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# PARLIAMENTARY STRENGTHENING PROGRAM (PSP)

QUARTERLY REPORT: OCTOBER 1 – DECEMBER 31, 2013

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# PARLIAMENTARY STRENGTHENING PROGRAM (PSP)

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## List of Acronyms

CSA:	Conseil Supérieur des Salaires, Salaries Superior Council
CSCCA:	Cours Supérieur des Comptes et du Contentieux Administratif (Supreme Audit and Administrative Dispute Authority)
CSO:	Civil Society Organization
DAI:	Development Alternatives, Inc.
DAI/PSP:	Parliament Strengthening Program implemented by DAI
IBESR:	Institut de Bien-Etre Social et Recherche (Institute of Social Well-Being and Research)
ICT:	Information and Communication Technology
UCLBP:	Unité de Construction de Logement de Bâtiments Publics/Public Buildings Construction Department
UNDESA :	United Nations Department of Economic and Social Affairs
USAID:	United State Agency for International Development

# CHAPTER I: SUMMARY OF PROJECT OBJECTIVES, CHALLENGES, AND RESULTS

## PROJECT OBJECTIVES

The U.S. Agency for International Development Parliamentary Strengthening Program for Haiti (Haiti PSP) is a second generation program of legislative strengthening that uses a participatory approach to focus on strengthening the Haitian Parliament's desire and ability to work for and with the country's citizens for improved democracy, rule of law, and delivery of basic rights and services. The program seeks to help the Parliament to improve its own internal processes and lawmaking abilities as well as to interact better with constituencies and the public writ large. This program, which started in October 2011, is a five year program implemented in two phases of two and a half years each.

The intermediate objectives for Phase I of the program are:

- **Representation** – Assisting Haiti's legislatures to provide information to the public and receive input from citizens during the legislative process through expanded media coverage of parliament, public hearings/meetings, parliamentary public relations strategies, and continuation and enhancement of the parliament website.
- **Lawmaking** – Assisting members and staff to improve the structures and mechanisms by which legislation is analyzed, debated, and passed through technical assistance to committee/commission deliberations, research skills and facilities, participatory legislative drafting, and support for constitutional review.
- **Oversight/Accountability** – Assisting the legislature in its oversight of government operations, particularly in the area of budget formulation and implementation.
- **Management /Infrastructure** - Assisting the legislature to improve the day-to-day management and operation of the legislative processes through support to human resource management, ICT systems development and management, hardware and software upgrades, archiving and legislative records management, internal budget planning and management, and review of rules and procedures.

During this reporting period, the project entered its third year of implementation, which triggers a required mid-term (2.5 years into the 5-year project) Continuing Application process.

## OVERVIEW AT THE END OF THE QUARTER

### TECHNICAL ACCOMPLISHMENTS

#### *Support the assessment and adaptation of the Strategic Development Plan of the Haitian Parliament*

During this period, despite the difficult political landscape, DAI/PSP made important strides in finalizing the Parliament Strategic Development Plan. The team brought together a good number of focus groups, and 40 parliamentary staffers took part in an interesting training on planning and project management. Various consultants worked together across several different sectors to arrive at a holistic plan that reflects the needs of a modern institution for the upcoming years.

#### *Support for the improvement of human resource management and for internal reform initiatives*

DAI continues to support the Parliament in reinforcing its internal human resource management systems. From September 28 to October 25, 2013 PSP supported two study trips for 17 parliamentary staff. The first one was hosted in France by the French National Assembly. The second one was organized by the Quebec National Assembly, Canada. Parliamentary staff took advantage of these tours by learning and sharing experiences with older legislative French-speaking institutions known to have well experienced staff.

The Parliamentary Strengthening Program also sponsored the development a curriculum and training seminar on protocol and public relations. Some forty parliamentary staff from both the Senate and the Chamber of Deputies took part in this training, conducted by FORMATEL, a local firm specialized in capacity development. Most of the participants were protocol officers and security personnel.

And, PSP was responsible for the publication and the distribution of 1,500 copies of a quarterly glossy magazine for the House called *La Voix de la Chambre (The Voice of the House)*. Distribution was to begin in January 2014 during the new Parliamentary inaugural session to all MPs, several universities, students, and research centers.

#### *Strengthening the legislative and oversight capacities of Parliament*

During this quarter, PSP worked closely with several key committees and contributed to Parliament's efforts in the area of executive oversight. Six important oversight actions, mainly calling in Ministerial officials, were conducted with the support of PSP/DAI, to benefit citizen awareness among elected officials, issue stakeholders, donors, and civil society organizations. During these sessions, MPs and officials debated such issues as the promotion of the arts and culture, organizing professional sports, a national funds for sports, human trafficking, gender and equity, HIV/AIDs, health topics, and education. Influential and well-known civil society organization representatives brought up the challenges they are facing, and they encouraged elected officials to take actions.

### IMPLEMENTATION CHALLENGES

The political landscape in Haiti remained in turmoil during late 2013, and was characterized by intensified conflicts between the executive and the legislative branches. This dynamic significantly impact not only parliamentary performance, but also its capacity and willingness to jointly accomplish activities with the PSP project.

In addition, the Chamber of Deputies, or Lower House, was in recess, further impeding the pace and rhythm of planned activities. Both committee work and relationships with the Bureau of the Chamber of Deputies suffered as a result.

Another daily challenge in project implementation revolved around the deficit of internal communication at Parliament, and the centralization of decision-making, making it difficult at times to firmly plan for and organize events such as trainings and public fora. It seems that, operationally, authorizations from the highest levels – the General Secretary or the Speaker – are required for mundane items such as participant lists and quotidian activity approvals.

Finally, the project continued to have challenges in obtaining approvals for technical consultants, causing undue delays in the advancement of workplan activities.

## COMPLETED AND ONGOING ACTIVITIES

### 1). COMPLETED ACTIVITIES THIS QUARTER

#### *Component 0: Cross Program Activities*

#### **ACTIVITY 0.2: SUPPORT THE EVALUATION AND ADAPTATION OF A STRATEGIC DEVELOPMENT PLAN FOR THE HAITIAN PARLIAMENT**

##### Sub-Activity 0.2.1: Evaluation of the 2006-2010 Strategic Development Plan and Drafting of a New Strategic Development Plan

In order to continue the evaluation process of the Strategic Development Plan and to work toward a new plan, PSP provided assistance to organizing additional focus groups with political parties, elected officials, and political groups inside Parliament. These focus groups aimed at finding inputs to draft the new plan. The first focus group was held on October 24, 2013 with eight political parties, including Respect –Ansanm nou fò, KID, CIREH, PNDPH, and CONACED.

The second Focus Group took place on October 4, 2013 with ten legislative staff from the Lower House.

The third was held on December 4, 2013 with PEP<sup>1</sup> representatives. Deputies Tatoute Pierre Martin, Lafortest Jean Robert, Anelus, Jules Lyonel, Georges Guy Gérard, Bourjolly Emmanuel, Lysma Jean Romeus, Saintima Louinord, Richard Paul Olivard, Dieujuste Johnson, Rosemond J. Lenoy all took part in this activity. Antony Dessources, PSP consultant, led this focus group.

In addition, PSP hired national and international consultants to work together with UCLBP<sup>2</sup> on such issues of Information and Communication Technology (ICT), human resources, and physical and material

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<sup>1</sup> PEP: Parliamentary bloc « Pour l'équilibre et le Progrès »

<sup>2</sup> UCLBP : Unité de Construction de Logement de Bâtiments Publics/Construction Housing Public Buildings Unit

infrastructures related to the new building under construction. All of these aspects will be part of the new Strategic Development Plan.

**Indicator(s) associated with this activity: 1.3: Strategic planning process developed/amended/adopted**

**Sub-Activity: Strategic Planning Training Workshop**

From November 22 to 24, 2013, PSP and the Haitian Parliament launched a training session on Planning and Project Management at the Hotel Indigo. The training had the following objectives:

- Strengthen the knowledge and abilities of participants in strategic planning;
- Provide participants with tools for applying strategic planning in their work;
- Adapt processes and services of parliamentary administration to work-related needs of elected officials;
- Understand and apply concepts and basic principles of strategic planning; and
- Identify Parliament’s needs in the short, medium, and long term.

During these three days, parliamentary staff acquired skills on projects planning and management, helping to reinforce the Parliament in the process of developing its new Strategic Development Plan. Following this session, participants conducted a wrap-up and feedback session for both chambers. Twenty-one legislative staff including eight women took part in this training; 86% expressed satisfaction and were convinced that this training is a significant contribution to their personal and professional development.



Working group session during the strategic planning training

Indicator(s) associated with this activity: Number of legislators’ staff attending training /educational events

Indicator	Number of legislators staff attending training /educational events		
Results			
	Men	Women	Total
SENATORS	0	0	0
LEGISLATIVE STAFF	13	8	21
TOTAL	13	8	21

***COMPONENT 1: STRENGTHEN THE INSTITUTIONAL AND ADMINISTRATIVE CAPACITY OF PARLIAMENT***

**ACTIVITY 1.2: Provide support for the improvement of human resource management and for internal reform initiatives**

**Sub-Activity 1.2.1: Study Trips to Other Francophone Parliaments (Paris)**

From September 28 to October 6, 2013, with PSP's financial support, nine legislative staff (five men, four women) visited the French National Assembly on an observation and learning visit. This tour allowed participants to familiarize themselves with the principles and operations of parliamentary working procedures. During this session, several senior individuals from the French National Assembly made useful presentations. These included Mr. Damien Chamussy, Division Head of Audience Services, and Mr. Christophe Pallez, General Director of Legislative Services who presented on the Assembly's structure; Mme. Sylvie Malgouyard, who explained the National Assembly's roles and responsibilities and Mr. Georges Bergougnous and Mr. Phillippe Jabaud, who described the institution's human resource organization, and also the committee structure. All participants expressed full satisfaction of the tour.

Indicator(s) associated with this activity: Number of legislators' staff attending training/educational events

Indicator	Number of legislators staff attending training/educational events		
Results			
	Men	Women	Total
SENATORS	0	0	0
LEGISLATIVE STAFF	5	4	9
TOTAL	5	4	9

#### **Sub-Activity 1.2.1: Study Trips to Other Francophone Parliaments (Canada)**

Continuing its commitment to strengthen the legislative capacity of the Haitian Parliament, PSP sponsored a one-week study tour to the Quebec National Assembly, Canada, from October 21 to 25, 2013 for nine Senate staff members (seven men and two women). The program covered such relevant topics as parliamentary procedure, parliamentary structure, committee functions, rules, and procedures, and parliament's legislative and communications functions. The study tour offered participants an opportunity to learn from one of the oldest Assemblies anywhere.

The professionals hosting the tour in Quebec included Mr. Mignolet, Head of the Legal and Parliamentary Affairs Department, Mr. Michel Bonsaint, Secretary General of the Quebec National Assembly, and Ms. Ariane Beauregard, Mr. Alexandre Guyon-Martin, and Mr. Cedric Drouin, all experts on parliamentary affairs and parliamentary oversight.

On the behalf of the participants, the leader of the Haitian Senate delegation, Alex St-Cyr, thanked their counterparts and praised the quality of the training and of the resource individuals. Participants promised to use newly acquired skills toward improving the legislative department of the Haitian Parliament.

Indicator(s) associated with this activity: Number of legislators' staff attending training/educational events.

Indicator	Number of legislators staff attending training /educational events		
Results			

	Men	Women	Total
SENATORS	0	0	0
LEGISLATIVE STAFF	4	4	8
TOTAL	4	4	8

**Activity 1.2.2: Development of a Training Curriculum with One of the Three Principal Training Institutions in Public Relations and Protocol for Legislators and Staff**

On Monday, December 9, 2013, PSP, in partnership with FORMATEL, a firm specialized in institutional strengthening, organized a training session for legislative staff working in the Protocol and Public Relation Services at the Haitian Parliament. A total of 32 participants, counting 18 women and 14 men, were present.

This training session was designed to help strengthen staff capacities now at the initiation of a new parliamentary session. Its objectives were to

- Develop the skills of Parliament’s officers to cover all official events in Parliament;
- Provide the necessary expertise for the development of staff’s competence in their roles and responsibilities to care for the image of the institution of Parliament; and
- Enhance the performance of protocol and security officers, and public relations officers in their daily activities.



Protocol and PR training, showing trainer (standing)

This training started with an official ceremony held at Tiffany Restaurant in which Secretaries General of the two Houses took part. The Chief of Party of DAI/PSP was also present.

Indicator(s) associated with this activity: Number of legislators’ staff attending training/educational events

Indicator	Number of legislators’ staff attending training/educational events		
Results			
	Men	Women	Total
SENATORS	0	0	0
LEGISLATIVE STAFF	26	14	40
TOTAL	26	14	40

## **COMPONENT 2: STRENGTHENING RESPONSIBILITY AND TRANSPARENCY THROUGH COMMUNICATION AND OUTREACH**

### **Activity 2.1: Promoting Media Coverage of Parliament**

#### **Sub-Activity 2.2.1? Training in Managing and Administering the Website (with GENINOV)**

On December 19, 2013, DAI/PSP in collaboration with subcontractor GENINOV officially transferred a new website to the Haitian Parliament. During this event, GENINOV made a presentation aimed at introducing the new website to interested MPs and senior parliamentary staff. Senator Steven Benoit, First Secretary of the Senate, Deputy Lamarre Baptiste from the Lower Chamber were present; they made relevant suggestions to improve the quality of the work. They expressed their appreciation for this work, and promised to contribute to facilitate the work of the webmasters and sensitize other MPs to the importance of using the website.



Senator Benoit and Deputy Lamarre (right, on sofa) listen to the website presentation by GENINOV technicians

Following this event, on December 20, 2013, in order to ensure the sustainability of the website, DAI/PSP's subcontractor GENINOV held a working session with newly-trained parliamentary staff from both Houses responsible for maintenance of Parliament's website.

During this reporting period, the website was accessed 23,619 times.

#### **Sub-Activity 2.2.2: Support for Publishing the Quarterly Review *La Voix de la Chambre*, the Bi-Monthly *Res Publica*, Brochures, Pamphlets, a Book on the History of the Senate...**

In order to contribute to facilitating the internal and external communication of the Parliament, PSP/DAI provided help to publish the newsletter of the Lower Chamber, called *Voix de la Chambre*, or *Voice of the People* in English. The first distribution of the glossy was to take place during the inaugural session of the National Assembly on Monday 13, 2014. This document summarized the activities of the parliament during the current session; it serves as a communication bridge between the institution and the public.

Indicators associated with this activity: Number of publications/broadcasts issued by the Press and Communications Office

## **COMPONENT 3: STRENGTHEN THE LEGISLATIVE AND OVERSIGHT CAPACITIES OF PARLIAMENT**

### **Activity 3.1: Support for the Standing Committees in Developing and Analyzing Government and Legislative Bills**

#### **Sub-Activity 3.1.3: Support for Public Hearings of Committee Meetings with Sectors Involved in, and Interest by, Bills of Public Interest**

During this quarter, PSP provided assistance to many committees in conducting public forums designed to solicit and incorporate public interest, advocacy and comment on pending legislation, and to raise awareness among key stakeholders and elected officials around such important topics as HIV/AIDs, gender and equity, education, culture promotion, and finances, by way of example.

Tangible impacts can be identified on how these public informs strengthened the committees' work in Parliament and among stakeholders:

- Key actors from civil society were informed on key aspects of upcoming legislation of public interest; and
- Elected officials were more aware of the necessity to take action on many issues of public interest.

The following summarizes the impressive number of public consultations organized during this period:

### **1). Legislation on the promotion of culture - professional sports organizations – and national fund for sports (November 26, 2013)**

Under the leadership of the Deputy Garcia Delva from Marchand Dessalines district, the Tourism and Culture Committee initiated an event dedicated to the Francophone Games for next year, 2013. This event initiated the campaign for the bill on the promotion of the arts in Haiti. The President of the Senate and the President of the Chamber of Deputies, the Ministries of Youth, of Sports, and Civic Action, representatives of the International Organization of La Francophonie in Haiti (OIF), USAID and DAI/PSP, as well as a number of well-known Haitian artists and athletes participated in this event. Quite a number of artists made presentations on the constraints that the sector has been facing;



Senate and House Speakers and government members participating in a public forum on the promotion of culture and professional sports organizations

they called on legislators and the executive branch alike to take action. During this day, three MPs presented three bills related to the arts and sport in Haiti:

1. Legislative proposal regarding the promotion of culture and support of artists by Deputy Garcia Delva;
2. Proposal of legislation proposition on professional sports organizations and the promotion of physical activity in Haiti, by Deputy Kenston Jean Baptiste, Chair of the Tourism and Culture Commission; and
3. Proposal of legislation regarding the National Fund for Sports, by the Deputy Jean Danton Léger.

### **2). Legislation on Trafficking in Persons (November 26, 2013)**

Members of the Senate’s Social Affairs Committee held a working session around the Trafficking of Persons (Humans), TIP. During this session, the Chair of the Commission met with officers of the Political Section from the U.S. Embassy and USAID along with representatives of DAI/PSP. The purpose of this meeting was to share ideas for and interests in this law.

A meeting with stakeholders and partners IBESR, UNICEF, IOM and the Ministry of Social Affairs was scheduled for December 3, 2013 to collect suggestions and recommendations. This bill was to have been discussed at the December 11 committee meeting.

### **3). Legislation on Health Issues (November 28, 2013)**

The Lower House Health Committee held an open public forum for World AIDS Day. This public consultation focused on HIV/AIDS legislation and aimed to raise awareness of stakeholders including donors, medical professionals, and people living with HIV/AIDS. Prior to this forum, recommendations were made by different sub-groups, including the National Program for the Fight against AIDS, to strengthen the bill.



NGO representatives provide input to HIV legislation during a public consultation on HIV/AIDS

Former Senator Kelly C. Bastion, a DAI/PSP consultant, compiled these recommendations. The Health Committee promised to integrate recommendations into the bill before submission.

At the end of the forum, Deputy Sinal Bertrand expressed gratitude to DAI for the support provided to the Parliament to and called for further assistance in two upcoming workshops on December 13 and 17 on the law establishing the order of physicians in Haiti, and the Organic Law of the Ministry of Public Health and Population (MSPP) respectively.

### **4). Legislation on National Education Fund (November 29, 2013)**

With the assistance of DAI/PSP, the Senate Education Committee worked with representatives of unions FENATEC<sup>3</sup>, CONEH<sup>4</sup>, NECH, UNNOEH<sup>5</sup> and the GIEL<sup>6</sup>. This working session aimed at collecting suggestions to strengthen the National Fund for Education draft bill, coming up soon for vote. DAI/PSP consultant Senator Edmonde Beauzile facilitated this meeting and summarized the concerns expressed by the participants.

### **5). Legislation to Promote Gender and Equity (December 2, 2013)**

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<sup>3</sup> FENATEC : Fédération Nationale des Travailleurs en Culture et en Education

<sup>4</sup> CONEH : Corps National des Enseignants d’Haïti

<sup>5</sup> UNNOEH : Union Nationale des Normaliens et Educateurs d’Haïti

<sup>6</sup> GIEL : Groupe d’Initiatives des Enseignants de Lycée (GIEL)

Under the leadership of the Deputy Josie Etienne from Milot, the Gender and Equity Committee launched a public forum in which representatives of recognized women associations such as Fanm yo la, MOUFED<sup>7</sup>, SOFA<sup>8</sup>, among others, were present. Also present were the delegate from the Ministry of Condition Feminine, Education, and Tourism, CTCEP<sup>9</sup>, the President of the Lower House, the President of the Senate, almost a dozen deputies and senators in addition to the US Ambassador and USAID and UNDP representatives. This event aimed at creating a structure, inside the Parliament, to capture women's voices and to raise awareness among stakeholders on women's issues, which after all are all humanity's issues, not just "women's issues." PSP/DAI took part in this activity.



CSOs and a protocol agent meet to provide public input on gender and equity promotion

During this event, a Bureau for Gender and Equity was inaugurated. Deputy Jossie Etienne thanked PSP/USAID and UNDP as donors, and stated that *"this office is an instrument capable of taking into account the needs of women in the Parliament"*.

## 6). Legislation to Create a National Order for Medical Doctors and the Organic Law of the Health Ministry (December 13, 2013)

On December 13, 2013, the Health Committee of the Chamber of Deputies held a public hearing with Civil Society Organizations (CSOs) working on such issues as the Haitian Medical Association (*Association Médicale Haïtienne*, AMH) and the Federation of Health Professional Graduates of Foreign Universities (*Fédération des Professionnels de Santé Diplômés des Universités Etrangères*- FEPROSDUE). This public consultation supported by DAI/PSP aimed at collecting inputs to strengthen the bill on the creation of the National Order for Medical Doctors as well as the organic law of the Health Ministry. A follow up meeting was scheduled with the Ministry of Health.

Indicator(s) associated with this activity:

- 2.2: Number of public forums in which national legislators and members of the public interact
- 3.1: Number of draft laws debated and subject to final vote
- 3.4: Number of draft laws subject to technical analysis/review by committees receiving USG assistance
- 4.2: Number/type of parliamentary hearings open to CSOs and other expert

In addition, during this quarter, the Haitian parliament, particularly the Senate, conducted numerous oversight actions over the executive.

Indicator/Result reached: Number of executive oversight actions taken by legislature: 6

<sup>7</sup> MOUFED : Mouvement des Femmes pour l'Éducation et le Développement

<sup>8</sup> SOFA : Solidarité Fanm Ayisyen

<sup>9</sup> CTCEP: Collège Transitoire du Conseil Electoral Permanent

The table below summarizes the key oversight actions taken by the legislature over the executive branch.

		<b>Indicator: Number of Executive Oversight Actions Taken by Parliament</b>
		<b>Result : 6</b>
	<b>Date</b>	<b>Type of Hearing</b>
1	<b>November 5, 2013</b>	The Justice Committee asked the Director of the National Police to provide an explanation of the recent street conflicts and police brutalities. The Ministers of Justice, and Interior, and Foreign Affairs, Jean Renel Sanon, David Bazile and Jean Pierre Casimir respectively were called in by the Justice Committee. The Senators who signed the interpellation act hold these Ministers responsible for many institutional troubles in the country.
2	<b>November 7, 2013</b>	The Minister of Finance, Wilson Laleau, and the Director General of Customs were called by the Finance and Economy Committee to discuss the custom institutions crisis, following on the heels of arrests of several employees accused of fraud, and diversion of goods. Consequently, an administrative inquiry committee was created to clarify this situation.
3	<b>November 21, 2013</b>	The Public Health Committee from both chambers met to discuss and determine whether the UN is responsible for introducing cholera into Haiti. The President of the Health Senate Committee, Dr. Sinal Bertrand, was called in as testimony.
4	<b>December 3, 2013</b>	The Senate Education Committee met with Ministry of Education, Public Works, Transport and Communication and Economics and Finance on the Bill on the National Fund for Education (FNE).
5	<b>December 4, 2013</b>	The Senate Social Affairs Committee organized a meeting with IBESR, the Ministry of Social Affairs, and the Political Section of the US Embassy to discuss the law dealing with child trafficking.
6	<b>December 18, 2013</b>	The Senate Social Affairs Committee called in the Ministry of Social Affairs and the Conseil Supérieur des Salaires (CAS) to discuss the minimum wage issue.

## 2). ONGOING ACTIVITIES

### *Component 0: Cross Program Activities*

#### **Activity 0.1.2 Support to Strengthen the Offices of Technical Expertise and the Functioning of the Technical Council of Parliament**

### **Sub-Activity: Training and Sensitization Program on Bungeni Legislative Information Management System for Parliament of Haiti**

In order to continue its contribution to the strengthening of technical expertise services of the Parliament, in partnership with UNDESA, PSP, organizes a training and sensitization program on BUNGENI Legislative information Management System for the Haitian Parliament. Clerical & House-Business Staff, Members of Parliament, IT Staff, will be the main beneficiaries.

### **Activity 0.2 Support the Assessment and Adaptation of the Strategic Development Plan of the Haitian Parliament, 2006-2010**

As part of the progress related to the preparation of the new Strategic Development Plan, PSP expects facilitate organizing a retreat from 3 to four days to present and validate the elaborated draft. This activity will allow actors to capture and complete the original work.

### **Activity 2.4 Increase the ICT Capacity of Parliament and Introduce “E”-procedures**

PSP will continue to support the parliament to increase the capacity of ICT in the parliament. PSP has been hiring a consultant to organize an advanced training on audio visual for the benefit of 6 ICT staff of the parliament, and will continue supporting software introduction and Internet applications.

### **Activity 1.2 Provide Support for the Improvement of Human Resource Management and for Internal Reform Initiatives**

#### **Sub-Activity 1.2.1 Study Trips to Other Francophone Parliaments**

During this quarter PSP initiated the planning for study tours in Paris and Quebec for the benefits of the Parliamentary Staff. As part of its commitment with the Parliament, two new study tours will be held in Paris National Assembly and Quebec National Assembly during the months of February. Sixteen Parliamentary staff will benefit from these study tours.

### **Activity 2.1 Promoting Media Coverage of Parliament**

#### **Sub-Activity 2.2.2 Support for Writing and Publishing (Various Media Products)**

As mentioned above, PSP supported the publication of 1,500 copies of the glossy “*Voice of the Chamber*”. (The total number published should have been 3,000.)

The stock was quickly depleted due to increasing demand from parliamentarians, universities, students, research centers and other institutions working in the field of democracy and governance. This growing demand demonstrates the relevance of this document to the Parliament. Given this situation, the Chamber of Deputies made a new request for an additional 1,500 copies. Early in the next quarter, PSP will launch the process to distribute 1,500 more copies to satisfy this need.

### **Activity 3.3 Strengthening Legislative Leadership**

#### **Sub-Activity: 3.3.1 Strengthen the Effectiveness of Legislative Leadership in its role of Supporting Parliamentary Work**

In partnership with PSP subcontractor ICLAD (USA), PSP will sponsor training for members of the parliament as well as parliamentary staff in assessing and drafting bills. A local consultant, Patrick Pierre Louis, was selected this quarter to start working with the Parliament. This training will be held during the month of February, see below.

## **PLANNED ACTIVITIES FOR THE NEXT QUARTER**

For the upcoming quarter (January – March 2014), the following activities are included in the workplan:

### **Sub-Activity 2.2.2 Support for Writing and Publishing**

DAI/PSP will again support the drafting and publication of the *Voice of the House*, the Senate Bulletin *Res Publica*, pamphlets, the book *History of the Senate* and other documents related to parliamentary activities. DAI/PSP will provide technical assistance in drafting and preparing of texts, processing, layout, and printing of copies.

### **Sub-Activity 2.4.1 Supply, Installation and Put into Operation a Sound System in Both Assembly Hall**

During the next reporting period, DAI/PSP will support the modernization of parliamentary structures and services with a reliable, adapted database system and responsive computer (software and servers for storing data). First step: UNDESA will conduct a week-long training seminar on Bungeni, a workflow management software for parliamentary information. Second step: If the software presented is accepted by the Haitian Parliament, it will be installed followed training sessions for its implementation.

### **Sub-Activity 2.4.3 Supply Computer Equipment with WLAN and LAN**

These are cards to harmonize the operating system; our project will check antivirus installation and update it as necessary. DAI/PSP will support advanced computer networking training as well, responding to Parliament's request to train managers and employees. This training will be provided by a special training institute.

### **Sub-Activity 3.1.1 Technical Assistance for the Development, Analysis and Drafting of Reports on Bills**

DAI/PSP will continue providing technical assistance in the development, analysis and drafting the text of laws in key areas of public interest (rules, decentralization, elections, health, education, finance and economics, revision of codes, human rights, trafficking, money laundering, anti-corruption conventions) and treaties and other topics as the needs arise.

Again in response to parliamentary requests, PSP will provide at least two specialists per committee to assist with the research, analysis and drafting of legislation. PSP will provide the necessary expertise for technical assistance for specific studies, thematic workshops and academic research related to legislative work.

### **Sub-Activity 3.1.3 Support for Public Hearings of Committee Meetings**

PSP will continue providing support to public hearings in which the Parliament's committees will meet civil society organizations and interested stakeholders on legislation in the public interest (decentralization, health, education, finance, as examples).

### **Activity 3.2 Strengthen Political Blocs and the Caucus of Women Legislators**

PSP/DAI will provide assistance as needed and requested for this important activity. Support for women MPs, and for executive staff from the Haitian Parliament will revolve around advocacy on the implementation of the quota of at least 30 percent women. Additionally, technical assistance will bring in the analysis of certain laws on the protection and empowerment of women.

### **Sub-Activity 3.3.1 Strengthen the Effectiveness of Legislative Leadership in its Role of Supporting Parliamentary Work**

Next quarter, PSP will support training on drafting techniques and summary record with the collaboration of the APF/OIF. Training on the organization of parliamentary work will be held. Additionally, computer equipment to enhance the effectiveness of employees in these two directions will be provided.

### **Sub-Activity 3.3.2 Provide Each Chamber with a Mini-Library**

A mini library for each legislative department with reference books to complement the work of committees, records service, protocols, and service meetings will be acquired and turned over to Parliament.

### **Sub-Activity 3.4.1 Implementation of the Advanced Level Training Cycle for Legislative Drafting...**

During the upcoming quarter, the project will organize training sessions on the analysis of legal texts in partnership with PSP subcontractor ICLAD.

## **OVERVIEW OF INDICATORS STATUS**

The following indicates the status and targets of all M&E indicators as well as a brief explanation concerning those indicators removed during the revision of the PMEP.

### **1.1 Number of internal regulations and procedures submitted for leadership consideration**

No activity related to this indicator during this quarter as no internal regulations were developed.

### **1.3 Strategic planning process developed/amended/submitted for vote**

Year 3 Target = 50%

Actual through Q1 = 25%

During this reporting period, PSP organized various focus groups and there are ongoing activities with experts, parliament and public transportation responsible to draft the document. There will be a validation session with different actors to work toward finishing the whole document.

### **2.1 Number of times parliamentary website is accessed by the public**

Year 3 Target = 119,514

Actual through Q1 = 23,619

### **2.2 Number of public forums in which national legislators and members of the public interact**

Year 3 Target = 15

Actual through Q1 = 6

DAI/PSP supported six events enabling legislators to meet the public in order to interact and collect feedback regarding many bills to be elaborated and submitted on education, health, gender and equity, HIV/AIDS and sport and culture promotion.

#### **2.4 Number of publications/broadcasts issued by the Press and Communications Office**

Year 3 Target = 10

Actual through Q1 = 1

During this quarter, the only publication supported by PSP was the Lower House's glossy magazine *Voice of the Chamber*. The Senate produces the glossy magazine *Res Publica*; it should be published next quarter (January – March 2014), as the Senate was not yet prepared with the content this period.

#### **3.1 Number of draft laws debated and subject to final vote in each chamber accompanied by technical analysis**

Year 3 Target = 20

Actual through Q1 = 3

During this reporting period, the Lower House was not in session. Only the Senate was active, but was hampered by significant political tension with the Executive branch. Consequently, three bills were voted on: the anti-money laundering bill, the electoral law, and the law regarding the political functioning. The first two bills received technical assistance from DAI.

#### **3.3 Number of legislators and staff attending training/educational events**

Year 3 Target = Not defined

Actual through Q1 = 78

During this quarter, PSP/DAI provided assistance to several high-profile and well-received trainings for some 78 parliamentary staff; the project plans to continue its support for several more next quarter (see section on Planned Activities). This push should result in a healthy increase in actuals for this indicator, despite the fact that the target has not been set.

#### **3.4 Number of draft texts of laws subject to technical analysis/review by committees receiving USG assistance**

Year 3 Target = 17

Actual through Q1 = 3

#### **4.1 Number of text of laws and regulations resulting from constitutional reform subject to vote**

Year 3 Target = 1

Actual through Q1 = 0

#### **4.2 Number/type of parliamentary hearings open to CSOs and other experts**

Year 3 Target = 14

Actual through Q1 = 6

DAI/PSP provided project assistance to six events bringing together legislators and various civil society organizations. These meetings allowed CSOs to share many concerns with legislators and to raise awareness of general interest issues inherent in the content of some bills.

#### **4.3 Number of executive oversight actions taken by legislature**

Year 3 Target = 66

Actual Through Q1 = 6

Six oversight actions were carried out during this reporting period, all by the Senate (the Lower House was on recess). These targeted the Director of the National Police, and the Ministries of Justice, Economy and Finances, Foreign Affairs, Public Works, Transport and Communication and Social Affairs.

# ANNEXES

Annex A: Status of Workplan Activities

Annex B: Table of Indicators

Annex C: Performance Indicator Reference Sheets

Annex D: Haiti PSP Form SF 425