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# **Report on LUNA Activities from April through June 2013**

## **Laos-U.S. International and ASEAN Integration (LUNA) Project**

### **Q2 Report on Project Activities from April through June 2013**

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# **Report on LUNA Activities from April through June 2013: Laos-U.S. International and ASEAN Integration (LUNA) Project**

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# Acronyms

AEC – ASEAN Economic Community

ADB – Asian Development Bank

ASEAN – Association of Southeast Asian Nations

ASW – ASEAN Single Window

AusAID – Australian Agency for International Development

BTA – U.S.-Lao PDR Bilateral Trade Agreement

DOA – Department of Agriculture (MAF)

DIMEX – Department for Exports and Imports (MOIC)

DIP – Department of Intellectual Property (MST)

DISM – Department of Intellectual Property, Standardization and Metrology (NAST)

DIT – Department of Information Technology (MST)

DLV – Department of Livestock and Veterinary Matters (MAF)

DSM – Department of Standardization and Metrology (MST)

EC – European Commission

EDC – Enterprise and Development Consultants

FAO – Food and Agriculture Organization of the U.N.

FDD – Ministry of Health's Food and Drug Department

FTPD – Foreign Trade Policy Department (MOIC)

GATS – General Agreement on Trade in Services (WTO)

GiZ – Deutsche Gesellschaft für Internationale Zusammenarbeit (German Development Agency)

IP – Intellectual Property

IPR – Intellectual Property Rights

IOSCO – International Organization of Securities Commissions

IMF – International Monetary Fund

LBA – Lao Bar Association

LNCCI – Lao National Chamber of Commerce and Industry

LUNA – Laos-United States International and ASEAN Integration (LUNA) Project

MAF – Ministry of Agriculture and Forestry

MOF – Ministry of Finance

MOFA – Ministry of Foreign Affairs

MOH – Ministry of Health

MOIC – Ministry of Industry and Commerce

MOJ – Ministry of Justice

MPI – Ministry of Planning and Investment

MPT – Ministry of Posts, Telecommunications and Communications

MST – Ministry of Science and Technology

NA – National Assembly

NA-EPF – NA Committee on Economics, Planning and Finance

NAST – National Authority for Science and Technology (upgraded to MST)

LNSW – Lao National Single Window

PMO – Prime Minister’s Office

PSC – Project Steering Committee

RDMA – USAID Regional Development Mission/Asia

SECO – Securities and Exchange Commission Office SPS – Sanitary and Phytosanitary Measures

TBT – Technical Barriers to Trade

TDF – Trade Development Fund (funded by the Multilateral Donor Fund)

UNCTAD – U.N. Conference and Trade and Development

UNDP – U.N. Development Program

UNDP – SELNA Project – UN Joint Program on Support to an Effective Lao National Assembly

UNIDO – U.N. Industrial Development Organization

USAID – U.S. Agency for International Development WB – World Bank

WTO – World Trade Organization

# Introduction

The objective of the USAID-funded Lao PDR-United States International and ASEAN Integration (LUNA) Project is to support the government of Lao PDR in drafting, analyzing, promulgating, and implementing the array of legal and economic policy reforms and institutional capacity building needed to accomplish the following three objectives:

- Support the effective implementation of the U.S.-Lao PDR Bilateral Trade Agreement (BTA);
- Support the timely accession of Lao PDR to the World Trade Organization (WTO); and,
- Support Lao PDR in fulfilling its commitments to the ASEAN Economic Community (AEC).

The three trade agreements form the pillars for establishing priorities for LUNA activities. These trade agreements have far-reaching impact, not only on commercial activity in Laos, but also on governance and the rule of law. To be most successful, the modernization and deepening of the Lao legal system and the integration of its economy into regional and global markets, which are driven by effectively implementing the trade agreements, should be integral and positive components of Laos' long-term development strategy. Although the mandate for the project is to support implementation of the trade agreements, the more general, and ultimately more important, goal of the project is to help Laos use the trade agreements to lay a strong foundation for sustained, broad-based development, poverty reduction, and strengthened rule of law and governance.

LUNA provides demand-driven support to 11 counterparts, including 7 line ministries – the Ministries of Industry and Commerce (MOIC), Justice (MOJ), Agriculture and Forestry (MAF), Health (MOH), Finance (MOF), Science and Technology (MST), Posts, Telecommunications and Communication (MPTC) – as well as the National Assembly (NA), the Supreme People's Court (SPC), the Lao National Chamber of Commerce and Industry (LNCCI), and the National Authority for Special Economic Zones (NASEZ). LUNA's technical assistance consists of legal and economic policy analysis, comments on draft laws and regulations, training and capacity building, and support for workshops and seminars, publications, study missions, translations, research, and certain equipment purchases. As much as possible, the project attempts to provide on-the-job and other types of training to counterpart staff. By strengthening the legal and policy framework and enhancing institutional and human resource capacities, LUNA can most effectively contribute to long-term development in the Lao PDR.

LUNA's Report on April through June 2013 Activities also serves as the Second Quarter Report for 2013. To provide a full perspective on the overall flow of the Project's support, Appendix A provides a cumulative listing of workshops for the full LUNA project.

# Report on LUNA Activities from April to June 2013

## A. PROJECT ADMINISTRATION

### Report Deliverables

The report meets the contractual requirements for USAID in terms of the Second Quarter Report for 2013.

## C. REPORT ON PROJECT ACTIVITIES FROM APRIL THROUGH JUNE 2013

This section reports on each LUNA project activity conducted from April through June 2013. The presentation is organized around eight “Issue Areas” in the same format as the previous Work Plans, with some adjustments made at the sub-issue level to reflect completion of some work and introduction of new areas of work. Thus, sub-issue areas for which project activities have been conducted in the previous years but that are no longer active in 2012 or 2013 are no longer included in our list below. The eight issue areas are as follows:

1. Analytical frameworks and general trade-capacity building to advance the BTA, WTO and AEC;
2. Transparency and dispute settlement;
3. SPS and TBT;
4. Trade facilitation and management;
5. Customs and the Lao National Single Window linked to the ASEAN Single Window;
6. Intellectual property rights;
7. Trade in services; and,
8. Public-private policy dialogue on trade policy.

### 1. Analytical Frameworks and General Trade-Capacity Building to Advance the BTA, WTO and AEC

#### ***Activity 1.2: Support MOIC-FTPD Capacity-Building Programs***

**Report on April through June 2013 Activities.** The following activities supported MOIC-FTPD capacity building from April through June 2013.

➤ **Maintenance and Improvement of the FTPD’s Communication and Public Outreach Capabilities: the FTPD Website, WTO/Trade Reference Room, Public Awareness Initiatives and U.S. Product Manuals.**

✓ **FTPD’s Webpage and Internet Capacity.** The FTPD Webpage ([www.laoftpd.com](http://www.laoftpd.com)) is fully operational and is being updated continuously by FTPD staff, serving as a main instrument for the MOIC to provide information on trade policy issues to the public and trade communities, including on WTO accession and AEC issues.

✓ **FTPD’s WTO and Trade Reference Room.** With the move of the FTPD office to the new building, use of the Trade Reference Room has been limited because of the lack of space. It will be reinstated fully when the new office building is completed.

✓ **Public Awareness Events and Workshops on WTO/ASEAN/Trade Issues.** LUNA continues to support the FTPD to raise awareness among other ministries and the general public with regard to WTO/ASEAN/BTA issues. From April through June, LUNA supported the FTPD to carry out:

- a. “WTO Dissemination Workshops.” LUNA supported the FTPD to organize two half-day WTO accession dissemination workshops for local government officials and stakeholders in Luang Prabang on April 5, 2013, for 105 participants and in Pakse on May 22, 2013, for 102 participants. These workshops covered WTO principles, Laos’ WTO accession process, and resulting trade opportunities and challenges.

➤ **Supporting Understanding in Lao Universities on WTO Accession.**

✓ LUNA supported the FTPD to organize two half-day presentations for faculty and advanced students to learn about and discuss the key principles related to the WTO accession and opportunities and challenges from WTO accession:

- a. At Souphanouvong University in Luang Prabang on April 4, 2013, with 282 participants;
- b. At Champasak University in Champasak Province on May 21, 2013, with 297 participant.

➤ **Support for Organization Restructuring of FTPD.**

✓ LUNA supported most staff of the FTPD, led by the Director General and Deputy Directors General, to participate in a retreat in Vang Vieng on May 24-26, 2013 on the “Role of the FTPD in a Post-WTO Accession Environment,” with 31 participants. LUNA Project Director Steve Parker made a presentation on how trade policy operates in the United States and the interaction between the USG and private stakeholders. This program was co-sponsored with GiZ, who made a presentation on trade policy development in the EU.

**Activity 1.3: Support the National Assembly to Develop the Laws and Capacities Required for WTO Accession, BTA Implementation, and Meeting AEC Obligations**

**Report on April through June 2013 Activities.** LUNA supported a high-level 3-day retreat in Thalath from June 6-8, 2013, to review the State Budget and eight draft laws that were submitted for consideration at the July 2013 General Session – LUNA made presentations on international best practice for the draft Revision to the Law on Food and the draft Revisions to the Law on Science and Technology. Over the three days, around 159 officials participated in the workshop, including much of the

leadership of the National Assembly, most members and staff in the Law Committee and the Committee on Economics, Planning and Finance, a wide range of ministerial drafting teams and several donor experts. The workshop was chaired by the President of the Law Committee. Of focus for LUNA, a half day was spent to present and discuss the draft Food Law and draft Law on S&T, with the lead drafting team (a vice-minister with lead technical staff) presenting the justification for and organization of the new drafts, and LUNA providing international best practice presentations. This program was co-funded with a consortium of donors, with LUNA focusing support on the two days that the Food Law and Law on S&T were discussed.

LUNA followed up this retreat in June with detailed, article-by-article comments and recommendations on the two laws. Both were passed in the July General Session and promulgated shortly thereafter.

## **2. Transparency and Dispute Settlement**

### ***Activity 2.1: Support Implementation of the Law on Making Legislation***

**Report on April through June 2013 Activities.** Public awareness workshops for the new Law on Making Legislation were organized by the Ministry of Justice with LUNA support in Pakse on April 29, 2013, for 76 officials from Champasak and surrounding provinces, and in Luang Prabang on May 10, 2013, for 90 officials from Luang Prabang and surrounding provinces. Each of these workshops was chaired by the Vice-Minister of Justice.

Over the course of six months from January, LUNA supported the Ministry of Justice to develop a MOJ Decision on Implementing the Official Gazette, which was promulgated on Sept. 5, 2013. This decision provides the rules for how issuing authorities must submit approved and draft legislation to the MOJ's Official Gazette Unit, and then how the Unit processes the legislation and posts it on the Electronic Official Gazette web page.

As the Decision was being developed, LUNA supported the MOJ to develop the Electronic Official Gazette web page and provided Soukaseum Phichit as their Official Gazette webmaster, with the task of helping the MOJ team to learn how to operate the webpage and implement the procedures in the Decision. The MOJ Department responsible for the e-Gazette had quite limited IT capability, no communication equipment, and no satisfactory room. The web page was developed in a quite economical way, using much of the source programming that was used for the Lao Trade Portal, and by employing the two main technical developers of the LTP – Luc Pugliatti and Anousa Souannavong, Managing Director for the Cyberia IT firm. In close collaboration with our MOJ counterparts, the MOJ fully remodeled a room to meet the specifications needed for computers and filing systems, and LUNA supported purchasing of the computers and office materials needed to outfit the room for carrying out the task of operating the e-Gazette.

### ***Activity 2.3: Support the Implementation of the Revised Law on Resolution of Economic Disputes***

**Report on April through June 2013 Activities.** LUNA worked over this period with the Ministry of Justice's Center for Economic Dispute Resolution to develop a government decree to implement the revised law on resolution of economic disputes, working through several drafts. On May 8, 2013, LUNA supported the MOJ to conduct a Consultation Workshop on Revising the Draft Decree to Implement the Law on Resolution of Economic Disputes in Vientiane with 59 participants from various Government agencies, the Bar Association, and private business and legal stakeholders.

The completion of the draft was stalled when the Government Cabinet issued an order that Government decrees could no longer be used to implement laws. This will require that this draft be adjusted to the format and form of a MOJ decision, which could not be completed before the end of the project.

### **3. SPS and TBT**

LUNA has continued to work intensively with the FTPD, MST-DSM and MAF to support the development of regulations to modernize the legal framework for SPS and TBT processes and to support training and institution building in particular for developing the TBT and SPS Enquiry Points and National Notification Unit.

### ***Activity 3.2: Support Finalization of Regulations to Implement the Law on Standardization***

**Report on April through June 2013.**

**Notification of Acceptance of the WTO/ISO Code of Good Practice for Standards.** As one of the first concrete actions following WTO accession, the Lao PDR sent a notification letter to the WTO/ISO in late April to acknowledge acceptance of the Code of Good Practice for the Preparation, Adoption and Application of Standards. This is a critical step to advance Lao PDR compliance with the WTO Technical Barriers to Trade Agreement and to bring their procedures for developing and implementing quality standards for products into line with international best practice. The substantive requirements for the Code were introduced into Lao law in the Government Decree to Implement the Law on Standardization in June 2012, which was intensively supported by the USAID/RDMA/ LUNA project.

### ***Activity 3.4: Build MOST-DSM Institutional and Implementation Capacities***

**Report on April through June 2013 Activities.** Building upon on-going cooperation with the Trade Development Fund, which led this effort, LUNA continued to provide strategic but limited support for the development of the National Quality Infrastructure (NQI) Strategic Plan, which provides a multi-year plan for developing DSM's institutional and human resource capacities to meet the demands of an increasingly open and rapidly growing Lao economy and to benefit from the application of international best practices. This plan formed the basis for a Lao PDR proposal for a substantial follow-up grant by the WTO's Enhanced Integrated Framework (EIF) II, with around \$1.4 million approved over a three-year period to fund implementation of the Strategic Plan, starting in early 2014.

### ***Activity 3.6: Support the Ministry of Health to Advance Revisions to the Law on Food***

**Report on April to June 2013 Activities.** Following preliminary work in 2012, LUNA supported the Food and Drug Department in the Ministry of Health to advance a major revision and modernization of the Law on Food, which were approved by the National Assembly in its June/July 2013 General Session and promulgated shortly thereafter. LUNA worked closely with the Trade Development Funded FAO legal expert until her project concluded and then with the USAID-funded MARKETS Project to leverage our support.

Following the April 2-3, 2013 workshop (reported on in Q1, 2013), a new draft was developed by the FDD-MOH-led drafting team, which LUNA translated into English. This draft was notified to the WTO SPS Committee. LUNA then submitted a new round of article-by-article comments and recommendations for improvement and had a several informal discussions about those recommendations.

Revisions to the Food Law were approved at the June-July 2013 General Session to the National Assembly and promulgated shortly thereafter. The final version included a number of LUNA's recommendations, including ways to enhance the application of risk management in the development and enforcement of food safety regulations and the import of food products, a key way to focus limited regulatory resources on highest-risk products with limited interference on low-risk food products.

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<sup>2</sup> The USAID-ADVANCE-MARKET Project works through ASEAN to support food security issues in the region. This project is located in Jakarta, Indonesia and managed from the same USAID Regional Development Mission Asia Office in Bangkok, Thailand that manages the LUNA Project. In 2013, the MARKET Project was able to make available some supplemental funding to augment support by LUNA on developing the Food Law and building capacity related to food safety control issues, both issues that have been approved for LUNA support in our Work Plans. This support included funding for technical advisors and consultation workshops, and may also include fund-

## 4. Trade in Goods and Trade Facilitation

## 5. Customs and the Lao National Single Window linked to the ASEAN Single Window

### **Activity 5.2: Support Development of the Lao National Single Window Linked to the ASEAN Single Window**

**Report on April through June 2013 Activities.** Building on LUNA's support for legislation to enable a Lao National Single Window in 2012, and in close cooperation with the USAID-funded ASEAN Single Window Project, LUNA continued to support the development of a Government Decree to Establish and Operate the Lao National Single Window. After some delay as the Ministry of Finance made decisions on how to move forward with a NSW, LUNA responded to a Customs' request to support the development of a full draft Government Decree, in line with the established Lao legal format. A full draft was developed and provided to Customs in English and Lao in June, 2013. This was followed up with a half-day technical meeting with a key group of Customs' officials responsible for drafting the Decree. Based on this discussion, additional changes were made.

## 6. Intellectual Property Protection

### **Activity 6.4: Support Development of a Stronger Legal Framework and Public Understanding for Intellectual Property Border Measures**

**Report on April through June 2013 Activities.** LUNA funded the participation of 7 Customs officials to participate in a 3-day training session on May 1-3, 2013 that was organized by the U.S. Patent and Trademark Office on border measures against the import of IPR infringing products in Nong Khai, Thailand, at the border between Thailand and Laos. This study mission provided practical, on-the-ground training in conjunction with Thai Customs and US-PTO experts.

## 7. Trade in Services

### **Activity 7.4: Support Development of a Law on Electronic Transactions**

**Report on April through June 2013 Activities.** Following intensive support by LUNA for the development and approval of the Law on Electronic Transactions in 2012, LUNA supported the MOST's Department of Intellectual Property to organize a public awareness workshop on the new Law on June 26, 2013 in Vientiane for 86 participants from various Government agencies, private stakeholders and the media. The program was opened by a Vice-Minister of MOST, and included a presentation by a LUNA expert on international best practice for e-transactions.

Over this period as well, discussions were held on developing regulations to implement the new Law, although the Cabinet decision to stop the use of Government decrees to implement laws slowed down this process.

### **Activity 7.5: Law on Insurance and Implementing Decree**

**Report on April through June 2013 Activities.** LUNA continued to provide detailed comments and meet several times with the Ministry of Finance to refine a draft Government Decree to Implement the

Law on Insurance. Although a strong draft was prepared, the Cabinet decision to stop the use of Government decrees to implement laws caused a delay, since it required shifting the legal format of the instrument from a decree to a decision. A strong draft MOF Instruction to regulate the insurance sector was ready for approval at the time of LUNA's close out, and it was approved in February 2014.

## **8. Public-Private Dialogue on Trade Policy**

### ***Activity 8.1: Support Productive Public-Private Dialogue on Trade Policy and Build Awareness on Trade Issues by the Business Sector***

**Report on April through June 2013 Activities.** Co-funded with a GiZ project, LUNA supported the LNCCI to organize an awareness seminar on the Impact of the WTO Accession and ASEAN Economic Community on the business sector in Luang Nantha Province on June 26, 2013 with 55 business participants from the local area and surrounding provinces in the north. This was one of the first workshops in these isolated areas on the WTO and AEC.

# APPENDIX A: LUNA Program Activities

Activity	Relationship with BTA, WTO, AEC	Date	Counterparts	No. of Participants (Male / Female)	Place
Workshop on WTO Accession	All Trade	Nov 2009	MOIC/ FTPD and NA	50 Total (35 M 15 F)	Vientiane Capital
Workshop on Trading Rights	Trade in Goods	Sep. 2009	MOIC/ FTPD	48 Total (39 M;9 F)	Vientiane Capital
<b>CALENDAR YEAR 2010</b>					
Workshop on Public-Private Trade Policy Dialogue	Transparency, Policy Dialogue	Jan. 28, 2010	MOIC/ FTPD	48 Total (39 M 9 F)	Vientiane Capital
Study Mission to exchange- views on Vietnam's BTA/WTO experience and on how Vietnam utilized the USAID Star Project to support BTA implementation and WTO accession	BTA implementation, WTO accession	Feb 4–5, 2010	MOIC	8 Total (4 M 4 F)	Hanoi, Vietnam
<b>1st Quarter 2010 Totals</b>				<b>56 Total 43 M 13 F</b>	
Workshop on Bern Convention on Copyrights	IPR	Aug. 26, 2010	NAST/DISM	59 Total (40 M 19 F)	Vientiane Capital
Workshop on SPS and TBT Enquiry and Notification Points	Trade in Goods	Sep. 8–9, 2010	MOIC, MAF, MOH, NAST	69 Total (51 M 18 F)	Vientiane Capital
National Assembly Intersession Programme	Transparency, Public Awareness	Sep. 13–16, 2010	National Assembly	120 Total (96 M 24 F)	Thalath, Vientiane Province
<b>3rd Quarter 2010 Totals</b>				<b>248 Total 187 M 61 F</b>	
Workshop on the draft Law on Resolution of Economic Disputes and the Law on Lawyers	BTA Article 10 and Trade in Services	Oct. 22, 2010	MOJ and National Assembly	57 Total (45 M 12 F)	Vientiane Capital
Technical workshop on the draft Law on Resolution of Economic Disputes	BTA Article 10	Dec. 7, 2010	MOJ and National Assembly	15 Total (12 M 3 F)	Vientiane Capital
Study Mission to exchange views on price controls, distribution services, business registration and trading rights	Trade in goods and services	Dec. 13–17, 2010	MOIC	8 Total (5 M 3 F)	Hanoi and Ho Chi Minh City, Vietnam
<b>4th Quarter 2010 Totals</b>				<b>80 Total 62 M 18 F</b>	
<b>Year 2010 Totals</b>				<b>384 Total 292 M 92 F</b>	

Activity	Relationship with BTA, WTO, AEC	Date	Counterparts	No. of Participants (Male / Female)	Place
<b>CALENDAR YEAR 2011</b>					
Workshop on SPS and TBT Enquiry and Notification Points	SPS and TBT	Jan 21, 2011	MOIC/ FTPD	12 Total (8 M 4 F)	Vientiane Capital
Workshop on Fundamental Principles for a Securities Law	Trade in services	Jan. 24, 2011	Office of Securities and Exchange	20 Total (15 M 5 F)	Vientiane Capital
Workshop on Draft Prime Minister Decree to Implement the Standardization Law	TBT	Jan. 26–27, 2011	NAST/ DISM	20 Total (10 M 10 F)	Vientiane Capital
Workshop on the Draft Law on Lawyers	Trade in Services	Feb. 3, 2011	MOJ and Lao Bar Association	47 Total (40 M 7 F)	Vientiane Capital
Study Mission to Bangkok Thailand to exchange views on legal transparency, trading rights and public-private policy dialogue, and for a meeting between the Lao Project Steering Committee and USAID/RDMA	Trade in goods, policy dialogue, project admin	Feb. 14–15, 2011	MOIC and Project Steering Committee	11 Total (7 M 4 F)	Bangkok, Thailand
Workshop on the Status of the WTO Accession and Public- Private Policy Dialogue	Public awareness and public-private dialogue	Feb. 24, 2011	LNCCI and FTPD	82 Total (68 M 14 F)	Luang Prabang
Training Workshop on Inter- national Commercial Arbitration	BTA, Article 10	Mar. 7 and 9, 2011	MOJ and LBA, in co- operation with Canadian Bar Assoc.	102 Total (84 M 18 F)	Vientiane Capital
Retreat on Draft of Law on Lawyers	Legal Services	Mar. 10–12, 2011	MOJ	21 Total (18 M 3 F)	Thalath, Vientiane Province
Workshop on draft TBT Enquiry Point Regulation	TBT	Mar. 23, 2011	NAST/ DISM	32 Total (23 M 9 F)	Vientiane Capital
Workshop on Economic Law Priorities for the Legislative Agenda from 2011-2015	BTA, WTO, ASEAN	Mar. 29–30, 2011	National Assembly	94 Total (82 M 12 F)	Vientiane Capital
Training on Intellectual Property Border Measures	IPR	Mar. 30, 2011	MOF/Custom s	31 Total (28 M 3 F)	Vientiane Capital
Workshop on Draft Prime Minister Decree to Implement the Standardization Law	TBT	Mar. 31 and April 1, 2011	NAST/ DISM	34 Total (28 M 6 F)	Vientiane Capital
Almost daily meetings with core drafting team for PM Decree to Implement the Intellectual Property Law	IPR	Mar. 15 to 29	NAST/ DISM	4-5 each Meeting	Vientiane Capital
<b>1st Quarter 2011 Totals</b>				<b>511 Total (415 M 96 F)</b>	
Workshop on the SPS Enquiry Point	SPS	April 8, 2011	MAF	11 Total (7 M 4 F)	Vientiane Capital
Intensive meetings with core drafting team on TBT enquiry point regulation	TBT	April 20, 22, 27 and May	NAST-DISM	Around 4-6 each	Vientiane Capital

Activity	Relationship with BTA, WTO, AEC	Date	Counterparts	No. of Participants (Male / Female)	Place
and PM implementing decree for the Law on Standardization		3, 19, 26 and June 2, 8		Meeting	
Retreat on SPS Enquiry Point and MAF Principles for Applying SPS Measures	SPS	April 25–26, 2011	MAF	41 Total (27 M 14 F)	Thalath, Vientiane Province
Half-day working meetings with the Drafting Team for Law on Laws	Legal transparency	April 27, May 18, June 21, 2011	MOJ	About 12 each meeting	Vientiane Capital
Retreat on the Metrology Law and drafting a Prime Minister Implementing Decree	TBT	April 28–29, 2011	NAST/ DISM	7 Total (5 M 2 F)	Thalath, Vientiane Province
Workshop on LUNA Work Plan 2011	Project administration	April 29, 2011	FTPD	19 Total (13 M 6 F)	Vientiane Capital
Almost daily meetings with core drafting team for PM Decree to Implement the Intellectual Property Law	IPR	April 29 thru May 6, 2011	NAST/ DISM	4-5 each Meeting	Vientiane Capital
Workshop on Intellectual Property Border Measures	Customs, IPR	May 9–10, 2011	MOF/Custom s	50 Total (47 M 3 F)	Thalath, Vientiane Province
Release Event for FTPD Webpage, WTO/Trade Reference Room, and 5 U.S. Product Manuals	FTPD capacity building	May 12, 2011	FTPD	112 Total (70 M 42 F)	Vientiane Capital
Workshop on the Status of the WTO Accession and Public- Private Policy Dialogue	Public awareness and public-private dialogue	June 13, 2011	LNCCI and FTPD	73 Total (60 M 13 F)	Pakse, Champasak Province
Workshop on Lao National Single Window Legal Requirements Analysis and Roadmap Activity	ASEAN Single Window	June 20, 2011	Customs	30 Total (20 M 10 F)	Vientiane Capital
High-level Study Mission to Vietnam to Exchange Views on Developing a Law on Laws	Transparency	June 26 to July 2, 2011	MOJ/ NA/ PMO	11 Total (8 M 3 F)	Hanoi and Ho Chi Minh City, Vietnam
<b>2nd Quarter 2011 Totals</b>				<b>376 Total 274 M 102 F</b>	
Workshop for Business Sector Review of IPR Border Measure Decision	Customs, IPR	July 25, 2011	Customs and LNCCI	55 Total (40 M 15 F)	Vientiane Capital
Ministry of Justice Training Program on Legislative Drafting	MOJ capacity building	August 8, 2011	MOJ	56 Total (41 M 15 F)	Vientiane Capital
Ministry of Justice Training Program on Legislative Drafting	MOJ capacity building	August 11, 2011	MOJ	39 Total (35 M 4 F)	Vientiane Capital
Consultative Workshop on the Draft Law on Lawyers	Services	Aug 18–19, 2011	MOJ	77 Total (55 M 22 F)	Vientiane Capital
Consultative Workshop on the Draft Law on Lawyers	Services	Aug 22–23, 2011	MOJ	66 Total (62 M 4 F)	Luang Prabang
Consultative Workshop on the Draft Law on Lawyers	Services	Aug. 29–30, 2011	MOJ	53 Total (49 M)	Pakse Champasak

Activity	Relationship with BTA, WTO, AEC	Date	Counterparts	No. of Participants (Male / Female)	Place
				4 F	Province
Consultative Workshop on Draft Revisions to the Law on IPR	IPR	Sep. 23, 2011	MOST	66 Total (49 M 17 F)	Vientiane Capital
<b>3rd Quarter 2011 Totals</b>				<b>412 Total 331 M 81 F</b>	
WTO Training on Trade Remedies	Anti-Dumping	Oct. 4–6, 2011	MOIC	1 Total (1 M)	Phnom Penh, Cambodia
Technical Workshop on Draft E-Commerce Decree	Trade in services	Oct. 7, 2011	MOST	18 Total (12 M 6 F)	Vientiane Capital
National Assembly Workshop to Review Draft Laws and Decrees <sup>13</sup>	Legislative development	Oct. 10–12, 2011	NA	80 Total (65 M 15 F)	Vientiane Capital
Workshop on LUNA Work Plan 2011	Project administration	Oct. 11, 2011	FTPD	27 Total (19 M 8 F)	Vientiane Capital
National Consultation Workshop on E-Transaction Legislation	Trade in services	Oct. 21, 2011	MOST	59 Total (51 M, 8 F)	Vientiane Capital
Technical Workshop on Draft Decree on the Implementation of Standards Law	TBT	Nov. 9 and 11, 2011	MST	12 Total (8 M 4 F)	Vientiane Capital
Workshop on Challenges and Opportunities of Lao PDR's Economic Integration	WTO-ASEAN outreach	Nov. 23, 2011	LNCCI	99 Total (80 M 19 F)	Xieng Khouang Province
<b>CALENDAR YEAR 2012</b>					
Technical Workshop on Draft Decree on the Implementation of Standard Law	TBT	Jan. 11–13, 2012	MST	12 Total (10 M 2 F)	Vientiane Capital
Seminar on Dissemination and Implementation on regulation on TBT Enquiry Point and WTO/BTA Agreement at Provinces	TBT	Jan. 16–17, 2012	MST	61 Total (52 M 9 F)	Luang Prabang
High Level Workshop on Laos Towards the ASEAN Economic Community 2015	ASEAN	Jan. 23–24, 2012	MOIC MOFA	112 Total (81 M 31 F)	Vientiane Capital
Workshop on Developing a Roadmap for the Lao PDR National Single Window	ASEAN, Customs	Jan. 26–27, 2012	MOF	60 Total (57 M 3 F)	Vientiane Capital
Workshop on Dissemination and Implementation on Regulations for the TBT Enquiry Point and WTO-TBT Agreement	TBT	Feb. 2, 2012	MST	39 Total (27 M 12 F)	Vang Vieng
Technical Workshop on the Draft Law on Laws	Legal transparency, legislative development	Feb. 8–10, 2012	MOJ	14 Total (11 M 3 F)	Vientiane Capital
Working Meetings on the Draft Law on Insurance	Trade in services	Feb. 15, 16, 17, 24, 27	NA and MOF	20 Total (17 M)	Vientiane Capital

Activity	Relationship with BTA, WTO, AEC	Date	Counterparts	No. of Participants (Male / Female)	Place
				3 F)	
Workshop on TBT	TBT	Feb. 20, 2012	MST-DSM	60 Total (48 M 12 F)	Savannakhet
Project Steering Committee Workshop	Project Admin	Feb. 28, 2012	FTPD and LUNA	29 Total 26 M 3 F	Vientiane Capital
Retreat on Drafting the Law on Laws	Legal transparency, legislative development	Feb. 29, 30 and March 1, 2012	MOJ	21 Total (18 M 3 F)	Thalath, Vientiane Province
Technical Workshop on Drafting the Law on Laws	Legal transparency, legislative development	March 9–11, 2012	MOJ	14 Total (11 M 3 F)	Thalath, Vientiane Province
Workshop on Acceding to the Berne Convention	IPR	March 14, 2012	MST-DIP	58 Total (39 M 19 F)	Vientiane Capital
Technical Workshop on the Draft Law on Electronic Transactions	Trade in service	March 20–21, 2012	MST-DIT	10 Total (8 M 2 F)	Vientiane Capital
Consultation Workshop on the Law on Laws	Legal transparency, legislative development	March 27–28, 2012	MOJ	58 Total (48 M 10 F)	Vientiane Capital
<b>1st Quarter 2012 Totals</b>				<b>568 Total (453 M 115 F)</b>	
Consultation Workshop on the Draft Law on Electronic Transactions	Trade in services	April 2–3, 2012	MST-DIT	49 Total (39 M 10 F)	Vientiane Capital
Consultation Workshop on the Draft Law on Electronic Transactions	Trade in services	April 5–6, 2012	MST-DIT	56 Total (49 M 7 F)	Luang Prabang
Training Workshop for Issuing Certificates of Origin by the Private Sector	Trade in goods and trade facilitation	April 25–27, 2012	LNCCI and MOIC-DIMEX	50 Total (30 M 20 F)	Thalath, Vientiane Province
Seminar for Intellectual Property Day	IPR	April 26, 2012	MST-DIP	428 Total (301 M 127 F)	Vientiane Capital
Consultation Workshop on the Draft Law on Electronic Transactions	Trade in services	April 26–27, 2012	MST-DIT	58 Total (48 M 10 M)	Pakse
Policy Workshop on Alternative Dispute Resolution	Dispute Settlement	May 7–8, 2012	MOJ-CEDR	98 Total (78 M 20 F)	Vientiane Capital
Presentation on International Arbitration Procedures	Dispute Settlement	May 8, 2012	Lao Faculty of Law and Political Science, Lao National University	100 Total (75 M 25 F)	Vientiane Capital
Training Workshop on Arbitration Procedures	Dispute Settlement	May 9–10, 2012	MOJ-CEDR	47 Total (34 M 13 F)	Vientiane Capital
Workshop on Steps to Implement Legislation and WTO- ASEAN Requirements for Standards, Technical	TBT	May 18, 2012	MST-DSM	40 Total (27 M)	Vientiane Capital

Activity	Relationship with BTA, WTO, AEC	Date	Counterparts	No. of Participants (Male / Female)	Place
Regulations and Conformity Assessment				13 F)	
Technical Workshop on Drafting the Law on Electronic Transactions	Trade in services	May 31 and June 1, 2012	MST-DIT	21 Total (15 M 6 F)	Vientiane Capital
Public-Private Policy Dialogue on the Draft Law on Electronic transactions	Trade in services	June 7, 2012	LNCCI and MST-DIT	39 Total (30 M 9 F)	Vientiane Capital
Presentation on Electronic Transactions	WTO-ASEAN outreach	June 12, 2012	Lao Faculty of Law and Political Science, Lao National University	90 Total (55 M 35 F)	Vientiane Capital
Training Workshop for Issuing Certificates of Origin by the Private Sector	Trade in goods and trade facilitation	June 13–15, 2012	LNCCI and MOIC-DIMEX	60 Total (35 M 25 F)	Thalath, Vientiane Province
Workshop on Steps to Implement Legislation and WTO-ASEAN Requirements for Standards, Technical Regulations and Conformity Assessment	TBT	June 13–14, 2012	MST-DSM	43 Total (22 M 21 F)	Oudomsay
Public-Private Policy Dialogue on the Draft Law on Making Laws	Legal transparency, legislative development	June 26, 2012	LNCCI and MOJ	26 Total (20 M 6 F)	Vientiane Capital
<b>2nd Quarter 2012 Totals</b>				<b>1, 205 Total (858 M 347 F)</b>	
Project Steering Committee Workshop	Project Admin	July 20, 2012	FTPD and LUNA	18 Total (13 M 5 F)	Luang Prabang
Presentation on Intellectual Property	IPR	Aug. 22, 2012	Lao Faculty of Law and Political Science, Lao National University	80 Total (60 M 20 F)	Vientiane Capital
Workshop on International Best Practice for the Civil Procedure Law	IPR, judicial capacity building	Aug. 29, 2012	SPC	60 Total (40 M 20 F)	Vientiane Capital
Public Forum on the WTO	WTO outreach	Aug. 30, 2012	FTPD	294 Total (180 M 114 F)	Vientiane Capital
Technical Workshops on Draft Insurance Decree	Trade in Services	Sep. 6, 13 and Oct. 19, 2012	MOF	6 Total (5 M 1 F)	Vientiane Capital
Strategy Workshop on Developing Trade Remedy Laws	Trade in Goods	Sep. 7, 2012	FTPD	28 Total (17 M 11 F)	Vientiane Capital
Consultation Workshop on the Draft Decree on Insurance	Trade in services	Sep. 24, 2012	MOF	43 Total (35 M 8 F)	Vientiane Capital
<b>3rd Quarter 2012 Totals</b>				<b>529 Total (350 M 179 F)</b>	
Presentation on the WTO Accession	WTO outreach	Oct. 4, 2012	School of Business Administration and Economics, Lao National University	90 Total (55 M 35 F)	Vientiane Capital

Activity	Relationship with BTA, WTO, AEC	Date	Counterparts	No. of Participants (Male / Female)	Place
			-		
Study Mission to Singapore for Law on Electronic Transactions	Trade in Services	Oct. 10–11, 2012	MST-DIT	9 Total (9 M 0 F)	Singapore
Executive Roundtable on the WTO Accession Package	WTO policy dialogue	Oct. 18, 2012	LNCCI and FTPD	12 Total (10 M 2 F)	Vientiane Capital
Made in Laos Policy Work- shop	WTO, ASEAN outreach	Oct. 18, 2012	LNCCI	159 Total (105 M 54 F)	Vientiane Capital
National Assembly Law Review Retreat for Technical Discussion of Draft Laws in Upcoming General Session	Legislative development	Oct. 22–26, 2012	National Assembly Committees for Law and EPF	129 Total (100 M 29 F)	Thalath, Vientiane Province
Study Mission to Vietnam on SPS/TBT Enquiry Points	SPS/TBT	November 11– 17, 2012	MOIC/MST/ MAF/ MOH	9 Total (5 M 4 F)	Hanoi, Vietnam
National Assembly Meeting on the WTO Accession Package	WTO policy	Nov. 12, 2012	National Assembly, all Committees	245 Total (205 M 40 F)	Thalath, Vientiane Province
Study Mission to Vietnam on Developing and Operating an Official Gazette	Transparency	November 18– 22, 2012	MOJ/ NA/ GO	11 Total (9 M 2 F)	Hanoi and Ho Chi Minh City, Vietnam
Workshop on Commitments for Agriculture in the WTO Accession and their Implication for Businesses	Trade in goods	Nov. 27, 2012	MOIC/ LNCCI	56 Total (46M 10F)	Vientiane Capital
Workshop on Commitments on Financial Services of Lao PDR under WTO Member- ship	WTO outreach	Dec. 24, 2012	MOIC	89 Total (62 M 27 F)	Vientiane Capital
<b>4th Quarter 2012 Totals</b>				<b>809 Total (606 M 203 F)</b>	
<b>Year 2012 Totals</b>				<b>3,111 Total (2, 267 M 844 F)</b>	
<b>CALENDAR YEAR 2013</b>					
Seminar on Implementing the Law on Making Legislation	Legal transparency	Jan. 29, 2013	MOJ	106 Total (87 M 19 F)	Vientiane Capital
Technical Workshop on Amending Law on Metrology	TBT	Jan. 31 – Feb. 2, 2013	MST	15 Total (12 M 3 F)	Thalath, Vientiane Province
WTO Accession Celebration, mini-marathon	WTO outreach	Feb. 2, 2013	MOIC	1,877 Total (1,158 M 719 F)	Vientiane Capital
Technical Workshops for Training of Trainers on WTO TBT Agreement	TBT	Feb. 13–14, 2013	MST	25 Total (16 M 9 F)	Vientiane Capital
Consultation Workshop on the Draft Law on Industrial Processing	Trade in goods	Feb. 18, 2013	MOIC, Dept. of Industry	64 Total (53 M 11 F)	Savannakhet
Launch Ceremony for the SPS and TBT	SPS-TBT	Feb. 22,	FTPD, MST-DSM,	65 Total	Vientiane

Activity	Relationship with BTA, WTO, AEC	Date	Counterparts	No. of Participants (Male / Female)	Place
Enquiry Points and Notification Unit		2013	MAF	(42 M 23 F)	Capital
Technical Workshop on SPS Policy	SPS	Feb. 22, 2013	MAF	65 Total (42 M 23 F)	Vientiane Capital
Legal Retreat on the Draft Food Law	SPS	Feb. 25–28, 2013	MOH-FDD with NA	53 Total (44 M 9 F)	Thalath, Vientiane Province
Consultation Workshop on the Draft Law on Industrial Processing	Trade in goods	March 5, 2013	MOIC, Dept. of Industry	61 Total (51 M 10 F)	Vientiane Capital
Consultation Workshop on the Draft Food Law	SPS	March 7, 2013	MOH-FDD	54 Total (35 M 19 F)	Vientiane Capital
Consultation Workshop on the Draft Law on Industrial Processing	Trade in goods	March 14, 2013	MOIC, Dept. of Industry	41 Total (36 M 5 F)	Luang Prabang
Project Steering Committee Meeting	Project Supervisions	March 19, 2013	MOIC and other counterparts, and USAID	33 Total (25 M 8 F)	Vientiane
Workshop on the Implications of WTO Accession on the Courts and Civil Procedure	Judicial capacity building	March 20–22, 2013	SPC	51 Total (39 M 12 F)	Vientiane Capital
<b>1st Quarter 2013 Totals</b>				<b>2,510 T 1,640 M 870 F)</b>	
Consultation Workshop on the Draft Food Law	SPS	April 2–3, 2013	MOH-FDD	56 Total (43 M 13 F)	Luang Prabang
WTO Accession Dissemination Workshop for University Faculty and Students	WTO outreach	April 4, 2013	FTPD	282 Total (183 M 99 F)	Luang Prabang
WTO Accession Dissemination Workshop for Government Officials and Businesses	WTO outreach	April 5, 2013	FTPD	105 Total (71 M 34 F)	Luang Prabang
Dissemination Workshop on the Law on Making Legislation	Transparency	April 29, 2013	MOJ	76 Total (72 M 4 F)	Pakse, Champasack Province
IPR Enforcement Study Mission on U.S. and Thai Customs Border Protection	Trade in goods	May 1–3, 2013	MOF, Customs Dept + SPC	7 Total (7 M 0 F)	Nong Khai, Thailand
Consultation Workshop on Revising the Draft Decree to Implement the Law on Resolution of Economic Disputes	Dispute settlement	May 8, 2013	MOJ, CEDR	59 Total (39 M 20 F)	Vientiane Capital
Dissemination Workshop on the Law on Making Legislation	Transparency	May 10, 2013	MOJ	90 Total (75 M 15 F)	Luang Prabang
WTO Accession Dissemination Workshop for University Faculty and Students	WTO outreach	May 21, 2013	FTPD	297 Total (187 M 110 F)	Pakse, Champasack Province
WTO Accession Dissemination Workshop for Government Officials and	WTO outreach	May 22, 2013	FTPD	102 Total (80 M)	Pakse, Champasack

Activity	Relationship with BTA, WTO, AEC	Date	Counterparts	No. of Participants (Male / Female)	Place
Businesses				22 F)	Province
Strategy Retreat on the Role of the FTPD in a Post WTO Accession Environment	Capacity building	May 24–26, 2013	FTPD	31 Total (16 M 15 F)	Vangvieng, Vientiane Province
National Assembly Intersession Workshop	Legislative development	June 6–8, 2013	NA	159 Total (132 M 27 F)	Thalath, Vientiane Province
Workshop on Challenges and Opportunities of Lao PDR's Economic Integration	WTO outreach	June 26, 2013	LNCCI	55 Total (42 M 13 F)	Luang Nantha Province
Awareness Workshop on Electronic Transactions Law	Trade in services	June 27, 2013	MST-DIT	86 Total (66 M 20 F)	Vientiane Capital
<b>2nd Quarter 2013 Totals</b>				<b>1,405 T 1,013 M 392 F)</b>	
Technical Workshop on Amending Law on Metrology	Trade in goods	July 13–14, 2013	MST-DSM	44 Total (32 M 12 F)	Thalath, Vientiane Capital
<b>3rd Quarter 2013 Totals</b>				<b>44 T 32 M 12 F)</b>	
Dissemination Workshop on the Implementation of the Official Gazette and its website Launch	Transparency	October 11, 2013	MOJ	59 Total (49 M 10 F)	Vientiane Capital
Study Mission on the Operating an Electronic Official Gazette	Transparency	October 21–22, 2013	MOJ	6 Total (3 M 3 F)	Bangkok, Thailand
Consultation Workshop on the Draft Instruction on Customs Appeals and Draft Assessment Report on Transit Guarantees System	Trade in goods	October 30, 2013	MOF-Customs Dept	40 Total (30 M 10 F)	Vientiane Capital
Technical Discussion on the Special Economic Zones	Trade in services	October 31, 2013	National Authority for SEZs	20 Total (11 M 9 F)	Vientiane Capital
Workshop on Trade Remedies	Trade in goods	November 1, 2013	FTPD	18 Total (12 M 6 F)	Vientiane Capital
Technical Training on the Operating an Electronic Official Gazette	Transparency	November 8, 2013	MOJ	64 Total (56 M 8 F)	Vientiane Capital
Study Mission on the Trade Remedies Procedures	Trade in goods	November 12–13, 2013	FTPD	8 Total (7 M 1 F)	Bangkok, Thailand
Consultation Workshop on Draft Metrology Law	Trade in goods	November 23–24, 2013	MST-DSM	41 Total (29 M 12 F)	Thalath, Vientiane Province
<b>4th Quarter 2013 Totals</b>				<b>256 T 197 M 59 F)</b>	
<b>Year 2013 Totals</b>				<b>4, 215 Total (2,882 M</b>	

Activity	Relationship with BTA, WTO, AEC	Date	Counterparts	No. of Participants (Male / Female)	Place
				<b>1,333 F)</b>	
<b>Project Total</b>				<b>9,623 Total 6,906 M 2,717 F)</b>	