

ECOFISH Quarterly Progress Updates

First Quarter – Year 1

(29 June 2012 to 29 September 2012)

This report is a brief quarterly update covering the First Quarter of Year 1. It consists of a monthly calendar of activities for the quarter and discussion of important accomplishments and priority implementation issues.

Monthly Calendar of Activities

July 2012

10 July	ECOFISH Proposal to Implementation Handover Meeting (Proposal Team and Project Management Team transfer knowledge on proposal background, staffing, budget, client and partner expectations, challenges and opportunities)
18 July	Meeting with SSG Alliance and Paul Garnett of Microsoft on White Spectrum Microsoft Alliance Concept
18 July	Call with Becky Guieb, Nygiel Armada, Gina Green, Kelly Kimball Re: Start-Up
26 July	Introductory meeting with Microsoft (key personnel), SSG, and Tt-ARD to introduce ECOFISH project and to discuss PPP with Microsoft
26 July	Introduction meeting with Tt, SSG and Philips Seafood Company and National Fisheries Institute at NFI offices in Fairfax, Va.
23-30 July	Meetings with ACCRA LAW re: Philippine Local labor law, registration, personnel policies, and tax law

August 2012

04 August 06 August	Arrival of Tetra Tech ARD home office team in the Philippines
07 August	Meeting with Tetra Tech ARD home office team (Gina Green - Senior Technical Manger and Kelly Kimball - Project Manager) and ECOFISH Philippine team (Geronimo Silvestre – Chief of Party and Nygiel Armada – Interim Deputy Chief of Party) on immediate start up activities
08 August	Meeting between ECOFISH and USCTI – Program Integrator on areas of collaboration for start up and immediate project implementation activities
09 August	Start drafting of Life of Project (LOP) Work Plan for presentation, deliberation and improvement by the ECOFISH thematic lead personnel
10 August	Meeting with REECS, team partner and sub contractor of the project, to discuss details of the contract, personnel, and target dates for actual mobilization
14 August	Courtesy call and meeting with OEECC of USAID/Philippines to discuss ECOFISH’s mobilization and start up activities
15 August	Meeting with PRIMEX, team partner and sub contractor of the project, to

	discuss details of the contract, personnel, and target dates for actual mobilization
16 August	Set up temporary office at 12F CEO, Robinson Summit Center, Ayala Avenue, Makati
19 August	Site visit with ECOFISH home office team to VIP Passage site.
22 August	Meeting between SSG, MICROSOFT and ECOFISH in Manila team to introduce COP and to discuss alliance concept of White Spectrum together with Microsoft, GOP and USAID/ECOFISH.
22 August	Courtesy call and meeting with USAID/Philippines Mission Director, Gloria Steel, to receive instructions on overall focus and direction of ECOFISH in following the overall goals of the mission
23 August	First meeting with ECOFISH team, SSG, Microsoft (Philippines), ICTO (Louis Casambre Under Secretary of Information and Communication Technical Office) to discuss public private partnership (an alliance) between Microsoft, USAID/ECOFISH and GoP.
23 August 24 August	Key team personnel workshop to refine the elements of ECOFISH Project, deliberate and improve statement and description of individual deliverables, and agreed on immediate next steps to finalize the LOP for submission to USAID
24 August	Post Award Meeting w/USAID Philippines Contract and Financial Management Office, ENR Division and ECOFISH COP and STAM
25 - August	Site visit with home office team in ECOFISH site in Danajon Bank MKBA, locate office in Cebu visit fish market
28 August	Start drafting of the Year 1 Annual Work Plan
28 August	Meeting with representatives of the Philippine Association of Crab Processors (PACPI), the National Fisheries Institute (NFI), the Sustainable Fisheries Partnership (SFP) and the USAID/ECO-FISH team met to discuss potential PPP “collaboration in the promotion of sustainable fisheries policies and practices”.
29 August	Meeting with John Mason, Project Monitoring Specialist, to plan his activities, meetings with team members, and schedule of his deliverables.
30 August	Consolidate Year 1 Annual Work Plan inputs from the team

September 2012

04 September	Meeting with COR and M & E specialists of USAID/Philippines on the scope and required basic elements of ECOFISH Project Monitoring Plan.
05 September 06 September	Key team personnel workshop to deliberate and improve activities and interventions of individual deliverables, and agreed on immediate next steps to finalize the Year 1 Annual Work Plan for submission to USAID
10 September	Meeting at USAID with Maura O'Neill of IDEA, Mission Director, and OEECC staff on project innovations to present ECOFISH innovative approach particularly in adapting to climate change.
11 September 12 September	Finalized the draft Life of Project Work Plan, Year 1 Work Plan, and Project Monitoring Plan and submitted them to USAID/Philippines

13 September	
14 September	Provided technical support and advise to BFAR and the Sardine Technical Working Group (TWG) during the consultation with the industry for the proposed close season for sardines in the Moro Gulf and Southern Sulu Sea
19 September	Initial arrangements with BFAR on regarding the launching of ECOFISH Project during the Fish Conservation Week
24 September	Meeting with Malampaya Foundation on areas of collaboration in the Verde Island Passage and the Calamianes Group of Islands MKBAs
26 September	Team planning on immediate activities involving home office technical personnel and specialists on national training programs and climate change initiatives of ECOFISH
27 September 28 September	Verde Island Passage Summit.

Important Accomplishments

- Finalized and submitted the draft Life of Project Work Plan, Year 1 Work Plan, and Project Monitoring Plan to USAID/Philippines
- Developed concept paper for Microsoft PPP
- Developed concept paper for PACPI/NFI PPP
- Finalized and signed sub-contracts with PRIMEX, SSG and REECS
- Provided technical support and advise to BFAR and the Sardine Technical Working Group (TWG) during the consultation with the sardine industry for the proposed close season for sardines in the Moro Gulf and Southern Sulu Sea

Priority Implementation Issues

- The Life of Project (LOP) Work Plan submitted to USAID 14 September 2012 will still need to be presented to the partners, particularly to BFAR, in a round of planning workshop and will be finalized and presented to USAID before the end of November 2012. Likewise, the Year 1 Annual Work Plan and the Project Monitoring Plan will have to be adjusted to conform with the final version of the LOP Work Plan.