



**USAID** | **AFGHANISTAN**  
FROM THE AMERICAN PEOPLE

**SERVICES UNDER PROGRAM AND PROJECT OFFICE  
FOR RESULTS TRACKING PHASE II (SUPPORT II)  
PROGRAM**

**FOURTH QUARTERLY & ANNUAL REPORT**

**Agreement No. AID-306-C-12-00012**



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## Table of Content

|            |  |    |
|------------|--|----|
| I.         | Project Overview .....   | 1  |
| II.        | Executive Summary .....  | 2  |
| 2.1        | Key Achievements .....   | 2  |
| 2.2        | Constraints and Critical Issues .....  | 2  |
| III.       | Activity Implementation.....   | 4  |
| 3.1        | Indicator/Activity Performance.....  | 4  |
| 3.2        | Key Activities Accomplished .....  | 6  |
| Task 1     | Performance Monitoring Support .....   | 6  |
| Task 2     | Program Results Data.....  | 6  |
| Task 3     | Information Reporting.....   | 7  |
| Task 4     | Monitoring .....   | 7  |
| Task 5     | Recommendations .....  | 8  |
| Task 6     | Evaluations of Mission Funded Programs .....                                 | 9  |
| Task 7     | Annual Review of Assistance Objectives .....                                 | 9  |
| Task 8     | ANDS Tracking Task.....  | 9  |
| Task 11    | Communications and Outreach Support .....                                    | 11 |
| Task 12    | Translation Services .....   | 11 |
| Task 13    | Information Management.....  | 12 |
| IV.        | Collaboration with GIRoA, other donor projects or other USAID projects ..... | 12 |
| 4.1        | Links with GIRoA.....  | 12 |
| 4.2        | Links with Other Donors.....   | 12 |
| 4.2        | Links with Other USAID Projects .....  | 12 |
| V.         | Management & Administrative Issues .....                                     | 12 |
| 5.1        | Personnel.....   | 12 |
| 5.2        | Adaption of the Activity .....   | 13 |
| 5.3        | Modifications and Amendments .....   | 13 |
| VI.        | Success Stories & Photographs .....  | 13 |
| Annex I:   | Activities .....   | 14 |
| Annex II:  | Events Hosted at Support II .....  | 17 |
| Annex III: | List of Translations .....   | 18 |
| Annex IV:  | List of Mapping Products .....   | 19 |

## **I. PROJECT OVERVIEW**

The Services under Program and Project Office for Results Tracking Phase II (SUPPORT II) Program is implemented by Checchi and Company Consulting, Inc. under the terms of USAID Contract No. AID-306-C-12-00012.

SUPPORT II provides a host of services through USAID/Afghanistan's Office of Program and Project Development (OPPD) to improve the efficiency of programs implemented by the Mission's Technical Offices. This final quarterly and annual report under Option Year 1 (OY-1) covers the period July 5, 2013 - July 4, 2014.

SUPPORT II services to OPPD include the following:

- Assessments, performance evaluations and gender analyses;
- Logistical support for hosting conferences, meetings and workshops;
- Management information and reporting;
- Mapping services and products;
- Performance Management Plan (PMP) and related activities;
- Independent monitoring; and
- Translation and interpretation services.

SUPPORT II subcontractors include Danish Translation Services, Social Impact Inc., Social Development and Legal Rights, Synergy International Systems, Inc., and Overseas Strategic Consulting, Ltd.

## **II. EXECUTIVE SUMMARY**

### **2.1 Key Achievements**

Thirty-two activities consisting of 10 assessments, 14 performance evaluations, 4 gender analyses, one gender-related video, and one independent monitoring activity were identified by OPPD for OY-1. While a number of activities were cancelled or rescheduled by the technical offices, SUPPORT II assisted OPPD in editing scopes of work (SOWs), and successfully accomplished the following activities in support of USAID Afghanistan's monitoring and evaluation (M&E) goals and objectives:

- Completed eight assessments, including two data quality assessments (DQAs) with recommendations provided to OPPD to increase implementing partners' (IPs) data precision, insure data integrity and harmonize indicators.
- Initiated seven performance evaluations with four completed and three evaluations continuing into OY-2. Five other evaluations were rescheduled for OY-2 due to revised SOWs, and two evaluations were cancelled.
- Completed four gender analyses and one gender-related video, and provided recommendations to the Mission's Gender Unit to assist implementing partners (IPs) in hiring women. One analysis was rescheduled to OY-2 due to SOW revisions by OSSD and the Gender Unit.
- Hosted 24 expatriate short-term technical consultants (STTA) that undertook the above activities, travelling throughout Afghanistan without any security-related incidents.
- Began independent monitoring of six projects in four provinces in western Afghanistan for RC-West and expanded the program to include eight projects. This effort will continue into OY-2 until December 31, 2014.
- Began preparations and recruiting of qualified Afghans in June 2014 for independent monitoring of projects for RC-East and RC-West.
- Hosted 17 conferences and workshops for USAID and its IPs, with over 490 participants.
- Performed 46 translations, consisting of over 4,000 pages of English to Dari and Pashto and/or Dari/Pashto to English for USAID and SUPPORT II STTA.
- Provided 148 mapping products to USAID, USAID's IPs and STTA.

### **2.2 Constraints and Critical Issues**

The quality of draft SOWs OPPD receives from technical offices has been mixed. For example, SOW narratives are often cut and pasted from previous SOWs on file and fail to accurately consider the appropriate questions for a specific assessment or evaluation and the specific deliverables. Similarly, the indicator definitions used in many IPs' Performance Monitoring Plans (PMPs) are not in harmony with the indicator definitions on which USAID is required to report. As has been recommended, SUPPORT II can provide training to USAID staff and its IPs to address these issues.

The timeliness of receiving program documents from technical offices for expat STTA teams to review prior to their arrival continued to be a problem. In the future, documents

and, where appropriate, letters of introduction to ministries will be requested when the SOW is finalized by OPPD.

The review period for technical offices to comment on draft final reports is limited by the SOWs to two rounds of comments. The first round is typically due within ten days of submission of the initial draft report, and the second and final round takes place after STTA have addressed the first round of comments. However, additional rounds, with consequent delays, may result when a technical office staff member goes on leave and passes responsibility for reviewing a draft to other staff. Such delays can extend the review process by several months, and may increase the actual cost of a specific assessment or evaluation. An effort should be made by each responsible technical officer to finalize their comments prior to going on leave.

### III. ACTIVITY IMPLEMENTATION

#### 3.1 Indicator/Activity Performance

SUPPORT II is not a traditional USAID development project, and the project is driven by the evolving management demands of OPPD. In this regard, SUPPORT II's performance monitoring plan and indicators include seven of the 13 specific tasks as identified in the contract and two additional output indicators, as shown below.

| SUPPORT II M&E Plan |               |   |                       |  |   |                 | Option Year 1 Actual Results to Date |   |   |   |  |                |
|---------------------|---------------|---|-----------------------|--|---|-----------------|--------------------------------------|---|---|---|--|----------------|
| Indicator #         | Level         | Description of Indicator  | Source of Information | Frequency                              | Baseline                                  | Intended Target | Q1/FY13                              | Q2/FY14   | Q3/FY14   | Q4/FY14   | Totals   | Responsibility |
| 1                   | <i>Output</i> | Task #1 PMP related activities  | COR                   | As directed by COR                     | 2011-2015 PMP                             | TBD             |                                      | 1   |   | Planning for DQA in Sep 2014                                | 1 DQA for USAID  | COP/DCOP/PDPTL |
| 2                   | <i>Output</i> | Task #4 Field Based Project Monitoring  | COR                   | As directed by COR                     | N/A                                       | TBD             |                                      | STOM Independent monitoring of 6 of 12 projects for RC-West | STOM Independent monitoring of 6 of 12 projects for RC-West | STOM Independent monitoring of 6 of 12 projects for RC-West | 6 projects   | PDPTL/DCOP/COP |
| 3                   | <i>Output</i> | Task #6 Performance Evaluations   | COR                   | As directed by COR                     | AEP                                       | 15 per year     | 1                                    | 2   | 1   | 4   | 7 performance evaluations  | PDPTL/DCOP/COP |
| 3.1                 | <i>Output</i> | STTA Level of Effort (LOE) Number of expat and CCN days LOE   | Checchi Home Office   | Quarterly                              | Expat 3,375 days LOE & CCN 3,000 days LOE | 90% used        | 198 Expat 427 CCN                    | 280 Expat 101 CCN   | 377 Expat 413 CCN   | 431 Expat 980 CCN   | 1,286 expat (38%) days LOE and 1,921 CCN (64%) days LOE                  | COP/DCOP/PDPTL |
| 3.2                 | <i>Output</i> | Number of SOWs & Reports assessed against USAID's checklists and will include all interviewees contact data & meeting notes | COR                   | For each activity's SOW & Final Report | N/A                                       | TBD             | 4                                    | 4   | 5   | 10  | 25 SOWs reviewed, 16 final reports approved with 7 final reports pending | COP/DCOP/PDPTL |

|   |               |  |     |  |     |                                       |    |               |    |    |   |                                  |
|---|---------------|--|-----|--|-----|---------------------------------------|----|---------------|----|----|---|----------------------------------|
| 4 | <b>Output</b> | Task #9 Field Assessments<br>Number of Gender Analyses performed   | COR | As directed by COR                         | N/A | TBD                                   | 2  | 3 and 1 video | 3  | 6  | 4 gender analyses, 1 gender video and 8 assessments | SGS/DCOP/COP                     |
| 5 | <b>Output</b> | Task#10 Logistical Support<br>Number of events hosted              | COR | As requested by COR                        | N/A | Host events as requested              | 7  | 4             | 4  | 2  | 17 events with 497 participants                     | Logistics Coordinator & DCOP/COP |
| 6 | <b>Output</b> | Task #12 Translation Services<br>Number of translations performed  | COR | As requested by COR                        | N/A | Provide translations as requested     | 5  | 14            | 5  | 22 | 46 translations of 4,231 pages                      | Translators & DCOP/COP           |
| 7 | <b>Output</b> | Task #13 Information & Mapping Services<br>Number of maps produced | COR | As requested by COR or Technical Office(s) | N/A | Provide mapping products as requested | 53 | 18            | 28 | 49 | 148   | GIS/MIS Specialist & DCOP/COP    |

## **3.2 Key Activities Accomplished**

Key task-related accomplishments during OY-1 included the following:

### **Task 1 Performance Monitoring Support**

**Task 1:** The Contractor shall collaborate with OPPD and the Mission's technical offices to establish a Performance Management Plan (PMP) for the Mission, and revise PMPs at the Assistance Objective and program area levels to respond and adhere to new standard indicators and other relevant guidance for Afghanistan, with final approval by the Mission.

**Deliverable 1:** Revised USAID/Afghanistan PMP 2011-2015 and annual updates for the remaining years of the contract.

**Deliverable 2:** Updates to the Mission's PMP through the semi-annual portfolio review process to reflect changes in strategy, targets and/or activities. This deliverable is due semi-annually.

**Deliverable 3:** Semi-annual PMP Data Quality Assessment Report. This deliverable is due 30 days after each semi-annual portfolio review.

**Deliverable 4:** A report recommending streamlined processes and procedures for generating data and/or information reports that require multiple formats as required by USAID/Washington, the State Department, GIRoA, and other USG agencies as applicable.

**Status:** SUPPORT II conducted a DQA of 12 indicators from the Mission's PMP. The assessment started on November 1, 2013 and was completed on December 5, 2013. Interviews with 11 IPs reporting on the indicators were conducted in Kabul, Jalalabad, Herat, Kandahar and Mazar. The hard copies of signed checklists and the final report were submitted to the Mission on December 12, 2013 and approved on January 14, 2014.

### **Task 2 Program Results Data**

**Task 2:** The Contractor shall collaborate with relevant USAID/Afghanistan staff to track program results against indicators, targets, and baselines in the PMP. The Contractor shall collect data on a quarterly basis from the Government of the Islamic Republic of Afghanistan (GIRoA), other donors, and public data sources, and shall identify data that needs to be collected and reported by USAID implementing partners (contractors, grantees, non-governmental organizations (NGOs), GIRoA) to establish baselines for all indicators. The Contractor shall provide guidance to USAID implementing partners on data specifications, and shall provide them with training as needed to ensure that PMP-related data is being captured and reported. The Contractor shall collect, collate and analyze data presented by USAID implementing partners in their periodic reports and updates.

**Deliverable 1:** This activity is related to Task 1 and will be determined and requested by the COR.

**Status:** No activity during this reporting period.

### **Task 3 Information Reporting**

**Task 3:** The Contractor shall analyze the Mission's procedures for generating information for periodic reports and data calls, including but not limited to the PPR, OP, Mission Strategic Plan (MSP), and the various formats required for each report. The Contractor shall prepare recommendations on how to streamline management and reporting of the data/information, and use of program information systems to improve efficiency and reduce the amount of time spent on preparing related reports and responding to data calls.

**Deliverable:** Recommendations on how to streamline the management and reporting of data and information and use of program information systems to improve efficiency and reduce the amount of time spent on preparing related reports and responding to data calls. This activity is related to Task 1 and will be determined and requested by the COR.

**Status:** No activity during this reporting period.

### **Task 4 Monitoring**

**Task 4:** The Contractor shall provide short and long-term technical assistance for the purpose of conducting field-based project monitoring. The Contractor shall provide monitoring teams with the necessary skills and experience for USAID/Afghanistan COR concurrence; provide logistical support and quality control to visit project sites in the field and monitor project performance and project activities; facilitate presentations to the Mission, GIRoA, and other donors and partners on the findings, and solicit feedback on recommendations; and finalize monitoring report in coordination with OPPD and the relevant technical office.

**Deliverable:** Field based monitoring of programs as identified and requested by the COR.

**Status:** In March 2014, SUPPORT II had six meetings with OPPD staff to discuss independent monitoring (IM) of USAID's Regional Platform/West (RP-W) funded programs in Badghis, Farah, Ghor and Herat provinces in western Afghanistan. The closure of the Herat Regional Platform at the Consulate precipitated these discussions. In April, SUPPORT II began IM of the six projects listed below for the pilot phase of the Short Term Objective Monitoring (STOM) activity:

1. OAG's Agriculture Research Extension and Development (AGRED) project
2. ODG's Supporting Political Entities and Civil Society (SPECS) project
3. ODG's Afghan Civic Engagement Program (ACEP)
4. OEGI's Financial Access for Investing in the Development of Afghanistan (FAIDA) project
5. OSSD's Partnership for Health Service (PCH) project
6. OSSD's BELT Textbook Printing

The STOM team conducted on-site independent monitoring of live events for the ACEP project, and continued regular monitoring of those events through the end of the pilot phase (ending July 4, 2014). In May and June, STOM conducted verification of completed activities under AGRED and, in June, STOM completed monitoring of the

only live FAIDA event scheduled during the pilot phase. The STOM team also made preparations to begin independent activities for the remaining RP-W projects, although actual monitoring activities could not be completed during the pilot phase.

Checchi SUPPORT II staff continued discussions with USAID's OSSD staff to finalize a monitoring tool for the PCH project. The current version is based on field tests completed in early June in and around Herat City. The STOM team awaits an introduction letter from the Ministry of Public Health before beginning monitoring. In preparation for the monitoring of OSSD's BELT textbook delivery, the STOM team met with OSSD and Ernst & Young on June 24, 2014. The Ministry of Education has approved the verification tools and SUPPORT II held a training workshop for monitors in early July. Finally, the STOM team developed tools for SPECS, but has been advised by USAID to put efforts on hold until further notice.

## **Task 5 Recommendations**

**Task 5:** The Contractor shall coordinate with OPPD and relevant technical offices to recommend when program evaluations should be conducted based on third party monitoring. The Contractor shall identify the following situations, which could also trigger the need for an evaluation:

- Performance information indicates an unexpected result (positive or negative) that should be explained (such as gender-differentiated results);
- Informed feedback from customers, partners or others suggests that there are implementation problems, unmet needs, or unintended consequences or impacts;
- Issues of sustainability, cost-effectiveness, or relevance have been cited in the portfolio review or PMP monitoring process; or
- The validity of Results Framework hypotheses or critical assumptions are questioned, e.g. due to unanticipated changes in the host country environment.

**Deliverable:** Recommendations for conducting evaluations based on third party monitoring findings and conclusions, including the above criteria.

**Status:** After completion of the DQAs for the Asia Foundation survey and the Mission's PMP, and review of several evaluation SOWs, the following recommendations were presented for consideration by USAID:

1. Organize a training workshop for IPs and on-budget Ministry representatives on the DQA process, with suggestions for strengthening their monitoring procedures.
2. Assist USAID in following up with CORs whose programs have incomplete PMPs and/or indicator definitions that are substantially different from USAID's reporting indicators.
3. Provide training sessions for technical office staff on drafting evaluation SOWs and harmonizing PMP indicators.
4. Undertake final performance evaluations before projects are closed out.

## **Task 6 Evaluations of Mission Funded Programs**

**Task 6:** On an annual basis, the Contractor shall perform at least 15 interim or final evaluations of Mission-funded programs, projects and/or activities, analyzing progress made, lessons learned, issues and challenges encountered during implementation, and relevance to USAID/A's Assistance Objectives.

**Deliverable:** At least 15 interim or final performance evaluations, including assessments and gender analyses of Mission funded programs.

**Status:** The number of evaluations is determined by the individual technical offices that draft the SOWs and submit them to OPPD. Of the 14 mid-term and final performance evaluations that were originally identified for OY-1, seven evaluations were started during OY-1 and four were completed. Work on three evaluations was carried over into July of OY-2. These activities included the following:

1. ODG's Cash Transfer Assistance to the Civil Service Commission (completed)
2. OEGI's Afghan Workforce Development Program (completed)
3. OEGI's Regional Airport Support Program (completed)
4. OEGI's Afghan Engineering Support Program (completed)
5. OEGI's Engineering Quality Assurance and Logistical Support Program (ongoing).
6. OEGI's Commercialization of Afghanistan Water and Sanitation Activity (ongoing)
7. OSSD's Disease Early Warning System Program (ongoing)

Five of the original 14 evaluations were rescheduled for OY-2, and three evaluations were cancelled. Annex I provides a list of all evaluations, assessments and gender analyses undertaken and completed in OY-1.

## **Task 7 Annual Review of Assistance Objectives**

**Task 7:** The Contractor shall provide short and long-term technical assistance to conduct and complete annual reviews of each of USAID/Afghanistan's Assistance Objectives, measuring progress of activities against established intermediate results, and analyzing whether the activities under an Assistance Objective are working cohesively to address the Assistance Objective's overall goal. The review shall also include a comprehensive statement of the overall impact of the USAID/Afghanistan-supported program.

**Deliverable:** This task is related to Task 1 and requests for support services and specific deliverables will be identified and requested by the COR.

**Status:** No activity during this reporting period.

## **Task 8 ANDS Tracking Task**

**Task 8:** The SUPPORT Contractor shall track USAID's contributions against ANDS benchmarks & timelines, and shall help the Mission to mesh them with USAID's own targets and indicators where it is appropriate to do so.

**Deliverable:** This task is related to Task 1 and requests for support services and specific deliverables will be identified and requested by the COR.

**Status:** No activity during this reporting period.

## **TASK 9 FIELD BASED ASSESSMENTS**

**Task 9:** The Contractor shall conduct field-based assessments, particularly in post-conflict and transitional environments, and draft performance-based SOWs, from which it shall provide short-term technical assistance for accomplishment of the tasks listed above.

**Deliverable:** Draft and obtain approvals for performance based SOWs, recruit and provide STTA to undertaken field based monitoring, and submit report on each activity.

**Status:** Thirteen assessments were conducted during OY-1, which included eight technical office assessments and five gender-related activities for OPPD's Gender Unit as follows:

### **Technical Office Assessments**

1. OSSD's assessment of Textbooks for Grades 1-8 was completed and approved on September 29, 2013.
2. ODG's Survey of the Afghan People/Asia Foundation DQA was completed and approved on January 22, 2014.
3. OPPD's DQA of the Mission's indicators began in November 2013 and the final report was approved on January 14, 2014.
4. OEGI's Afghan Technical Vocational Institute Sustainability/Business assessment was completed on June 18, 2014 and approved on June 24, 2014.
5. OEGI's Human Resources assessment of the Afghan Trade and Revenue project was completed on May 25, 2014 and the final report was approved on June 24, 2014.
6. OAG's Agriculture Policy Constraints Analysis in Afghanistan was accepted by the technical team on June 24, 2014, but final approval awaits final review by OPPD.
7. OPPD's Organizational Assessment of the Ministry of Labor, Social Affairs, and Martyrs and Disabled was ongoing in July of OY-2.
8. OPPD's assessment of selected GIROA ministries' monitoring and evaluation systems was also ongoing through July of OY-2.

### **Gender-Related Activities**

1. The Sub-National Governance Gender Analysis was approved on November 18, 2013.
2. A documentary video supporting USAID's Promoting Gender Equality in The National Priority Programs was completed and accepted on May 18, 2014.
3. The Engaging Men as Champions of Women gender analysis was completed on April 26, 2014.

4. The SAFAC (originally ERACE) anti-corruption gender analysis was originally submitted on May 31, and a revised version was submitted in early July. Final approval was received on July 20, 2104.
5. The Early Grades Reading and Math (EGRM) gender analysis was ongoing at the end of OY1, and the final report will be submitted in early August.

#### **TASK 10 LOGISTICAL SUPPORT FOR CONFERENCES/WORKSHOPS**

**Task 10:** In support of USAID/Afghanistan's training and donor coordination activities, the Contractor shall organize and facilitate workshops, conferences and meetings for USAID staff and their implementing partners.

**Deliverable:** Provide secure conference facilities to the Mission and its Implementing Partners, with a facilitator as required. As requested by the COR, organize presentations as discussed above.

**Status:** SUPPORT II's conference facilities include two rooms, each with a seating capacity of 40-60 people. SUPPORT II also provides several smaller meeting rooms. During this reporting period, SUPPORT II hosted 17 events with 497 participants at the compound. Annex II provides a list of all conferences and events hosted.

#### **Task 11 Communications and Outreach Support**

**Task 11:** The Contractor shall maintain website contents publishing and update, as well as writing and editing support on a number of information product tasks.

**Deliverable:** As previously mentioned, this task has been eliminated from SUPPORT II's services.

**Status:** In May 2014, contract Modification #5 reinstated the expatriate Communications Specialist position that had been previously reclassified as a Senior Gender Specialist position.

#### **Task 12 Translation Services**

**Task 12:** The Contractor shall provide translations of technical and legal documents (into English, Dari and/or Pashto), and intermittent short term interpreters available on short notice and able to function in all of these three languages and in the technical areas of the USAID portfolio. They shall accompany Mission staff to official meetings and meetings in the field, have (or easily qualify to obtain) security background checks, and shall be able to accurately discuss development topics in the Mission portfolio in Dari, Pashto and English.

**Deliverable:** Translations and/or translators as requested by the COR.

**Status:** A total of 46 translations consisting of 4,231 pages were undertaken on behalf of the Mission during OY-1. Examples of translations are listed below and Annex III provides a list of all OY-1 translations:

- Engaging Men Gender Report, 123 pages (English to Dari & Pashto)
- Math Grade 2 Textbook, 136 pages (Dari to English)

- Surface Transportation Law, 25 pages (Dari to English)

### **Task 13 Information Management**

*Task 13:* To support the USAID/Afghanistan Information management needs, the Contractor shall provide information management services, systems, and other resources that help to effectively manage the demand for information and information products.

*Deliverable:* Mapping products and other data and/or information as requested by the COR.

*Status:* SUPPORT II provided a total of 148 mapping products in response to requests from USAID, USAID IPs, and SUPPORT II STTAs. A complete list of all mapping products/services is provided in Annex IV.

## **IV. COLLABORATION WITH GIROA, OTHER DONOR PROJECTS OR OTHER USAID PROJECTS**

### **4.1 Links with GIROA**

As previously mentioned, SUPPORT II is not a traditional USAID development project. SUPPORT II's links with GIROA officials are limited to contacts made in the course of conducting assessments, evaluations and gender analyses.

### **4.2 Links with Other Donors**

SUPPORT II staff collaborate with DfID (UKAID), World Bank, and UN staff on evolving monitoring and evaluation activities and data acquisition.

### **4.2 Links with Other USAID Projects**

SUPPORT II staff have met with USAID's MISTI project staff on a quarterly basis to share lessons learned from both projects' experiences with independent remote monitoring tasks.

## **V. MANAGEMENT & ADMINISTRATIVE ISSUES**

### **5.1 Personnel**

On July 5, 2013, Mr. Waheed Ahmadi replaced Mr. Paul King as the Deputy Chief of Party (DCOP).

In September 2013, Ms Suzanne Savage, expatriate Senior Gender Specialist, left the project and Ms. Manizha Wafeq, CCN Gender Specialist, assumed her responsibilities.

In October 2013, Ms Aimee Rose joined the project as the expatriate Program Design and Monitoring and Evaluation Team Leader (Technical Director).

In February 2014, Ms. Lisa Jenkins joined the project as the expatriate Communications Specialist.

In June 2014, Mr. Kamran Sartor joined the project as the CCN Monitoring & Evaluation Specialist, replacing Ms. Neelab Sarwary who has traveled to the USA with a special immigrant visa.

## **5.2 Adaption of the Activity**

As USAID will require additional independent monitoring of programs in RC-East and RC-South during OY2, it is recommended that USAID create positions for two additional monitoring and evaluation specialists (one expatriate and one CCN) to assist the Chief of Party and Technical Director while that monitoring is underway.

## **5.3 Modifications and Amendments**

Modification #5, dated May 22, 2014, exercised OY-2 and obligated an additional \$6,128,000 to the contract. This modification also added the Communication Specialist position, reclassified two CCN positions (MIS/GIS Manager to MIS/GIS Specialist and MIS/GIS Specialist to Gender Specialist), and corrected the budget for the Base Year to accurately reflect changes approved in Modification #2.

## **VI. SUCCESS STORIES & PHOTOGRAPHS**

The SUPPORT II Communications Specialist is available to assist USAID with editing success stories. All photographs taken by SUPPORT II/STTA are routinely provided to the SUPPORT II COR.

## ANNEX I: ACTIVITIES

| Option Year 1 |                  | Completed   | STTA & Key Dates  |           |                                     |           |   |                         |                   |                        |                              |  |                                 |
|---------------|------------------|---|-------------------|-----------|-------------------------------------|-----------|---|-------------------------|-------------------|------------------------|------------------------------|--|---------------------------------|
|               |                  | Ongoing   | Pipeline for OY-2 |           |                                     |           |   |                         |                   |                        |                              |  |                                 |
| No            | Technical Office | Activity Name   | Type of Activity  | Final SOW | STTA Arrival                        | In-Brief  | Mid Term Brief                                | Exit Brief Draft Report | STTA Depart Kabul | Draft Report Submitted | Final Report Accepted        | Posted on DEC  | Activity Status                 |
| 1             | OPPD Gender Unit | Sub National Governance (SNG)   | Gender Analysis   | 8-Jul-13  | 16-Aug-13                           | 17-Aug-13 | Most Gender Activities Do Not Have Mid-Briefs | 16-Sep-13               | 17-Sep-13         | 14-Sep-13              | 25-Sep-13                    | Procurement Sensitive - Not Posted - Separate Version Posted by USAID at Fed Biz | Completed                       |
| 2             | OSSD             | Textbooks Grades 1-8  | Assessment        | 6-Jul-13  | 19-Aug-13                           | 21-Aug-13 | 4-Sep-13                                      | 9-Sep-13                | 10-Sep-13         | 10-Sep-13              | 29-Sep-13                    | Not Posted - Internal for USAID  | Completed                       |
| 3             | ODG              | TAF DQA   | Assessment        | 18-Jul-13 | 9-Oct-13                            | 13-Oct-13 | 1-Nov-13                                      | 10-Nov-13               | 12-Nov-13         | 15-Nov-13              | 22-Jan-14                    | Pending  | Completed                       |
| 4             | OPPD Mission DQA | Annual Mission DQA  | Assessment        | 24-Sep-13 | 1-Nov-13                            | 3-Nov-13  | 17-Nov-13                                     | 2-Dec-13                | 7-Dec-13          | 8-Dec-13               | 14-Jan-14                    | Not Posted - Internal for USAID  | Completed                       |
| 5             | OEGI             | Regional Airports   | Evaluation        | 15-Sep-13 | 3-Nov-13                            | 6-Nov-13  | 25-Nov-13                                     | TBC-12/11/13            | 12-Dec-13         | 10-Dec-13              | 22-Jan-14                    | 24-Jan-14  | Completed                       |
| 6             | OEGI             | AWDP  | Evaluation        | 24-Oct-13 | 4-Dec-13                            | 5-Dec-13  | 12-Dec-13                                     | N/A                     | 23-Dec-13         | 7-Jan-14               | 18-Apr-14                    | TBC  | Completed                       |
| 7             | OPPD Gender Unit | PROMOTE Video   | Video             | 18-Aug-13 | STTA based in Kabul                 | 12-Sep-13 | N/A   | 4-Nov-13                | N/A               | Multiple Edits Oct-Nov | 18-May-14                    | Not Posted - Internal for USAID  | Completed                       |
| 8             | OEGI             | AESP  | Evaluation        | 26-Dec-13 | 10-Mar-14                           | 12-Mar-14 | 25-Mar-14                                     | 31-Mar-14               | 1-Apr-14          | 30-Apr-14              | 2-Jun-14                     | TBC  | Completed                       |
| 9             | OSSD Health      | DEWS  | Evaluation        | 2-Oct-13  | Arnold - Nov 24 Dr. M-Skinner Dec 4 | 27-Nov-13 | 11-Dec-13                                     | 22-Dec-13               | 23-Dec-13         | 31-Jan-14              | Awaiting comments from USAID | Pending Approval   | Ongoing Report Pending Approval |
| 10            | OPPD Gender Unit | Engaging Men  | Gender Analysis   | 17-Dec-13 | 3-Feb-14                            | 4-Feb-14  | 9-Mar-14                                      | 27-Mar-14               | 30-Mar-14         | 26-Apr-14              | Awaiting Email Approval      | Not Posted - Internal for USAID  | Completed                       |
| 11            | OEGI             | Afghan Technical Vocational Institute Sustainability/Business Assessment (ATVI) | Assessment        | 21-Dec-13 | 3-Feb-14                            | 4-Feb-14  | 20-Feb-14                                     | 18-Mar-14               | 23-Mar-14         | 23-Mar-14              | 2-Jul-14                     | TBC  | Completed                       |

|    |                  |  |                                |                    |                         |           |                 |           |           |           |                                  |                                 |                 |
|----|------------------|--|--------------------------------|--------------------|-------------------------|-----------|-----------------|-----------|-----------|-----------|----------------------------------|---------------------------------|-----------------|
| 12 | ODG              | Cash Transfer Assistance Agreement for Civil Service Reform          | Evaluation                     | 27-Jan-14          | 18-Feb-14               | 20-Feb-14 | 18-Mar-14       | 29-Mar-14 | 31-Mar-14 | 26-Apr-14 | Awaiting Email Approval          | TBC                             | Completed       |
| 13 | OAG              | Agriculture Policy Constraints Analysis in Afghanistan (RADP-C)      | Assessment                     | 31-Dec-13          | 10-Mar-14               | 11-Mar-14 | 7-Apr-14        | 27-Apr-14 | 28-Apr-14 | 10-Jun-14 | Jul 5/14 Awaiting email approval | TBC                             | Completed       |
| 14 | OPPD             | ATAR   | Assessment                     | 26-Feb-14          | 7-Apr-14                | 9-Apr-14  | 20-Apr-14       | 5-May-14  | 5-May-14  | 5-May-14  | 24-Jun-14                        | Not Posted - Internal for USAID | Completed       |
| 15 | OPPD             | RC-West West Afghanistan STOM  | IM                             | 24-Feb-14          | N/A                     | N/A       | N/A             | N/A       | N/A       | N/A       | N/A                              | Not Posted - Internal for USAID | Ongoing         |
| 16 | OPPD Gender Unit | SAFA   | Gender Analysis                | 3-Mar-14           | 10-Apr-14               | 11-Apr-14 | 24-Apr-14       | 14-May-14 | 15-May-14 | 20-May-14 | 20-Jul-14                        | Not Posted - Internal for USAID | Completed       |
| 17 | OEGI             | EQUALS   | Evaluation                     | 26-Dec-13          | 25-Apr-14               | 26-Apr-14 | 14-May-14       | 18-Jun-14 | 21-Jun-14 | 9-Jul-14  | Pending Approval                 | TBC                             | Ongoing         |
| 18 | OPPD Gender Unit | Early Grades Gender Analysis   | Gender Analysis                | 3-Apr-14           | 13-May-14               | 13-May-14 | 20-May-14       | 14-Jul-14 | 16-Jul-14 | 16-Jul-14 | 4-Aug-14                         | Not Posted - Internal for USAID | Ongoing         |
| 19 | OPPD             | CAPAA Organizational Capacity  | Assessment                     | 28-Apr-14          | 20-May-14               | 21-May-14 | 21-Jun-14       | 9-Jul-14  | 10-Jul-14 | 31-Jul-14 | TBD                              | TBC                             | Ongoing         |
| 20 | OEGI             | Commercialization of Afghanistan Water & Sanitation Activity (CAWSA) | Final Evaluation               | 7-Apr-14           | 8-Jun-14                | 10-Jun-14 | 28-Jun-14       | 22-Jul-14 | 23-Jul-14 | TBC       | TBC                              | TBC                             | Ongoing         |
| 21 | OPPD             | GIROA M&E Systems  | Assessment                     | 22-Apr-14          | 19-Jun-14               | 22-Jun-14 | weekly meetings | TBD       | 8-Aug-14  | TBC       | TBC                              | TBC                             | Ongoing         |
| 22 | OSSD Health      | SPS  | Evaluation                     | Draft May 21, 2014 |                         |           |                 |           |           |           |                                  |                                 | Recruiting STTA |
| 23 | OPPD             | Household Nutrition  | Gender Analysis                | 12-Jul-14          |                         |           |                 |           |           |           |                                  |                                 | Recruiting STTA |
| 24 | OEGI             | Support to Economic Growth & Governance Initiative (EGGI)            | Final Evaluation               | 15-Jun-14          | Scheduled for Late July |           |                 |           |           |           |                                  |                                 | STTA Approved   |
| 25 | OEGI             | Assistance in Building Afghanistan by Developing Enterprises (ABADE) | Mid-term Evaluation            | 21-Jul-14          |                         |           |                 |           |           |           |                                  |                                 | Recruiting STTA |
| 26 | ODG              | CSC HR   | Assessment                     | Awaiting SOW       |                         |           |                 |           |           |           |                                  |                                 |                 |
| 27 | OEGI             | Small Enterprise Assistance Funds-Afghan Growth Finance (SEAF-AGF)   | Midterm Performance Evaluation | Awaiting SOW       |                         |           |                 |           |           |           |                                  |                                 |                 |

|    |      |   |                                |              |  |  |  |  |  |  |  |  |  |
|----|------|---|--------------------------------|--------------|--|--|--|--|--|--|--|--|--|
| 28 | OEGI | Land Reform in Afghanistan (LARA)                                   | Performance Evaluation         | Awaiting SOW |  |  |  |  |  |  |  |  |  |
| 29 | OPPD | Mission DQA   | Assessment                     | Awaiting SOW |  |  |  |  |  |  |  |  |  |
| 30 | OEGI | Mining Investment and Development For Afghan Sustainability (MIDAS) | Midterm Performance Evaluation | Cancelled    |  |  |  |  |  |  |  |  |  |
| 31 | ODG  | DQA Afghan Civic Engagement Program (ACEP)                          | DQA Assessment                 | Cancelled    |  |  |  |  |  |  |  |  |  |
| 32 | OEGI | FIDA  | Evaluation                     | Cancelled    |  |  |  |  |  |  |  |  |  |

## ANNEX II: EVENTS HOSTED AT SUPPORT II

| Date             | Implementing Partner        | Event   | No. of Participants |
|------------------|-----------------------------|---|---------------------|
| 16-Jul-13        | Democracy International     | Coordination meeting with the CSO's (civil society partners )   | 34                  |
| 17-Aug-13        | USAID                       | Consultation with Afghan women on rule of women's right groups in Afghanistan   | 20                  |
| 29-Aug-13        | SNG Meeting                 | Evaluation Team   | 6                   |
| 4-Sep-13         | HPP Health Project          | Cost-effectiveness Analysis( follow-up building assessment results)   | 19                  |
| 7-Sep-13         | HPP Health Project          | Cost-effectiveness Analysis( follow-up building assessment results)   | 17                  |
| 14-Sep-13        | HPP Health Project          | Construction Code of Orientation  | 10                  |
| 15-Sep-13        | HPP Health Project          | Infection Prevention in private hospitals (improving the quality of health services and patients safety)  | 19                  |
| 6-Oct-13         | HPP Health Project          | Awareness on Gender based Violence for the health providers of Laghman province.  | 25                  |
| 27-Oct-13        | HPP Health Project          | Awareness on Gender based Violence for the health providers of Paktiya province   | 19                  |
| 3-Nov-13         | IRD/ACAP 2 and KFZ Programs | KFZ train the trainer seminar   | 38                  |
| 27-Nov-13        | USAID MISTI                 | USAID MISTI's 6th Quarterly Stabilization M&E Summit  | 65                  |
| 27-28, Jan, 2014 | HPP Health Project          | Workshop 1) Advanced Cost Effectiveness analysis training on TreeAge Pro modeling software; 2) Equity analysis using Adept Software by the World Bank | 23                  |
| 3-4, Feb, 2014   | HPP Health Project          | Workshop 1) Advanced Cost Effectiveness analysis training on TreeAge Pro modeling software; 2) Equity analysis using Adept Software by the World Bank | 19                  |
| 26 Feb, 2014     | MSI ( MISTI )               | MISTI's VII M&E Summit  | 56                  |
| 12 Mar, 2014     | HPP Health Project          | Workshop  | 40                  |
| 4-Jun-14         | MSI ( MISTI )               | Quarterly M&E Community of Practice Summit  | 60                  |
| 8, June 2014     | CAPAA Team                  | MOLSAMD Workshop  | 27                  |
|                  |                             | Total Participants  | 497                 |

### ANNEX III: LIST OF TRANSLATIONS

|   | Month                                      | Name of Translation   | Number of Pages |
|---|--|---|-----------------|
| Q1/FY13                                   | Jul-13                                     | RAMOS Dari Translation  | 71              |
|   |  | RAMOs Pashto Translation  | 57              |
|   |  | AWDP Milestone Translation to Dari                              | 18              |
|   |  | Belt_CBE Milestone Plan Dari                                    | 45              |
|   | Aug-13                                     | EGRC Deliverable schedule                                       | 16              |
| Q2/FY14                                   | Nov-13                                     | PTEC EIS-Dari Final   | 182             |
|   |  | ANRP report Dari  | 95              |
|   |  | ANRP report Pashto  | 78              |
|   |  | ANRP App A Dari   | 174             |
|   |  | ANRP App A Pashto   | 174             |
|   |  | ANRP App_B TFRCFA 07_16_2013 - (Dari)                           | 174             |
|   |  | ANRP App_B TFRCFA 07_16_2013-Pashto Version                     | 235             |
|   |  | ANRP App_C LRF 06_28_2013_Pashto                                | 181             |
|   |  | ANRP App_C LRF_Dari Final                                       | 185             |
|   |  | ANRP Horse Blanket 07_2013 (Dari)                               | 18              |
|   | ANRP Horse Blanket 07_2013 (Pashto)        | 18  |                 |
|   | Dec-13                                     | 2013 Oct Millie Bus Action plan                                 | 14              |
|   |  | Orientation to Teachers guilds Dari                             | 171             |
|   |  | Quality control   | 15              |
| Q3/FY14                                   | Jan-14                                     | Solicitation Documents for MoE's Textbooks Transfer             | 76              |
|   |  | Subject Upgrading workshop trainer's guide                      | 161             |
|   | Feb-14                                     | Student Survey  | 3               |
|   | Mar-14                                     | Civil Service System Change Approach                            | 16              |
| Afghanistan Independent Railway Authority |  | 40  |                 |
| Q4 /FY14                                  | Apr-14                                     | Draft of Afghanistan Railway law Final English                  | 51              |
|   |  | Grade 2 Dari Subject English version                            | 168             |
|   | May-14                                     | Dari Grade 1  | 115             |
|   |  | Dari Grade 2  | 165             |
|   |  | Life skill Grade 1  | 85              |
|   |  | Life skill Grade 2  | 90              |
|   |  | Math Grade 1  | 102             |
|   |  | Math Grade 2  | 150             |
|   |  | Writing Grade 1   | 35              |
|   |  | Writing Grade 2   | 50              |
|   |  | Dari textbook Grade 3 (Dari to English)                         | 143             |
|   |  | Life Skill textbook Grade 3 (Dari to English)                   | 80              |
|   |  | Math textbook Grade 3 (Dari to English)                         | 136             |
|   | Writing textbook Grade 3 (Dari to English) | 44  |                 |
|   | Jun-14                                     | Final BER for Transportation project (Dari to English)          | 32              |
|   |  | EDITED 06 Jun 2104 Engaging Men Report (English to Dari/Pashto) | 123             |
|   |  | Declaration of Confidentiality and COI (Dari to English)        | 8               |
|   |  | Meeting minutes of Evaluation Delegation MoE (Dari to English)  | 7               |
|   |  | Contract Agreement, Ministry of Education (Dari to English)     | 31              |
|   |  | CTIP Report Translation from English to Dari                    | 187             |
|   |  | CTIP Report Translation from English to Pashto                  | 187             |
|   |  | Surface Transportation Law                                      | 25              |
|   | <b>Total Pages Translated</b>              |   |                 |

## ANNEX IV: LIST OF MAPPING PRODUCTS

|                                | Month  | Mapping Products   |
|--------------------------------|--|--|
| Q1/FY13                        | Jul-13 to Sep-13   | Panjab, Waras and Sayghan Districts maps requested by STTA (03)                                |
|                                |  | RC Region map requested by STTA (01)   |
|                                |  | River & Basins Maps for STTA (02)  |
|                                |  | Soil & Seasonal Maps for STTA (02)   |
|                                |  | Temperature Maps for STTA (02)   |
|                                |  | Land cover and elevation maps for STTA requested (04)  |
|                                |  | Kabul City and Balkh province maps for STTA (03)   |
|                                |  | IPACS II Project Implemented Maps for STTA (01)  |
|                                |  | Baghlan & Faizabad district maps requested by Rule of Law (04)                                 |
|                                |  | Alishing, Goshta, Nirkh, Farkhar and Maiwand district maps requested by Rule of Law (05)       |
|                                |  | Goshta District requested by Rule of Law (02)  |
|                                |  | Afghanistan map for STTA (01)  |
|                                |  | Baghlan and Nirkh requested by Rule of Law (02)  |
|                                |  | Gardez Khost Map for COP (01)  |
|                                |  | Khogyani, Maydanshar, Nazyan, Shinaky and Kandahar district maps requested by Rule of Law (05) |
|                                |  | Achin and Takhta Pul requested by Rule of Law (02)   |
|                                |  | Kandahar City requested by Rule of Law (01)  |
|                                |  | Kandahar Subdistrict (1-10) requested by Rule of Law (01)                                      |
|                                |  | Spinghar district map requested by Rule of Law (01)  |
|                                |  | Climate Map requested by Short Term (05)   |
| Evaluation Maps for STTA (05)  |  |  |
| Q2/FY13                        | Oct-13 to Dec-13   | Evaluation Maps for STTA (05)  |
|                                |  | Sector Maps Request by USAID (09)  |
|                                |  | Project Maps for USAID (04)  |
| Q3/FY14                        | Jan-14 to Mar-14   | Kabul City Map requested by Security (01)  |
|                                |  | Different Version Maps requested by STTA (10)  |
|                                |  | Different Level Maps requested by Rule of Law (16)   |
| Q4 /FY14                       | Apr-14 to Jun-14   | Herat ,Badghis, Farah, Ghor Province Administrative Maps for STTA (01)                         |
|                                |  | Western Region Map for STTA (01)   |
|                                |  | Herat, Badghis, Farah and Ghor Provinces Maps for STTA (04)                                    |
|                                |  | Administrative Map requested by STTA (02)  |
|                                |  | Western Region Map requested by STTA (04)  |
|                                |  | STOM Western Region Map by Districts requested by Lisa Jenkins Communications Specialist (02)  |
|                                |  | Gardez to Khost Road Section 2 Map requested by STTA (01)                                      |
|                                |  | 25-EQUALS QA Sites Map requested by STTA   |
|                                |  | Western region map requested by STOM team (02)   |
|                                |  | Herat PCH clinic location Map requested by STOM (02)   |
|                                |  | Western Event Maps requested by STOM (02)  |
|                                |  | Afghanistan administrative map requested by STTA (01)  |
|                                | PCH Sample of Clinic location map requested by STOM (01)                         |  |
|                                | STOM Monitoring Approach location map by Activity – AGRED Requested by STOM (01) |  |
|                                | Jul-14   | RC EAST & RC South map requested by COP (01)   |
|                                |  |  |
| <b>148 Total Maps Produced</b> |  |  |