessible duty roster
	Lobby district to provide	CAO	June 2013 ongoing	DHO	funds	Correspondences

Sustainability Element	Key actions	Target audience	When	Responsible person	Resources needed	Means of Verification
facilities (HCIV and above) providing CEMONC	top up allowances for anesthetic assistants					Voting for giving top up allowances
	Train existing health workers in anesthetic practice	HF in charges	FY 2013/2014	DHO	Training manual Funds	Reports
	Follow up with Mild May on promise to expand and install blood bank at Sembabule HCIV	Mild May Sembabule district FP DHO	May – June 2013	Laboratory FP	Funds Fridges	Follow up correspondences Minutes of the meeting
	Follow up with STRIDES on promise to provide oxygen concentrators at Ntuusi and Sembabule HCIVs	STRIDES Regional coordinator, Central DHO	May – June 2013	HF in charges	Oxygen concentrators	Follow up correspondences Minutes of the meeting
% of HFs submitting timely HMIS	Remind health workers on their responsibilities and roles	Health facility in charges	June 2013	DHO HSD in charges DHMIS FP	Stationary	Reminding letters sent out by the DHO
	Allocate funds to HMIS as per work plan		July – Sept 2013	Health facility in charges	HF Annual work plan	Requisition for HMIS related funds
	Make timely orders for HMIS tools	HMIS FP NMS	July – Sept 2013	Health facility in charges	NMS Order forms	Copies of order forms
% of pregnant women who receive 4 ANC consultations	Sensitize mothers and communities on the benefits of 4 ANC consultations during routine outreaches and consultations	Midwives Other health workers VHTs	June Ongoing	In Charge Maternity	IEC materials Stationary	Activity reports
	Integrate ANC in routine outreaches	DHMT	FY 2013/2014	In Charges	ANC cards Mothers passports	Activity reports.
	Ensure duty rosters for provision of services are followed	HF in charges	June Ongoing	DHO	Stationary	Duty roster
% of pregnant women who	Make timely requisitions of SP	Midwives	June Ongoing	In charge Maternity	Order forms	Copies of order forms
	Administer DOT for Fansidar	Midwives	Continuous and Ongoing.	MCH in charge		ANC registers.

Sustainability Element	Key actions	Target audience	When	Responsible person	Resources needed	Means of Verification	
receive IPT2	Conduct health education at ANC visits on the importance of IPT		June Ongoing	In charge Maternity	IEC materials	Health Education book	
	Work with VHTs to follow up pregnant women to take up IPT	HU in charges	June Ongoing	In charge Maternity	IEC materials	VHT reports	
% of live births delivered at Health facilities	Include mentoring of staff on facility deliveries during routine integrated support supervision	DHO	Quarterly	DHO	N/A (support supervision already planned and budgeted for)	Support supervision reports with action points	
	Issue mama kits to women at onset of labour instead of in ANC clinics	Midwives	Ongoing and continuous.	midwives	Mama Kits	Maternity Registers	
	Ensure that monthly staff meetings are conducted and incorporate CMEs	SAS	Monthly	HU in charges	CME topics	Minutes	
	Make timely orders and follow up of orders to ensure enough supplies	Stores in charge		HF in charges	Order forms	Copies of order forms	
	Redistribute supplies to health units that report stock out of supplies	HF in charges	Ongoing	HSD in charge Support supervision team	Stationary	Redistribution of commodities	
	Conduct health education for mothers on the need to deliver at health facility	Health workers Community Development Officers		Ongoing	HU in charges	IEC materials	Health education book
	Capture data from private providers like Susan clinic in Mateete sub county	HU in charges	Ongoing		DADI		Submitted data
	Design and disseminate simple tools to capture data from private practitioners	Biostatistician	Ongoing		DHMIS FP	Stationary	Tool in place
	Train private practitioners	Biostatistician	July	DHO	HMIS tools	Training reports	

Sustainability Element	Key actions	Target audience	When	Responsible person	Resources needed	Means of Verification
receiving services from private providers	on HMIS					
	Develop a HMIS form for private practitioners with select key indicators	DHO		HMIS FP	Stationary	HMIS form in place
	Integrate tracking of HMIS indicators from private practitioners in the routine HMIS	DHO	Ongoing	HMIS FP	Stationary	Submitted HMIS forms to nearby health facilities
	Collaborate with partners to get supplies or private practitioners	Lutheran World Federation	ongoing	DHO DHO Maternal Health	Supplies	Correspondences
	Ensure support supervision for private practitioners	PNFP / PFP health facilities	ongoing	District Drug Inspector	Stationary	Reports
% of villages with functional VHTs	Make a work plan and budget for VHT support supervision	HF in charges	FY 2013/2014	VHT Focal person	Funds	Work plan and budget in place
	Implement facility based meeting on quarterly basis	DHMT	FY2013/2014	DHE	SDS support	Activity reports.
	Write proposals to donors requesting for support for VHT activities	VHT Focal person	FY 2013/2014	DHO	Stationary	Copy of proposal
% of locally raised revenue actually expended for social service sectors as a proportion of the budgeted amount	Send reminders to the councils to invite HF in charges for planning meetings	Councils DHO	June 2013	Senior Assistant Secretary	Stationary	Reminder letters written by DHO
	Submit quarterly reports to councils	DHO Secretary for Social Services	June 2013 ongoing	HF in charges	Stationary	Reports submitted
	Improve on collaboration between Health facilities and sub county council.	Sub county council	FY 2013/2014	In charges	Stationary	Attendance list of Sub county council meetings.
	Sensitize councils on aspects of funds allocation to include HF in charges	Secretary for Social services DHO	FY 2013/2014	DHO CAO	Stationary	Copy of reports
VHTs with stock	Remind VHTs to submit reports to Health Units	HF in charges	Ongoing	VHT focal person	Stationary	Copies of reminding letters

Sustainability Element	Key actions	Target audience	When	Responsible person	Resources needed	Means of Verification
outs of FP tracer commodities	Ensure regular supply of FP commodities to VHTs	NMS	Immediately following distribution by NMS	HF in charges	Order forms Funds	Copies of delivery notes

Appendix 6: Nakasongola District Sustainability Roll out Action Plan

Sustainability Element	Key actions	Target audience	When	Responsible person	Resources needed	Means of Verification
# of clients using FP	' Timely ordering of FP commodities from National Medical Stores	' DHO	' Annually ' July 2013-June 2014	' HSD in charges ' HF in charges	' Order forms	' Copies of order forms
	' Conduct continuous medical education with emphasis on FP/RH and Nutrition for health workers	' Health facilities ' Health workers	' Ongoing	' Health Facility In-Charges	' Curriculum ' Trainers	' Training reports ' Attendance lists
	' Conduct monthly meetings with VHTs	' Health centre health workers	' Monthly	' VHT Focal person	' VHT tools ' Job aids ' IEC materials	' Activity reports
	' Ensure a continuous supply of tools to VHTs and monthly meetings with VHTs	' Health facility incharges	' Monthly	' VHT Focal Person	' VHT tools	' Delivery notes ' Monthly reports
	' Plan for radio talk shows and spot messages on FP	' DHO	' Ongoing	' DHO	' Radio airtime ' Funds	' # of radio talk shows
% of HFs offering	' Conduct quarterly	' Health workers mentored in	' Quarterly	' DHO	' Human Resources	' Support supervision

Sustainability Element	Key actions	Target audience	When	Responsible person	Resources needed	Means of Verification
LAPM	technical support supervision of trained Health workers	LAPM			' SDA ' Fuel ' Airtime ' Stationary	reports
	' Initiate discussion about motivating doctors through providing an additional allowance	' District Council	' Immediate	' Secretary for Health	' Airtime ' Stationary	' Correspondences
	' Make timely submission of orders for contraceptives	' NMS	' Monthly	' DHO	' Airtime ' Order forms	' Copies of order forms
	' Lower Health Facilities(HC III and below) to order for long acting FP methods from Nakasongola HC IV)	' In Charge HSD	' Bi monthly	' In-Charges of Lower Health Facilities	' Order forms	' Copies of order forms
	' Facilitate VHTs to conduct community mobilization for FP services	' VHTs	' Quarterly	' VHT Focal Person	' Transport refund ' Refreshments	' Activity reports
	' Send SMS reminders to health facilities to report on the use of LAPM	' Health Facilities	' Quarterly	' HMIS FP	' Airtime	' Reports
	' Facilitate technical staff to conduct supervision	' DHT	' Ongoing	' DHO	' SDA ' Human Resources ' Airtime ' Fuel	' Support supervision reports

Sustainability Element	Key actions	Target audience	When	Responsible person	Resources needed	Means of Verification
					' Stationary	
% of underweight children at Measles vaccination	' Intensify routine immunization	' Health facilities	' Ongoing	' EPI Focal Point person ' DHE ' Cold chain technician	' Funds for SDA ' Fuel	' Tally sheets
	' Prioritize child days plus in district plans	' DHO	' August 2013	' DHT	' N/A	' Integrated district plan
	' Intensify social mobilization activities	' VHTs	' Ongoing	' HF in charges	' IEC materials ' SDA ' Fuel ' VHT tools	' Activity reports
	' Strengthen GMP activities	' Health facilities ' Health workers	' Ongoing	' HF in charges	' Registers ' Weighing Scales ' MUAC tapes	' GMP reports
# of facilities equipped with basic FP/RH/Nutrition facilities	' Ensure proper servicing and maintenance of equipment for all the 27 HCs	' 27 HCs	' Biannually	DHO	' Requisition forms	' Maintenance records
	' Call equipment maintenance team when there is need	' MoH equipment maintenance team	' When need arises	' DHO	Funds for communication	' Filed correspondences
	' Allocate a budget for repairs of equipment	' DHO / CAO	' Annually	' CAO, DHO	' 5% of PHC funds is meant to go towards repairs	' Reports
% HFs submitting timely HMIS reports to HSD/District	' Continue sending reminders for HMIS to records personnel and in charges	' HF in charges	' Monthly	' HMIS Focal person	' Airtime	' HMIS reports
	' Conduct regular review meetings	' Records personnel and in charges	' Quarterly	' HMIS Focal person	' Stationary	' Minutes
	' Lobby partners	' PREFA,	' Ongoing	' DHO	' Transport	' Correspondences

Sustainability Element	Key actions	Target audience	When	Responsible person	Resources needed	Means of Verification
	to facilitate HMIS monthly report collection	MILDMAY, and other partners			Airtime	
	' Conduct on-job training on HMIS targeting records personnel and health facility In-charges	' Records Personnel In Charges	' Quarterly	' HMIS Focal person	' Transport Airtime SDA	' Training reports
	' Provide continuous training in mTrac	' Biostatician	' Quarterly	' HMIS Focal person	' Training materials	' Training reports
	' Budget for transport refund for HWs	' HF in charges	' Ongoing	' DHO	' Funds	' Budgets
# of clients receiving services from private sector providers	' Strengthen support supervision	' Private sector providers	' Ongoing	' DHT/NDA	' Stationary ' Funds	' Reports
	' Conduct regular training for private sector providers	'	' Ongoing	' DADI/DHT	' Training materials	' Training reports ' Attendance lists
	' Conduct regular review meetings for private sector providers and the DHT to plan and review	' DHO	' Quarterly	' DADI	' Meeting venue ' Stationary	' Minutes
# of USG supported SDPs providing counseling	' Conduct quarterly technical support supervision to trained HWs on FP services	' Trained HWs in FP ' Women of child bearing age	' June 2013	' DHO	' Human Resources ' SDA ' Fuel ' Stationary	' Support supervision reports
	' Conduct bi-annual inventory stock taking	' Record Assistants	' Sept 2013	' DHO	' Stock cards	' Stock cards

Sustainability Element	Key actions	Target audience	When	Responsible person	Resources needed	Means of Verification
	' Make timely submission of orders for FP commodities by HFs to the district	' Health Facility in charges	' Monthly	' DHO	' Order forms	' Copies of order forms
# of service providers trained in RH/FP/CS and Nutrition	' Solicit for funds to sustain the activities	' Implementing partners (World Vision)	' 2013/2014	' DHO ' DHE	' Stationary ' Airtime	' Correspondences
	' Conduct on job training at the time of support supervision	DHMT	Quarterly	' DHO	' Funds	' Support supervision reports
% of customers satisfied with services	' Introduce special allowances for senior medical staff – DTPC, DEC, D/Council	' CAO	' 4 th quarter FY 2012/2013	' DHO	' Funds	' Resolution
	' Provide accommodation and transport facilities to medical staff	' MoH ' Political leaders at all LG levels ' Technical staff	' 1 st quarter ' FY 2013/14	' DHO	' Funds	' Reports ' Bill of quantities
	' Introduce on job training and provide on job training materials.	' DHO	' 1 st quarter FY 2013/2014	' DHO	' Training materials	' Training reports
% of public health facilities clearly displaying pertinent information to clients	' Provide materials on regular basis	' Health Facilities ' MoH	' Ongoing	' DHE	' Health Education materials	' Delivery notes
	' Sensitize staff on the importance of displaying pertinent information	' Health facility in charges	' Ongoing	' DHT	' Support supervision checklist	' Activity reports
	' Step up support supervision at health facilities to	' DHT	' Ongoing	' DHO	' Support supervision checklist	' Support supervision visits

Sustainability Element	Key actions	Target audience	When	Responsible person	Resources needed	Means of Verification
	be done monthly by HSD team and quarterly by District Health Team.					
% of HFs providing BEMONC	' Provide good accommodation and supplement staff salary to improve retention	' Central Government (MoH, Finance and MoPS) ' USAID ' UNICEF	' Immediately	' CAO, DHO, Deputy chairperson	' Financial facilitation	' Payroll ' Reports
	' Priority will be given to Mid wives for available houses	' District house allocation committee	' On going	' DHO	' NA	' Reports
	' Lobby for more funds from donors and MoH	' Available calls for proposals	' Ongoing	' DHO	' Adverts	' Correspondences
% of HFs providing CEMONC	' Upgrade Nabiswera HC III to HCIV	' Central government (MOH and MoPS)	' By 30/06/13	' CAO ' DHO	' Financial facilitation	' Bill of quantities ' Reports
	' Create enabling environment to motivate health workers e.g. y for Access pay roll, accommodation, offer opportunity for further studies.	' District leaders both political and Technical	' On going	CAO	' NA	' Staffing level in the district.
	' Lobby MoH to recentralize recruitment of technical staff	' Central government (MOH and MoPS)	' By 30/06/13	' CAO ' DHO	' Financial facilitation	' Payroll ' Reports
# of facilities offering YPFSRH	' Introduce YPFS RH in 8 HC III	' AMREF	' By 30/12/2013	' DHO	' Stationary ' Games	' Reports

Sustainability Element	Key actions	Target audience	When	Responsible person	Resources needed	Means of Verification
	' Draw a roadmap to introduce YPFSRHS	' CAO, CDO				
	' Lobby for training from AMREF and other donors and include the program in the district capacity building plan	' USAID ' AMREF	' As above	' DHO	' Stationary ' Funds	' Correspondences
# of children under five years receiving Vitamin A supplementation	' Continue with the support of Vitamin A supplementation	' MoH ' DLG ' NMS ' HFs ' Community leaders	' Monthly	' DHO ' EPI FP		' Tally sheets
	' Strengthen routine immunization and out reaches	' Health workers and In-charges	' Monthly	' DHO	' PHC FUNDS	' Monthly HMIS reports.
# of children at 12 months received DPT3	' Facilitate VHTs to mobilize mothers/Parents to cater for male involvement.	' Community	' 1/7/2013	' VHT Focal Person ' Secretary Health	' IEC materials ' VHT registers ' Job aids	' VHT reports
	' Encourage Health Assistants to spearhead the roll of mobilization of communities	' Health Assistants	' On going	' DHE	' PHC funds	' activity reports
	' Increase number of outreach services and accredit HCs to become static	' MoH ' UNEPI ' World Vision ' USAID	' 1/7/2013	' DHO ' CAO ' Secretary Health	' SDA ' Fuel	' Outreach reports

Sustainability Element	Key actions	Target audience	When	Responsible person	Resources needed	Means of Verification
	units for DPT services					
	' Increase supervision of health workers to ensure they honor appointments	' Health workers ' DHO	' 1/7/2013	' DHO ' CAO ' Secretary Health	' SDA ' Fuel	' Reports
% of pregnant women who receive two doses of IPT	' Facilitate VHTs to sensitize and monitor pregnant women to complete IPT	' Save the children ' Helping babies breath well project ' World Vision maternal health project	' Immediately	' DHO	' Financial facilitation ' Vehicle for transport	' Activity reports
	' Procure and supply bicycles in FY13/14	' CAO	' FY13/14	' DHO	' Funds	' Delivery notes ' Purchase receipts
	' Provide refresher training for VHTs	'	' FY13/14	' VHT Focal Person	' Training Curriculum ' IEC materials	' Training reports ' Attendance lists
	' On Job mentoring on data capture in the Health facilities and conduct CME on importance of capturing and analyzing data..	' Health workers	' Routine	' HMIS Focal person	' PHC Funds	' activity reports
	' Strengthen support supervision in health facilities both internal and external supervision.	' Health workers	' Monthly and quarterly	' DHT	' Supervision check list PHC Funds	' activity reports

Sustainability Element	Key actions	Target audience	When	Responsible person	Resources needed	Means of Verification
% of pregnant women who receive 4 ANC consultations	' Conduct health education sessions for pregnant mothers at ANC	' Health educators ' Midwives '	' Jan 2014	' DHE	' IEC materials	' Activity reports ' Topics covered
	' Sensitize male partners on the importance of ANC through community dialogues and focus group discussions	' VHTs ' Local leaders	' Jan 2014	' DHT	' IEC materials ' Fuel ' SDA	' Funds ' Transport (Motorcycles) ' Fuel
	' Conduct QITs	' DHO	' Jan 2014	' DHI	' Training materials	' Training reports
% of locally raised revenue actually expended for social sector as a proportion of the budgeted amount	' Identify other sources of local revenue	' District Council	' 1/07/ 2013	' Secretary Health	' Facilitation funding	'
	' Lobby for Increase allocation of local revenue to health sector	' District Council ' Lower councils ' Health Department	' Ongoing	' DHO	' Facilitation funding	' Correspondences
% of SDPs complying with national norms and standards	' Adequately recruit relevant staff	' MoPS ' DSC ' District HR Dept ' STOP Malaria project ' SURE	' FY 2014	' CAO ' DHO ' PPO	' Facilitation funding	' Minute ' Staff list
	' Incorporate national norms and standards in current staff orientation manual	' MoPS ' DSC ' District HR Dept ' STOP Malaria project ' SURE	' Immediate	' CAO ' DHO ' PPO	' Facilitation funding	' Revised orientation manual
	' Distribute updated booklets to lower health	' MoPS ' DSC ' District HR Dept	' Ongoing	' CAO ' DHO ' PPO	' Facilitation funding	' Distribution lists ' Delivery Notes

Sustainability Element	Key actions	Target audience	When	Responsible person	Resources needed	Means of Verification
	units	' STOP Malaria project ' SURE				
	' Appraise staff on norms and standards application	'	' Annually	' CAO ' DHO ' PPO	' Facilitation funding	' Appraisal reports

Appendix 7: Kamwenge District Sustainability Roll out Action Plan

Sustainability Element	Key actions	Target audience	When	Responsible person	Resources needed	Means of Verification
% of live births at health facilities	' Provide continuous Continuing Medical education and mentorship (on quantification, Partograph, ANC, etc)	' MoH ' Health workers ' Association of Obstetricians and Gynaecologists of Uganda (AOGU) ' Association of Anaesthesiologists of Uganda (AAU)	' Ongoing	' A/DHO (MCH)	' SDA, ' Theater equipment, ' Mama kits, ' facilitation (fuel, transport, per diem) '	' Activity reports

Sustainability Element	Key actions	Target audience	When	Responsible person	Resources needed	Means of Verification
	' Maintain top ups for Medical Officers	' Baylor	' Ongoing	' A/DHO (MCH)	' Top ups for Medical Officers	' Payment list
	' Timely orders of supplies, medicines and equipments by HC IVs to ensure consistent supply for theatre supplies	' Health Facility in-charges (Health Centre IV) ' Baylor Uganda ' National Medical Stores ' Stores Assistants ' SURE	' Ongoing	' A/DHO (MCH)	' Order forms ' Redistribution forms	' Order forms ' Delivery notes ' Equipment inventory
	' Regular maintenance and servicing of ambulances	' MoH ' District engineer. ' Baylor Uganda.	' ongoing	' DHO	' Finances ' Fuel	' Certification of works
	' Lobby partners to fund VHTs and voucher system	' Baylor Uganda ' UNICEF ' World Vision ' WHO ' MoH ' Residence	' July 2013 – June 2014	' DHO	' Stationary ' Fuel ' Allowances	' Correspondences ' Filed copy of Proposal write up ' Minutes of meetings

Sustainability Element	Key actions	Target audience	When	Responsible person	Resources needed	Means of Verification
		<ul style="list-style-type: none"> District Commissioner ' Marie Stopes. ' Local Council 				
	<ul style="list-style-type: none"> ' Lobby for expansion space for delivery 	<ul style="list-style-type: none"> ' Baylor Uganda ' MOH ' District Council ' World Vision ' UNHCR ' UNICEF 	<ul style="list-style-type: none"> ' Ongoing 	<ul style="list-style-type: none"> ' DHO 	<ul style="list-style-type: none"> ' Funds ' Bills of quantities. ' Personnel ' equipments 	<ul style="list-style-type: none"> ' Approved and funded Bills of quantities ' Minutes of meetings
	<ul style="list-style-type: none"> ' Ensure servicing and maintenance of generators and solar Panels in Health Centre IVs. 	<ul style="list-style-type: none"> ' Baylor Uganda ' District Engineer ' World vision 	<ul style="list-style-type: none"> ' Ongoing 	<ul style="list-style-type: none"> ' In charge of Health Sub district 	<ul style="list-style-type: none"> ' Finances ' Fuel 	<ul style="list-style-type: none"> ' Completion of work reports
	<ul style="list-style-type: none"> ' Installation of power in the health centre IVs that do not have (Ntara) 	<ul style="list-style-type: none"> ' FERDSUR T ' District Engineer ' Baylor Uganda 	<ul style="list-style-type: none"> ' Dec 2013 	<ul style="list-style-type: none"> ' DHO 	<ul style="list-style-type: none"> ' Finances 	<ul style="list-style-type: none"> ' Power connected
% of villages	<ul style="list-style-type: none"> ' Continue with district 	<ul style="list-style-type: none"> ' Baylor 	<ul style="list-style-type: none"> ' Ongoing 	<ul style="list-style-type: none"> ' DHE 	<ul style="list-style-type: none"> ' Tools 	<ul style="list-style-type: none"> ' Distribution lists

Sustainability Element	Key actions	Target audience	When	Responsible person	Resources needed	Means of Verification
with functional Village Health Teams (VHTs)	motivational tools (Bicycles, registers, Uniforms, supplies etc)	' MoH ' UNICEF ' Health facilities ' Politicians				' Activity Schedule of work at facilities.
	' Conduct quarterly meetings with VHTs	' Health incharges ' Health Assistants ' Baylor Uganda ' World Vision	' Quarterly	' DHE	' Stationary ' Allowances	' Minutes ' Attendance lists
	' Conduct lobbying meetings with partners to regularly equip VHTs	' Baylor Uganda ' UNICEF ' World Vision	' July 2013-2014	' DHO	' Tools ' SDA	' Minutes of meetings
	' Conduct refresher trainings for VHTs	' Baylor Uganda ' UNICEF ' World Vision	' July 2013-2014	' DHE	' Funds ' Job aids	' Training ' Attendance lists reports
% of live births with low birth weight	' Provide continuous on-job training and mentorship of health workers for screening of malnourished mothers	' Health workers ' UNICEF ' Fit generation ' Communi	' Ongoing	' DHO	' Funds ' Training tools '	' Activity reports

Sustainability Element	Key actions	Target audience	When	Responsible person	Resources needed	Means of Verification
		<ul style="list-style-type: none"> ty. Connecto r. ' RECO Industries. 				
	<ul style="list-style-type: none"> ' Increase sensitization and mobilization of mothers for ANC 	<ul style="list-style-type: none"> ' MoH ' Community. ' Health workers ' VHTs 	<ul style="list-style-type: none"> ' Ongoing 	<ul style="list-style-type: none"> ' MCH incharges at Health Sub district ' Health Assistant 	<ul style="list-style-type: none"> ' IEC materials ' stationary ' Radio airtime ' Allowances 	<ul style="list-style-type: none"> ' Reports
	<ul style="list-style-type: none"> ' Lobby for continuous supply of ITNs 	<ul style="list-style-type: none"> ' PACE, ' World Vision, ' Baylor Uganda ' Stop Malaria Project ' MOH ' UNICEF 	<ul style="list-style-type: none"> ' Ongoing 	<ul style="list-style-type: none"> ' Malaria focal person 	<ul style="list-style-type: none"> ' LLINs ' Stationary 	<ul style="list-style-type: none"> ' Delivery Reports
	<ul style="list-style-type: none"> ' Ensure timely ordering of Fansidar, iron, folic acid, dewormers by Health Centre IVs 	<ul style="list-style-type: none"> ' HSD in-charges ' MMS 	<ul style="list-style-type: none"> ' Bi- monthly 	<ul style="list-style-type: none"> ' HSD in-charges ' Stores Assistants. 	<ul style="list-style-type: none"> ' Drug order forms 	<ul style="list-style-type: none"> ' Order forms ' Delivery forms
	<ul style="list-style-type: none"> ' Lobby for procurement of audio-visual equipments to 20 Health Centres 	<ul style="list-style-type: none"> ' Baylor ' UNICEF 	<ul style="list-style-type: none"> ' September 2013 	<ul style="list-style-type: none"> ' DHO 	<ul style="list-style-type: none"> ' Stationary ' Transport ' Allowances 	<ul style="list-style-type: none"> ' Correspondences ' Equipment inventory

Sustainability Element	Key actions	Target audience	When	Responsible person	Resources needed	Means of Verification
	' Sensitize mothers on use of ITNs	' Women of Child bearing age. ' Health workers ' VHTs	' Ongoing '	' DHE	' IEC materials ' Allowances ' Transport '	' Activity reports
	' Dissemination of IEC materials	' MoH ' Baylor Uganda ' World Vision ' UNICEF ' UNHCR	' July 2013-June 2014	' DHE	' IEC materials ' Transport ' Allowances	' Distribution lists
	' Continuous education of pregnant women on good nutrition during ANC	' Midwives ' VHTs ' Peer Mothers	' Ongoing	' Health facility in-charges	' Health Education schedule ' IEC materials	' Activity report
	' Conduct regular Integrated outreaches	' Baylor Uganda ' SDS ' UNICEF	' Quarterly	' ADHO MCH	' Allowances ' Transport ' Supplies ' Stationary	' Reports
	' Lobby for support for Community Dialogues/meetings/forum theatres by VHTs	' Baylor Uganda ' World Vision ' WHO ' UNICEF	' September 2013	' DHO	' Funds ' Stationary	' Minutes of meetings ' Correspondences ' Activity reports

Sustainability Element	Key actions	Target audience	When	Responsible person	Resources needed	Means of Verification
% of Health Facilities providing CEmONC	' Staff motivation and retention	' District/MoH	' Ongoing	' CAO	' Finances	' Payroll ' Staffing levels
	' Stock enough blood at CEmONC sites	' Fort Portal Regional blood bank ' HSD incharges	' Ongoing	' HSD incharges	' Blood ' Transport ' Stationary ' Refrigerator	' Stock cards ' Delivery notes
	' Maintain laboratory and theatre equipment	' Fort Portal regional maintenance team ' Health facility incharges	' Quarterly	' HSD incharges	' Transport ' Allowances ' Stationary	' Inventory reports ' Reports ' Board of survey reports
	' Regular submission of board of survey reports to the district	' Health facility incharges ' Records assistants	' Annually	' DHO	' Stationary	' Board of survey reports
	' Ensure constant supplies for theatres and laboratories	' Health Facility in-charges (Health Centre IV) ' Baylor Uganda	' Ongoing	' A/DHO (MCH)	' Order forms ' Redistribution forms	' Order forms ' Delivery notes ' Equipment inventory

Sustainability Element	Key actions	Target audience	When	Responsible person	Resources needed	Means of Verification
		<ul style="list-style-type: none"> ' National Medical Stores ' Stores Assistants ' SURE 				
% of Health Facilities providing BEmONC	' Staff motivation and retention	' District/MoH	' Ongoing	' CAO	' Finances	<ul style="list-style-type: none"> ' Payroll ' Staffing levels
	' Maintain laboratory and maternity equipment	<ul style="list-style-type: none"> ' Fort Portal regional maintenance team ' Health facility incharges 	' Quarterly	' HSD in-charges	<ul style="list-style-type: none"> ' Transport ' Allowances ' Stationary 	<ul style="list-style-type: none"> ' Inventory reports ' Reports ' Board of survey reports
	' Regular submission of board of survey reports to the district	<ul style="list-style-type: none"> ' Health facility incharges ' Records assistants 	' Annually	' DHO	' Stationary	' Board of survey reports
	' Ensure constant supplies for Maternity and laboratories	<ul style="list-style-type: none"> ' Health Facility in-charges (Health Centre IV) ' Baylor Uganda ' National 	' Ongoing	' A/DHO (MCH)	<ul style="list-style-type: none"> ' Order forms ' Redistribution forms 	<ul style="list-style-type: none"> ' Order forms ' Delivery notes ' Equipment inventory

Sustainability Element	Key actions	Target audience	When	Responsible person	Resources needed	Means of Verification
		<ul style="list-style-type: none"> Medical Stores ' Stores Assistants ' SURE 				
# of clients using FP	<ul style="list-style-type: none"> ' Continuous community sensitization on Family Planning 	<ul style="list-style-type: none"> ' VHTs ' Community ' World Vision ' Baylor Uganda ' Marie Stopes 	<ul style="list-style-type: none"> ' Ongoing 	<ul style="list-style-type: none"> ' DHE 	<ul style="list-style-type: none"> ' Funds ' Stationary 	<ul style="list-style-type: none"> ' VHT reports
	<ul style="list-style-type: none"> ' Provide OJT / CME on Family Planning for health workers 	<ul style="list-style-type: none"> ' Marie Stopes ' Baylor Uganda 	<ul style="list-style-type: none"> ' December 2013 	<ul style="list-style-type: none"> ' DHO 	<ul style="list-style-type: none"> ' Funds ' Stationary 	<ul style="list-style-type: none"> ' Minutes of meetings with IPs
	<ul style="list-style-type: none"> ' Make timely orders of Family Planning methods by HSD facility in-charges from 	<ul style="list-style-type: none"> ' NMS ' HSD incharges 	<ul style="list-style-type: none"> ' Bi monthly 	<ul style="list-style-type: none"> ' HSD in-charges 	<ul style="list-style-type: none"> ' Drug order forms 	<ul style="list-style-type: none"> ' Copies of ordering forms ' Delivery notes
% of pregnant women received 2 doses of IPTp	<ul style="list-style-type: none"> ' Quantification and timely ordering of adequate Fansidar by Health Centre IVs. 	<ul style="list-style-type: none"> ' NMS ' Health facility incharges 	<ul style="list-style-type: none"> ' Bimonthly 	<ul style="list-style-type: none"> ' HSD incharges 	<ul style="list-style-type: none"> ' Drug order forms 	<ul style="list-style-type: none"> ' Copies of Ordering ' Delivery forms
	<ul style="list-style-type: none"> ' Continued mobilization and sensitization of the community on IPTp. 	<ul style="list-style-type: none"> ' Voice of Kamwenge 	<ul style="list-style-type: none"> ' Ongoing 	<ul style="list-style-type: none"> ' DHE 	<ul style="list-style-type: none"> ' SDA ' Airtime ' IEC materials 	<ul style="list-style-type: none"> ' Radio talk shows ' Jingles '

Sustainability Element	Key actions	Target audience	When	Responsible person	Resources needed	Means of Verification
		<ul style="list-style-type: none"> ' Rwenzori FM ' VHTs ' Politicians ' Religious leaders. ' District Education Officer 				
	<ul style="list-style-type: none"> ' Provide continuous OJT / CME and mentorship on IPTp 	<ul style="list-style-type: none"> ' Health workers ' Pregnant women ' Baylor Uganda 	<ul style="list-style-type: none"> ' Ongoing 	<ul style="list-style-type: none"> ' ADHO - MCH 	<ul style="list-style-type: none"> ' IEC Materials ' SDA ' Airtime ' Stationary 	<ul style="list-style-type: none"> ' CME and mentorship reports
% of public health facilities clearly displaying pertinent information for clients	<ul style="list-style-type: none"> ' Make regular orders of IEC/protocols materials 	<ul style="list-style-type: none"> ' Health workers ' MOH 	<ul style="list-style-type: none"> ' Quarter I FY13/14 	<ul style="list-style-type: none"> ' DHE 	<ul style="list-style-type: none"> ' IEC materials ' Protocols ' Guidelines allowances 	<ul style="list-style-type: none"> ' Order forms ' Delivery notes ' Displayed information
	<ul style="list-style-type: none"> ' Sensitize health workers on the importance of displaying information 	<ul style="list-style-type: none"> ' HF in-charges 	<ul style="list-style-type: none"> ' Ongoing 	<ul style="list-style-type: none"> ' DHO 	<ul style="list-style-type: none"> ' IEC materials 	<ul style="list-style-type: none"> ' Activity reports
	<ul style="list-style-type: none"> ' Ensure display of pertinent information in the health facility. 	<ul style="list-style-type: none"> ' Health Facility in-charges ' Health workers ' Records 	<ul style="list-style-type: none"> ' Ongoing 	<ul style="list-style-type: none"> ' DHO 	<ul style="list-style-type: none"> ' IEC materials 	<ul style="list-style-type: none"> ' Displayed materials

Sustainability Element	Key actions	Target audience	When	Responsible person	Resources needed	Means of Verification
		Assistants				
# of children under 1 year who received DPT 3	' Improve on regular vaccines supplies	' NMS ' District Cold Chain Focal Person ' UNEPI	' Monthly	' DHO	' Fuel ' Allowances ' Cold boxes ' Vaccine carriers	' Delivery notes
	' Lobby for procurement of motorcycles for Health Facilities	' MOH, UNICEF ' World Vision ' GAVI	' Ongoing	' DHO ' CAO	' Allowances ' Stationary	' Correspondences
	' Allocate PHC funds to buy gas cylinders for all the 38 facilities	' HF in-charges ' GAVI	' First and second quarter FY13/14	' DHO	' PHC funds ' Transport	' Receipts ' Delivery note
	' Increase number of outreaches conducted by Health Facilities	' Health Workers ' GAVI	' Monthly	' DHO ' Health Facility in-charges	' Funds ' Vaccines ' Transport ' Stationary ' Registers.	' Activity reports ' Tally sheets.
# of children under five years who have received 2nd dose of Vitamin A doses	' Make emergency orders to NMS and outsource from other districts in the region in case of stock outs	' NMS ' Kyenjojo ' Kabarole ' World Vision ' UNICEF	' Ongoing	' DHO	' Fuel ' Allowances ' Vehicles	' Emergency order forms ' Stock cards
	' Advocate for	' Mass	' Ongoing	' DHO	' Stationary	' Agenda items

Sustainability Element	Key actions	Target audience	When	Responsible person	Resources needed	Means of Verification
	involvement of all key stakeholders in community mobilization activities during key district fora like technical planning committee meetings, council meetings	<ul style="list-style-type: none"> ' Media ' World Vision ' UNICEF ' CAO ' LC V chairperson ' Religious leader ' EDHMT 		<ul style="list-style-type: none"> ' District Community Development Officer (DCDO) 	<ul style="list-style-type: none"> ' Radio airtime ' Transport ' Allowances ' Audio - Video equipments 	<ul style="list-style-type: none"> ' Minutes ' Attendance list ' Correspondences
% of underweight children at measles vaccination	' Sensitize Community on the nutrition of their children	<ul style="list-style-type: none"> ' Health workers ' Community. ' VHTs ' Religious leaders ' Local councils 	' Ongoing	<ul style="list-style-type: none"> ' DHE ' Health facility incharges 	<ul style="list-style-type: none"> ' IEC materials ' Transport ' Allowances 	' Health Education records
	' Promote backyard gardening at household level	<ul style="list-style-type: none"> ' Production Department ' NAADS coordinator ' World Vision. 	' Ongoing	<ul style="list-style-type: none"> ' District Nutrition Focal person 	<ul style="list-style-type: none"> ' Fuel ' Allowances ' Gardening tools ' Seeds 	<ul style="list-style-type: none"> ' Receipts ' Gardens ' Survey reports

Sustainability Element	Key actions	Target audience	When	Responsible person	Resources needed	Means of Verification
		<ul style="list-style-type: none"> ' Samaritans Purse. ' ADRA ' Health workers ' Community Connector. 				
	<ul style="list-style-type: none"> ' Link lactating mothers to existing income generating groups to ensure good nutrition. 	<ul style="list-style-type: none"> ' Politicians ' Religious leaders ' ADRA ' World Vision ' Samaritans Purse ' Community Connector. 	<ul style="list-style-type: none"> ' Ongoing 	<ul style="list-style-type: none"> ' DCDO 	<ul style="list-style-type: none"> ' Finances ' Transport ' Allowances 	<ul style="list-style-type: none"> ' Mobilization reports ' IGA groups
% of service providers trained in RH/FP/CS and Nutrition	<ul style="list-style-type: none"> ' Provide continuous OJT / CME to Health workers. 	<ul style="list-style-type: none"> ' Health workers 	<ul style="list-style-type: none"> ' Ongoing 	<ul style="list-style-type: none"> ' ADHO - MCH 	<ul style="list-style-type: none"> ' Curriculum ' Allowances ' Stationary 	<ul style="list-style-type: none"> ' Training reports ' Attendance lists
	<ul style="list-style-type: none"> ' Lobby for more funds to train more health workers in RH/FP/CS and Nutrition 	<ul style="list-style-type: none"> ' Health Facility workers ' Marie Stopes 	<ul style="list-style-type: none"> ' Ongoing 	<ul style="list-style-type: none"> ' DHO 	<ul style="list-style-type: none"> ' funds ' Training tools 	<ul style="list-style-type: none"> ' Minutes ' Correspondences ' Training Reports

Sustainability Element	Key actions	Target audience	When	Responsible person	Resources needed	Means of Verification
		<ul style="list-style-type: none"> ' UNICEF ' PACE ' Community Connector. 				
# of USG-assisted delivery points providing FP and counseling services	' Lobby for buffer supplies and key commodities	<ul style="list-style-type: none"> ' Marie Stopes ' MoH ' NMS 	' Ongoing	' DHO	<ul style="list-style-type: none"> ' Funds ' Human resources ' Supplies ' Equipment 	<ul style="list-style-type: none"> ' Minutes of IPs ' Order forms ' Delivery notes
	' Ensure presence of skilled personnel to provide FP and counseling services	<ul style="list-style-type: none"> ' ASSIST ' Marie Stopes 	' Ongoing	' DHO	<ul style="list-style-type: none"> ' FP commodities ' Equipment 	' Monthly reports
% of HFs submitting timely HMIS reports to HSD and District	' Provide timely reminders on reporting deadlines	<ul style="list-style-type: none"> ' Health facility incharges ' Health workers 	' Monthly	<ul style="list-style-type: none"> ' DHO ' Biostatistician 	<ul style="list-style-type: none"> ' Connectivity/Internet ' Computers 	' HMIS reports
	' Generate shame lists of late reporting facilities	' Biostatistician	' Monthly	' DHO	' Stationary	' Shame list published
	' Emphasize timely reporting during integrated support supervision visits	<ul style="list-style-type: none"> ' Health workers ' HMIS focal person. 	' Quarterly	' Biostatistician	<ul style="list-style-type: none"> ' Funds ' Checklists 	<ul style="list-style-type: none"> ' Correspondences ' HMIS reports ' Support supervision reports
	' Conduct regular support supervision of	' Health Facilities	' Ongoing	' Biostatistician	' Funds	' Support supervision reports

Sustainability Element	Key actions	Target audience	When	Responsible person	Resources needed	Means of Verification
	all facilities					
	' Induct all staff on the electronic reporting system and its requirements	' Health workers ' Records Assistants ' DHT	' Quarterly	' Biostatician	' Funds ' Training reports ' Internet ' Computer	' Training report
	' Make it mandatory for Health Sub Districts to make special orders for HMIS tools as they order for other supplies.	' HSD in charges	' Bimonthly	' Biostatician	' order forms ' HMIS tools	' Correspondences ' Delivery notes ' Completed order forms
	' Lobby for refresher trainings for more staff in HMIS	' SDS ' Medical records Assistants (MRA)	' December 2013	' Biostatician	' Funds ' Stationary ' Tools ' Computers ' Internet	' Correspondences ' Training reports ' Attendance

Appendix 8: Kyenjojo District Sustainability roll out action plan

Sustainability Element	Key actions	Target audience	When	Responsible person	Resources needed	Means of Verification
# of < 5 yrs children who received vitamin A from USG supported programs	' Motivation and mentoring of available staff	' Health workers in charge of stores ' Support staff	' On going	' In charges of health units	Vitamin A Vaccines	' Reports ' Attendance list ' Stock card
	' Integrated support supervision of Health	' DHT ' VHT	' On going	' DHT	' Funds for fuel and SDA	' Activity reports.

Sustainability Element	Key actions	Target audience	When	Responsible person	Resources needed	Means of Verification
	workers and VHTs	' Health workers				
	' Early ordering and continuous quantification of supplies	' HF in-charges ' NMS ' GAVI ' UNICEF	' On going	' In charge of stores ' DHT ' DADI	' Order forms	' Copies of the submitted orders ' Delivery notes
	' Work with VHTs to continue mobilization the community for vitamin A	' VHTs ' Health Assistants	' On going	' ADHO ' DEO ' Health facility in charges	' Job aids ' IEC materials	' Activity reports
	' Increase the number of health workers going for outreaches using PHC funds in hard to reach areas	' DHO ' UNICEF ' GAVI ' Health facility in charges	' Ongoing	' ADHO	' Motor cycles ' SDA	' Activity reports
# of health facilities where RH/FP/CS nutrition policies disseminated	' Integrate RH/FP/CS nutrition policies during dissemination of other policy sessions such as malaria treatment guidelines	' All health workers in all health units	' Ongoing	' ADHO ' F/P focal person	' Policy guidelines	' Activity reports
	' Lobby other partners to provide policy guidelines	' PACE ' Marie Stopes '	' On going	' DHO ' Focal persons	' Guidelines	' Reports
	' Carry out continuous CMEs to promote continuous professional development	' All Health workers	' Ongoing	' ADHO ' F/P focal person	' Vehicles for transport ' Stationary ' Fuel ' SDA	' Activity reports ' Attendance lists ' CME Record books
% of SDPs complying with the national norms and standards	' Form internal support supervision teams to track compliance with the norms and standards.	' Health workers ' Health unit incharges	' Ongoing	' DHO ' DHT	' Stationary ' SDA	' List of members selected
	' Carry out on-job training of health workers	' Health workers	' Ongoing	' Health Facility in-charges	' guidelines	' Reports ' attendance lists
# of children who at 12	' Health facilities to ensure early ordering and	' Health facility in-charges	' On going	' In charge of health units	' Order forms	' Copies of order forms

Sustainability Element	Key actions	Target audience	When	Responsible person	Resources needed	Means of Verification
months had received 3 doses of DPT3	forecasting.	' UNICEF		and immunization focal person		
	' Prioritize and stock fuel for conducting outreaches during PHC allocation	' Incharge units ' UNICEF ' EPI focal person ' GAVI	'	' In charge of health units ' Immunization focal person	' PHC funds ' SDA ' Transport	' Fuel receipts.
% underweight children at measles vaccination	' Screen all underweight children and enroll into care according to IMAM and SAM guidelines.	' Mothers and care takers ' VHTs	' Ongoing	' Health unit nutrition focal person ' District nutrition focal person ' Health workers	' Weighing scales height boards MUAC tapes ' RUTF ' Vitamin A	' Registers ' Activity reports. ' Monitoring reports.
	' Diagnose and treat sick children	' HF in-charges ' Health workers.	' Ongoing	' All health workers doing immunization	' RUTF ' Test kits ' Drugs	' Activity reports
	' Periodic de worming	' Health workers ' Children under five	' Ongoing	' All health workers doing immunization and VHTs	' Albendazole, ' Mebendazole ' Stationary	' Activity reports ' Monthly reports
	' Health education of the community	' VHTs ' Community ' Lactating mothers	' On going	' Health facility in charges ' DHO	' IEC materials ' SDA ' fuel	' Activity reports
	' Integrated support supervision for mothers to weigh their children.	' Health workers	' On going	' DHO ' EPI focal person ' Health facility in charges	' Fuel ' SDA ' Stationary ' Assessment tools	' Activity reports ' Monthly reports
% of public health facilities clearly displaying	' Visit and identify all facilities not displaying information.	' All in charges on health units	' Ongoing	' Biostatistician district surveillance focal person in	' Vehicle for transport fuel SDA funds	' List of facilitation ' Activity reports

Sustainability Element	Key actions	Target audience	When	Responsible person	Resources needed	Means of Verification
patients information to clients				charge of Health units		
	' Mentor health workers on the importance of displaying information during support supervision visits	' All health workers	' Ongoing	' Biostatician ' DHT	' Manila paper ' Markers ' Guidelines ' IEC materials	' Activity reports ' Displayed materials
# of FP clients using FP	' Include FP commodities in NMS areas.	' FP focal persons ' Health workers and VHTs ' Health facility Focal persons and private practitioners	' ongoing	' DHO / ' ADHO	' Drug orders ' Funds ' stationary	' Copies of drug orders submitted
	' Target private sector drug shop clinics with FP services	' PACE and Marie Stopes ' Focal person	' On going	' DHO ' DADI	' Fuel ' SDA ' Registers ' Stationary	' Activity reports
	' Supply drug kits to health facilities.	* NMS	' On going	' Logistics Officer ' DADI	' Stationary	' Delivery reports / notes
% of customer satisfied with services	' Recruit more staff to increase on the staffing levels	' Political leaders ' Development partners ' MOH	' Ongoing	' CAO ' DHO	' Funds	' Minutes ' Recruited staff.
	' Provide right information to customers	' Health workers	' Ongoing	' DHO ' DHT ' Health facility incharges	' IEC materials ' Job aids	' Activity reports ' Displayed materials
# of USG supported SDPs providing family planning	' Support supervision to facilities offering FP	' SDPs	' On going	' DHO	' Data	' Distribution list
	' Continuous supply of IEC materials.	' Health Facilities	' Ongoing	' DHO ' DHE	' IEC materials	' Distribution lists
	' Identify other potential	' USAID	' On going	' CAO	* Stationary	* List of identified

Sustainability Element	Key actions	Target audience	When	Responsible person	Resources needed	Means of Verification
	partners to support FP services provision.	' Other Partners		' DHO		partners * Proposals submitted
% of pregnant women using 2 doses of IPT	' Ensure timely drug orders	' NMS ' Health facilities	' On going	' ADHO/MCH ' Logistics Officer	' Funds and stationary	' Copies of submitted order forms
	' Sensitize communities on the importance of ANC	' Health facilities ' Community leaders	' Ongoing	' ADHO/MCH ' DHE	' Radio airtime	' Activity reports
# Implants and IUDs inserted Couple years of protection	' Procure IUD insertion instruments.	' FP client ' Community leaders	' Ongoing	' ADHO ' DHO	' Funds ' Stationary	' Copies of orders reports ' recorded tapes
	' Conduct Dialogue meetings and radio talk shows to demystify implants and IUDs	' Community leaders	' Ongoing	' ADHO ' DHE	' Funds ' SDA ' Fuel	' Tape recordings ' Activity reports ' VHT registers
	' Train more health workers to provide implants and IUDs	' Health workers	' On going	' DHO	' Funds ' Commodities	' Training reports ' Attendance lists
	' Provide Supportive supervision to trained health workers providing implants and IUDs	' Health workers	' On going	' DHO	' Fuel ' SDA	' Activity reports
% villages with functional VHTs	' Lobby for more/other partners from MOH	' MOH ' DHO	' On going	' DHO ' DHI ' DHE	' Airtime ' analyzed data ' transport funds ' fuel ' SDA ' supplies(pills, condom and Depo)	' Correspondences ' List of VHTs
	' Integrate VHT supervision in routine health center supervision work	' HE staff and other field staff.	' Ongoing	' DHE	' VHT supervision ' checklist ' Supplies	' Support supervision reports
% HF submitting HMIS reports to the district	' Continuous CMEs on HMIS. and MTRAC reminders	' Health Facility in-charges ' Records	' On going	' Biostatistician	' Funds ' transport ' stationary	' Training reports ' Attendance list ' Monthly reports

Sustainability Element	Key actions	Target audience	When	Responsible person	Resources needed	Means of Verification
		assistant			' Airtime	' SMS records
	' Provide supportive supervision and ongoing development of HMIS	' Health workers ' Records assistants ' Health facility in charges	' Ongoing	' Biostatistician	' Funds ' Transport ' Stationary ' Airtime	' Activity reports
	' Use of HF league tables in feedback reports	' DHE ' Health workers	' Ongoing	' Biostatistician ' DHE	' Funds ' Transport ' Stationary ' Airtime	' Displayed data feedback ' Activity reports
% pregnant women received 4 ANC consultations	' Continually mobilize women to attend ANC through various fora	' VHTs ' Media Houses ' IPs ' Community ' FBOs	' Ongoing	' DHT ' DHE ' Politicians	' Transport funds ' SDA	' Reports ' Attendance list ' Tally sheets ' VHT reports and shows
% live births delivered in health facilities	' Conduct CME to maintain skills	' Midwives ' Nurses ' Health facility In charges ' MOH ' DHO and senior nurses ' DHT/MOH IPs	' Ongoing	' DHO ' DHE	' Job aides ' Funds ' tools ' fuel funds SS tools	' Reports ' CME Record books ' Attendance lists
	' Continue working with VHTs to sensitize and mobilize women for institutional deliveries	' VHTs ' IPs ' DHT	' Ongoing	' Health charges ' DHE	' Job aides ' Funds	' Activity reports ' Monthly reports
% HF providing basic BEmONC	' Conduct CME ' On the job training and mentorship.	' DHO ' PNO midwives in charges	' On going	' DHT	' Funds ' Stationary ' job aides ' airtime	' Minutes from meeting. Training reports CME schedule
	' Lobby for the recruitment of more staff	' CAO ' DHO	' Ongoing	' DHO ' CAO	' Funds	' Minutes from meetings
	' Ensure timely ordering and	' health facility	' Ongoing	' Health Facility	' Order forms	' Copies of order

Sustainability Element	Key actions	Target audience	When	Responsible person	Resources needed	Means of Verification
	distribution of supplies.	in charges ' DHO ' Logistic Officer		in charges ' DHO		forms and delivery invoices
	' Continues support supervision and monitoring	' DHT ' DHO	' Ongoing	' DHO ' DHT	' Funds	' Support supervision reports
% of CEmONC	' Develop a fundraising concept with information on status of equipment	' DHO ' Political wing	' Ongoing	' DHO ' DHT	' Stationary ' Funds	' Reports
	' launch a fundraising drive for the maintenance of CEMONC equipment	' MPs ' IPs ' Religious leaders ' Community leaders	' December 2013	' DHO	' Stationary ' Funds ' Radio airtime	' Activity report ' Equipments maintained.

Appendix 9: Bugiri District Sustainability roll out action plan

Sustainable Element	Key Action	Target audience	When	Person Responsible	Resources required	Means Of Verification
# of people trained RH/FP / CS and and nutrition through USG supported programs	' Continue to conduct CMEs	' Health workers in both public and private sector ' Stakeholders (politicians, religious leaders, traditional/cultural leaders, opinion leaders	Ongoing	DHO	' Stationery ' Literature on Nutrition and child health ' Personnel	' Reports
	' To include activities of the district nutritionist in the district work plan and budget.	' World Vision International ' STAR-EC ' Bugiri District Local Government	Ongoing	DHE	' Stationery	' District work plan and budget
	' Continued lobbying for support from donors, district council and other partners (including financial support for refresher or on job	' World Vision International ' STAR-EC	Ongoing	DHO	' Stationery ' Airtime	' Correspondences ' filed proposals

Sustainable Element	Key Action	Target audience	When	Person Responsible	Resources required	Means Of Verification
	trainings)	' Bugiri District Local Government			' transport ' Allowances	
	' Quarterly review meetings. these should bring together all facilities at district level	' EDHMT	Ongoing	DHO	' Stationery ' Airtime ' transport ' Allowances	' Meeting meetings ' Key Informant Interviews
% of customers satisfied with health services received.	' Health workers should continue offering friendly services	' Community/service consumers ' Service providers	On going	DHO/ Health Unit Management Committees	' Drugs ' Trained personnel ' Registers for corner and service delivery	' Field monitoring reports ' Exit interviews
	' Motivation of the staff through confirmation into service and regular promotions and recognition.	' CAO ' DSC ' H/F In-charges	Ongoing	DHO	' Stationery ' Airtime ' transport ' Allowances	' Motivated staff ' Functional duly rosters ' Exit interviews
	' Ensure continued support supervision to all facilities including exit interviews and community dialogues	' HWs ' H/F I/Cs ' HSD I/Cs	Monthly and quarterly	DHO	' Stationery ' Airtime ' transport ' Allowances	' SS reports
% of pregnant mothers who receive 2+ doses of IPT	' Community sensitization on IPTp	' Girls and women of child bearing age ' Husbands ' Religious, cultural ' opinion leaders ' Health workers	On going	DHV/DHO	' Drugs ' Trained personnel ' IEC materials	' Exit interviews ' Survey reports
	' CMEs on User Friendly services	' Health workers	On going	Facility I/Cs	' Stationery ' IEC materials	' Exit interviews
	' Continuous supply of drugs	' HWs ' NMS	bimonthly	HSD I/Cs	' Order forms ' HMIS registers	' Stock cards ' filled order forms ' Delivery notes
	' Integration of health services/ holistic approaches	' HWs	On	Facility I/Cs	' Stationery ' IEC materials	' Exit interviews ' KII

Sustainable Element	Key Action	Target audience	When	Person Responsible	Resources required	Means Of Verification
			going			
	' Improve staffing levels	' CAO ' DSC ' MOPS	On going	DHO	' Stationery ' Airtime	' Staffing levels
(% service delivery point complying with national norms and standards)	' Prioritize policy dissemination during integrated support supervision	' Extended DHMT ' Partners like Sunrise, URHB, IDAAC, SURE	Ongoing	DHO	' Stationery ' Trained personnel ' Venue ' Standard Policies and guidelines	' KII
	' Display key policies within the health facilities/service delivery points	' Health workers in all facilities ' VHTs ' Clients	Ongoing	H/F I/Cs	' Standard Policies and guidelines	' Direct observation ' SS reports
	' Encourage health workers to read policies	' Extended DHMT ' HWs	Ongoing	H/F I/Cs	' Standard Policies and guidelines	' KII ' SS reports
	' Conduct CMEs on policy dissemination	' Extended DHMT ' HWs	Ongoing	HSD I/Cs	' Standard Policies and guidelines	' KII ' SS reports
	' Continued community education on FP services	' Community ' Health workers ' VHTs ' Women of child bearing age and their spouses ' Satisfied users ' Police ' DDI ' Religious leaders ' Head teachers ' Standing committee ' DEO ' Inspector of schools	Ongoing	DHE	' FP supplies ' Policy books ' PHC funds ' FP Registers	' KII ' Exit interviews ' HMIS reports
# of FP clients using FP Methods	' Avoid stock outs by making timely orders	' NMS ' HF I/Cs	bimonthly	HSD I/Cs	' Order forms ' FP Registers	' Delivery notes ' filled order forms ' stock cards

Sustainable Element	Key Action	Target audience	When	Person Responsible	Resources required	Means Of Verification
	' Regular meeting with VHTs to encourage them to conduct health talks on FP and replenish their FP supplies	' VHTs	Monthly and quarterly	HSD I/Cs	' Stationery ' IEC materials	' meeting minutes
	' Sensitization of police in case of rape and defilement	' DPC ' Police H/Ws	By Sept 30th	DNO	' IEC materials ' FP Global Handbook	' Utilization data
	' integrate FP services in all programs/service delivery points within the facility	' HWs	On going	Facility I/Cs	' Stationery ' IEC materials	' Exit interviews ' KII
	' Strengthen school health education programs to inform girls about ECP	' Teachers ' School girls	On going	Facility I/Cs	' Stationery ' IEC materials	' Exit interviews ' KII
	' Provide support supervision to both private and public providers	' HWs ' H/F I/Cs ' HSD I/Cs	Monthly and quarterly	DHO	' Stationery ' Airtime ' transport ' Allowances	' SS reports
# of USG supported SDPs providing FP counseling	' Continuous provision of supplies to SDPs	' VHTs ' CBOs ' NMS ' Health workers	bimonthly	DHO	' FP supplies ' IEC materials ' HMIS Registers	' FP utilization data ' Exit interviews
	' Continuous supervision of the SDPs by district for quality service provision	' HWs ' H/F I/Cs ' HSD I/Cs	Monthly and quarterly	DHO	' Stationery ' Airtime ' transport ' Allowances	' SS reports
% of health facilities submitting timely HMIS reports to HSD and districts	' Provision of HMIS tools by district	' All facilities ' VHTs	Continuous	Health facility In charges	' HMIS Tools ' Funds for transport ' Health workers/RAs	' stock status of tools
	' Integration of activities to enable facilities to submit reports in time	' HWs	monthly	Health facility In charges	' HMIS Tools ' Funds for transport ' Health workers/RAs	' HMIS performance reports
	' Strengthen leadership-skills at facility level through CMEs	' HF I/Cs	Continuous	HSD I/Cs	' Leadership manuals	' Delegation reports

Sustainable Element	Key Action	Target audience	When	Person Responsible	Resources required	Means Of Verification
	' Recruit more health workers to support facilities and reduce work load	' CAO ' DSC ' MOPS	On going	DHO	' Stationery ' Airtime	' Staffing levels
% of districts that submit timely HMIS reports to MOH	' Continuous support from the district to the HMIS focal point person	' Biostatistician	Continuous	DHO	' HMIS tool ' Transport to submit reports	' KII
	' Continuous provision of reporting tools	' NMS ' IPs World Vision, STAR-EC)	bimonthly	Biostatistician	' Stationery	' Availability of Reporting tools
# of implants and IUDs inserted	' Continuous supply of implants and IUDs	' Community ' Health workers ' VHTs ' NMS	Bimonthly	HSD I/Cs	' Supplies of Implants and IUDs ' Transport to communities ' IEC Materials ' Trained and motivated health workers	' stock cards ' delivery notes
	' Continuous motivation of VHTs by continuous engagement in incentivized activities	' VHTs	ongoing	HSD I/Cs	' funds ' stationery	' KII
	' Continuous sensitization of communities	' Communities ' VHTs ' HWs	ongoing	HSD I/Cs	' funds ' stationery ' transport ' IEC materials	' Survey reports
	' Provision of male friendly services	' VHTs ' HWs ' Men	ongoing	H/F I/Cs	' Male friendly protocols	' FP utilization data ' Exit interviews
Couple years of protection	' Continuous mentoring of HWs on calculation of CYPs	' HWs	Continuous	' DNO	' Stationery	' KII
% of live births delivered at health facility	' Continuous sensitization of the community on the benefit of delivering at facilities	' Community ' Religious and cultural leaders ' VHTs	Continuous	' Health workers	' Transport to sub-counties ' IEC materials	' HMIS Reports
	' Early referral to health centers by VHTs	' Community ' VHTs	Continuous	' HWs	' Referral notes ' files	' filled and filed referral notes

Sustainable Element	Key Action	Target audience	When	Person Responsible	Resources required	Means Of Verification
			ous			
% Children under 5yrs reached by USG Nutrition supported program	' Continuous sensitization to the community	' HWs ' Partners like Word Vision ar ' Politicians ' CDO	From January 2014	' DHO	' Human resource ' Stationery ' IEC materials	' Nutrition utilization data
	' Refresher courses to health workers and VHT to acquire new skills/ideas on nutrition	' HWs ' VHTs	Continu ous	' Nutritio st	' Human resource ' Stationery ' Manuals	' KII
	' Follow-up on nutrition program in the communities	' HWs ' VHTs	Continu ous	' Nutritio st	' Human resource ' Stationery ' Manuals	' KII
% health facilities with established capacity to manage acute malnutrition	' Training of more health workers from differen HCIIIs	' DHO's office for the necessary requirements ' World vision to provide further training support ' Any other emerging Agriculture partner	From January 2014	' DHO	' Skilled personnel ' VHT Trainers ' IEC materials ' Stationery/finances	' Training reports ' KII
	' Training of VHTs to support community Nutrition intervention/PD Hearth and make referrals to the facilities	' VHTs	From January 2014	' HWs	' VHT Trainers ' IEC materials ' Stationery/finances	' Training reports
% malnourished children cured at STRIDES supported areas	' Continuous sensitization of the community on family planning and nutrition	' Health workers ' VHTs ' Traditional healers ' VHT TOTs	Ongoing and January 2014	' Facility l charges	' Skilled personnel ' Stationery ' Allowances	' FP and nutrition utilization data
	' Counseling and health education	' Health workers ' VHTs '	Ongoing	' H/F I/Cs	' IEC materials ' stationery	' Reports
	' Need to strengthen referral	' VHTs ' HWs	Ongoing	' H/F I/Cs	' HMIS registers ' Referral notes ' file folders	' Filled filed referral notes
	' Training of VHTs on nutrition	' VHTs	By Dec	' DHE	' Manuals	' Training reports

Sustainable Element	Key Action	Target audience	When	Person Responsible	Resources required	Means Of Verification
		' World Vision International	31st		' Stationery	
# of Children at 12 months who have received 3 doses of DPT3	' Involve all religious leaders at all planning level	' Service providers ' Community Leaders; political, religious and Opinion leaders	April-June 2013/ To be on going	' DHO ' All In charges	' Central Government	' Minutes of meetings
	' Re-alignment of all routine and mass immunization approaches (integrated approaches)	' H/Ws ' Politicians	Aug 2013	' DHO	' Stationery ' Airtime ' Transport	' Utilization data
	' Conduct community dialogues at various community levels (s/c, parish, village with the involvement of all local political leaders on immunization)	' HWs ' Political leaders ' VHTs	Ongoing	' I/C HSD	' Stationery ' Airtime ' Transport allowances	' Activity reports
	' Sensitize the community that immunization is beneficial to them	' Communities ' VHTs	Ongoing	' I/C HSD	' Stationery ' Airtime ' Transport allowances	' Activity Reports
% pregnant women who receive 4ANC consultations	' Functionalize VHTs at every village to mobilize mothers for ANC (by motivating VHTs, organizing regular meetings and engaging them in ongoing health activities)	' Service providers ' Service users ' Political wing ' Opinion leaders ' Religious leaders	April-June, 2013 and will be ongoing	DHO	' Registers ' Stationery	' Activity Reports
	' Promote uptake of UPE for both boys and girls to increase literacy levels	' Parents ' Students ' Politicians	Ongoing	DEO	' Stationery ' Airtime ' Transport Allowances	' School enrollment
	' Promote uptake of adult education for male and female population in the community	' Parents	Ongoing	CDO	' Stationery ' Airtime ' Transport Allowances	' Activity reports
	' Reduce on waiting hours at facility level to	' HWs	Ongoing	DHO	' Stationery	' ANC Utilization data

Sustainable Element	Key Action	Target audience	When	Person Responsible	Resources required	Means Of Verification
	encourage couples to attend ANC (time keeping for H/Ws, organizing ANC a day before and ensuring that midwives have accommodation at the facility)				' Airtime ' Transport ' Allowances	
	' Include men in the ANC sessions and provide visual system/ TV in the ANC waiting area to engage men and women as they come for ANC	' HWs ' Couples	Ongoing	MWs	' Stationery	' Exit interviews
# Children under 5 yrs who received Vit A supplementation	' Staff motivation and active involvement at several levels	' Community members ' VHTS ' Leaders; political, religious and opinion	April to June and ongoing	DHO Facility In charge	' Central funding	' HMIS Reports
	' Timely ordering and delivery to meet demand	' NMS ' HWS	bimonthly	ADHO	' Central funding	' Stock cards
	' Continuous awareness creation in community to increase demand	' Communities ' VHTs	Ongoing	' I/C HSD	' Stationery ' Airtime ' Transport ' allowances	' Activity Reports

Appendix 10: Kaliro District Sustainability roll out action plan

Sustainable Element	Key Action	Target Audience	When	Responsible Person	Resources	MOV
No of underweight children at Measles vaccination	' Encourage the mothers to exclusively breast feed their children up to 6mths and continue breastfeeding with supplementary feeding up to 2yrs	' Lactating mothers ' VHTs ' Community members ' HWs ' HAs	' immediate and ongoing	' Nutrition FP	' Job Aids ' Video shows ' Air time ' Fuel ' SDA ' supplementary feeds	Exit interviews
	' Educate mothers on exclusive breast feeding	' Lactating mothers	' immediate and	' Nutrition FP	' Job Aids ' Video shows	Exit interviews

Sustainable Element	Key Action	Target Audience	When	Responsible Person	Resources	MOV
		<ul style="list-style-type: none"> ' VHTs ' Community members ' HWs ' HAs 	ongoing		<ul style="list-style-type: none"> ' Air time ' Fuel ' SDA ' supplementary feeds 	
	<ul style="list-style-type: none"> ' procurement of weighing scales and Child Health Cards 	<ul style="list-style-type: none"> ' Health workers ' Contracts committee 	<ul style="list-style-type: none"> ' quarterly 	<ul style="list-style-type: none"> ' DHO ' HSD I/Cs 	<ul style="list-style-type: none"> ' stationery ' airtime 	<ul style="list-style-type: none"> HMIS Reports Child Registers Presence weighing scales Minutes of contracts committee
	<ul style="list-style-type: none"> ' Request for maintenance of equipment by the Regional Workshop 	<ul style="list-style-type: none"> ' Health workers ' HF I/Cs ' MOH 	<ul style="list-style-type: none"> ' quarterly 	<ul style="list-style-type: none"> ' DHO ' HSD I/Cs 	<ul style="list-style-type: none"> ' stationery ' transport ' airtime 	<ul style="list-style-type: none"> Correspondences
	<ul style="list-style-type: none"> ' Train a focal person for maintenance of the equipment 	<ul style="list-style-type: none"> ' CAO ' IPs ' Personnel ' HSD I/C 	<ul style="list-style-type: none"> ' by end of 2013/2014 	<ul style="list-style-type: none"> ' DHO 	<ul style="list-style-type: none"> ' Per diem ' transport ' stationery 	<ul style="list-style-type: none"> Presence of a trained personnel
	<ul style="list-style-type: none"> ' Ensure availability of nutritious supplementary feeds like <i>Ekitoobero</i>. 	<ul style="list-style-type: none"> ' Lactating mothers ' Health workers ' Community members ' VHTs 	<ul style="list-style-type: none"> ' immediate and ongoing 	<ul style="list-style-type: none"> ' HF I/Cs 	<ul style="list-style-type: none"> ' Demo foods 	<ul style="list-style-type: none"> HMIS Reports Child Registers
	<ul style="list-style-type: none"> ' Conduct sessions 	<ul style="list-style-type: none"> ' Lactating 	<ul style="list-style-type: none"> ' immediate 	<ul style="list-style-type: none"> ' MW 	<ul style="list-style-type: none"> ' Job Aids 	<ul style="list-style-type: none"> HMIS Reports

Sustainable Element	Key Action	Target Audience	When	Responsible Person	Resources	MOV
		<ul style="list-style-type: none"> ' mothers ' Health workers ' Community members 	and ongoing	' HAs	<ul style="list-style-type: none"> ' Video shows ' Air time for co-ordination ' Fuel ' SDA ' supplementary feeds for malnourished children 	Child Registers
	' Promote good hygiene and sanitation practices at household level	<ul style="list-style-type: none"> ' Lactating mothers ' Health workers ' Community members 	' immediate and ongoing	' MW ' HAs	<ul style="list-style-type: none"> ' Job Aids ' Video shows ' Air time for co-ordination ' Fuel ' SDA 	HMIS Reports Child Registers
	' Conduct home improvement campaigns through home visits	<ul style="list-style-type: none"> ' Lactating mothers ' Health workers ' Community members 	' ongoing	' HAs	<ul style="list-style-type: none"> ' Job Aids ' Video shows ' Air time for co-ordination ' Fuel ' SDA 	Activity reports
	' Hold community hygiene meetings with leaders	<ul style="list-style-type: none"> ' Community members ' LCs 	' immediate and ongoing	' HAs	<ul style="list-style-type: none"> ' Job Aids ' Air time for co-ordination ' Fuel ' SDA 	Activity reports
No of children under 1yr receiving DPT3	' Ensure regular and adequate supply of the vaccine by NMS	<ul style="list-style-type: none"> ' HF I/Cs ' GAVI 	' bimonthly	' HSD I/Cs	<ul style="list-style-type: none"> ' Airtime ' HMIS Registers ' Order forms 	Delivery notes Stock cards
	' To avail H/Ws with means of transport to the	' HF I/Cs	' Immediate and	' DHO	' Airtime	HMIS Analysis

Sustainable Element	Key Action	Target Audience	When	Responsible Person	Resources	MOV
	outreach sites	' GAVI ' Community	ongoing	' HSD I/Cs	' Fuel for distribution ' Allowance ' Stationery ' Child Registers ' SDA	reports Correspondences
	' To ensure adequate and timely release of PHC funds	' HF I/Cs ' GAVI ' CAO ' Sec. for Health	' Quarterly	' DHO	' Airtime ' Stationery,	HMIS Analysis reports Budget performance reports
	' Procurement of mega phones for all health units	' HF I/Cs ' GAVI ' HF I/Cs ' Community ' MOH ' Contracts Committee	' biannually	' DHO ' HSD I/Cs	' Airtime ' Fuel for distribution ' Cells for megaphones ' megaphones ' Stationery, SDA ' Equipment Inventory books	Equipment Inventory records Procurement receipts Delivery notes
	' Re-mapping of outreaches	' HF I/Cs ' GAVI ' Community ' VHTs ' HWs and HAs ' LCs	' biannually	' DHO	' Airtime ' Allowance ' Airtime ,Fuel ' Stationery, SDA	HMIS Analysis reports
	' To open up more static stations for immunization	' HF I/Cs ' GAVI ' Community ' HWs and	' Quarterly	' DHO ' HSD I/C	' Fuel for distribution ' Airtime ,Fuel ' Airtime for co-	Field monitoring reports

Sustainable Element	Key Action	Target Audience	When	Responsible Person	Resources	MOV
		<ul style="list-style-type: none"> ' RAs 			<ul style="list-style-type: none"> ' ordination ' Cells for megaphones ' megaphones ' allowances for mobilizers ' Stationery, SDA ' Fridges and solar system ' Registers ' SDA 	HMIS reports
	<ul style="list-style-type: none"> ' Need to print and deliver proper tools to the health centres 	<ul style="list-style-type: none"> ' HF I/Cs ' GAVI ' RAs ' Contracts committee 	<ul style="list-style-type: none"> ' Ongoing 	<ul style="list-style-type: none"> ' DHO 	<ul style="list-style-type: none"> ' Airtime ' Fuel for distribution ' Allowance ' Stationery ' SDA ' HMIS Registers 	HMIS Analysis reports
	<ul style="list-style-type: none"> ' Ensure proper tool filling in 	<ul style="list-style-type: none"> ' HF I/Cs ' GAVI ' SDS ' RAs 	<ul style="list-style-type: none"> ' Sept 30th and ongoing 	<ul style="list-style-type: none"> ' DHO ' HSD I/Cs 	<ul style="list-style-type: none"> ' Airtime ' Fuel ' SDA ' Stationery 	Field monitoring reports
% of live births with low birth weight	<ul style="list-style-type: none"> ' Strengthen health education to pregnant mothers on proper nutrition(Women of Child Bearing Age) 	<ul style="list-style-type: none"> ' Pregnant women ' Couples ' VHTs ' HWs 	<ul style="list-style-type: none"> ' Ongoing 	<ul style="list-style-type: none"> ' MWs 	<ul style="list-style-type: none"> ' Job Aids ' Video Sets ' Job Aids ' Drama shows 	HMIS Reports Exit Interviews
	<ul style="list-style-type: none"> ' Encourage mothers to attend at least 4 ANC visits in order to detect such conditions early for proper management 	<ul style="list-style-type: none"> ' Pregnant women ' Couples ' VHTs 	<ul style="list-style-type: none"> ' Ongoing 	<ul style="list-style-type: none"> ' MWs 	<ul style="list-style-type: none"> ' Job Aids ' Video Sets ' Job Aids ' Drama shows 	HMIS Reports Exit Interviews

Sustainable Element	Key Action	Target Audience	When	Responsible Person	Resources	MOV
		' HWs				
	' Sensitization on FP	' Pregnant women ' Community ' LCs ' VHTs ' HWs	' Ongoing	' MWs ' HAs	' Job Aids ' Video Sets ' Job Aids ' Drama shows	HMIS Reports Exit Interviews
% of pregnant women receiving 2+ doses of IPT	' Need to strengthen H/E in the HUs	' Pregnant women ' Community ' LCs ' VHTs HWs	' immediately and ongoing	' MWs ' HAs	' Job aids, ' TVs ' Fuel ' Airtime ' Stationery ' Allowances	Reports
	' Strengthen integrated outreaches to reduce the no of missed opportunities	' IPs e.g. MSU, PACE ' KDLG ' LCs ' VHTs Pregnant women ' Community ' HWs	' Quarterly	' HSD I/Cs	' Airtime ' Allowances ' SDA	Reports
	' Construct more HC IIs at parish level to offer ANC services	' Secretary for health ' CAO ' MOH ' Contracts committee	' by 2013/2014	' DHO	' Stationery ' Airtime ' Allowances ' Transport	Correspondences No of HC IIs offering ANC
	' Integrate ANC services into other Health Services.	' HWs	' Continuous	' HF I/C ' MWs	' Stationery ' HMIS Tools	HMIS Reports

Sustainable Element	Key Action	Target Audience	When	Responsible Person	Resources	MOV
	' MOH & partners to provide the necessary data collecting tools	' HF I/Cs ' MOH ' IPs	' bimonthly	' Biostatistician	' Stationery ' Order forms	Delivery notes HMIS Tools available
	' To orient R/As in the revised data collecting tools	' SDS ' HF I/Cs	' Biannually	' Biostatistician	' HMIS Tools ' Stationery	No of RAs oriented Quality of HMIS data
	' To ensure availability of IPT drugs in the Health Facilities by timely ordering of the IPT drugs	' NMS ' MWs	' bimonthly	' HF I/Cs	' HMIS Tools ' Order forms	Delivery notes Stock cards
No of villages with functional VHTs	' District to involve VHTs in Health activities e.g. SMC, Immunization etc	' Community ' HF I/Cs	' Ongoing ' 1st qtr 2013/2014	' HSD I/Cs	' Stationery ' Allowances ' Airtime	Reports Activity Roster
	' To ensure that the remaining villages have trained VHTs by identifying source funding	' IPs	' by 30th Sept 2013	' DHO	' Stationery ' Airtime	VHT coverage Correspondences Copy of proposal
%live births delivered at health facilities	' sensitize private facilities on the importance of reporting	' Private Service providers ' HWs	' Ongoing and Quarterly	' Biostatistician	' SDA ' fuel ' stationery	HMIS Reports
	' widely disseminate the findings of the study on why women do not deliver at health facilities	' Leaders at all levels ' WCBA ' HWs ' VHTs	' Ongoing and Quarterly	' DHO	' Airtime for radio ' SDA ' fuel ' stationery ' SDA	Surveys Program recordings

Sustainable Element	Key Action	Target Audience	When	Responsible Person	Resources	MOV
		' Community			' airtime	
	' Strengthen the delivery of mosquito nets	' Leaders at all levels ' WCBA ' HWs ' VHTs ' Community ' IPs	' Ongoing and Quarterly	' DHO	' Airtime for radio, ' SDA ' Fuel ' Airtime ' stationery ' Order forms	Delivery notes Stock cards
	' continuous sensitization of communities	' Leaders at all levels ' WCBA ' HWs ' VHTs ' Community	' Ongoing and Quarterly	' DHE	' Airtime for radio ' SDA ' Fuel ' Airtime ' stationery	Exit interviews Surveys
	' revamp the IEC messages	' Leaders at all levels ' WCBA ' HWs ' VHTs ' Community	' biannually	' DHE	' Airtime for radio, ' SDA ' Fuel ' Airtime ' stationery	Surveys
	' To ensure that HWs offer quality services through regular updates and analysis of HMIS information	' HWs	' Ongoing ' Quarterly	' Biostatistician	' Airtime for radio, ' SDA ' Fuel ' Airtime ' stationery	HMIS Reports
	' Ensure availability of critical/necessary supplies	' NMS ' MWs	' bimonthly	' HF I/Cs	' HMIS Tools ' Order forms	Delivery notes Stock cards
	' Continuous support supervision	' HWs	' Ongoing and Quarterly	' DHO ' HSD I/Cs	' SDA ' Fuel	HMIS Reports

Sustainable Element	Key Action	Target Audience	When	Responsible Person	Resources	MOV
					' Airtime ' stationery	
% service delivery points with national norms and standards	' Liaise with MOH to provide updated guidelines and standards	' H/Fs I/Cs ' FFPP ' MOH ' DHE	' Annually	' DHO	' Airtime ' Fuel ' SDA ' Stationery	Field monitoring reports Availability guidelines at H/F
	' Include support supervision in the district work plan	' HF I/Cs ' IPs	' Quarterly and annually	' DHO	' Stationery ' Airtime	Budget performance reports Correspondences Work plan Copy of proposal
Timely submission of HMIS to HSD/District	' There is need to train new health workers in the revised HMIS tools	' HF I/Cs ' RAs ' SDS	' 1st QTR 2013/14	' Biostatistician	' Training manuals ' SDA ' Transport ' Stationery ' Resource person from MOH ' Order forms ' Airtime ' Data collecting tools	HMIS Performance reports
	' NMS should continuously supply HMIS tools	' NMS ' HWs	' bimonthly	' HF I/Cs	' HMIS Tools ' Order forms	Delivery notes Stock cards

Sustainable Element	Key Action	Target Audience	When	Responsible Person	Resources	MOV
	' The DHT should conduct continuous support supervision	' HWs	' Ongoing and Quarterly	' DHO ' HSD I/Cs	' SDA ' Fuel ' Airtime ' stationery	HMIS Reports
	' H/Fs should continuously submit HMIS reports on time	' HWs ' HF I/Cs	' Monthly	' Biostatistician	' SDA ' Fuel ' Airtime ' stationery	HMIS performance reports
	' Provision of airtime to service the modem	' Biostatistician ' IPs ' Contracts committee	' Monthly	' DHO	' Stationery ' Airtime	Correspondences Minutes Fully juiced modem.
No of implants and IUDs inserted	' Regular CMEs that integrates FP methods	' HWs a ' VHTs, ' HF I/Cs ' IPs e.g. STAR-EC	' On going ' Oct-Dec 2013	' HF I/Cs ' DHE	' Stationery ' Fuel ' Job Aids ' SDA	Activity Reports
	' Timely requisitions from NMS by I/Cs	' HWs ' RAs	' bimonthly	' HF I/Cs	' Stationery ' HMIS filled Registers ' Order forms	Delivery notes Stock cards
	' Continuous involvement of VHTs in other Health services while integrating FP/RH services	' HWs ' VHTs ' IPs e.g. STAR-EC	' On going	' HF I/Cs	' Stationery ' Airtime ' Job Aids	Exit interviews Duty Roster
	' Continuous Education to the politicians, Religious leaders so as to mobilize communities for FP services	' HWs ' VHTs ' HC I/Cs	' Quarterly ' Oct-Dec 2013	' HF I/Cs ' DHE	' Stationery ' Fuel ' Job Aids	Activity Reports.

Sustainable Element	Key Action	Target Audience	When	Responsible Person	Resources	MOV
		<ul style="list-style-type: none"> ' IPs e.g. STAR-EC ' LC I-V ' MPs ' Religious leaders 			<ul style="list-style-type: none"> ' SDA 	
% of pregnant women who receive 4 ANC consultations	<ul style="list-style-type: none"> ' Continuous sensitization of mothers on the importance of 4 ANC visits by HW and VHT. 	<ul style="list-style-type: none"> ' Mothers in child bearing age-15-49yrs ' Men ' HWs ' VHTs 	<ul style="list-style-type: none"> ' Continuous 	<ul style="list-style-type: none"> ' DHE ' HAs 	<ul style="list-style-type: none"> ' Transport ' Allowances ' airtime 	HMIS Reports
	<ul style="list-style-type: none"> ' Involvement of VHTs to boost the manpower 	<ul style="list-style-type: none"> ' HWs ' VHTs ' IPs e.g. STAR-EC 	<ul style="list-style-type: none"> ' On going 	<ul style="list-style-type: none"> ' HF I/Cs 	<ul style="list-style-type: none"> ' Stationery ' Airtime ' Job Aids 	Exit interviews Duty Roster
	<ul style="list-style-type: none"> ' Encourage the health workers to flex their working hours and strengthen leadership on ANC rotational 	<ul style="list-style-type: none"> ' MWs 	<ul style="list-style-type: none"> ' Continuous 	<ul style="list-style-type: none"> ' HF I/Cs 	<ul style="list-style-type: none"> ' Stationery 	Duty Roster KII Exit interviews
	<ul style="list-style-type: none"> ' Strengthened internal referral between OPD and ANC clinics 	<ul style="list-style-type: none"> ' HWs ' VHTs 	<ul style="list-style-type: none"> ' Continuous 	<ul style="list-style-type: none"> ' MWs ' RAs 	<ul style="list-style-type: none"> ' Stationery 	HMIS Reports
	<ul style="list-style-type: none"> ' Increase the integrated Outreaches 	<ul style="list-style-type: none"> ' IPs e.g. MSU, PACE ' KDLG ' LCs ' VHTs ' Pregnant women ' Community ' HWs 	<ul style="list-style-type: none"> ' Quarterly 	<ul style="list-style-type: none"> ' HSD I/Cs 	<ul style="list-style-type: none"> ' Airtime ' Allowances ' SDA 	Reports

Sustainable Element	Key Action	Target Audience	When	Responsible Person	Resources	MOV
No of FP clients using FP methods	' Continuous sensitization on the benefits of FP by the HWs and VHTs during routine service delivery.	' Women of child bearing age ' community ' All HWs and VHTs ' Men during their leisure time ' Community	' On going	' HAs ' HF I/Cs ' Satisfied clients	' IEC materials ' Transport ' Allowances	Activity reports
	' New HWs and VHTs should be trained on the methods and counseling skills of FP provision	' HWs ' VHTs ' IPs	' On going	' HF I/Cs ' HSD I/Cs	' IEC materials ' Allowances ' Transport	Activity reports
	' Continuous CME on FP methods	' HWs a ' VHTs, ' HF I/Cs ' IPs e.g. STAR-EC	' On going ' Oct-Dec 2013	' HF I/Cs ' DHE	' Stationery ' Fuel ' Job Aids ' SDA	Activity Reports
	' Integration of services and strengthened referral mechanism '	' HWs ' VHTs	' Continuous	' MWs ' RAs	' Stationery	HMIS Reports
	' Targeting men during their time with FP messages	' VHTs ' Men during their leisure time ' Community	' On going	' HAs ' HF-I/Cs	' Stationery ' IEC materials ' Transport	Activity Reports Surveys
	' HF I/C should assign a specific officer to be in-charge of FP.	' HWs	' biannually	' HF I/Cs	' Stationery	Duty Roster
	' Use of satisfied clients on FP methods	' HWs ' VHTs	' On going	' HF I/Cs	' stationery ' IEC materials	KII

Sustainable Element	Key Action	Target Audience	When	Responsible Person	Resources	MOV
		' Satisfied clients				Exit interview
CYP	' Regular CMEs on calculation of CYP	' EDHMT ' HWs	' Quarterly	' Biostatistician	' Stationery ' Filled HMIS Registers	KII Support supervision reports
No of HU providing BEmONC and CEmONC	' Continuous supply of drugs from MOH/NMS	' Trained HW providing BEmONC and CEmONC ' NMS	' Ongoing	' Sr. Babita /NO Bumanya HC IV	' Antibiotics ' Blood bank ' Blood ' Anticonvulsants ' Oxytotics ' Order forms ' HMIS filled registers	HMIS Reports Delivery notes Stock cards
	' Continuous support supervision from DHO's office	' Trained HW providing BEmONC and CEmONC ' DHO's/MOH	' Ongoing	' Sr. Babita/NO Bumanya HCIV	' Antibiotics ' Blood bank ' Blood ' Anticonvulsants ' Oxytotics ' Protocols ' Partographs ' HMIS Registers	Support Supervision Reports
	' OJT for health workers providing BEmONC and CEmONC	' HWs providing BEmONC and CEmONC ' MOH ' IPs	' Quarterly	' Sr. Babita/NO Bumanya HC IV	' ABCS ' Blood bank ' Blood ' Anticonvulsants ' Oxytotics ' Protocols ' HMIS Registers	Training Reports

Sustainable Element	Key Action	Target Audience	When	Responsible Person	Resources	MOV
					' Training manuals ' Stationery	
	' Provision of blood bank at HC IV	' Nakasero Blood Bank ' Lab Staff	' Ongoing	' Sr. Babita/NO Bumanya HCIV	' Fridge ' Blood	Blood transfusion reports
% targeted HUs offering YPFSRHS	' Train more service providers through OJT in provision of YPFSRHS	' HWs in YPFSRHS ' HF I/Cs	' Ongoing	' HWs trained in YFS ' FP trainers	' Balls ' Cards ' Chess Board ' Funds to train more health workers. ' HMIS Registers ' Stationery	Training Reports
	' Increase the no of HFs providing YPFSRHS	' Trained HWs in YPFSRHS ' KDLG ' VHTs	' Quarterly	' DHO	' Balls ' Cards ' Chess Board ' Funds to train more health workers. ' HMIS Registers	Training reports
	' Sensitization of YP on availability of services	' Youth aged 12-24yrs ' Trained HWs in YPFSRHS ' DHO ' DEO ' HAs ' VHTs	' Ongoing	' DHE ' HF I/Cs	' Balls ' Cards ' Chess Board ' IEC materials ' Stationery ' Transport ' Allowances	Field monitoring reports. Surveys KII Exit interviews
	' Provide support supervision to the trained HWs.	' Trained HW providing YPFSRHS	' monthly ' quarterly	' Sr. Babita/NO Bumanya	' Stationery ' Airtime	Support Supervision

Sustainable Element	Key Action	Target Audience	When	Responsible Person	Resources	MOV
		' VHTs		HC IV	' HMIS Registers	Reports
	' Conduct experience sharing amongst implementers of YPFSRHS	' Trained HW providing YPFSRHS ' HF I/Cs	' biannually	' Sr. Babita/NO Bumanya HCIV	' Stationery ' Airtime ' HMIS Reports	Activity report.
% Health Units with capacity to manage acute under nutrition	' Train more H/Ws	' Trained HWS ' DHO ' MOH ' IPs	' Ongoing	' HSD I/C ' DHO	' RUTF ' MILK ' Demo foods for Ekitoobero ' Stationery ' Order forms ' HMIS Registers	Training reports
	' Ensure consistent supply of RUFT	' Trained HWS ' NMS ' IPs	' Ongoing	' HF I/Cs	' RUTF ' MILK ' Order forms	Delivery notes Stock cards Exit interviews KII
	' Create awareness in the community	' Trained HWS ' children with under nutrition ' DHO ' MOH	' Ongoing	' NO ' EMWs ' HWs	' RUTF ' MILK ' More HUs	HU monitoring reports
	' Support more health facilities to handle acute under nutrition through support supervision	' HWs ' VHTs	' Ongoing and Quarterly	' Nutrition FFP	' SDA ' Fuel ' Airtime ' stationery	HMIS Reports SS Reports
% of Public HU clearly displaying	' Share with the facility what pertinent information is to be shared with service providers.	' Service providers	' On going	' HF I/Cs ' Biostatician	' HMIS tools ' Manila paper	Field monitoring

Sustainable Element	Key Action	Target Audience	When	Responsible Person	Resources	MOV
pertinent information to clients		' Record's assistants ' VHT s			' Markers ' Masking tape	reports Exit Interviews KII
	' Provision of stationery on a regular basis	' Service providers ' Record's assistants	' monthly	' DHO	' HMIS tools ' stationery ' transport ' airtime	Availability of stationery Delivery notes
	' Recruitment of more staff.	' CAO ' DSC	' On going	' DHO	' Stationery ' airtime	Staffing level
	' Timely and proper recording of data	' HWs ' HF I/Cs	' Quarterly and ongoing	' Biostatistician	' HMIS tools ' stationery ' transport ' airtime	HMIS Performance report
	' Orient staff on data management	' Service providers ' Record's assistants ' IPs	' Quarterly and ongoing	' Biostatistician	' HMIS tools ' stationery ' transport ' airtime	HMIS Performance report
	' Create awareness amongst staff on the benefits of displaying information	' Service providers ' Record's assistants	' On going	' DHO	' HMIS tools	Field monitoring reports Exit Interviews
	' Draft memo on what is to be displayed as pertinent information	' Service providers ' Record's assistants	' On going	' DHO	' HMIS tools	Field monitoring reports

Sustainable Element	Key Action	Target Audience	When	Responsible Person	Resources	MOV
						Exit Interviews

Appendix II: Kayunga District Sustainability Rolls Out Action Plan

Sustainability Element	Key Actions	Target audience	When	Person Responsible	Resources required	MOV
No. of children who at 12mths have received 3 doses of DPT vaccination from a USG supported immunization program	Regular HE of the community on the need to complete the 3 doses of DPT	Community Caretakers of Children < 5yrs SDS Health facility in charges GAVI Health workers	Routinely	DHE Facility in charges	Transport Stationery IEC materials	HMIS Reports Field monitoring reports Exit interviews
	Timely ordering and distribution of stocks	NMS/supplier Health facility in charges GAVI Health workers	bimonthly	DCCT	Transport Stationery IEC materials	HMIS Reports Order forms Delivery notes Stock cards Availability of vaccines and supplies
	Strengthen existing outreaches	Community Caretakers	Routinely Quarterly	Facility in charges	Vaccines and gas Human resource	HMIS Reports Field monitoring

Sustainability Element	Key Actions	Target audience	When	Person Responsible	Resources required	MOV
		Children < 5yrs NMS/supplier DCCT ,DHE GAVI, WALTER REED			Transport Stationery IEC materials Sundries Exit interview guides	reports Exit interviews
	Strengthen data collection and utilization	GAVI SDS Health workers	Routinely Monthly	Health facility in charges HMIS Focal person	Stationery HMIS Registers	HMIS Reports Field monitoring report
	Regular CMEs on immunization schedules/administration and data collection tools	SDS Health facility in charges GAVI Health workers	Routinely Monthly Quarterly	Cold Chain Technician HMIS Focal person	Vaccines and gas Transport Stationery IEC materials Sundries Interview guides	HMIS Reports Field monitoring reports Exit interviews
No of LLINs purchased with USG funds distributed for free	Health Workers s to continue educating the community about the benefits of using mosquito nets during their integrated routine services.	Community Stop Malaria Project. Global fund Health facility in charges	RRoutinely	DHO MMalaria Focal Person	LLINs Transport Allowances Human Resource stationary exit interviews guide	HMIS reports Feedback reports Exit interviews
	Timely submission of consumption data to partners / MOH.	HWs	Quarterly	HF I/Cs	HMIS Registers Order forms	Order forms Delivery notes
% of health facilities(HCIII and above) providing BEmONC	Refresher trainings to Health Workers	HHWs	Routinely Bi monthly	DHO	BEmONC supplies Partographs file folders	SS Reports HMIS Reports Completed partograph

Sustainability Element	Key Actions	Target audience	When	Person Responsible	Resources required	MOV
	Strengthen mentorship of Health Workers	HHWs	Ongoing	HF I/Cs	BEmONC supplies Partographs	Nos mentored
	Timely ordering of BEmONC supplies by HC IVs and Hosp.	NMS/supplier Health facility in charges GAVI Health workers	bimonthly	DCCT	Transport Stationery IEC materials	HMIS Reports Order forms Delivery notes Stock cards Availability of vaccines and supplies
% of pregnant women who received 2+doses of IPT	Continuous Health Education of pregnant mothers / communities on the need to complete all the doses.	Pregnant women MWs Community	Routinely Bimonthly	Health facility in charges	Human Resource IPT-Supplies drugs budget Order forms	HMIS Reports Delivery notes Activity reports
	Timely ordering by HC IVs and Hosp and re-distribution	HWs NMS	Routinely Bimonthly	Health facility in charges	Human Resource IPT-Supplies Drugs budget Order forms	HMIS Reports Delivery notes Activity reports Stock cards
% underweight children at measles vaccination	Educate the community on the need to grow nutritious foods e.g. soya beans, beans etc for household consumption	Community HHWs VHTs Partners Community Production officer	Routinely	DHE	Rehab foods Human Resource Stationery Transport for f/u Demonstration gardens materials	Child Registers HMIS Reports Demonstration gardens

Sustainability Element	Key Actions	Target audience	When	Person Responsible	Resources required	MOV
	Assign a Health Workers in each facility to be in charge of Nutrition activities	HHWs	RRoutinely	' HF I/Cs	Rehab foods Human Resource Stationery Transport for f/u Demonstration gardens materials	Child Registers HMIS Reports Demonstration gardens
	Lobby partners for the provision of rehabilitation foods	Partners District Production Officer CAO LLC5	September 30 th 2013 and ongoing	DHO	Rehab foods Human Resource Stationery Transport for f/u Demonstration gardens materials	Correspondence s
	Encourage the community to participate and involve themselves in income generating activities(Link clients through CDO to IGAs)	Clients/community	RRoutinely	CDO HSD I/Cs	Stationery Transport SDA	No of Health Related IGAs
	'Sensitize mothers to access Goal Oriented ANC	Community HWs Health workers	RRoutinely	DHO	Stationery IEC materials HMIS Registers	HMIS Reports
	Initiate networking with other extension workers	Partners Community Production officer	RRoutinely	HSD I/Cs	Stationery Airtime	correspondences
No of children under 5 yrs who received Vit A from USG supported programs	Timely ordering and accountability	HWs NMS	Routinely Bimonthly	Health facility in charges	Human Resource IPT-Supplies Drugs budget Order forms	HMIS Reports Delivery notes Activity reports

Sustainability Element	Key Actions	Target audience	When	Person Responsible	Resources required	MOV
						Stock cards
	Health Education to the community	Community HWs VHTs Partners	RRoutinely	DHE	Demo foods Human Resource IEC materials	Child Registers HMIS Reports
	Data capture and timely reporting through regular mentorship	HHWs	OOngoing	HF I/Cs	HMIS Registers	Nos mentored
Facilities submitting timely reports to HSD/District	Strengthen team work among Health workers.	Facility staff district Health Team	Routinely Monthly	HMIS-FP	Data capture tools Manual for HMIS Airtime, Stationery	HMIS performance reports HMIS reports
	Provision of tools for data capture	Facility staff District Health Team Makerere University Walter Reed Project SStop Malaria Project	Routinely Monthly	HMIS-FP	data capture tools Manual for HMIS Airtime, Stationery MUWRP, SMP	HMIS performance reports HMIS reports
	Review meeting of records persons by District	Facility staff District Health Team Makerere University Walter Reed Project Stop Malaria Project	Monthly	HMIS-FP	Data capture tools Manual for HMIS Airtime, Stationery	HMIS performance reports HMIS reports
	Support supervision of Health workers.	Facility staff District Health Team Makerere University Walter Reed Project Stop Malaria Project	Monthly Quarterly	HMIS-FP	Data capture tools Manual for HMIS Airtime, Stationery	HMIS performance reports SS Reports HMIS reports

Sustainability Element	Key Actions	Target audience	When	Person Responsible	Resources required	MOV
% live births at facility	Lobby for Installation and repair of solar system in the remaining units to provide lighting	MUWRP ITN SCOUL CAO LLCV Centinary Bank Rotary Club Health workers communities Parliamentarians Counselors	By March 2014	Sec for health DHO	Salaries SDA Stationary Transport Airtime	HMIS Reports Presence of functional solar systems
	Sensitize the communities about the benefits of delivering from Health Units	MUWRP Health workers communities VHTs	Continuous	Health facility in charges	SDA Stationary Transport Airtime	HMIS Reports
	Provide orientation to new staff recruited on quality service delivery	MUWRP Health workers	Ongoing	Health facility in charges HSD I/Cs	Salaries SDA Stationary Transport Airtime	HMIS Reports
	Recruitment of additional Midwives	CAO Personnel Officer MOPSc	By March 2014	DHO	Salaries SDA Stationary Transport Airtime Updated staffing norms	Staffing level
District submitting timely reports to MOH	Maintenance of the complete soft and hard ware	MUWRP SMP Records Staff at facility level DHT	Monthly	HMIS-FP	Tools Airtime Internet subscription Computers	HMIS performance reports Report rate summaries
	Continue training more staff in soft ware (DHIS) to handle data entry	Records Staff at facility level HWs	Monthly	HMIS-FP	Tools Airtime Internet	HMIS performance

Sustainability Element	Key Actions	Target audience	When	Person Responsible	Resources required	MOV
					Computers	reports Report rate summaries
% of public health facilities displaying pertinent information to clients.	Continue mentoring health workers on the importance of displaying pertinent information.	All HWs Records staff Health unit Management committee members	Routine	HF I/Cs	IEC / Protocols Standards Guidelines Notice boards	Field monitoring reports Exit interviews Distribution list
	Continuous meetings/discussion on the performance of displaying pertinent information.	All HWs Records staff Health unit Management committee members	Routine	DHO DHE	IEC / Protocols Standards Guidelines Notice boards	Field monitoring reports Exit interviews Distribution list
	Distribution of IEC /protocols to Health facilities	All HWs Records staff Health unit Management committee members	Routine	DHO DHE	IEC / Protocols Standards Guidelines Notice boards	Field monitoring reports Exit interviews Distribution list
	Education of communities / Health workers on the importance of pertinent information	All HWs Records staff Health unit Management committee members	Routine	DHO DHE	IEC / Protocols Standards Guidelines Notice boards	Field monitoring reports Exit interviews Distribution list
% of service delivery points complying with national norms and	provision of updated guidelines to facilities	Health workers	Annually	HSD I/Cs	Training Guide Standards Guidelines	Field monitoring reports CME report

Sustainability Element	Key Actions	Target audience	When	Person Responsible	Resources required	MOV
standards						Training reports
	Routine quarterly support supervision by MOH and District	IPs HWs HF I/Cs DHT	Quarterly	HSD I/Cs DHO	Check lists Protocols	SS Reports
% of customers satisfied with health services	Increase on the number of service providers in the district.	CAO Personnel Officer MoPSc HF I/Cs	Annually	DHO	salaries stationery airtime	Staffing level Correspondence s
	Partitioning of rooms to create privacy	HWs	Annually	HF I/Cs	timber soft board partitioning charges	Presence of partitioned rooms Receipt of purchases
	Re-distribution of drugs among the facilities	HF I/Cs HUMC	bimonthly	HSD I/Cs	re-distribution forms stock cards transport airtime SDA	Stock cards
	Time keeping by Health workers	HWs	Ongoing	HSD I/C HF I/Cs	stationery airtime	Attendance register
% USG supported service delivery points offering modern FP methods	Continuous mentoring of HW in offering FP services in their routine work.	MUWRP SDS VHTs HWs MOH	Quarterly Bimonthly Routine	DHO Health facility in charges	Modern contraceptives IEC materials Registers Pens PHC, Drug Budget Order	Support Supervision reports HMIS reports
	Timely ordering and proper quantification of right contraceptive mix of	HWs HF I/Cs NMS	Bimonthly	HSD I/Cs	Modern contraceptives Filled Registers Stationery	Support Supervision

Sustainability Element	Key Actions	Target audience	When	Person Responsible	Resources required	MOV
	FP supplies by HC IVs and Hospitals	MOH			Order forms	reports Stock cards HMIS reports
	Maintain ongoing sensitization to public by HWs/VHT about FP services during their routine outreaches	MUWRP SDS VHTs HWs	Routine	Health facility in charges	Modern contraceptives IEC materials Registers Stationery Order Forms	Support Supervision reports HMIS reports
No of FP clients using FP methods	Ensure linkages and referrals between clinics e.g. YCC,OPD,ANC to FP clinic at the facility	HWs Health facility In charges. MUWRP VHTs Police personnel	Routine	Health Facility in-charges	Contraceptives IEC materials HMIS Registers Referral notes File folders	Support supervision reports HMIS reports Filed filled referral notes
	Timely requisition and deliveries of FP methods for HC IVs and Hospitals	HWs HF I/Cs NMS MOH	Bimonthly	HSD I/Cs	Modern contraceptives Filled Registers Stationery Order forms	Support supervision reports HMIS reports
	Proper counseling of clients before initiation of methods	HWs Health facility In charges. MUWRP Police personnel	Routine	HF I/Cs	Contraceptives IEC materials Funds for outreaches	Support supervision reports HMIS reports
	Strengthen sensitization by HWs of communities	MUWRP SDS VHTs	Routine	Health facility in charges	Modern contraceptives IEC materials Registers	Support Supervision

Sustainability Element	Key Actions	Target audience	When	Person Responsible	Resources required	MOV
		HWs			Stationery Order Forms	reports HMIS reports
	Review HCIII,II kits by District to include Long term FP methods	HWs DADI NMS MOH	Annually	DHO HSD I/Cs	stationery airtime SDA Transport	Correspondence s Upgraded kit contents HMIS reports
	Sensitise the Police and Youth on Emergency contraceptives.	HWs Health facility In charges. MUWRP VHTs Police personnel	bimonthly	HSD I/Cs	Contraceptives IEC materials transport SDA	Support supervision reports HMIS reports
% Health facilities HCIII and above offering Long Acting and PM	Continuous mentoring of HWs in provision of LAFP methods	MUWRP SDS VHTs HWs MOH	Quarterly Bimonthly Routine	DHO Health facility in charges	Modern contraceptives IEC materials Registers Pens PHC, Drug Budget Order	Support Supervision reports HMIS reports
	Timely requisition and deliveries of FP methods for HC IVs and Hospitals	HWs HF I/Cs NMS MOH	Bimonthly	HSD I/Cs	Modern contraceptives Filled Registers Stationery Order forms	Support supervision reports HMIS reports
	Hold Regular Review meetings(HU, HSD, District)	HWs Facility I/Cs EDHMT	Quarterly monthly	DHO HSD I/Cs	stationery transport Allowances	Minutes of meeting

Sustainability Element	Key Actions	Target audience	When	Person Responsible	Resources required	MOV
	Review HC III, II kits by District to include Long term FP methods	HWs DADI NMS MOH	Annually	DHO HSD I/Cs	stationery airtime SDA Transport	Correspondence Upgraded kit contents HMIS reports
	Create some space to act as minor theatre	HWs MUWRP MSU MOH Facility I/Cs CAO Contracts committee	Annually	DHO HSD I/Cs	Stationery Building materials and implements BOQs	Minutes of meeting Receipt of purchases Exit interview guide
Couple Years of Protection(CYP)	Strengthen data capture	Health workers	Routinely	DHO HMIS focal person	Stationary IEC materials	HMIS Reports SS Reports
	Mentoring of Health workers on how to calculate CYP	MUWRP SDS VHTs HWs MOH	Quarterly	DHO Health facility in charges	Registers stationery	Support Supervision reports HMIS reports
No of implants and IUDs inserted	Proper counseling of mothers/couples in RH age group	Mothers in Reproductive age group HWs working in RH MUWRP	Ongoing	HF-I/Cs	Implants IEC materials Funds for training	HMIS Reports
	Community Education on immediate PPIUD insertion	VHTs Community	Ongoing	HWs	IEC materials transport stationery	Reports
	Train HWs in immediate PPIUD insertion	HWs MUWRP	Quarterly	HSD I/Cs	stationery manuals	Training reports

Sustainability Element	Key Actions	Target audience	When	Person Responsible	Resources required	MOV
		KDLG MOH				KII
	Quantification, Requisition and delivery to avoid stock outs	HWs HF I/Cs NMS MOH	Bimonthly	HSD I/Cs	Modern contraceptives Filled Registers Stationery Order forms	Support supervision reports HMIS reports
% pregnant women who receive 4 ANC consultations	Giving comprehensive information on the benefits of attending ANC 4 times to pregnant women and husbands	Husbands and their pregnant wives VHTs and health workers District and lower local councils Departments of Education production community etc Cultural/traditional/religious leaders Private sector and media, students	Continuous	DHO DEO DCDO	Registers IEC Materials Exit interview guide	HMIS Reports Focus Group Discussion Reports Exit Interviews
	Open Days in schools	VHTs and health workers Departments of Education production community etc Private sector and media, students	Continuous	DHO HSD I/Cs	Health workers Registers funds	HMIS Reports Focus Group Discussion Reports Exit Interviews guide
	Strengthen inter departmental referrals within health facilities	VHTs and health workers Departments of Education production community etc	Continuous	DHO	Health workers Registers Referral notes File folders	HMIS Reports Exit Interviews guide
% of live births with low birth weight.	provide daily ANC services at all levels	Pregnant women	Routine	DHO Midwives	IEC materials	HMIS Reports

Sustainability Element	Key Actions	Target audience	When	Person Responsible	Resources required	MOV
						SS Reports
% of health facilities with established capacity to manage acute under nutrition	Equip the 20 Health Facilities to manage acute under nutrition i.e., head circumference	HWs VHTs Community Partners MUWRP,SDS,KDLG	July 2013 to June 2014	DHO DCDO	MUAC tapes, infant meter Seeds Training materials IEC materials	SS Reports Monthly reports Equipment inventory
	Train health workers in management of under nutrition at all levels.	HWs MUWRP KDLG MOH	Quarterly	HSD I/Cs	stationery manuals	Training reports KII
	Establish demonstration Gardens at HC3s	HWs Agricultural Ext Workers CDO	Quarterly	HSD I/Cs HF I/Cs	seeds farm implements transport SDA stationery	Presence of demo gardens Receipt of purchase
	Link women development groups to health facility staff	CDO Commercial Officers	monthly	HSD I/Cs HF I/Cs	seeds farm implements transport SDA stationery	Women linked to IGA
No of children under 5 yrs reached by USG supported nutrition programs	Ensure linkages with OPD ,HIV clinics, community agricultural and educational programs	Communities Health workers KDLG SDS MUWRP MOH MOES, MAIF MGLSD	July 2013 to June 2014	HSD I/C HF I/Cs	stationery	Minutes reports

Sustainability Element	Key Actions	Target audience	When	Person Responsible	Resources required	MOV
	Mainstream nutrition activities in work plans or budgeted for in the following sectors: Education, Production community	Communities Health workers KDLG SDS MUWRP MOH MOES, MAIF MGLSD	July 2013 to June 2014	DHO Nutritional Focal Point Person	Therapeutic feeds Weighing scales	HMIS Reports Budgets Budget performance reports
No of villages with functional VHTs	Lobby and write proposals to potential funders and donors	MOH DPO, DCDO ,VHTs	July 2013 to June 2014	DHO HSD I/Cs	Stationary Funds for allowances	Correspondences Copy of submitted proposals
	Integrate services in other health related initiatives in the Districts	HWs VHTs	July 2013 to June 2014	HSD I/Cs HF I/Cs	transport airtime allowances stationery	Activity reports

Appendix 12: Mayuge District Sustainability Roll out Action Plan

Sustainable Element	Key Actions	Target Audience	When	Responsible Person	Resources Needed	Means Of Verification
% of underweight children at Measles vaccination	' Support supervision/monitoring by DHMT to lower level facilities '	' Health Workers ' Community based vaccinators/ VHTs	' Continuous during support supervision and immunization sessions at HF's /outreaches	' DNO/DHE '	' Child Health Cards ' Transport ' SDA ' Supervision/mentoring tools	' SS Reports ' Reviewed monthly HMIS
	' District to print Child health cards	' MOH ' CAO	' Quarterly	DHO	' Stationery	' Correspondences

Sustainable Element	Key Actions	Target Audience	When	Responsible Person	Resources Needed	Means Of Verification
						' Availability of CHC
	' HMIS team to build data management capacity in the DHMT.	' DHMT	' By 30th Sept 2013	' Biostatistician	' HMIS Registers ' Stationery ' Transport ' Airtime	' KII ' Quality trends of HMIS data management
	' Encourage/enforce the use of the Child health Register	' DHMT ' HWs ' HF I/Cs	' Ongoing and quarterly	' DHO ' I/C HC IV	' HMIS Registers ' Stationery ' Transport ' Airtime	' HMIS Registers
	' Lobby for inclusion in the budget for pants and bags.	' CAO ' Sec for health	' by 30 th Aug 2013	' DHO	' Stationery ' Airtime	' District budget ' Unfunded priorities ' Budget performance reports
	' Approach the Private sector to support the supply of bags and pants	' Mayuge Sugar Industry ' MTN ' Equity Bank ' CAO	' by 14 th Sept 2013	' Sec for health	' Stationery ' Transport ' Airtime	' Correspondences ' Availability of bags and pants
% of live births delivered from a Health Facility	' Continuous sensitization of communities on the benefits of supervised deliveries	' H/Ws ' VHTs ' Pregnant women/husbands ' Local Governments	' Ongoing	' DHE	' IEC Material	' Exit interviews ' HMIS Data
	' DHMT should advocate for upgrading of some HCII to HCIII	' Sec for health ' Chairperson health sectoral	' TPCs(Technical Planning Committees) meetings	' DHO	' Stationery	' No of upgraded HCII to HCIII ' Council

Sustainable Element	Key Actions	Target Audience	When	Responsible Person	Resources Needed	Means Of Verification
		committee				minutes
	' Strengthen referral system through birth preparedness which would encourage mothers to go to appropriate facilities for delivery	' H/Ws ' VHTs ' Pregnant women/husbands ' Local Governments ' EQUIP	' Monthly meetings ' During ANC ' TPCs(Technical Planning Committees) meetings	' VHT Co-coordinator ' DHO	' Stationery ' Referral notes ' HMIS Registers	' Filed filled referral forms ' HMIS Registers
No of FP clients using FP methods	' Continuous supervision of VHTs and service providers in facilities IIs, IIIs, IVs	' HWs ' VHTs ' Community with emphasis on men	' Monthly for the HC IIs and IIIs and qtrly for HC IVs	' DHO ' I/C HSDs	' Supervision tools ' Transport ' SDA ' Refreshment	' Support supervision report ' Minutes of meeting with VHTs ' Delivery reports for FP supplies ' HMIS Reports ' Participants attendance list
	' Create inventory of trained VHTs	' HWs ' Community FP providers	' by 30th Sept 2013	' I/C HSDs	' stationery ' Airtime ' SDA ' Transport	' Trained VHTs' data base in place
	' Timely requisition of supplies by HC IVs for distribution to lower facilities and communities	' FP service providers at all levels ' Community FP providers	' Bi-monthly	' I/Cs HC IV	' stationery ' Airtime ' HMIS Registers	' Order forms ' Delivery notes ' Stock cards
	' Strengthen health Education on FP through different media e.g. radio, poster leaflets and drama	' HWs ' VHTs ' EDHMT	' ongoing	' DHE	' Referral notes ' File folders	' Filled filed referral forms ' Utilization data
	' Intensify counseling on FP by all providers.	' HWs ' VHTs	' Ongoing	' HF I/Cs	' Counseling aid	' Exit Interviews

Sustainable Element	Key Actions	Target Audience	When	Responsible Person	Resources Needed	Means Of Verification
					' methods ' stationery ' HMIS reports	
	' Provide services targeting men e.g. condoms, vasectomy	' HWs ' men	' Sept 2013 ' Ongoing	' HSD I/Cs	' Counseling aid ' methods ' stationery ' HMIS reports	' Exit interviews ' Utilization data
	' H/E through satisfied users to the community on FP	' HWs	' Ongoing	' DHE	' Counseling aid ' methods ' stationery ' HMIS reports	' Utilization data
	' Strengthen referral system for FP	' HWs ' VHTs ' DPC	' Ongoing	' DHO	' Referral notes ' File folders ' HMIS registers	' Filled filed referral forms ' Utilization data
No of Implants and IUDs inserted	' Avail trained providers to conduct On-Job training/mentorship of other service providers '	' All nurses/mid wives and MCO who lack skills in LAFP provision ' HU I/Cs ' Local Government and Partners	' Monthly ' Monthly Technical Planning Meetings	' DNO '	' IEC materials ' Job-Aids ' Ref materials ' NMS drug orders ' Transport and SDA	' CMEs conducted in health facilities ' No health facilities supervised with delivered supplies(supervision report) ' Allocation for training health workers in LAFP within District budget
	' Continued support supervision by DHT to FP service providers.	' HWs ' VHTs '	' Monthly	' DHO ' I/C HSDs	' Supervision tools ' Transport	' Support supervision report

Sustainable Element	Key Actions	Target Audience	When	Responsible Person	Resources Needed	Means Of Verification
					' SDA ' Refreshment	' HMIS Reports ' Participants attendance list
	' Timely requisitioning of supplies by HC IVs to be redistributed to lower level facilities '	' FP service providers at all levels ' Community FP providers	' Bi-monthly '	' I/Cs HC IV '	' stationery ' Airtime ' HMIS Registers ' Order forms	' Order forms ' Delivery notes ' Stock cards
	' DHO to lobby for support to train new H/Ws in LAFP methods	' IPs ' MOH	' Ongoing	' DHO	' Stationery ' Costed activity ' Airtime ' Transport ' Perdiem	' No of Trained health workers in LAFP
	' Allocate HC IIs and HCIIIs under Bunya West to Kityerera and Kigandalo for ordering of Implants and IUDs	' HSD I/Cs ' DHT ' EDHMT	' Sept 2013	' DHO	' Stationery ' Airtime ' Transport ' SDA	' Minutes of meetings
	' Kityerera and Kigandalo to order Implants and IUDs on behalf of all HCs	' HSD I/Cs	' bimonthly	' DHO	' Stationery ' Airtime ' Order forms '	' Copy of filled order forms ' Delivery notes
Couple Years of Protection (CYP)	' Support supervision by the DHT to FP service providers .on how to calculate CYPs	' Health Workers ' DHMT	' Ongoing	' DNO/DHE '	' HMIS Registers ' Transport ' SDA ' Supervision/ mentoring tools	' SS Reports ' Reviewed monthly HMIS
% of facilities submitting timely HMIS reports to HSD/District	' Provision of more HMIS tools e.g. OPD, YCC cards ANC registers '	' IPs e.g. STAR-EC and SDS ' District leadership	' July 2013 ' On going	' HSD In Charges ' Biostatistician	' PHC Budget ' Staff ' HMIS Registers	' HMIS monitoring reports
	' Payment of internet subscription '	' DHO	' Monthly	' Biostatistician	' Funds	' Paid up subscription

Sustainable Element	Key Actions	Target Audience	When	Responsible Person	Resources Needed	Means Of Verification
						receipt
% of Public health facilities clearly displaying pertinent information to clients	' Training facility In Charges in data compilation and analysis. '	' SDS ' Clients ' H/F In Charges ' IDI ' UNICEF	' Ongoing ' July 2013	' Biostatistician	' HU staff ' PHC funds	' Reports of field monitoring visits ' KII ' Quality of data
	' sensitization of clients on their rights to access pertinent information	' community ' VHTs	' Ongoing	' HWs	' IEC materials ' stationery ' transport	' Surveys ' KII
	' orient new staff on new tools and data management.	' HWs ' Biostatitican ' DHMT	' Ongoing	' HF L/Cs	' HMIS registers	' No of oriented staff ' Quality of HMIS data
	' Introduction of attendance register for staff.	' HWs ' facility I/Cs	' September 2013	' DHO	' Stationery ' transport ' airtime	' attendance register
	' Display of pertinent information be put on the supervision checklist	' HWs ' RAs	' Ongoing	' HF I/Cs	' IEC materials ' stationery	' Displayed materials
% of HCIV and above providing Comprehensive Emergency Obstetric Care	' Recruit MOs '	' DLG ' Developme nt partners	' July 2013	' DHO ' CAO	' PHC funds	' HMIS Reports ' Field monitoring reports ' staffing levels
	' Lobby for a new ambulance for Kigandalo	' Mayuge Sugar Industry ' MTN ' Equity Bank ' CAO ' Parliamenta rians ' MOH	' Ongoing	' Sec for health	' Stationery ' Transport ' Airtime '	' Corresponden ces ' Availability of ambulance

Sustainable Element	Key Actions	Target Audience	When	Responsible Person	Resources Needed	Means Of Verification
	' Rationally redistribute theatre equipment	' HSD I/C ' HUMC ' DHT	' Sept 2013	' DNO	' Equipment inventory ' transport ' airtime ' stationery	' equipment inventory '
	' Include oxytocics and Magnesium Sulphate in the orders	' NMS ' H/Facility staffs ' HWs ' DLG	' bimonthly	' DADI	' PHC ' Staff ' Stationery	' Exit interviews ' Stock cards
	' Establish blood banks at HCIVs	' I/C HSD ' Nakasero Blood Bank	' Sept 2013	' DHO	' stationery ' transport ' airtime	' correspondences
	' Fully equip the theatre of Kigandalo and Kityerera	' MOH ' NMS ' I/C HSD	' Quarterly	' DHO	' stationery ' transport ' equipment inventory	' equipment inventory '
% of customers satisfied with health services received	' Continued supply of drugs to avoid stock outs/timely redistribution of stock	' NMS ' H/Facility staffs ' HWs ' DLG	' bimonthly	' DADI	' PHC ' Staff ' Stationery	' Exit interviews ' Stock cards
	' Support supervision and mentoring of health workers	' HWs ' '	' Monthly ' Quarterly	' DHO ' I/C HSDs	' Supervision tools ' Transport ' SDA '	' Support supervision report ' HMIS Reports ' Participants attendance list
	' Continued inventory taking at the health facilities and replacement of worn out furniture and broken down medical equipment	' HWs ' Board of survey	' Quarterly	' DHO ' I/C HSDs	' Equipment inventory ' transport ' stationery ' airtime	' Equipment inventory ' Minutes of Board of survey meetings
% of Districts submitting	' Continued support supervision of facilities by DHO's office	' SDS ' Staff at H/Fs	' Ongoing	' DHO ' Biostatistician	' PHC budget	' MOH performance

Sustainable Element	Key Actions	Target Audience	When	Responsible Person	Resources Needed	Means Of Verification
timely HMIS reports to MOH	'					reports
	' Payment for internet subscription	' DHO	' Monthly	' Biostatistician	' Funds	' Payed up subscription receipt
	' Continued mentoring of health workers in HMIS data management including reporting	' HWs ' HF I/Cs ' '	' Monthly ' Quarterly	' Biostatician	' Supervision tools ' Transport ' SDA ' HMIS tools '	' Support supervision report ' HMIS Reports ' mentorship report
% of pregnant women who received 2+ doses of IPT	' Intensify community sensitization on benefits of attending ANC early '	' Community Development Department ' NGOs ' (FLEP, ' CARA, ' STAR-EC, ' TASO ' Religious organizations ' CBOs- ' MUCOBA	' ongoing	' DHE ' DHO	' Financial support ' IEC materials ' PHC ' Transport ' SDA '	' Reports ' No of IEC materials ' HMIS reports
	' Equip VHTs with messages on ANC	' VHTs ' HWs	' Quarterly	' HF I/Cs	' IEC materials ' transport ' stationery	' Surveys ' Exit interviews ' FGD ' KII
	' Ensuring that all villages have VHTs through lobbying and advocate for their training.	' IPs ' HWs	' Ongoing	' DHO	' IEC materials ' transport ' stationery ' Airtime	' updated VHT data base '
No of children who	' Sensitize communities on Vit A supplementation dosage at any	' Community ' Pregnant	' Ongoing	' DHE	' IEC materials	' Reports '

Sustainable Element	Key Actions	Target Audience	When	Responsible Person	Resources Needed	Means Of Verification
have received 2 doses of Vit A supplementation	opportunity	<ul style="list-style-type: none"> ' mothers ' Community leaders(influential) ' VHTs ' Political and administrative leaders ' Partners ' clients at different facilities 			<ul style="list-style-type: none"> ' Data on Vit A ' IEC materials 	
	<ul style="list-style-type: none"> ' Orient VHTs on Vit A during Supervision and while conducting immunization 	<ul style="list-style-type: none"> ' VHTs ' HWs 	<ul style="list-style-type: none"> ' Ongoing 	<ul style="list-style-type: none"> ' HF I/Cs 	<ul style="list-style-type: none"> ' HMIS tools ' Transport stationery ' airtime 	<ul style="list-style-type: none"> ' KII ' Supervision reports
	<ul style="list-style-type: none"> ' Print and supply handbooks for VHTs 	<ul style="list-style-type: none"> ' IPs 	<ul style="list-style-type: none"> ' Annually 	<ul style="list-style-type: none"> ' DHO 	<ul style="list-style-type: none"> ' stationery ' transport ' airtime 	<ul style="list-style-type: none"> ' Availability of VHT handbooks
% of live births with low birth weight	<ul style="list-style-type: none"> ' Intensification of health education on early reporting for ANC by pregnant mothers and the available services 	<ul style="list-style-type: none"> ' Community with emphasis on men ' Influential leaders ' Pregnant women and their spouses ' VHTs ' CHWs 	<ul style="list-style-type: none"> ' Quarterly 	<ul style="list-style-type: none"> ' DHE 	<ul style="list-style-type: none"> ' IEC materials ' Transport ' SDA 	<ul style="list-style-type: none"> ' HMIS Reports
	<ul style="list-style-type: none"> ' Equip VHTs with basic information on ANC and services provided to enable them disseminate it to the community 	<ul style="list-style-type: none"> ' VHTs ' MWs 	<ul style="list-style-type: none"> ' Ongoing, 	<ul style="list-style-type: none"> ' I/Cs of HUs 	<ul style="list-style-type: none"> ' IEC materials ' Transport ' SDA 	<ul style="list-style-type: none"> ' Orientation reports ' Exit interviews
	<ul style="list-style-type: none"> ' Conduct FP outreaches and equip FP CHW with supplies 	<ul style="list-style-type: none"> ' VHTs ' HWs 	<ul style="list-style-type: none"> ' Quarterly 	<ul style="list-style-type: none"> ' HSD I/Cs 	<ul style="list-style-type: none"> ' IEC materials 	<ul style="list-style-type: none"> ' HMIS Reports

Sustainable Element	Key Actions	Target Audience	When	Responsible Person	Resources Needed	Means Of Verification
					' Transport ' SDA	
% of health facilities (HC III and above) providing Basic Emergency Obstetric Care	' Intensify on technical support supervision to facilities without trained providers	' HCIII and above trained staff ' STAR-EC ' TASO ' Cara ' BACHI	' ongoing	' DHO and HSD In Charges	' Drugs(oxytocics, magnesium sulphate syringes 20mls ' more equipment ' fuel	' monthly reports ' signing of visitors books
	' on job training of newly recruited service providers during technical support supervision and as they work	' All nurses/midwives and MCO who lack skills in LAFP provision ' HU I/Cs ' Local Government and Partners	' Monthly	' DNO	' IEC ' materials ' Job-Aids ' Ref materials ' NMS drug orders ' Transport and SDA	' CMEs conducted in health facilities ' No health facilities supervised with delivered supplies(supervision report) ' Allocation for training health workers in LAFP within District budget
	' conduct district wide equipment inventory and rationally redistribute to areas of need	' HWs ' HF I/Cs	' Quarterly	' I/C HSD	' NMS drug order forms ' Transport ' SDA ' Equipment inventory forms	' Equipment inventory forms
No of children who at 12 months have received 3 doses of	' revisit the projection of the target population in liaison with MOH child health division	' MOH ' UNEPI ' NMS	' June 2014	' DHO	' Financial support ' Availability of vaccines	' HMIS Reports
	' review the existing out posts and	' DHMT	' September 2013	' DNO	' Stationery	' Minutes of

Sustainable Element	Key Actions	Target Audience	When	Responsible Person	Resources Needed	Means Of Verification
DPT vaccination	establish new ones to reach out to the hard to reach population	' LCs			' transport ' airtime	meetings
% of pregnant women who received 4 ANC consultations	' H/Ws should be supervised or mentored '	' Community and VHTs ' service providers in the nearby facilities ' H/Ws at facilities	' Ongoing	' DHE ' SNO	' IEC materials	' HMIS Reports
	' OPD to offer GOANC services	' MCO's ' MWs	' Ongoing	' HF I/Cs	' Stationery ' HMIS tools ' drugs ' supplies ' protocols	' Exit interviews ' HMIS Reports
	' strengthened internal referrals supported by VHTs	' MCO's ' MWs ' VHTs	' Ongoing	' HF I/Cs	' Stationery ' HMIS tools ' drugs ' supplies ' protocols ' Referral notes ' file folders	' Exit interviews ' HMIS Reports
% of villages with functional VHTS	' Continue collaborating with EQUIP to train more VHTs in various villages	' EQUIP ' VHTs ' Health Workers	' June 2014	' DHE ' DHI	' VHT tools	' Field monitoring reports ' Quarterly follow-up meetings
	' Continue mentoring and coaching by EDHMT	' HWs ' HF I/Cs ' VHTs ' '	' Monthly ' quarterly '	' VHT focal point person	' Supervision tools ' Transport ' SDA ' VHT books	' mentorship report
% of targeted health units offering	' Hold regular meetings with health workers to consolidate their performance	' Health workers ' NGOs and	' Jan 2014	' I/C HSD '	' Manuals ' stationery ' guidelines	' Field monitoring reports

Sustainable Element	Key Actions	Target Audience	When	Responsible Person	Resources Needed	Means Of Verification
Young People Friendly Services		related stakeholders ' Health workers at health facilities without indoor games			and protocols	
	' continuous provision of YPFSRHS at the facility	' HWs ' VHTs	' Ongoing	' HF I/Cs	' games ' stationery registers	' YFS registers
	' Conduct CME's/CPDs on YPFSRHS	' HWs ' VHTs	' Ongoing	' HF I/Cs	' stationery manuals	' Attendance list
	' regular monitoring and updating of indoor services	' HWs ' VHTs	' Ongoing	' HF I/Cs	' Equipment inventory ' stationery	' Equipment inventory
No of USG assisted SDPs providing FP counseling or services	' Conducting CMEs/CPDs at the health facilities	' H/Ws ' VHTs	' Ongoing	' HF I/Cs	' stationery manuals	' Attendance list
	' ensuring availability of FP equipment at SDPs	' H/Ws	' Quarterly	' HF I/Cs	' Equipment inventory ' stationery	' Equipment inventory
	' Timely requisition of FP supplies	' FP service providers at all levels ' Community FP providers	' Bi-monthly	' I/Cs HCIV	' stationery ' Airtime ' HMIS Registers	' Order forms ' Delivery notes ' Stock cards
	' strengthening outreaches	' H/Ws ' Politicians	' Ongoing	' DHO	' airtime ' stationery ' referral notes ' file folders	' HMIS Reports

Sustainable Element	Key Actions	Target Audience	When	Responsible Person	Resources Needed	Means Of Verification
					' transport ' SDA ' Order forms	
% of service delivery points complying with National norms and standards	' strengthen staff meetings and regular support supervision, CMEs, CPDs, '	' HWs ' EDHMT	' Dec 2013	' DHO ' HF I/Cs	' stationery ' manuals	' HMIS Reports ' Exit interviews
	' ensure availability of tools e.g. registers, protocols, guidelines, job aids	' HWs ' HF I/Cs ' IPs	' Ongoing	' DHE	' Stationery ' airtime ' transport ' SDA	' availability of tools, guidelines, job aids and protocols
	' availability of coaching and mentoring teams	' HF I/Cs ' HWs	' Ongoing	' HSD I/Cs	' Stationery ' airtime ' transport ' SDA	' Mentoring reports

Appendix 13: Kamuli District Sustainability roll out action plan

Sustainability Elements	Key Actions	Target Audience	When	Person Responsible	Resources Needed	Means of Verification
No. of implants and IUDs inserted	' Lobby for training of health workers	' Clients ' VHTs ' NMS ' HSD incharges ' SDS ' STAR - EC	' Ongoing ' Bimonthly ' Quarterly	' DHO's office ' Health facility incharges	' Implants and IUDs ' FP Counseling Charts ' Fuel ' SDA ' Sundries ' Order forms	' HMIS Reports ' Minutes of Meetings ' Supervisory Reports ' Delivery notes ' Order reports
	' Regular submission of HMIS report	' HWs ' HF I/Cs	' monthly	' HSD I/C	' HMIS Tools ' stationery ' airtime ' transport	' HMIS Reports
	' Ensure proper counseling of clients	' HWs ' VHTs	' Ongoing	' HF I/Cs	' Job aids ' stationery	' HMIS reports

Sustainability Elements	Key Actions	Target Audience	When	Person Responsible	Resources Needed	Means of Verification
					' IEC materials ' FP methods	
	' District to continue with follow up of the trained Health Workers in FP methods	' VHTs ' HWs ' SDS ' STAR - EC	' monthly ' quarterly	' DHO ' HSD I/Cs	' stationery ' airtime ' transport ' SDA ' supervision tools	' SS Reports
	' Continuous support of VHTs by conducting follow up and meetings	' VHTs ' HWs	' monthly ' quarterly	' HSD I/Cs	' stationery ' airtime ' transport ' SDA ' supervision tools	' SS Reports
	' Timely quantification of contraceptives by Health Sub Districts for HCIIIs and HCIIIs	' HSD I/Cs ' NMS	' bimonthly	' DADI	' HMIS Registers ' Order forms	' filled order forms ' stock cards ' delivery notes
	' Ensure proper data capture of Natural methods by Catholic based facilities	' Catholic based ' HWs ' HWs	' ongoing	' HF I/Cs	' HMIS Registers '	' HMIS Reports
	' Strengthen cross facility referrals	' HWs ' HF I/Cs	' ongoing	' HF I/Cs	' HMIS Registers ' Referral forms ' File folders	' HMIS Reports ' Filled filed referral forms
Couple Years of Protection	' District to continue with follow-ups of trained H/Ws so as to provide good counseling methods on FP and understanding of Couple years of Protection	' HWs	' Daily Ongoing ' Bimonthly ' Quarterly	' DHO's office ' Health facility incharges	' Stationery ' transport ' SDA ' airtime	' KII ' SS Reports
No of FP clients using FP methods	' District to continue with follow-ups of trained H/Ws so as to provide good counseling methods on FP	' Clients ' VHTs ' NMS ' HSD incharges ' SDS ' STAR - EC	' Ongoing ' Bimonthly ' Quarterly	' DHO's office ' Health facility incharges	' Implants and IUDs ' FP Counseling Charts ' Fuel ' SDA ' Sundries ' Order forms	' HMIS Reports ' Minutes of Meetings ' Supervisory Reports ' Delivery notes ' Order reports
	' Timely quantification of contraceptives by Health Sub Districts for HCIIIs and HCIIIs	' HSD I/Cs ' NMS	' bimonthly	' DADI	' HMIS Registers ' Order forms	' filled order forms ' stock cards ' delivery notes
	' Continuous support of VHTs by	' VHTs	' monthly	' HSD I/Cs	' stationery	' SS Reports

Sustainability Elements	Key Actions	Target Audience	When	Person Responsible	Resources Needed	Means of Verification
	conducting follow up and meetings	' HWs	' quarterly		' airtime ' transport ' SDA ' supervision tools	
%Pregnant women who receive 4 ANC consultations	' District should continue to conduct regular Radio talk show on importance of ANC .	MUSPH STAR - EC MANIFEST CORDAID PLAN Community Vision Politicians	' Weekly	' DHE	' Airtime, allowances	' Recorded radio program
	' The HF I/Cs should involve VHTs in Health activities both at the facility and community levels.	' VHTs ' HWs	' Routine	' HF I/Cs	' Stationery ' SDA ' Transport	' Field monitoring reports
	' HSDs should conduct integrated Outreaches to hard to reach areas identified	' HSD I/Cs ' Health Workers at Health facilities	' Quarterly	' EPI focal person ' HF In Charge	' Funds(Fuel, allowances, transport ,stationery, data collection tools ' Job Aides, ' Referral notes ' File folders	HMIS Reports
	' Integrate ANC services into other services like OPD	' VHTs ' Health Workers at Health facilities.	' Routine	' HF I/Cs	' HMIS Registers ' Referral forms	' HMIS Registers
	' The midwives/other H/Ws should continue to conduct HE talks to pregnant women/couples and clients attending ANC clinics/OPD/Outreaches	' VHTs/ ' Health Workers at Health facilities	' Routine	' I/Cs of MCH	' Job Aids ' IEC materials	' HMIS Registers ' Field monitoring reports
	' Strengthen internal referral system i.e. between OPD, Maternity ,ANC	' VHTs ' HWs	' Routine	' HF I/Cs	' Stationery ' Referral notes ' file folders	' HMIS Registers
	' Regular CME / OJT on goal oriented ANC / importance of mothers attending ANC.	' Health Workers	' bimonthly	' HF I/C	' Stationery	' Minutes
No of children under5 years of age who	' The district should continue to quantify Vit A adequately (including the Health Facility level) and submit	' DHT ' HSD ' HF I/C	' Bi-Monthly	' EPI focal person '	' Stationery ' Airtime cards ' Tools	' Delivery notes ' HMIS Reports ' Minutes of

Sustainability Elements	Key Actions	Target Audience	When	Person Responsible	Resources Needed	Means of Verification
received Vitamin A from USG supported programs	orders timely to NMS to enhance timely supply.	' NMS			' Transport refund ' SDA ' Order forms	meetings
	' The HF I/Cs should motivate VHTs by involving them in HF activities including the routine community outreaches as well as linking them to other partners who are implementing activities within the community	' VHTs, ' HF I/Cs ' DHT ' IPs -PLAN Kamuli, Community Vision, SPEAR	' Routinely	' DHO ' HSD I/Cs	' Stationery ' Airtime cards ' Tools ' Transport refund ' SDA	' Copies of communication with partners ' Data collection tools distributed ' Minutes of meetings
	' The DHT should avail standard data collection tools to aid good data capture at all HF levels	' HF I/Cs ' HWs	' Quarterly	' HMIS officer	' Stationery ' Airtime cards ' Tools ' Transport refund ' SDA ' Order forms	' Requisition forms ' Delivery notes ' Data collection tools distributed
	' Conduct regular coordination meetings for EDHMTs and VHTs and Health Facility staff	' EDHMT ' DHT ' VHTs ' HWs ' HF I/Cs	' Monthly ' Quarterly	' DHO ' HSDI/Cs	' Stationery ' Airtime cards ' Tools ' Transport refund ' SDA	' Copies of communication with partners ' Minutes of meetings
% children of 12 months who received at least 3 doses of DPT	' Conduct regular EPI technical support supervision of Health workers.	' All H/Workers at their respective Health facilities ' HF I/Cs	' ongoing	' HSD ' DHT	' PHC ' transport ' SDA ' stationery ' airtime	' supervision Reports
	' Employ rotational deployment of staff on immunization duties at all levels	' All H/Workers at their respective Health facilities	Routinely	' HF I/Cs	' Stationery,	' duty roster
	' Revitalize the drugs and therapeutic committee at all levels to improve availability of supplies.	' Departmental heads at all levels	Quarterly	' HF I/Cs ' HSD I/Cs	' HMIS Registers ' Drug and medicines budget ' stationery ' schedule for delivery	' Minutes
	' Involve VHTs in the mapping exercise of outreaches	' VHTs ' HWs	' biannually	' DHO ' HSD I/Cs	' stationery ' airtime	' Minutes ' Schedule

Sustainability Elements	Key Actions	Target Audience	When	Person Responsible	Resources Needed	Means of Verification
		' Political leaders			' transport ' SDA	
% underweight children at measles vaccinations	' Conduct growth monitoring for all children under 5 yrs by HWs in YCC,OPD in the HF	' VHTs and HWs at the facilities ' HWs ' STAR - EC	' Routine	' Health facility incharges	' CH cards ' Functioning weighing scales ' MUAC tapes ' Nutrition supplements ' Job Aides ' Allowances ' Stationery ' Transport ' Allowance	' HMIS Reports ' VHT Referral forms ' Training reports ' Support supervision reports
	' The VHTs should continue to screen and refer all children identified for care in HF	' Health facility incharges	' Routine	' HF I/Cs	' CH cards ' MUAC tapes ' Nutritional foods ' Referral notes ' File folders ' Stationery ' Transport	' HMIS Reports ' filed filled referral forms
	' Conduct daily nutrition clinics in HF where the program exists/and consider scaling up where the program is not(IPs)	' VHTs and HWs at the facilities ' HWs ' IPs	' Routine	' HF I/Cs	' CH cards ' Functioning weighing scales ' MUAC tapes ' Nutritional supplements ' Job Aides ' Fuel ' Stationery ' Transport ' Allowance	' HMIS Registers
	' The DHTs/HSD core teams should conduct regular quarterly mentorships for the trainees to develop their skills	' HWs ' STAR - EC	' Quarterly	' DHO ' HSD I/Cs	' CH cards ' Functioning weighing scales ' MUAC tapes ' Nutrition supplements ' Job Aides ' Fuel	' SS Reports

Sustainability Elements	Key Actions	Target Audience	When	Person Responsible	Resources Needed	Means of Verification
					' Stationery ' Transport ' Allowance	
% Health facilities submitting timely HMIS reports to HSD/District	' Develop an annual work plan, allocate and budget adequately for HMIS on job trainings to ensure timeliness and completeness and accuracy of reports	' All health facilities' staff ' HF I/Cs	' by 30th Sept 2013 '	' HMIS FP '	' HMIS tools e.g HMIS 105, ' Monthly internet subscription fee at least 1 GB ' Stationery	' HMIS Reports ' Training Reports ' Delivery Notes ' Receipts ' Activity reports
	' provide the District with internet and laptop for HMIS since DHIS2 is web enabled	' District HMIS office ' STAR -EC	' Annually ' Monthly	' Biostatistician	' HMIS tools e.g HMIS 105, ' Monthly internet subscription fee at least 1 GB ' Stationery ' Laptop	' HMIS Reports ' Training Reports ' Delivery Notes ' Receipts ' Activity reports
	' Plan for an inverter or a solar panel through lobbying	' CAO ' IPs	' by 30th Sept 2013	' DHO	' Stationery	' Delivery Notes ' Receipts of purchase ' Presence of solar panel and inverter
% live births with low birth weight	' Lobbying for funds to support nutrition programs in the community	' DHO's office ' CAO ' Implementing Partners	' November 2013	' DHO ' District council ' NMS	' Nutritional guidelines on proper nutrition	' Council minutes ' Requisition form ' Delivery notes
	' Proper quantification and supply of FP logistics to increase on birth intervals	' HSD I/Cs ' NMS	' bimonthly	' DADI	' HMIS Registers ' Order forms	' filled order forms ' stock cards ' delivery notes
	' Provide quality goal oriented ANC to all pregnant women.	' HWs ' VHTs	' routinely	' HF I/Cs	' IEC materials ' Job Aids including gestation wheel ' Stationery ' mothers passport ' HMIS Registers ' Drugs and sundries	' HMIS Registers ' Exit interviews
	' Sensitization of the community on	WCBA	' Ongoing	' MWs	' IEC materials	' HMIS Registers

Sustainability Elements	Key Actions	Target Audience	When	Person Responsible	Resources Needed	Means of Verification
	importance of attending ANC	Men VHTs			' Job Aids ' Stationery	' Exit interviews
	' link households to Improved house hold income and food security programs in order to improve birth weights	' CDO ' Agricultural ext workers	' Ongoing	' DHO	' stationery ' transport ' allowances	' Exit interviews ' HMIS Registers
%Public Health facilities clearly displaying pertinent information to clients	' Provide basic knowledge in data utilization and display of pertinent information to the clients through graphical presentation and thus encouraging data ownership	' All health facilities	' Quarterly	' DHT(HMIS FP)	' Manila papers ' Markers	' Information displayed
% villages with functional VHTs	' Develop an annual work plan, allocate and budget for quarterly VHT meetings where VHTs are addressed as Health Center I.	' All VHTs ' Facility In-charge ' Health Facility Management committee	' Quarterly	' DHO	' Stationary ' Allowances	' Work plans ' Budgets ' Reports ' Minutes
	' Hold regular meetings with VHTs	' HWs	' Quarterly	' HSD I/Cs	' Stationary ' Allowances ' transport	' Minutes
% live births delivered from a health facility	' Regular support supervision of HWs at the Health facility.	' Health workers ' Records assistants ' VHTs '	' Routinely	' H/Unit I/Cs) ' DHT	' Transport ' Stationary ' IEC materials ' Registers ' Mother passports ' Allowances ' Referral notes ' Registers ' file folders	' Supervision reports ' Sensitization reports ' Attendance lists ' HMIS reports ' Filed Referral notes
	' Health Workers should Properly refer pregnant women	' HWs ' VHTs ' Partners	' Ongoing	' HF I/C	' Partograph ' Referral forms ' file folders ' Ambulance ' Airtime ' HMIS Register	' Filed referral notes ' HMIS Registers
	' Sensitizing the mothers on the importance of attending ANCs for at least 4 times before delivery.	WCBA Men VHTs	' Ongoing	' MWs	' IEC materials ' Job Aids ' Stationery	' HMIS Registers ' Exit interviews
	' Improve on data capture	HWs HF I/Cs	' Ongoing	' Biostatistician	' HMIS Registers ' Referral forms	' Quality of HMIS data

Sustainability Elements	Key Actions	Target Audience	When	Person Responsible	Resources Needed	Means of Verification
		VHTs			' File folders ' transport ' allowance ' airtime	
% Health facilities with established capacity to manage acute under nutrition	' Conduct orientation of Health workers in IMAM	' Health workers '	' Ongoing	' Nutrition focal point person	' Transport ' stationary	' training reports
	' Establishment of demonstration gardens.	' Health facility in charges ' Agricultural Extension workers	' Quarterly	' Nutrition focal point person	' Seeds ' funds for training ' Therapeutic foods ' Garden tools	' delivery notes ' Demonstration gardens
	' Ensure constant and adequate supply of therapeutic foods.	' NMS ' IPs	' bimonthly	' Nutrition focal point person	' Stationery ' order forms	' stock cards ' delivery notes ' order forms
% targeted health facilities offering Young People Friendly Services	' Provide regular YPF Services in target health facilities.	' Health workers ' VHTs	' Routinely	' HF I/Cs	' Entertainment system ' Games e.g football, volley ball, netball ' TV set ' Registers	' Partitioned consultation rooms ' TV set in place ' Reports ' Registers
	' Regular support supervision	' HWs ' VHTs ' Young People	' monthly ' quarterly	' HF I/Cs ' HSD I/Cs	' transport ' airtime ' Registers ' SDA ' Stationery	' SS Reports
	' Scale up the services to other Health facilities.	' HWs especially HU I/Cs ' IPs e.g. PLAN,STAR-EC Red Cross, Community Vision	' by June 2014	' HSD I/Cs	' transport ' airtime ' Registers ' SDA ' Stationery ' Games	' HMIS Registers ' KII ' Exit interviews
	' Provide regular CME / OJT to health workers to improve on their skills	' HWs ' EDHMT	' continuous	' HF I/Cs ' DHO	' Ref materials ' stationary	' KII ' SS Reports
%Pregnant women who	' Proper re distribution of supplies to other health facilities.	' Pregnant women ' NMS	' Routinely	' DHO	' Transport ' IEC materials	' Requisition forms

Sustainability Elements	Key Actions	Target Audience	When	Person Responsible	Resources Needed	Means of Verification
receive 2+ doses of IPT		' HWs ' Records assistants			' Mother passport ' Registers ' Stationary	' Delivery notes ' Sensitization meetings reports ' HMIS Reports
	' Sensitization of Women on the importance of ANC and IPTp	WCBA Men VHTs	' Ongoing	' MWs	' IEC materials ' Job Aids ' Stationery	' HMIS Registers ' Exit interviews
	' Proper documentation by the Health Workers and Records Assistants	' HIA ' HWs	' routinely and monthly	Biostatistician	' Transport ' IEC materials ' Mother passport ' Registers ' Stationary	' Quality of HMIS Reports

Appendix 14: Kumi District Sustainability roll out action plan

Sustainability Elements	Key Actions	Target Audience	When	Responsible Person	Resources Needed	Means of Verification
No of children at 1yr who received DPT3	' Empowering the HW on their roles and responsibilities	' HWs	' Continuous FY 2013/2014	' DHO ' Health facility incharges	' Transport ' Airtime for mobilization ' Stationary	' HMIS Reports ' Activity reports
	' Timely stock taking and requisitioning of vaccines by the facilities	' HWs	'	' DHO ' Health facility incharges	' Funds ' Transport ' Vaccines ' Airtime for mobilization ' Stationary	' HMIS Reports ' Activity reports
	' Strengthening of out reaches	' Lactating mothers ' Community leaders ' VHTs ' Religious leaders ' Community development Officers. ' Baylor Uganda	'	' DHO ' Health facility incharges	' Funds ' Transport ' Vaccines ' Airtime for mobilization ' Stationary	' HMIS Reports ' Activity reports
	' Consultation of communities and joint	' Lactating mothers	'	' DHO	' Funds	' HMIS Reports

Sustainability Elements	Key Actions	Target Audience	When	Responsible Person	Resources Needed	Means of Verification
	development of immunization schedules	' Community leaders ' VHTs ' Religious leaders ' Community development Officers. ' Baylor Uganda		' Health facility incharges	' Transport ' Vaccines ' Airtime for mobilization ' Stationary	' Activity reports
	' Conduct regular CMEs for Health workers on immunization	' Lactating mothers ' Community leaders ' VHTs ' Religious leaders ' Community development Officers. ' Baylor Uganda		' DHO ' Health facility incharges	' Funds ' Transport ' Vaccines ' Airtime for mobilization ' Stationary	' HMIS Reports ' Activity reports
	' Conduct regular Community / social mobilization	' Lactating mothers ' Community leaders ' VHTs ' Religious leaders ' Community development Officers. ' Baylor Uganda		' DHO ' Health facility incharges	' Funds ' Transport ' Vaccines ' Airtime for mobilization ' Stationary	' HMIS Reports ' Activity reports
	' Lobby for regular provision / supply of child Health cards, vaccine carriers, registers, vaccines etc,	' Lactating mothers ' Community leaders ' VHTs ' Religious leaders ' Community development Officers. ' Baylor Uganda		' DHO ' Health facility incharges	' Funds ' Transport ' Vaccines ' Airtime for mobilization ' Stationary	' HMIS Reports ' Activity reports
No of HF with established capacity to manage acute Malnutrition	' Recruit and train staffs to manage acute malnutrition	' Political leaders ' District Administration ' Health workers	' FY 2013/2014	' DHO	' Funds ' Pkumpy nuts ' Registers ' Stationary	' Reports field monitoring visits ' HMIS reports
	' Plan for programs to manage acute malnutrition	' Political leaders	' FY 2013/2014	' DHO	' Funds	' Reports field

Sustainability Elements	Key Actions	Target Audience	When	Responsible Person	Resources Needed	Means of Verification
	at District and facility level.	' District Administration ' Health workers			' Pkumpy nuts ' Registers ' Stationary	monitoring visits ' HMIS reports
	' Conduct regular nutrition outreaches to under served areas.	' Political leaders ' District Administration ' Health workers	' FY 2013/2014	' DHO	' Funds ' Pkumpy nuts ' Registers ' Stationary	' Reports field monitoring visits ' HMIS reports
% of pregnant women who receive 2+ doses of IPTp	' Improve on supplies by properly quantifying and ordering the right quantities of Fansidar by HC IVs and Hospitals.	' HWs ' VHTs ' Politicians ' Pregnant women/MCBA ' Communities	' Ongoing	' F.P MCH ' DHO	' Funds- ' IEC materials ' Fansidar ' Registers ' Stationary	' Exit Interviews ' Stock status reports ' HMIS reports ' Activity reports
	' Improve on outreach programs	' HWs ' VHTs ' Politicians ' Pregnant women/MCBA ' Communities	' Ongoing	' F.P MCH ' DHO	' Funds- ' IEC materials ' Fansidar ' Registers ' Stationary	' Exit Interviews ' Stock status reports ' HMIS reports ' Activity reports
	' sensitization ,support supervision of staff	' HWs ' VHTs ' Politicians ' Pregnant women/MCBA ' Communities	' Ongoing	' F.P MCH ' DHO	' Funds- ' IEC materials ' Fansidar ' Registers ' Stationary	' Exit Interviews ' Stock status reports ' HMIS reports ' Activity reports
	' sensitization of communities on IPT and male involvement	' HWs ' VHTs ' Politicians ' Pregnant women/MCBA ' Communities	' Ongoing	' F.P MCH ' DHO	' Funds- ' IEC materials ' Fansidar ' Registers ' Stationary	' Exit Interviews ' Stock status reports ' HMIS reports ' Activity reports
% of live births delivered at health facilities	' Continuous CMEs to health workers	' Pregnant women/women of child bearing age communities ' VHTs ' Policy makers and development partners	' Ongoing	' DHO ' F.P MCH	' Funds - ' IEC materials ' Stationary	' HMIS Reports ' Activity reports ' Interviews

Sustainability Elements	Key Actions	Target Audience	When	Responsible Person	Resources Needed	Means of Verification
	' Train/empower health workers on their roles and responsibilities	' Pregnant women/women of child bearing age communities ' VHTs ' Policy makers and development partners	' Ongoings	' DHO ' F.P MCH	' Funds - ' IEC materials ' Stationary	' HMIS Reports ' Activity reports ' Interviews
	' strengthen integrated outreach services	' Pregnant women/women of child bearing age communities ' VHTs ' Policy makers and development partners	' Ongoings	' DHO ' F.P MCH	' Funds - ' IEC materials ' Stationary	' HMIS Reports ' Activity reports ' Interviews
	' carry out community mobilization and sensitization on safe delivery in the hands of qualified health personnel	' Pregnant women/women of child bearing age communities ' VHTs ' Policy makers and development partners	' Ongoings	' DHO ' F.P MCH	' Funds - ' IEC materials ' Stationary	' HMIS Reports ' Activity reports ' Interviews
	' Improve on referral system especially provision of functional ambulance services.	' Pregnant women/women of child bearing age communities ' VHTs ' Policy makers and development partners	' Ongoings	' DHO ' F.P MCH	' Funds - ' IEC materials ' Stationary	' HMIS Reports ' Activity reports ' Interviews
No of children under 5 receiving Vit A	' Continue with good mobilization and review meetings	' World Vision ' Mothers of child bearing age ' Communities ' VHTs ' HWs	' Continuous	' FP-MCH	' Funds ' Vit A ' IEC materials	' HMIS Reports ' Activity reports
	' Continue with timely supply of vitamin A	' World Vision ' Mothers of child	' Continuous	' FP-MCH	' Funds ' Vit A	' HMIS Reports ' Activity reports

Sustainability Elements	Key Actions	Target Audience	When	Responsible Person	Resources Needed	Means of Verification
		<ul style="list-style-type: none"> ' bearing age ' Communities ' VHTs ' HWs 			<ul style="list-style-type: none"> ' IEC materials 	
	<ul style="list-style-type: none"> ' Continued support supervision 	<ul style="list-style-type: none"> ' World Vision ' Mothers of child bearing age ' Communities ' VHTs ' HWs 	<ul style="list-style-type: none"> ' Continuous 	<ul style="list-style-type: none"> ' FP-MCH 	<ul style="list-style-type: none"> ' Funds ' Vit A ' IEC materials 	<ul style="list-style-type: none"> ' HMIS Reports ' Activity reports
	<ul style="list-style-type: none"> ' Community sensitization on foods rich in Vit A by production department in conjunction with health 	<ul style="list-style-type: none"> ' World Vision ' Mothers of child bearing age ' Communities ' VHTs ' HWs 	<ul style="list-style-type: none"> ' Continuous 	<ul style="list-style-type: none"> ' FP-MCH 	<ul style="list-style-type: none"> ' Funds ' Vit A ' IEC materials 	<ul style="list-style-type: none"> ' HMIS Reports ' Activity reports
	<ul style="list-style-type: none"> ' Health centre IVs and Hospitals to request for adequate amounts to cover all Health Centre IIIs 	<ul style="list-style-type: none"> ' World Vision ' Mothers of child bearing age ' Communities ' VHTs ' HWs 	<ul style="list-style-type: none"> ' Continuous 	<ul style="list-style-type: none"> ' FP-MCH 	<ul style="list-style-type: none"> ' Funds ' Vit A ' IEC materials 	<ul style="list-style-type: none"> ' HMIS Reports ' Activity reports
No of FP clients using FP methods	<ul style="list-style-type: none"> ' Support supervision to the service providers by the DHMT 	<ul style="list-style-type: none"> ' HWs ' VHTs ' Tertiary institutions 	<ul style="list-style-type: none"> ' Ongoing 	<ul style="list-style-type: none"> ' DHO 	<ul style="list-style-type: none"> ' Funds ' IEC materials ' Job Aids 	<ul style="list-style-type: none"> ' SS Reports
	<ul style="list-style-type: none"> ' Continued outreaches to the communities by HWs VHTs and partners 	<ul style="list-style-type: none"> ' HWs ' VHTs ' Tertiary institutions 	<ul style="list-style-type: none"> ' Ongoing 	<ul style="list-style-type: none"> ' DHO 	<ul style="list-style-type: none"> ' Funds ' IEC materials ' Job Aids 	<ul style="list-style-type: none"> ' SS Reports
	<ul style="list-style-type: none"> ' Community dialogues, media, IEC materials 	<ul style="list-style-type: none"> ' HWs ' VHTs ' Tertiary institutions 	<ul style="list-style-type: none"> ' Ongoing 	<ul style="list-style-type: none"> ' DHO 	<ul style="list-style-type: none"> ' Funds ' IEC materials ' Job Aids 	<ul style="list-style-type: none"> ' SS Reports
	<ul style="list-style-type: none"> ' Create linkages with tertiary training institutions 	<ul style="list-style-type: none"> ' HWs ' VHTs ' Tertiary institutions 	<ul style="list-style-type: none"> ' Ongoing 	<ul style="list-style-type: none"> ' DHO 	<ul style="list-style-type: none"> ' Funds ' IEC materials ' Job Aids 	<ul style="list-style-type: none"> ' SS Reports
% of health facilities (HCIII)	<ul style="list-style-type: none"> ' Support supervision to the service providers by 	<ul style="list-style-type: none"> ' HWs 	<ul style="list-style-type: none"> ' Ongoing 	<ul style="list-style-type: none"> ' DHO 	<ul style="list-style-type: none"> ' Funds 	<ul style="list-style-type: none"> ' Support

Sustainability Elements	Key Actions	Target Audience	When	Responsible Person	Resources Needed	Means of Verification
and above) offering Long Acting and Permanent Methods.	the DHMT	' VHTs ' Health facility incharges			' IEC materials ' Job Aids	Supervision Reports
	' Continued outreaches to the communities by HWs VHTs and partners '	' HWs ' VHTs ' Health facility incharges	' Ongoing	' DHO	' Funds ' IEC materials ' Job Aids	' Support Supervision Reports
	' Community dialogues, education, media, IEC materials '	' HWs ' VHTs ' Health facility incharges	' Ongoing	' DHO	' Funds ' IEC materials ' Job Aids	' Support Supervision Reports
	' Create linkages with tertiary training institutions.	' HWs ' VHTs ' Health facility incharges	' Ongoing	' DHO	' Funds ' IEC materials ' Job Aids	' Support Supervision Reports
% of villages with functional VHTs	' Lobby from partners to train more VHTs especially from the remaining villages	' Ongino sub county leadership and KTC ' VHTs	' FY2013/2014 '	' DHO ' Development partners ' CAO ' Community Based services dept	' Training funds for VHTs in Ongino and KTC ' support/facilitati on post training	' Training reports ' HF reports
	' Refresher training for the already trained VHTs	' Ongino sub county leadership and KTC ' VHTs	' FY2013/2014 '	' DHO ' Development partners ' CAO ' Community Based services dept	' Training funds for VHTs in Ongino and KTC ' support/facilitati on post training	' Training reports ' HF reports
	' Develop proposals to other partners for training VHTs	' Ongino sub county leadership and KTC ' VHTs	' FY2013/2014 '	' DHO ' Development partners ' CAO ' Community Based services dept	' Training funds for VHTs in Ongino and KTC ' support/facilitati on post training	' Training reports ' HF reports
	' Integrate VHTs into sub-county programs and plans	' Ongino sub county leadership and KTC	' FY2013/2014 '	' DHO ' Development partners	' Training funds for VHTs in Ongino and	' Training reports ' HF reports

Sustainability Elements	Key Actions	Target Audience	When	Responsible Person	Resources Needed	Means of Verification
		' VHTs		' CAO ' Community Based services dept	KTC ' support/facilitati on post training	
Couple Years of Protection	' Couple counseling and sensitization on FP methods	' Implementing partners	' Ongoing	' DHO	' Funds ' IEC materials	' HMIS reports
	' Lobby for supplies from other partners	' Couples ' MOH	' Ongoing	' DHO	' Funds ' IEC materials	' HMIS reports
No. of Implants and IUDs inserted	' Involve other stakeholders in regular quantification of supplies.	' Communities ' HWs ' NMS ' MSU ' Midas Touch ' Satisfied clients	' Ongoing	' DHO	' Funds ' IEC materials ' Supplies	' HMIS Reports ' Training and field monitoring reports
	' Intensify community sensitization by the DHMT	' Communities ' HWs ' NMS ' MSU ' Midas Touch ' Satisfied clients	' Ongoing	' DHO	' Funds ' IEC materials ' Supplies	' HMIS Reports ' Training and field monitoring reports
	' Refresh and train more service providers in insertion of Implants and IUDs	' Communities ' HWs ' NMS ' MSU ' Midas Touch ' Satisfied clients	' Ongoing	' DHO	' Funds ' IEC materials ' Supplies	' HMIS Reports ' Training and field monitoring reports
% underweight children at Measles vaccination	' Functionalize demonstration gardens	' Health workers ' Care givers ' Community ' Baylor	' Ongoing	' DHO ' Production Dept	' Funds for demonstration gardens ' Nutrition outreaches	' HMIS Reports ' Child Registers
	' Educate mothers/care givers on proper nutrition	' Health workers ' Care givers ' Community ' Baylor	' Ongoing	' DHO ' Production Dept	' Funds for demonstration gardens ' Nutrition outreaches	' HMIS Reports ' Child Registers
	' Treatment of diarrheal diseases	' Health workers ' Care givers ' Community	' Ongoing	' DHO ' Production Dept	' Funds for demonstration gardens	' HMIS Reports ' Child Registers

Sustainability Elements	Key Actions	Target Audience	When	Responsible Person	Resources Needed	Means of Verification
		' Baylor			' Nutrition outreaches	
	' Regular provision of Therapeutic foods	' Health workers ' Care givers ' Community ' Baylor	' Ongoing	' DHO ' Production Dept	' Funds for demonstration gardens ' Nutrition outreaches	' HMIS Reports ' Child Registers
	' Mobilize the community to bring their children for immunization.	' Health workers ' Care givers ' Community ' Baylor	' Ongoing	' DHO ' Production Dept	' Funds for demonstration gardens ' Nutrition outreaches	' HMIS Reports ' Child Registers
No of USG assisted service delivery points providing FP services	' Regular Support supervision ' Lobby for provision of supplies and logistics	' service providers	' Ongoing	' DHO	' Funds ' Supplies ' Logistics	' Support Supervision Reports

Appendix 15: Kasese District Sustainability Roll out Action Plan

Sustainability Element	Key actions	Target audience	When	Responsible person	Resources needed	Means of Verification
' # of implants and Intrauterine Devices (IUDs) inserted	Hospitals and Health Centre IVs should make timely orders for supplies (implants and IUDs)	Health Facility in charges (Hospital and HC IVs) Family Planning focal person.	Ongoing	DHO	Order forms	Copies of filled on order forms Delivery Invoices Stock cards HMIS monthly reports
	Ensure continued community sensitization about long term methods.	VHTs Community members Religious leaders	Ongoing	DHE	Radio airtime IEC materials Registers Reporting forms. Referral forms File forms	Activity reports VHT reports CD recording of talk shows. Exit interview guide and surveys.

Sustainability Element	Key actions	Target audience	When	Responsible person	Resources needed	Means of Verification
' % of Health Facilities offering Long term and permanent FP methods (LTPM)	Equip and maintain Long Acting & Permanent Methods (LAPM) equipment.	Health units	Ongoing	Health Facility in charges HSD incharges. DHO	Funds Order forms	Delivery notes Invoices
	Bwera Hospital to quantify and request for adequate supplies for the whole district	Medical Superintendent.	September 2013	DHO	Stationary Airtime Order forms	Delivery notes Invoices Stock cards
	Orient new staff on Long Term and permanent methods through OJT / mentoring.	Health workers.	Ongoing	DHO Health sub district incharges	Funds Stationary Guidelines (Family planning manuals) Registers	Activity Reports HMIS reports Key informant interviews
	Identify other facilities to order for supplies for other facilities	Council (Social services committee) DHT	September 2013	DHO	Stationary Airtime transport per diem	Minutes Correspondences.
	Advocate for the modification of drug kits supplied to lower health facilities (HC IIIs)	MOH IPs (PACE, Marie Stopes, UHMG). Council	September	DHO	Stationary Airtime transport per diem	Minutes of meeting Delivery notes Correspondences
' # of clients using Family Planning.	Promote adequate supplies of Family Planning	Health facilities NMS	Ongoing	Health Facility in charges	Order forms	Copies of order forms. Delivery notes

Sustainability Element	Key actions	Target audience	When	Responsible person	Resources needed	Means of Verification
	products.					
	Continue reorienting staff through on job training and CMEs	Health workers	Ongoing	Health Facility in charges	Safari day allowance Airtime fuel IEC materials Stationary	Activity reports
	Encourage faith-based Health Facilities to refer clients who opt for modern contraceptive methods.	Health Facility in charges	Ongoing	DHO	Referral notes	Minutes Referral notes
	Sensitize communities on the existence of Family Planning services including identification of facilities that do not provide modern contraceptives	VHTs Political leaders	Ongoing	DHO Health facility incharges	Funds List of FP providers Referral forms	Sensitization report VHT reports
	Build capacity and manage supplies of the nearby facilities to communities served by faith-based health facilities	Health Facility in charges	July 2013 -June 2014	DHO	Training materials HMIS tools	Stock cards Activity report Interviews
¹ Couple Years of	Make timely	Health facilities	Ongoing	Medical	Order forms	Delivery invoices

Sustainability Element	Key actions	Target audience	When	Responsible person	Resources needed	Means of Verification
Protection	orders of all Family planning supplies			superintendents HSD incharges		
'	Orient all staff on calculation of couple years of protection	Health facility incharges Records assistants	Ongoing	Biostatician	Registers Stationary	Activity reports Key informant interviews
' # of USG assisted service delivery points providing Family Planning counseling services	Provide regular follow up of health workers to ensure continued offer of Family Planning counseling and services.	Health workers	July 2013 - June 2014	DHO	SDA Training materials	Training reports Attendance lists
	Make timely orders of supplies.	NMS	Ongoing	Medical superintendent	Order forms	Copies of order forms delivery notes
	Lobby Kasese District Local Government to increase the health sector budget to carry out regular support supervision	CAO	Ongoing	DHO	Stationary Airtime	Budget performance report Budget development plan correspondences
' % of health facilities providing CEmONC	Identify staffing gaps and recruitment of more Staff in the district	Medical officers Nurses / Midwives Anesthetists Theatre attendants Ministry of public service	August – December 2013	DHO Principal personnel office Chief Administrative Officer	Funds for Advert Stationary Salary Staffing norms	Minute of District Service Commission Staffing list
	Make timely drugs and supplies	Health facility incharge	Bimonthly		Order forms	Copies of order forms

Sustainability Element	Key actions	Target audience	When	Responsible person	Resources needed	Means of Verification
	orders (See above a	NMS				
' % of pregnant women who received 2+ doses of IPT	Make timely ordering of Fansidar NMS	Health facilities		HF in charges	Order forms	Delivery invoices
	Regular counseling of pregnant women on importance IPTp	Pregnant women Women of child bearing age Community VHTs	Ongoing	Health facility incharges	Counseling charts IEC materials Gestation wheel. HMIS registers	HMIS reports. Exit interviews
	Recruit and reallocate staff	CAO	October – December 2013	DHO	Funds	DSC minute
' # of Health Facilities submitting timely reports to HSD/District.	Provide continuous mentorship of Records Assistants and HF in charges	Health Facility in charges Health information assistants	July 2013 - June 2014	Biostatistician	Airtime Fuel Stationary Safari day allowance	Mentorship reports HMIS reports
	Make monthly subscription for airtime on modems	Health Facility in charges	Monthly	Biostatistician	Requisition forms Modems. Airtime.	Copies of requisition forms Reports from the dashboard Receipts
' # of health facilities supplied with basic FP/RH/CS/Nutrition equipment	Make timely requisitions to NMS for supply of required equipment	Health Facility in charges	Bimonthly	DHO	Order forms	Copies of order forms
	Continue with timely reporting of equipment to MoH	HF in charges MOH	Weekly, Monthly Quarterly	DHO	Stationary Computer Modem	Feedback from MoH Reports. Updated HMIS data base
' # of service providers trained	Provide on job training and	Health workers Baylor Uganda	July 2013 – June, 2014	DHO Nutrition focal	Mentorship tools Training manuals	Mentorship reports Attendance lists

Sustainability Element	Key actions	Target audience	When	Responsible person	Resources needed	Means of Verification
in RH/FP/CS and Nutrition	mentorship of staff on nutrition	DHT		person	Stationary Therapeutic feeds	updated training data
	Train health workers in 26/29 sub counties					
' % of HF's providing BEmONC	Provide training to ECNs in midwifery skills	Intra Health in service training Health workers	July 13 – September 2013	DHO	Training manuals	Training reports updated training data
	Post midwives and functionalize all HC III's.	Midwives Baylor Uganda VHTs Health facility incharges.	July 13 – June 2014	DHO CAO	Posting instructions Stationary Job description	Staff list HMIS reports Duty roaster
	Procure basic equipment for the target health facilities		July 13– September 2013	DHO	Funding from KDLG	Delivery Notes
' % of public Health facility clearly displaying pertinent information to clients	Request for IEC materials from MoH	MOH Health Sub district in charges	Ongoing	District Health Educator	Order forms to MoH Transport Fuel perdiem	Copies of order forms Delivery notes
	Provide re orientation to health unit management committees on importance of displaying pertinent information	Health Unit Management Committees Board of Governors for Hospitals	Annually	DHO	Training materials IEC Materials SDA Transport Airtime	Reports
' % of mothers who received 4 ANC						
	Increase community	VHTs Politicians	Ongoing	DHE	IEC materials Flip charts	Activity reports CDs recordings of talk

Sustainability Element	Key actions	Target audience	When	Responsible person	Resources needed	Means of Verification
consultations	sensitization on the benefits of ANC.	Religious leaders			Radio airtime	shows
	Increase on the number of integrated outreaches.	Health facilities VHTs Local councils.	Ongoing	Health Facility in charges.	IEC materials SDA fuel	Activity reports Receipts
' # of children who at 12 months received DPT3 (3 doses)	Make timely orders of vaccines and other health supplies to NMS	HF in charges	Quarterly	EPI focal person at the district	Order forms	Copies of order forms Vaccine control book HMIS report
	Step up Sensitization of the community to create more awareness and demand for vaccinations	VHTs Community VHTs Religious leaders Cultural leaders	Ongoing	DHE	Radio Airtime IEC materials Transport SDA fuel Registers	Activity reports CD recording of Radio talk shows Attendance lists HMIS performance reports
	Procure 20 more gas cylinders	Health facility incharges DHT	Annually	DHO Health sub district incharges	Requisition forms Funds	Delivery invoices Number of cylinders procured. Minutes of meetings
	Train new staff in Expanded Programme of Immunization (EPI)	Newly recruited staff.	September 2014	EPI focal person DHO	Training materials Stationary Allowances Transport	Training report Attendance list Receipts
	Post a cold chain technician to every Health Sub District and district	Cold chain technicians	FY 2013 / 2014	DHO	Funds for adverts for positions Stationary Wages	Minute of DSC Staff list
	Support supervision to	Health Sub - district (HSD) incharges	Quarterly	HSD EPI focal person	Supervision checklist	Support supervision reports.

Sustainability Element	Key actions	Target audience	When	Responsible person	Resources needed	Means of Verification
	ensure proper storage of vaccines	Health workers			Stationary Transport Safari day allowance	HMIS reports Proper storage of vaccines Temperature charts. Direct observation. VVMs
' % of underweight children at measles vaccination	Conduct community sensitization on proper nutrition and weaning practices	Lactating mothers. VHTs Community Health workers Light mothers	Ongoing	DHE Health facility incharges	Job aids Allowances Demonstration materials MUAC Weighing scales Height boards	VHT reports. HMIS reports
	Integrate proper weaning practices into breastfeeding week with emphasis on food demonstrations	Health F in charges IBFAN	August 2014	ADHO – Maternal Health	Messages IEC materials Food demonstration items Funds for radio spots	Activity reports CD recording of radio spots.
	Intensify home sanitation visits	Health assistants Community Local leaders	15th -27th March 2013	District Health Inspector	Funds IEC materials	Activity reports HMIS report Stock cards
	Conduct weekly community surveillance of infections and malaria.	HSD surveillance focal persons Community	Weekly	Surveillance focal person	RDTs Coartem ORS and Zinc surveillance forms Data capture tools Transport Allowances	Surveillance reports HMIS reports
	Make timely orders for	HSD / Hospitals incharges	Bi monthly	DHO	Order forms	Copies of order forms Delivery notes

Sustainability Element	Key actions	Target audience	When	Responsible person	Resources needed	Means of Verification
	RDTs, Coartem, ORS and Zinc	NMS District Laboratory focal person District Assistant Drug Inspector (DADI)				
' % of live births with low birth weight	Conduct social mobilization using community structures for women to attend ANC	Community VHTs Pregnant women	Ongoing	Health facility incharges	IEC materials funds	Activity reports
	Promote establishment of kitchen gardens	Community Development Officers. Agriculture extension workers VHTs Community Health assistants	July 2013 - June 2014	DHI	Seeds Garden tools Space for demonstration Transport Allowances	Presence of demonstration garden Receipts Reports
	Recruitment of midwives	CAO	July – September 2013		Advert Funds	Minute of DSC
' % of live births at health facilities	Recruit skilled attendants (midwives)	CAO	July-September 2013	DHO	Advert	DSC minute
	Procure delivery equipment	HCIIIs SC leadership	Ongoing	DHO	Requisition forms	Goods received notes Delivery notes
	Renovation / construction of maternity units at HC IIIs to create more space.	Health facility incharges Baylor Uganda MOH DHO	FY 2014	Chief Administrative Officer District Engineer	Bills of Quantities Construction plans Funds	Certificate of completion
	Empower communities	Sub county Community	Ongoing	District Community Development	Funds Stationary	Activity reports No. of IGAs formed /

Sustainability Element	Key actions	Target audience	When	Responsible person	Resources needed	Means of Verification
	with Income Generating Activities to support referral mechanism	Development Officers Political leaders Communities		Officer. District commercial Officer		empowered
	Strengthen school health programs to advocate for girl child to keep in school and avoid early pregnancies	HSD heads Senior women teachers Senior men teachers Sub county Community Development Officers. Local leaders Religious leaders Career Masters	Quarterly	District Focal Person for school health District Inspector of Schools District Education Officer.	Funds IEC Materials Stationary	Activity reports Number of girls completing S.4 and P.7. Decreased dropout rate.
' # of children under five received Vitamin A supplementation	Make timely delivery of logistics	NMS	Bimonthly	DHO	Order forms	Copies of order forms Delivery notes Stock cards.
	Ensure timely micro planning meetings for child days	Health sub district incharges Health facility incharges	March September.	EPI focal person HSD in charges	Funds Stationary Supplies Vaccines	Minutes Reports
' # of HFs where RH/FP/CS/Nutrition policies have been disseminated	Disseminate MoH policies to all Health Facilities	Health workers	October – December 2013	DHO	Policy books Funds	Inventory books Delivery notes from DHO's stores
	Establish libraries in Health facilities	Health facility incharges	December 2013	Biostatician	Volumes Guidelines Shelves furniture	No. of Health facilities with established libraries.
' # of children under five years reached by USG supported programs	Identify hard-to-reach areas/underserved communities	HF in charges VHTs Community Local councils	Quarterly	Health sub district incharges	Outreach allowances Transport Supplies	List of hard-to-reach / underserved communities Reports

Sustainability Element	Key actions	Target audience	When	Responsible person	Resources needed	Means of Verification
	and put out more outreaches					
' % of Health Facilities with established capacity to manage acute under nutrition	Provide on-job training for more health workers in the management of under nutrition at Health Facilities	Health workers Baylor Uganda IBFAN MOH	July 2013 - June 2014	DHO	Training manuals Policies Allowances	Training reports Attendance lists
	Avail manuals / policies on nutrition to VHTs and health workers	Health facilities VHTs	July 2013 - June 2014	DHO	Requisition forms Allowances Transport	Delivery notes Reports
	Continued community sensitization on nutrition	Health workers VHTs Community	July 2013 - June 2014	Health facility incharges	IEC materials	Activity reports
' % of customers satisfied with services	Recruit more key staff	CAO	August 2013 - December 2014	DHO	Advert Staff recruitment guidelines	Minute of DSC on staff recruited Staff lists
	Avail staff accommodation and ensure occupancy by the health workers	DHO	FY 2014 / 2015	CAO	Bid documents Bills of Quantities	Contracts award Certificate of completion Number of staff accommodated
	Improve on ambulatory and referral systems	Health facility in charges	Ongoing	Health sub district incharges	Available ambulances Fuel	HMIS reports Receipts Log books Referral notes
	Follow up on concept for motorcycle	District SDS focal person	September 2013	CAO	Concept paper Stationary	Correspondences with SDS.

Sustainability Element	Key actions	Target audience	When	Responsible person	Resources needed	Means of Verification
	ambulances with SDS					
' # of private drug sellers trained	Budget for training of private drug sellers on standard drug protocols and reporting mechanism	Drug sellers SDS	July 2013 - June 2014	DHI	funds	Training reports
	Map all drug sellers in the district to identify the legal and illegal	DHO	By September 30	DADI	SDA Fuel	Drug sellers list
	Legalize drug sellers who meet the standards	Drug sellers Health sub district incharge	Ongoing	DADI	Registration certificates	Registration licenses
	Conduct supervision visits to identified drug sellers to ensure they are following protocols and standards	Drug sellers Health sub district incharges	Ongoing	DADI	Fuel SDA	Supervision reports
' % of Service Delivery Points complying with national / international norms and standards	Orient and mentor staff on national and international norms and standards	Health workers District Health educator (DHE)	Ongoing	HSD incharges	Guidelines Allowances	Activity report Attendance list Direct observation Interviews
	Requisition for guidelines from	DHE	July 2013- June 2014	DHO	Request forms	Copies of order forms Delivery notes

Sustainability Element	Key actions	Target audience	When	Responsible person	Resources needed	Means of Verification
	MoH					Displayed materials
	Provide regular updates and dissemination of materials	Health workers	Ongoing	DHE	Policy guidelines IEC materials	Activity reports Delivery notes
' # of clients receiving services from private sector providers	Strengthen Public Private Partnership (PPP) by involving them in planning and budgeting	Religious leaders DHT SDS	July 2013 - June 2014	PPP desk Officer (DHI)	Funds	Developed work plan and Budgets
' % of villages with functional VHTs	Provide ongoing mentorship to VHTs	Health Facility in charges VHTs	Ongoing	VHT focal point persons Health facility incharges	Mentorship tools Reporting tools	Mentorship reports
	Liaise with IPs for continued facilitation of VHTs	DHO Baylor FP at the district	July 2013 - June 2014	VHT focal point persons	N/A	Correspondences
' # of corporate sector organizations supporting health in the district	Improve documentation and reporting on the health sector indicators	HF in charges health worker	ongoing	Bio Statistician	Computer HMIS tools	Timely submission of reports
	Identify a focal point person for coordinating stakeholders	stake holders	quarterly	SDS focal person in health	funds stationery	Minute Presence of an office for identified person
	mapping of stakeholders	stakeholders	Second quarter	SDS focal person	stationery funds	mapped stakeholders
	Improve coordination among	DMCs	Quarter 1, 2014	DHO	Airtime Stationery funds	Minutes Correspondences

Sustainability Element	Key actions	Target audience	When	Responsible person	Resources needed	Means of Verification
	stakeholders					
	Cooperates to support unfunded priorities	co-operates wild life authority Tronder power Stanbic bank centenary bank	second Quarter I, 2014	DHO	Stationary Proposal writing teams	written proposals