



REGIONAL AFGHAN MUNICIPALITIES PROGRAM FOR URBAN POPULATIONS – REGIONAL COMMAND EAST

MONTHLY REPORT: JUNE 2012



Surveyors measuring a commercial property in the Bazaar area of the Municipality of Khost.

15 July 2012

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ABBREVIATIONS& TERMS

AO	Assistance Objective
ACSO	Afghan Central Statistics Office
ACSS	Afghanistan Civil Service Support Program (USAID)
AIDAR	USAID Acquisition Regulations
AMSP	Afghanistan Municipal Strengthening Program (USAID/ICMA)
ANDS	Afghanistan National Development Strategy
ASI	Afghanistan Stability Initiative (USAID/DAI)
ASMED	Afghanistan Small and Medium-Sized Enterprise Development (USAID/DAI)
AVIPA	Afghanistan Vouchers for Increased Production in Agriculture (USAID)
ASGP	Afghan Sub-national Governance Program (UNDP)
AWP	Annual Work Plan
CAWSA	Commercialization of Afghanistan Water & Sanitation Activity (USAID/ ICMA)
CDC	Community Development Council (established under NSP)
CDP	Community Development Plan
CERP	Commander's Emergency Response Program
CLIN	Contract Line Item Number
CO	Contracts Officer
COP	Chief of Party
COTR	Contracting Officer's Technical Representative
DoS	Department of State
DAI	Development Alternatives Incorporated
DCOP	Deputy Chief of Party
DMA	Department of Municipal Affairs (Office within IDLG)
DDA	District Development Assembly
DoWA	Department of Woman's Affairs
EA	Embedded Advisor
FAF	Foreign Assistance Framework
FIRUP	Food Insecurity Response for Urban Populations (USAID)
FOB	Forward Operating Base
FPO	Field Program Officer (USAID officer based at the PRT)
GDA	Global Development Alliance
GIRoA	Government of the Islamic Republic of Afghanistan
GIS	Geographic Information System
HO	Home Office
IARCSC	Independent Administrative Reform and Civil Service Commission
ICMA	International City/County Management Association (RAMP UP East Subcontractor)
IDLG	Independent Directorate of Local Governance
INF	Infrastructure (project)
IP	Implementing Partner
IR	Intermediate Result
ISAF	International Security Assistance Force
LGCD	Local Governance and Community Development Project(USAID/DAI)
LOP	Life of Project
M&E	Monitoring and Evaluation

MIS	Management Information System
MOU	Memorandum of Understanding
MRRD	Ministry of Rural Rehabilitation and Development
MIP	Municipal Improvement Plan
MUDA	Ministry of Urban Development Affairs
NGO	Non-Governmental Organization
NINF	Non-Infrastructure (project)
NSP	National Solidarity Program
O&M	Operations and Maintenance
OSM	On Site Monitor (Field-based USAID representative)
PAR	Public Administration Reform
PDC	Provincial Development Committee
PMP	Performance Management Plan
POP	Period of Performance
PRT	Provincial Reconstruction Team
RAMP UP	Regional Afghan Municipalities Program for Urban Populations (USAID Program)
RC (E,W,N,S)	ISAF Regional Command East, West, North, South
SMAP	Strategic Municipal Action Plan
SME	Small and Medium Enterprise
SMGA	Senior Municipal Governance Advisor (RAMP UP East Key Personnel)
SOP	Standard Operating Procedures
SWM	Solid Waste Management
SO	Strategic Objective
TAMIS	Technical Assistance Management Information System
UN	United Nations
UNDP	United Nations Development Program
USAID	United States Agency for International Development
USG	United States Government
VET/CBSD	Vocational Education and Training and Community Based Skill Development Program (USAID program)

Terms

<i>Gozar</i>	Neighborhood
<i>Nahia</i>	Municipal District
<i>wakil or kalantar</i>	Nahia or gozar representative
<i>Mustoufiat</i>	Sub-national representative office for Ministry of Finance
<i>Tashkeel</i>	administrative structure of a GIRoA entity
<i>Safayi tax</i>	service charge and property tax
<i>Sharwali</i>	Municipality
<i>Moqarara</i>	Regulation

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EXECUTIVE SUMMARY

Capacity Building

From June 3 to 5, staff from the municipal Sanitation or Greening Departments, along with the embedded Public Works Advisors, attended training in Kabul on solid waste management standard operating procedures (SOPs). On June 6-7, municipal Procurement and Finance Officers, together with their RAMP UP East counterparts, attended a two day workshop on municipal procurement SOPs. This workshop focused on single source procurements and requests for quotation.

Planning Workshops

On June 6, the Public Works Advisors participated in a solid waste management planning workshop. The participants in the workshop were guided through the process of establishing SWM profiles, setting performance targets and indicators for Option Year 2, and preparing action plans to achieve the targets. The embedded advisors developed draft work plans which they presented to the municipal Public Works Director. On June 9-10, the Public Finance Advisors also participated in a two day workshop to review the Option Year 2 work plan and assign responsibilities to the advisors. During the workshop, each embedded advisor developed an annual work plan as well as the monthly plan for June.

Public Finance

By the end of June all municipalities, except Panjshir, had received final budget approval of their 1391 budgets. Most of the municipalities received approval in late May or early June, as GDMA took on average 45 days to approve the budgets. The mayors have requested that GDMA look for ways to shorten the time for approval as the municipal Finance Officers must reside in Kabul during the entire approval process and the municipalities are not able to execute their budgets during the first quarter of the year while they are waiting for approval.

Municipality	Date 1391 Budget Completed	Date Submitted to GDMA	Date Approved by GDMA
Asadabad	04/03/12	04/01/12	5/26/12
Bamyan	04/14/12	04/17/12	05/29/12
Charikar	04/07/12	05/12/12	06/02/12
Gardez	04/14/12	04/16/12	05/22/12
Ghazni	03/27/12	04/10/12	06/20/12
Jalalabad	04/30/12	05/29/12	06/24/12
Khost	05/06/12	05/07/12	06/07/12
Mahmud Raqi	04/22/12	04/24/12	06/24/12
Maidan Shar	04/01/12	04/09/12	06/03/12
Mehterlam	04/26/12	05/09/12	06/12/12
Panjshir	06/09/12	07/01/12	not yet approved
Pul-i-Alam	04/18/12	04/21/12	06/03/12
Sharana	03/25/12	04/07/12	05/05/12

With the majority of the budgets approved in June, the Public Finance Advisors began translating each budget into English. They expect to complete the translation and verification by mid-July, at which time all budgets will be posted in TAMIS. Some preliminary analysis has been performed on the major sources and uses of funds.

This analysis, presented in the table below, shows that on average 56% of 1391 funding is expected to come from projected municipal revenues with 34% on average from non-recurring sources and 22% from recurring ones. On average, 44% of funding will come from unspent revenues from previous years that were held in municipal bank accounts at year end. On average, 8% of funds have been approved for salaries, 11% for operations and 80% for development spending. These figures may indicate that municipalities are unable to spend their development budgets and revenues remain in the bank accounts to be applied to the succeeding years' development budget. Mayors have indicated the main reason for limited development spending is delays in receiving budget approval that prevents them from implementing development projects as budget approval normally comes just prior to the winter months. They also have indicated the lack of municipal capacity to design and implement development projects due to low salaries that prevent them from hiring qualified engineering staff.

1391 Budget Forecast	Asadabad	Bamiyan	Charikar	Gardez	Ghazni	Jalalabad	Khost	MahmudRaqi	MaidanShar	Metherlam	Panjshir	PuleAlam	Sharana	Average
Sources of Funds (Afs in Millions)														
Fixed Revenue	13.0	10.9	5.0	27.5	40.4	195.2	63.0	6.0	4.0	17.1	4.3	10.0	4.8	30.9
Non-Fixed Revenue	0.6	11.2	5.1	16.5	32.0	90.7	173.8	6.8	154.9	41.1	5.2	26.8	64.7	48.4
Total Revenue	13.6	22.1	10.1	44.0	72.4	285.9	236.8	12.8	158.9	58.2	9.5	36.8	69.5	79.3
Bank Balance Yr End	17.9	21.8	112.6	99.4	59.6	0.1	87.5	8.1	9.3	29.6	28.8	31.3	34.8	41.6
Total Sources	31.4	43.9	122.7	143.4	132.0	286.0	324.3	20.9	168.1	87.9	38.3	68.1	104.3	120.9
Uses of Funds														
Salary & Benefits	5.6	2.3	5.0	6.1	14.0	43.6	11.9	2.5	7.4	7.1	1.9	6.1	3.0	9.0
Operations	7.8	2.9	11.3	8.1	12.9	51.4	20.4	1.0	26.4	14.6	2.4	11.9	4.3	13.5
Development	18.0	38.7	106.5	129.2	105.1	191.0	292.1	11.7	134.3	66.2	34.0	50.1	97.0	98.0
Total Uses	31.4	43.9	122.7	143.4	132.0	286.0	324.3	15.2	168.1	87.9	38.3	68.1	104.3	120.4
Sources of Funds (% of total budget)														
Fixed Revenue	41%	25%	4%	19%	31%	68%	19%	29%	2%	19%	11%	15%	5%	22%
Non-Fixed Revenue	2%	26%	4%	12%	24%	32%	54%	32%	92%	47%	14%	39%	62%	34%
Total Revenue	43%	50%	8%	31%	55%	100%	73%	61%	94%	66%	25%	54%	67%	56%
Bank Balance Yr End	57%	50%	92%	69%	45%	0%	27%	39%	6%	34%	75%	46%	33%	44%
Total Sources	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%
Uses of Funds														
Salary & Benefits	18%	5%	4%	4%	11%	15%	4%	16%	4%	8%	5%	9%	3%	8%
Operations	25%	7%	9%	6%	10%	18%	6%	7%	16%	17%	6%	17%	4%	11%
Development	57%	88%	87%	90%	80%	67%	90%	77%	80%	75%	89%	74%	93%	80%
Total Uses	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%

Local Economic Development and Revenue Generation

Local Economic Development Planning

During the reported period, the RAMP UP East economic development team worked screening, cleaning and verifying data received from the field as an important output of the local economic development planning workshop.

The team also prepared a template for the Local Economic Development Plan. The template will be shared with GDMA for reviews and approval before it will be shared with the municipalities.

During the last quarter, the RAMP UP East team pursued a number of projects that had potential for development as public private participation contracts. Only one of those (the first Pul-i-Alam car park) was completed and tendered to the private sector by the end of the quarter.



The first public car park in Pul-i-Alam constructed with RAMP UP East support is now a sustainable source of revenue for the municipality.

Revenue Improvement Action Planning (RIAP)

During the last two quarters all the embedded advisors, in close consultation with the municipal staff and with technical input from the Economic Development Advisory Committee (EDAC), developed Revenue Improvement Action Plans, which were approved by the Mayors for implementation. The RIAPs were initially completed in local languages. In June, five RIAPs were translated to English, while seven others had already been translated at the end of May. Further review and editing of the RIAPs will be done as part of the LEDP preparation process. The table below shows the components of each RIAP and the municipalities that translated their RIAPs in June and submitted the plans to RAMP UP East.

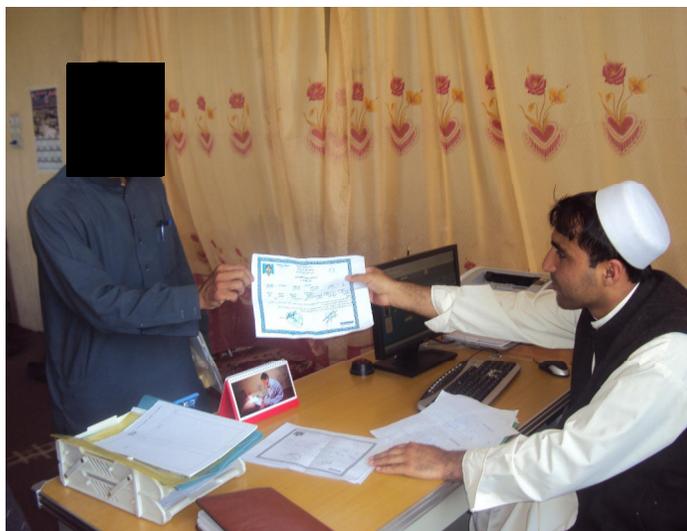
RIAP Status 23/4/2012	Revenue Profile	Revenue Forecast	Capacity Assessment	RIAP for each source	RIAP Approved	RIAP translation to English
Assadabad	Yes	Yes	Yes	Yes	Yes	No
Bamyan	Yes	Yes	Yes	Yes	Yes	Yes
Jalalabad	Yes	Yes	Yes	Yes	Yes	Yes
Khost	Yes	Yes	Yes	Yes	Yes	Yes
Mahmud Raqi	Yes	Yes	Yes	Yes	Yes	Yes
Pul-i-Alam	Yes	Yes	Yes	Yes	Yes	Yes
Sharana	Yes	Yes	Yes	Yes	Yes	Yes

The contract of the Economic Development Advisor for Assadabad was not renewed after June 9. As a result the translation of the Assadabad RIAP is still pending.

Business Licensing

Based upon the successful piloting of the business registration system in Charikar and Mahmud-i-Raqi during the Base Year of the project, RAMP UP East and GDMA agreed to roll out the program to the remaining 11 municipalities. As reported in the third quarter of Option Year 1, business registration of all local businesses (the first stage of the licensing process) has been completed in all 13 RAMP UP East municipalities.

To support the issuing of licenses, the RAMP UP East team installed IT equipment in the municipal revenue departments of all 13 municipalities. The IT equipment consists of a package of desktop computers, printers, a digital camera (to take pictures of the applicants), a barcode reader, a UPS, anti-virus software and the special database that RAMP UP East created to manage this process.



The License Officer of Khost Municipality hands a computerized license to a businessman.

During the last quarter of Option Year 1, RAMP UP East embedded advisors in close cooperation with municipal counterpart staff, the office of the Governor, members of the EDAC, and the leaders of each business guild, revised the previous business license fee rate. The old rate was from the Taliban era and was too low to even finance the operational costs of the new National Business Registration and Licensing System. The new rate has been incorporated into the database of the computerized system. The table below shows the results achieved by all 13 municipalities since beginning the new licensing system up to June 30.

	Municipality	# of businesses	# of Tarifa delivered	# of licenses delivered	Amount deposited (Afs)
1	Panjshir	595	0	0	0
2	Jalalabad	5,500	147	35	19,080
3	Khost	5,480	91	112	48,050
4	Gardiz	2,124	59	59	26,250
5	Mehterlam	3,600	165	107	1,945
6	Maidan Shar	288	16	14	4,000
7	Bamyan	868	0	0	0
8	Sharana	1,140	330	214	32,521
9	Assadabad	1,588	8	8	1850
10	Ghazni	6,803	0	0	0
11	Puli Alam	1,500	254	218	282,551
12	Charikar	2,607	100		1,120
13	Mahmud Raqi	960	21	21	11,000
				Total	428,367

In recent developments with the new business licensing system, the Mayor of Khost sent a letter to RAMP UP East requesting further assistance to help with printing the first cycle of the new computerized licenses. He asked RAMP UP East to recruit two short-term clerks or computer operators to help with printing out license fee invoices and distributing the bills to the businessmen. At present the municipal staff are working with the RAMP UP team to issue licenses but progress has been slow mainly because the municipal staff handling the license system also have other duties. At the current rate of distribution the Mayor is concerned that the business community will become disappointed with the municipal service, and the current willingness to pay will start to decrease. Given that there are about 5,500 businesses still to be issued with licenses and the Municipality has only issued 112 this month, there may be cause for concern.

The Municipality of Ghazni officially requested IDLG/GDMA to add several new components to the business licensing system. The Mayor requested that provision be made to charge fines for late payment, to add previous license numbers, and to include both the Afghan solar calendar and Gregorian calendar dates on the license certificates. RAMP UP East met with GDMA on July 3 to ask for guidance on these points. It was agreed that the three additional components would be added to the database system immediately.

There have been some challenges convincing the mayors of Charikar, Bamyan and Bazarak to approve the printing of invoices and license certificates due to a letter that IDLG sent out to all mayors on the March 2. The letter merely informed the mayors that the Department of Finance was working on new business license fee rates, but some mayors interpreted this as meaning they could not proceed with the new system and the fee rates they had decided to use, until the new rates were issued by IDLG. RAMP UP East met with GDMA on June 13 to request assistance in contacting the mayors directly to explain this misinterpretation and convince them to allow the printing of invoices and licenses. GDMA consequently contacted the mayors involved and they all agreed to allow the printing of invoices and licenses.

Property registration

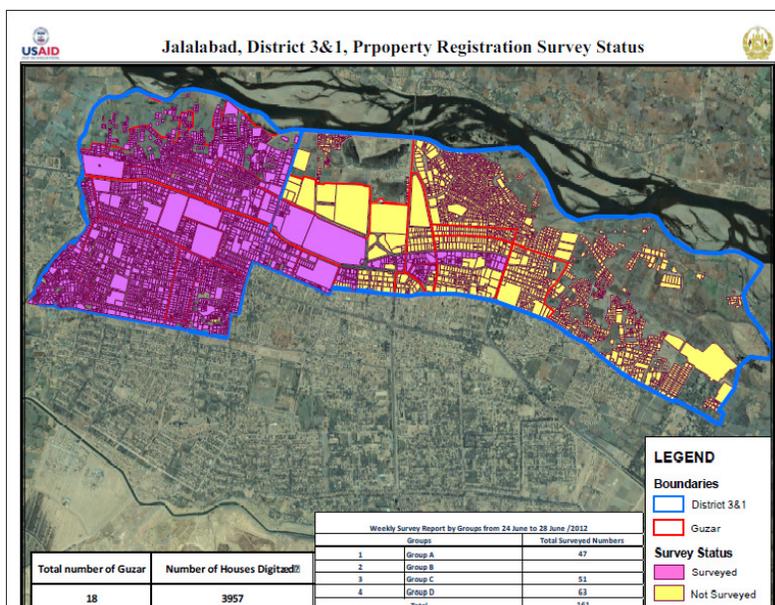
In addition to business licensing fees, another annually recurring source of revenue for municipalities is the property cleaning tax, or *Safayi* tax. To date municipalities have been using an antiquated, manual system that is not only cumbersome to manage and very vulnerable to human error and manipulation, but that has also been collecting revenues from only a small portion of the municipal tax base. Most municipalities expressed interest in updating their old system, especially those with large numbers of properties that had so far escaped being registered in the *Safayi* tax system. Four municipalities were initially selected as pilots to test the new RAMP UP East supported system: Jalalabad, Khost, Ghazni and Charikar.

The first step in updating and computerizing the existing system is to measure all properties using the parameters required to create a database registry of all properties. Jalalabad was the first municipality to start its property registration surveys with technical assistance from RAMP UP East in the 3rd municipal district (*Nahia*) of the city. Three weeks ago, the survey teams expanded their work to the 4th Nahia. They will continue until they finish surveying all the districts in the municipality, expected to be in December. In June RAMP UP East also started the other *Safayi* pilots in the municipalities of Ghazni, Charikar and Khost.

To support property survey activities, RAMP UP East recruited male and female surveyors to measure houses and commercial properties. A municipal official leads each survey team. The *Wakil Gozar* are also involved by facilitating access for the surveyors to measure private properties, and by helping to carry out a public campaign to socialize the property registration activity.

The geographic (GPS) coordinates of each surveyed property are recorded in a database, along with the dimensions of the property measured by the survey team. Managing this process

and ensuring accurate data entry is the main responsibility of the GIS Technician recruited by RAMP UP East. The table below shows the progress of property registration activities at the end of June.



Digitized GIS map of property registration survey in 1st and 3rd municipal district of Jalalabad city

No	Municipality	# of surveyors		Municipal districts in progress	# of properties registered	# of forms entered into the database	# of properties digitized in GIS map
		M	F				
1	Ghazni	12	0	2 nd	678	727	734
2	Jalalabad	10	5	3 rd	592	592	405
3	Charikar	6	3	1 st	1,138	1,299	1,138
4	Khost	10	2	1 st , 2 nd , 3 rd	871	722	837

Service Delivery

The Solid Waste Management (SWM) projects being implemented in 11 RAMP UP East municipalities during Option Year 1 consisted of financial support in providing labor, materials, fuel and equipment (trucks and excavators). These OY1 projects concluded on 9 June, 2012. Following the conclusion of these service delivery projects funded by RAMP UP East, the individual municipalities have continued implementation of the programs, in some cases to a lesser extent, with their own funds and with technical assistance from the embedded RAMP UP East teams. The SWM collection projects fall into 3 broad categories:

- SWM projects in Charikar, Bazarak, Gardez and Sharana were originally initiated by the AMSP program and RAMP UP East continued these programs at the start of the project in August 2010;
- In Bamiyan, Maiden Shar and Pul-i-Alam the SWM support was initiated by RAMP UP East in the second half of the Base Year;
- The SWM projects in Mehterlam, Assadabad, Khost and Mahmud Raqi were initiated at the end of OY1 and have only been on-going for a few months.

Proposals have been submitted to USAID for the continuation of RAMP UP East financial, technical and management support of the SWM programs in each of the 11 target municipalities in OY2. Given that many of the projects implemented in OY1 started later than expected (for a variety of reasons) and due to other challenges the municipalities have not yet achieved the expected level of capacity improvement. At the request of USAID these proposals are currently being revised to limit the funding support from RAMP UP East to a maximum of 50% of the operational cost and ask the municipality to fund the other half.

Cross Cutting Activities

In the month of June the RAMP UP East gender team conducted a one day training on gender equity, equality and analysis in Khost for 15 participants (13 male & 2 female) from the municipality and RAMP UP East staff.



Gender equity/equality and analysis training in Khost, June 4

RAMP UP East's gender-responsive governance small grants program is being implementing in all 14 target municipalities by three local NGOs. Bureau for Reconstruction and Development (BRD) is implementing the gender-responsive governance program in Bamyán, Ghazni and Maidan Shar. The gender grants program in Jalalabad, Assadabad, Mehtarlam, Parun, Khost and Sharana is being implementing by Afghanistan Relief and Rehabilitation Organization (ARARO). And Afghan Amputee Bicyclists for Rehabilitation and Recreation (AABRAR) is the RAMP UP East gender grantee in Charikar, Bazarak, Mahmud Raqi, Gardez and Pul-i-Alam.

In the month of June, 301 women and 257 men received training on effective communication, advocacy and gender responsive governance and leadership in Bamyán, Ghazni, Maidan Shar, Jalalabad, Assadabad, Mehtarlam, Parun, Pul-i-Alam, Charikar, Bazarak and Mahmud Raqi.

MONTHLY HIGHLIGHTS

Ms. Wahida Wahidi, an intern with the RAMP UP East youth program, was appointed as the Director of Women's Affairs in Maidan Shar. Ms. Wahidi is a graduate of the Faculty of Literature at Kabul University who was one of the three female interns selected in a competitive process in December 2011 for the internship program. Ms. Wahidi received both in-class and on-the-job training and mentorship during her internship program. After a two month in-class training by RAMP UP East grantee AREP she was introduced to the Swedish Committee for Afghanistan (SWA) for practical work where she worked as Program Assistant. In a conversation with RAMP UP East she said: "It was because of the [internship] program that I learned the necessary management and leadership skills after which I felt confident to apply for a high level job."



Ms. Wahida, the newly appointed Director of Women's Affairs in a meeting with Governor Fedai of Wardak.

In the month of June, 240 youths (100 females, 140 males) in the municipalities of Mehtarlam, Jalalabad, Assadabad, Bamyan, Ghazni and Maidan Shar completed a six month computer training program in MS Windows, MS Office, basic computer hardware and the use of the internet.

MUNICIPAL PROGRESS REPORTS

MAIDAN SHAR MUNICIPALITY

PROVINCE: WARDAK

Capacity Building

Public Finance

Maidan Shar’s budget received final approval on June 3, two months after submission to GDMA. An analysis of the budget shows that 94% of funding is expected to be sourced from projected municipal revenues with 92% coming from non-recurring sources. The remaining 6% of funds will come from previously unspent revenues held in the municipal bank account. Maidan Shar received approval to spend 4% of funds on salaries, 16% on operations and the remaining 80% is allocated to development spending.

<i>Sources of Funds</i>			<i>Uses of Funds</i>		
Fixed Revenue	3,987,750	2%	Salary & Benefits	7,419,008	4%
Non-Fixed Revenue	154,865,000	92%	Operations	26,375,320	16%
Total Projected Revenue	158,852,750	94%	Development	134,330,751	80%
Bank Balance 1390 Year End	9,272,329	6%	Total Uses	168,125,079	100%
Total Sources	168,125,079	100%			

Municipal Services Delivery

Together with the municipal Sanitation and Greenery Manager, the Public Works Advisor performed daily monitoring of the on-going solid waste collection program. They also conducted a site visit of the improvised solid waste disposal site (landfill) with the USAID Deputy Field Program Officer and the RAMP UP East On-Site Monitor.



The Sport Stadium Renovation Project is about 75% completed. The stadium was built by the Turkish PRT some 5 years ago but no regular maintenance was carried out. Most of the plastic seats were destroyed and will be replaced by marble stones. The playground was also damaged and a new irrigation system will be installed. After the rehabilitation, the people of Maidan Shar and sport teams will continue to use the facilities.

The Construction of the Women and Children’s Park Project is nearing its completion. This project is very important to the citizens of Maidan Shar as there is no suitable and safe place in Maidan Shar where women and children can meet and play.

The Sidewalk Construction Project near the Governor’s compound is about 75% complete. This project will improve access for pedestrians, reduce dust and pollution, and improve the traffic flows in the area.

Economic Development and Revenue Generation

In response to a request from GDMA for a list of payments still owed to the municipalities for land sales and Safayi taxes by provincial and central government agencies, Maidan Shar sent information showing that 31 directorates and government entities owe a total of 67,150,400 Afs for land that they had bought from the Municipality. Safayi taxes owed by these agencies total 1,37,620 Afs.



The translation of the Revenue Improvement Action Plan (RIAP) in English has been completed and was sent to Kabul on June 7. Also, a total of 288 business forms were entered into the new Business Licensing database and printing of licenses began in the first week of June. A total of 16 bills have been printed this month, and a total of 4,000 Afs has been deposited in the bank account. In June the RAMP UP East team also worked with the Mayor and the municipal Revenue Manager to begin planning for a PPP contract with a private sector firm. The firm has been asked to provide a water supply project to service the inner city and residential areas with piped water.

Community Engagement

On June 24 the Municipality convened a citizen forum with 22 participants in the municipal hall to discuss signboards for businesses, the need for a proper place for slaughtering animals, and the need for the construction of a drainage ditch in the new market area. In the second half of the forum citizens were asked to prioritize their project needs. Participants selected 12 new projects and 2 projects from the previous year.

Gender and Youth Activities

BRD, a gender-responsive grantee, conducted three two-day training workshops on communication, leadership, governance, advocacy, conflict management and roles and responsibilities of municipalities and citizens on June 3-4, 10-11 and 26-27 for 49 female and 50 male participants in Maidan Shar. The Department of Women's Affairs provided the venue for the training.

The 6 month computer training for youth was completed this month. The training program that started in December 2011 provided basic computer training to 40 young males from the municipality. (Note: Maidan Shar is the only municipality in RAMP UP East where females were not allowed by their families and community to participate in the computer training.) The graduation ceremony was attended by municipal officials, the Director of the Youth Department, officials from the Department of Education, and a representative from USAID.



Closing ceremony of the computer training program in Maidan Shar, June 18.

Coordination

The Mayor of Maidan Shar and RAMP UP East Team Leader attended the Provincial Development Committee (PDC) meeting in the Governor’s office in June. The subject of the meeting was the issue of contracting. The Governor and other participants expressed concern over the issuing of construction contracts to contractors from outside of the province. The Governor also complained that the implementing partners do not share full information about the contractors with the government agencies which hinders the government’s efforts to monitor projects. At the end, the governor said: “We will establish a contract review committee to review all development contracts to ensure they are in accordance with Afghan laws. The committee members will include the Director of Economy, private sector and rural rehabilitation. The committee will meet with donors and contractors to coordinate information sharing and monitoring efforts.”

On June 26, the RAMP UP East Team Leader met with the USAID OSM, FPO, and DFPO to provide an update on project activities and the support to the municipality. The issuance of business licenses, Safayi tax collection and the sources of revenue of the Municipality were discussed in detail. An updated list of service delivery subprojects was shared with the participants.

GHAZNI MUNICIPALITY

PROVINCE: GHAZNI

Capacity Building

Public Finance

Ghazni received final budget approval on June 20, over 60 days after submission to GDMA. Budget analysis shows that 55% of funding is expected to come from projected municipal revenues with a slightly higher portion of this coming from recurring revenues. The remaining 45% of funds are sourced from previously unspent revenue held in the municipal bank account. Ghazni was approved to spend 11% of funds on salaries and 10% on operations, with the remaining 80% of funds allocated to development spending. Ghazni's budget shows a 3,600 Afs discrepancy between sources and uses of funds. This issue is currently being analyzed by the embedded Finance Advisor.

Sources of Funds			Uses of Funds		
Fixed Revenue	40,437,728	31%	Salary & Benefits	14,002,047	11%
Non-Fixed Revenue	31,962,216	24%	Operations	12,910,000	10%
Total Projected Revenue	72,399,944	55%	Development	105,068,164	80%
Bank Balance 1390 Year End	59,576,667	45%	Total Uses	131,980,211	100%
Total Sources	131,976,611	100%			

Municipal Services Delivery

The Public Works Advisor and his municipal counterpart attended the RAMP UP East sponsored training on SWM Standard Operating Procedures in Kabul. They also completed the Solid Waste Management work plan and established targets and monitoring indicators in conjunction with the municipal *Tanzif* Manager.

RAMP UP East staff participated in a meeting with representatives of the U.S. Embassy at the provincial office regarding the solid waste collection program being implemented by the municipality. During the discussion, the Public Works Advisor provided the weekly collection schedule and the map indicating the collection routes.



The Bazazy Side-Walk Construction Project is divided in two sections with a total length of 2,930m. The project is progressing well and about two thirds completed.

The Shah Mir Asphalt Subroad #1 and Drainage Ditch Construction Project was awarded on June 25, along with a second Subroad Asphalt Paving Project selected by the community and the Municipality of Ghazni.

Economic Development and Revenue Generation

The business registration survey in Ghazni was successfully completed in April. A total of 6,800 business records were verified with technical support from the RAMP UP East team. The entry of the data into the business registration database, and the printing and issuing of business licenses, was planned to start in May after municipal officers received technical training from RAMP UP East. However, the Ghazni Mayor asked for a formal letter from IDLG giving him permission to proceed with implementing the new system. As a result, to date only 65 licenses have been printed and delivered to shopkeepers and a total of 31,500 AFs has been deposited in the bank. The remaining 1,975 bills will be printed and submitted to the business owners in the next two months.

Ghazni was also selected as one of the four municipalities to pilot the new property registration and *Safayi* tax collection system that RAMP UP East started developing in January 2012. The first stage of the process, the property registration surveys, started on March 31 in Ghazni. The survey team, consisting of municipal officials and RAMP UP East staff, has now surveyed 2,534 residential and commercial properties, and all of these have been entered into the property registration database. Property registration is ongoing in the Second *Nahia*. In previous months RAMP UP East surveyors in close consultation with and the cooperation of Ghazni Municipality completed surveys in the 1st and 3rd *Nahias*. There are four survey teams, each comprised of three surveyors who are supervised by a municipal official. Each day the GIS technician enters the properties on a GIS map, which is used to guide the work of the survey teams. The data entry clerk then enters the data from property registration forms into the property registration database. Progress to date shows that a total of 2,534 properties has been registered in Ghazni. The same number of properties has been entered into the database.

Community Engagement

The Mayor of Ghazni convened two citizen forums in June. A total of 36 citizens representing private sector, youth groups and ordinary citizens attended the forums. The mayor briefed the audience on the municipal projects and activities. His message to the citizens was that the timely payment of *Safayi* tax will enable the municipality to provide timely services to citizens. During the second forum, the Mayor asked participants to prioritize their project needs. A signed copy of the project list prioritized by citizens was shared with RAMP UP East. Participants proposed a number of new projects, including Commander in Chief's Road Market Construction Project, Khaja Hasan Road Project and 14 Military Division Road Project and selected 3 projects remained from last year.

Gender and Youth Activities

BRD, a RAMP UP East gender grantee, conducted a 2 day training workshops on June 25-26 on communication, leadership, advocacy, conflict management and roles and responsibilities of citizens and municipalities for 66 locals (30 male and 36 female). The participants included civil society workers and ordinary citizens.

Coordination

RAMP UP East's Public Finance Advisor held several meetings with municipal officials, including Public Finance and Revenue Officers, to discuss the municipal budget, revenue sources and the municipality's obligation to share budget related information with the public. RAMP UP East field staff held meetings with the USAID OSM and PRT as well, updating them on ongoing project activities.

BAMYAN MUNICIPALITY

PROVINCE: BAMYAN

Capacity Building

Public Finance

Bamyan received final budget approval from GDMA on May 29, 45 days after submission. An analysis of the budget reveals that 50% of funding is expected to come from projected 1391 revenue, equally divided between recurring and non-recurring income. The remaining 50% of funding is sourced from previously unspent revenues held in the municipal bank account. Bamyan is authorized to spend 5% of the budget on salaries and 7% on operations, with the remaining 88% is to be used for development spending. Bamyan's budget shows a 3,000 AFs discrepancy between revenue and expenditures: this issue is currently being analyzed by RAMP UP East.

<i>Sources of Funds</i>			<i>Uses of Funds</i>		
Fixed Revenue	10,875,500	25%	Salary & Benefits	2,310,641	5%
Non-Fixed Revenue	11,200,000	25%	Operations	2,869,303	7%
Total Projected Revenue	22,075,500	50%	Development	38,679,422	88%
Bank Balance 1390 Year End	21,786,866	50%	Total Uses	43,859,366	100%
Total Sources	43,862,366	100%			

Municipal Services Delivery

The Municipal Sanitation and Greenery Manager received technical support from the Public Works Advisor in preparing an irrigation plan for the newly planted trees in the public park. This support included instructions on the methods of calculating the quantity of irrigation water required for the maintenance program.

RAMP UP East support for SWM in Option Year 1 ended on June 9. Up to that date solid waste was collected from all 15 formal and 50 informal communal drop off locations. The Public Works Advisor provided overall management, training and monitoring support for the solid waste collection program in Bamyan. Activities included management of the solid waste collection coverage areas, schedules, monitoring of labor, and the transfer of solid waste to the improvised solid waste disposal site.

Follow-up training was provided to the Municipal Sanitation and Greenery Manager regarding the SWM plan that included the following:

- Review of the map identifying the formal and informal solid waste dump sites;
- Assessment of the locations of current solid waste drop-off sites;
- Review of the routing and schedule for the collection of solid waste from the drop-off points.

The RAMP UP East funded Public Latrine Construction Project in Bamyan was completed at the end of June. The public facility is located in the vicinity of a mosque and consists of a round structure with a diameter of 7.75 meters. It has six 6 stalls (4 for men and 2 for women).

The Reconstruction and Asphaltting, Paving of Streets and Drainage Ditch Construction Project (see picture on next page) was temporarily suspended by the subcontractor due to financial problems. The project is about two-thirds completed.

Economic Development and Revenue Generation

A total of 868 business license forms have been entered into the new business licensing database. Unfortunately, progress on printing and issuing business licenses in Bamyan has stalled pending discussions with GDMA about the Mayors' objections to using the new license fee rates and implementing the computerized system. The resignation of the Economic Development Advisor in early May has also



slowed down progress on resolving problems with the business licensing system. Printing of licenses is expected to start again in July; this activity will be supported by the newly hired Economic Development Advisor. Follow up activities resulting from the Local Economic Development Plan (LEDP) workshop were successfully completed at the end of April. Additional work on the LEDP has also been completed, such as the 5-year implementation plan and the individual investment project profiles. Translation of the Revenue Improvement Action Plan (RIAP) for Bamyan into English was completed in the first week of June.

Community Engagement

Bamyan Municipality held its 16th citizen forum on June 24. Thirty three participants (including four women) representing the private sector, community elders, youth and ordinary citizens, attended the forum. The agenda included city cleaning and sanitation, Bamyan's cultural plan, drinking water and citizens' service delivery needs for 1391. Participants prioritized 8 projects (2 new and 6 from last year's MIP): municipal market construction, an ambulance, rehabilitation of the Peace Park, a retaining wall, solid waste landfill construction, and a slaughter house.

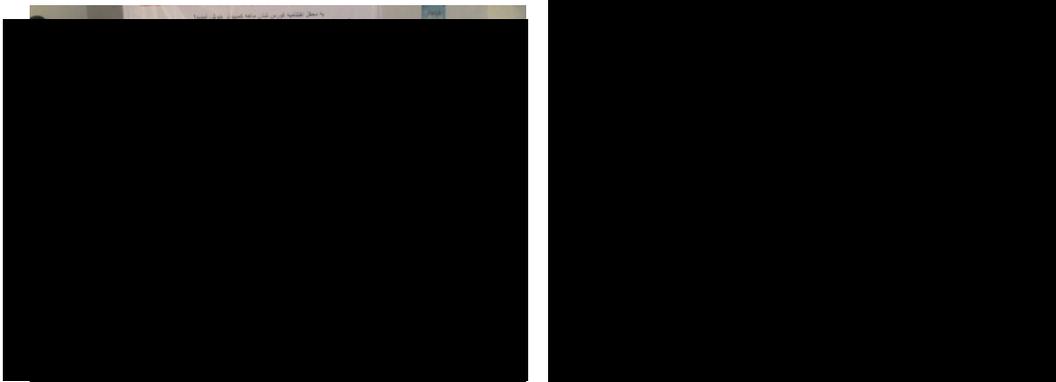
The Mayor and the Chairman of the provincial council participated in a live radio talk show on June 26. The Mayor provided information about municipal activities in the first quarter of 1391 and the Municipality's plan to change the layout of the city market. The program lasted for 80 minutes and also included answers to callers' questions.

On June 5, RAMP UP East handed over the Public Latrine Project to the Municipality during a ceremony that was attended by a representative of the Governor, the Director of Environmental Protection, a Provincial Council member, the private sector and bazaar representatives, and local media. The six stall facility is located behind the market road in the central part of the city.

Gender and Youth Activities

On June 25-26, BRD, a gender responsive-governance grantee, conducted a 2 day training workshop for 18 females and 15 males on communication, leadership, governance, advocacy, roles and responsibilities of citizens and municipalities, management, negotiation and conflict management. The participants included municipal and DOWA staff, high school teachers, and students.

On June 13, forty computer trainees (20 female and 20 male youth) completed a six month basic computer training that was facilitated by AREP, a RAMP UP East youth grantee. Participants of the computer program received 576 hours of training in basic hardware, MS Windows, MS Office and the use of the internet.



Computer training closing ceremony in Bamyan, June 13.

Coordination

During this month, RAMP UP East's Bamyan team had several meetings with the Mayor, USAID OSM and representatives from the Office of Inspector General. The team leader provided information about activities under each CLN. The meetings were followed by project site visits. RAMP UP East team leader introduced the recently hired Public Finance and Economic Development Advisors to the mayor and the OSM. The third coordination meeting was a joint coordination meeting between RAMP UP East, mayor and USAID OSM.



Site visit to service delivery projects with USAID counterparts in Bamyan, June 6

CHARIKAR MUNICIPALITY

PROVINCE: PARWAN

Capacity Building

Public Finance

Charikar received final budget approval on May 2, less than 10 days after submission to GDMA. Budget analysis shows that only 8% of 1391 funds are projected to be coming from municipal revenues, equally divided between recurring and non-recurring revenues. The majority (92%) of funds is coming from previous unspent revenues totaling over 112 million AFs held in the municipal bank account at year end. Charikar received approval to spend 4% of funds on salaries and 9% on operations, while the largest percentage, 87%, is to be spent on development.

Sources of Funds			Uses of Funds		
Fixed Revenue	4,988,542	4%	Salary & Benefits	4,959,674	4%
Non-Fixed Revenue	5,100,000	4%	Operations	11,261,108	9%
Total Projected Revenue	10,088,542	8%	Development	106,453,938	87%
Bank Balance 1390 Year End	112,586,178	92%	Total Uses	122,674,720	100%
Total Sources	122,674,720	100%			

Municipal Services Delivery

The municipal *Tanzif* Officer completed the Solid Waste Management work plan including the municipal profile, targets and monitoring indicators.

As in other municipalities, the SWM support from RAMP UP East in Charikar ended on June 9. Prior to that date, the waste from 170 formal and informal drop-off sites was collected on a regular basis. The Public Works Advisor conducted training on SWM Standard Operating Procedures for his municipal counterparts in an effort to keep the service going.



Economic Development and Revenue Generation

A total of 2,607 business license data forms have been entered into the new database. The printing and issuing of business licenses was suspended due to a letter from IDLG instructing the municipality to wait for new license rates that are soon to be issued by the government. The Kabul-based RAMP UP East team called a meeting with GDMA and resolved this issue: the printing of licenses has started again. A total of 100 bills have now been printed and 1,120 AFs has been deposited in the municipal bank account.

Property survey teams began measuring properties in mid May in Charikar as the first stage of the new *Safayi* tax system that is being piloted in four cities. The Mayor asked RAMP UP

East to extend the pilot (initially only covering the central business district) to the rest of the municipality.

The four property registration survey teams have made good progress and completed the property survey for the 6th block section in the 1st *Nahia*. The embedded Economic Development Advisor monitors all four teams daily. After the survey is complete, the Property Department will request the approval from the Governor to start property valuations on the basis of data collected from the surveys. A Total of 1,819 properties have been surveyed and 628 have been entered into the database. A total of 1,819 properties have been plotted on GIS maps by the GIS Technician.

On April 23, the Municipality conducted a Local Economic Development Planning (LEDP) workshop, which was attended by representatives of sectoral directorates, the business community and community leaders. Further editing of the draft LEDP will be completed over the next two months. The Revenue Improvement Action Plan (RIAP) has been translated into English and will be incorporated into the LEDP. Since the LEDP workshop, more detail has also been added to subprojects identified in the LEDP implementation plan, including more detailed project profiles.

Community Engagement

The Mayor of Charikar chaired a citizen forum on June 13. The forum was attended by 32 citizens representing civil society, the private sector and youth associations. The main issue discussed during the forum was property registration. The participants pledged to support the municipality during the registration process. A second forum was convened on June 25 with 25 participants, including two women. The citizens selected service delivery projects for the remaining of the year. Road asphaltting, the construction of a women's market and two buildings for the municipality were chosen. In addition, two projects from last year's MIP (a vegetable market and the provision of solid waste bins/enclosures) were identified as high priority needs. Both events were covered by local media organization Parwan RTA.

Gender and Youth Activities

AABRAR, a RAMP UP East gender grantee, conducted a 4 days training on advocacy, effective communication, gender sensitivity, governance and leadership for 30 participants (15 male and 15 female) from June 17-20. The workshop was held at DOWA. To date 135 males and 135 females in Charikar have received training on the above topics.

Coordination

On June 7, during a coordination meeting hosted by the Governor and UNAMA, the need for an assessment of government employees' capacity building needs was discussed. The meeting concluded that in the near future an institutional analysis of all government departments will take place to assess the capacity building needs. A provincial capacity building committee will be set up to enlist and evaluate all capacity building programs in Parwan. In parallel to that activity, capacity building programs will be developed and implemented in 3 districts to improve the performance of district officials.

During this month's Provincial Development Committee (PDC) meeting that took place on June 19 at the governor's office, the issue of contracting of development projects was discussed in details. It was emphasized that the Director of Economy's presence in the selection of contractors must be made mandatory for donors and development organizations. All local and international organizations were instructed to coordinate their activities and the selection of contractors with the Governor's Office to ensure accountability and transparency. It was also decided that moving forward implementing partners will have

to submit the local language translation of all necessary documents to the Governor's Office prior to awarding any contracts. The translation of ongoing project documents was requested to facilitate project monitoring by the government.

The Mayor stated that the costs of subproject contracts awarded by RAMP UP East are unrealistic and very high. He emphasized that machinery for infrastructure projects should have been selected from within Parwan province and not from outside



PDC meeting at the Governor's Office in Parwan. June 19.

which adds to the overall cost of the project. RAMP UP East staff explained that all bidding for USAID-funded projects is transparent and competitive.

MAHMUD RAQI MUNICIPALITY

PROVINCE: KAPISA

Capacity Building

Public Finance

Mahmud Raqi received approval for its budget on June 24, two months after submitting it to GDMA. The figures presented below show the approved budget allocation, which includes a 5 million AFs discrepancy between revenue and expenditures. The municipal Finance Officer explained that the discrepancy is due to the inability to define development projects for the additional 5 million AFs difference. The current budget shows nearly 70% of funding is coming from projected municipal revenues and the remaining 31% from previously unspent revenues held in the municipal bank account. Mahmud Raqi has been approved to spend 16% of funds on salaries, 7% on operations and 77% on development.

<i>Sources of Funds</i>			<i>Uses of Funds</i>		
Fixed Revenue	5,992,200	29%	Salary & Benefits	2,497,799	16%
Non-Fixed Revenue	6,795,000	32%	Operations	1,047,500	7%
Total Projected Revenue	12,787,200	69%	Development	11,682,966	77%
Bank Balance 1390 Year End	8,130,680	31%	Total Uses	15,228,265	100%
Total Sources	20,917,880	100%			

Municipal Services Delivery

The Public Works Advisor and his municipal counterpart participated in the RAMP UP East organized training on Solid Waste Management Standard Operating Procedures in Kabul.

Solid Waste Collection support in Mahmud Raqi ended on June 9. The Landfill Construction Project is still ongoing: the original location for the project was changed at the request of the Municipality.

RAMP UP East helped the Municipality complete an O&M checklist for the Da Baba Ali Bazaar Drainage Ditch Construction Project which is funded by RAMP UP East.

The construction of the Public Latrine Project is progressing well and about two thirds complete. The latrine is one of the priority needs of the community, as expressed during the community forums. After its completion the latrine will be operated by the Municipality and O&M costs will be covered from the users' fees.



Final inspections for the Street Asphaltting and Drainage Ditch Construction Project and Drainage Ditch, Sidewalk and Culvert Construction Project were completed: these projects will be transferred to the Municipality in the near future.

Economic Development and Revenue Generation

In an effort to support the new business registration and licensing system, the Mayor called a special meeting of shopkeepers and businessmen in the municipal hall on May 30. The Mayor and municipal staff explained in detail the new business licensing process and the advantages of the new system and asked for cooperation from the business community. The businessmen expressed their support and agreed to accept the new system. The business licensing process started soon after and a total of 21 licenses have been printed and delivered to local businesses bringing a total of 11,000 AFs in fees.



On May 9, Mahmud Raqi conducted a Local Economic Development Planning workshop, which was attended by 25 representatives of the business community and other key economic stakeholders. After the workshop the Economic Development Advisor updated the municipal economic profile with additional information produced by the workshop.

Community Engagement

The opening ceremony of the RAMP UP East supported Drainage Ditch Project took place on June 12 in Da Baba Ali Bazaar, at the south corner of Mahmud Raqi high school. Citizens were facing problems with the large accumulation of water and other effluent on the roadways and footpaths, causing difficulties for vehicular traffic. This trapped water flowed into businesses, schools and homes, causing damage to property and the risk of waterborne diseases. By construction of a 240m ditch, 68 sq.m. footpath and 7 culverts along the Rigrawan Road the problem of the shopkeepers, students and residents have been reduced significantly.

On June 24, the Mayor convened a citizen forum to discuss citizens' needs and priorities. Twenty participants including 6 women representing the private sector, civil society and ordinary citizens attended this forum. Participants stated that the 6 projects that were selected last year remain their priorities. Those projects included the construction of a slaughter house, provision of water and septic tanker, a municipal building, drainage ditch, sidewalk and culverts and the improvement of Roshan Park.

Gender and Youth Activities

The Gender Responsive Governance Grantee, AABRAR, conducted an 8 day training for two groups of participants (42 men and 18 women) on advocacy, effective communication, gender sensitivity, governance and leadership. To date, 121 men and 119 women have received training on the above mentioned topics. The target is 150 men and 150 women during the life of the grant program.

Coordination

The USAID COR visited Mahmud Raqi on June 16. During her visit she met with the Mayor and RAMP UP East team in the provincial council compound. The Mayor briefed the COR on municipal activities. He stated: “Prior to RAMP UP East the Municipality was an almost inactive organization: nobody could recognize what the Municipality did and what its activities were. RAMP UP East’s support to the Municipality did not only built peoples’ trust but it also gave the Municipality visibility and legitimacy.” He talked about the citizen forums, the capacity building and service delivery projects. He also talked about women’s participation in decisions.



Coordination meeting with the Mayor, USAID COR and RAMP UP East team in Mahmud Raqi, June 16

When asked about the municipality’s urgent needs, the Mayor said: “the municipal building still remains the top priority.” He welcomed any kind of support regardless of its monetary value.

PANJSHIR MUNICIPALITY

PROVINCE: PANJSHIR

Capacity Building

Public Finance

The Municipality of Panjshir (Bazarak) submitted its budget to GDMA on July 1 and it is currently being reviewed. Panjshir had significant problems completing its budget as it was not able to close its books until late May due to inconsistencies in the 1390 expenditures. The figures below represent the draft budget which was submitted. Panjshir is expecting to sources 25% of funding from projected municipal revenues while the remaining 75% will come from previously unused funds held in the municipal bank account. Panjshir is proposing to spend 5% of funds on salaries, 6% on operations, and 89% on development spending.

Sources of Funds			Uses of Funds		
Fixed Revenue	4,320,000	11%	Salary & Benefits	1,889,473	5%
Non-Fixed Revenue	5,177,500	14%	Operations	2,399,500	6%
Total Projected Revenue	9,497,500	25%	Development	33,986,323	89%
Bank Balance 1390 Year End	28,777,796	75%	Total Uses	38,275,296	100%
Total Sources	38,275,296	100%			

Municipal Services Delivery

The municipal Sanitation and Greenery Manager and his RAMP UP East counterpart discussed the plans and practices for the irrigation of trees along public roads with the Mayor. The Mayor promised to repair the municipal water tanker to support the tree watering.

The Sanitation and Greenery Manager, supported by the Public Works Advisor, also completed the SWM work plan and set targets and monitoring indicators together with the municipal *Tanzif* Officer. The solid waste collection support from RAMP UP East ended in early June.

The Drainage Ditch, Culverts and Sidewalk Construction Project is almost completed. Most of the sidewalk and stone masonry work for the drainage ditch is finished. An obstacle, the old boundary wall of the Red Crescent office, was demolished by the Municipality using its own resources. Construction materials were delivered to the site to complete the remaining 51m of sidewalk.

Economic Development and Revenue Generation

A total of 495 business license forms have been entered into the new database. Progress on printing and issuing business licenses has halted due to a letter from IDLG instructing the Municipality to wait for new license rates that will be issued by the government. The Municipality had already decided on an increased fee but is now waiting for new rates to be issued by IDLG.

Community Engagement

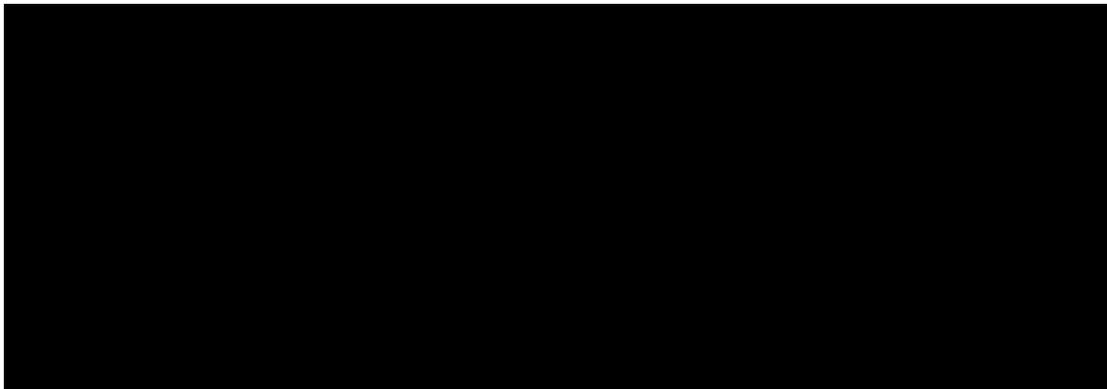
On June 24, the Mayor of Bazarak convened a citizen forum in which 25 participants including one female took part. The Mayor updated the participants about the property registration, Safayi tax collection, and issuance of business licenses. He asked for citizens' support and cooperation during the registration and license distribution. In the second half of forum participants discussed their service delivery needs for the year 1391. Their prioritized list included the following 10 projects (2 from last year's MIP): a parking lot, children's park, bus stop, slaughter house and food market, sidewalks and ditches, Ghulam Haidar school boundary wall, and installation of 16 trash bins.

Gender and Youth Activities

On June 6, AABRAR, a gender grantee, facilitated the third (out of four) exhibitions for 30 women entrepreneurs. Sixty five visitors and buyers visited the 1-day exhibition that was held in DOWA. The women displayed their food and handicraft products such as pickles, jams, tomato paste, yogurt, handicrafts, women clothes and bead work, embroidered clothes and decorative objects.

AABRAR conducted a four day training for 30 women from June 17-20. The topics included advocacy, leadership, communication, and roles and responsibilities of municipalities and citizens. To date 94 men and 150 women have received training on the above mentioned topics.

ECW, a youth grantee, facilitated a taekwondo tournament on Monday June 25 in the Shaheedpana Club in Panjshir province. Forty eight athletes from 3 clubs participated in the tournament. In his opening remarks the Mayor encouraged the youth to take an active part in decisions that affect their lives. He highlighted the importance of sport in the life of the young generation.



Opening ceremony of the taekwondo tournament in Bazarak, June 25.

Coordination

On June 10, in a coordination meeting between the Deputy Governor, the Olympic Committee, RAMP UP East and its grantee ECW, the Deputy Governor expressed his gratitude to USAID's support for youth activities in Bazarak. He said the sports activities were particularly beneficial to the youth "as it has provided a healthy entertainment to the out-of-school and unemployed youth."

JALALABAD MUNICIPALITY

PROVINCE: NANGARHAR

Capacity Building

Public Finance

Jalalabad received final approval from GDMA of its budget on June 24, just under 30 days after it was submitted. As Jalalabad did not submit a budget in 1390, this was a significant achievement. Budget analysis shows that nearly all of this year's funding is expected to be sources from municipal revenues with recurring revenue expected to be twice that of non-recurring. Less than 1% of funding will come from previous unspent revenues as the municipal bank balance at year end was less than 62,000 AFs. The Municipality has allocated 15% of its resources for salaries, 18% for operations and 67% for development spending. The budget shows a 100 AFs discrepancy between revenues and expenditures. This issue is currently being analyzed by the Finance Advisor.

Sources of Funds			Uses of Funds		
Fixed Revenue	195,425,980	68%	Salary & Benefits	43,616,603	15%
Non-Fixed Revenue	90,679,232	32%	Operations	51,385,920	18%
		100	Development	190,984,039	67%
Total Projected Revenue	285,925,212	%	Total Uses	285,986,562	100%
Bank Balance 1390 Year					
End	61,450	0%			
Total Sources	285,986,662	100%			

Municipal Services Delivery

The Public Works Advisor and his municipal counterpart participated in training on Solid Waste Management Standard Operating Procedures organized by RAMP UP East. In collaboration with the Director of the municipal Sanitation Department, the SWM profile for Jalalabad was completed: it will form an input to the planning for RAMP UP East support in Option Year 2.

The municipal staff completed the O&M checklist for the 50 Culvert Project after a survey had been conducted to determine which items need to be maintained.

The final inspections of three projects in Jalalabad – the Sidewalk Improvement and Rehabilitation Project, Rokhan Mena 4m culvert (2 pcs) Construction Project, and Culvert Installation (50 pcs) Project, were completed by the RAMP UP East RUE QA/QC team. The projects will soon be handed over to the Municipality.



The Automobile Parking Lot Project is nearing completion: RAMP UP East and the Municipality agreed to rehabilitate a section of the access road to the parking lot with left-over funds.

The Dosarka-Fabreka Road Improvement Project is about 88% completed. The median construction will start after the Municipality has completed the road construction component.



Economic Development and Revenue Generation

A total of 5,280 business license registration forms have been entered into the new business license database. A total of 179 licenses have now been printed and issued to local businesses, and AFs 26,180 has been paid and deposited into the municipal bank account. The Revenue Improvement Action Plan (RIAP) for Jalalabad has been translated into English and sent to Kabul. The field team has already updated the LEDP municipal economic profile and added more details to the subprojects listed in the LEDP implementation plan. The almost completed Parking Lot Project will be tendered as a public-private partnership as soon as handover formalities are completed.

Good progress was made on the property registration pilot, with 3,957 properties surveyed, entered into the database and geo-referenced on GIS maps. RAMP UP East also facilitated discussions with the Mayor, which resulted in him formally requesting that RAMP UP East extend the property registration activity to the remaining 5 municipal districts. The Mayor agreed to cover all transportation costs of the survey teams for the duration of the field work, which is expected to continue until December.

Community Engagement

Jalalabad Municipality held a citizen forum on June 28. Thirty nine persons representing the private sector, civil society, ordinary citizens, and government officials attended the forum. The USAID OSM was also in attendance. The agenda of the forum included the 1391 projects and peoples' needs and priorities. Participants identified the following as their priorities: construction of 2 km road from Angoor Bagh Chowk to Majboorabad, a women's park, and road asphaltting between Kabul bus station and Naghrak bridge. A new project added to the priority list was the construction of a 1 km road from Qasem Abad bazaar to new Qasem Abad town.

Gender and Youth Activities

Eight male and female youth who recently graduated from local universities and schools, are involved in a RAMP UP East supported fellowship program in Jalalabad, Assadabad, Mehtarlam and Parun. The fellows are currently working in the field office of the grantee to learn management and computer skills, report writing, project development, filing system and developing a professional CV. They are also introduced to the municipalities and other government departments to work 3 days a week there and learn from the skills and

experience of government officials and get familiar with the work procedures in governmental offices.

On June 20-21 and 24-25, ARARO conducted workshops on governance, advocacy, leadership, management and roles and responsibilities of the municipalities and citizens for 30 (15 male and 15 female) beneficiaries in Jalalabad. The participants made up a diverse mix: a driver, student, cook, shopkeeper, mechanic, carpenter, tailor, cook, barber and home makers.

ARARO also facilitated the third exhibition of handicraft by women entrepreneurs on June 28. The event was attended by 53 visitors and private sector representatives.

June 12 marked the end of the 6 month computer training program for 40 youth (20 male and 20 female). Graduates of the program received certificates from RSSAO, a RAMP UP East supported youth grantee.



Closing ceremony of the computer training in Jalalabad, June 12.

The closing ceremony of the football tournament was held in Sarajul Amara stadium in Jalalabad on June 11. Spectators included university students, family and friends of the players, officials from the Municipality, Olympic Committee members, line directorates and local media.

Coordination

On June 24 the Deputy Mayor hosted a coordination meeting attended by UN-HABITAT, UNDP/ASGP, USAID/LARA and RAMP UP East. The participants were asked to provide an update on their ongoing activities.

ASADABAD MUNICIPALITY

PROVINCE: KUNAR

Capacity Building

Public Finance

Asadabad's budget received final approval on May 26, 45 days after it was submitted to GDMA. An analysis of the budget indicates that projected recurring revenues make up 41% of 1391 sources of funds, with 57% coming from previous unspent revenues included in the year end bank balance. Asadabad got approval to spend 18% of its budget on salaries and 25% on operations, leaving 57% for development spending.

Sources of Funds			Uses of Funds		
Fixed Revenue	12,958,223	41%	Salary & Benefits	5,635,782	18%
Non-Fixed Revenue	608,858	2%	Operations	7,752,638	25%
Total Projected Revenue	13,567,081	43%	Development	18,031,261	57%
Bank Balance 1390 Year End	17,852,600	57%	Total Uses	31,419,681	100%
Total Sources	31,419,681	100%			

Municipal Services Delivery

The Public Works Advisor and his municipal counterpart participated in the Solid Waste Management Standard Operating Procedures training in Kabul.

In conjunction with the establishment and implementation of a solid waste collection program in the municipality, RAMP UP East is currently constructing 70 reinforced concrete solid waste enclosures, of which 39 are completed.

The Solid Waste Collection support from RAMP UP East ended in early June and the embedded team met with the USAID On-Site Monitor to discuss the solid waste collection assistance, as well as potential other projects such as the construction of a playground.



The RAMP UP East team also prepared an estimate for the municipal Band Bar Road business market, which will be constructed by the private sector.

Economic Development and Revenue Generation

A total of 1,580 business license forms have been entered into the new database. Progress on printing and issuing business licenses was suspended on April 15 due to a database problem, but this has now been resolved. Eight licenses were printed and issued to local businessmen, and AFs 1,950 has been deposited into the municipal bank account. The Revenue Improvement Action Plan (RIAP) is being translated into English and will be sent to Kabul. The Economic Development Advisor has supported his municipal counterpart in updating the municipal economic profile and provided more details for 25 project profiles that

will be included in the Local Economic Development Plan. EDAC meetings are continuing in Asadabad on a fortnightly basis and are attended by municipal officials, including the Mayor. In the first week of July the stalled business licensing system will be restarted after recruitment of a new RAMP UP East advisor.

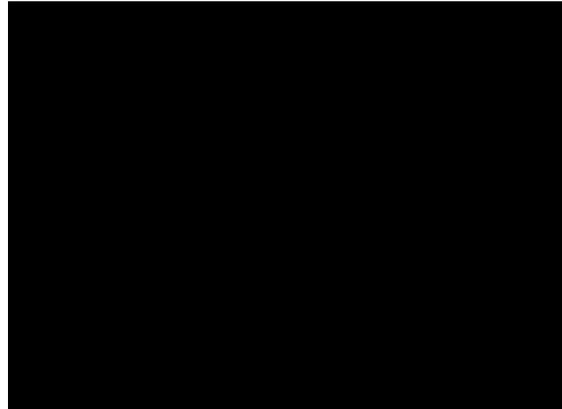
Community Engagement

The Municipality of Asadabad held a citizen forum on June 26 with the participation of 27 citizens. The main issue discussed was the prioritization of projects for the remaining of 1391. Citizens present in the forum listed a protection wall, street rehabilitation, causeway and culverts, a landfill, and a playground as their priorities. In June the Municipality published the 11th edition of its newsletter in four pages.

Gender and Youth Activities

ARARO, a gender grantee, conducted two separate workshops on June 6-7 and 27-28 on gender mainstreaming, governance, advocacy, leadership, management and roles and responsibilities of citizen and municipalities for 30 (15 male and 15 female) participants. The participants included students, farmers, teachers and homemakers.

On June 25 ARARO facilitated the third exhibition of handicrafts and food products by women in DOWA. Thirty women displayed and sold their products that included handicrafts, jams, pickles, and clothes. The event was attended by municipality staff, community elders, representatives from different governmental and nongovernmental offices, and USAID



Closing ceremony of a football tournament in Asadabad, June 11.

RSSAO, a youth grantee, held the closing ceremony of a football tournament in the Olympic stadium on June 11. The event was open to the public and covered by local media outlets such as Radio Kunar and Radio Azadi.

On June 13, RSSAO held a graduation ceremony for 40 (20 male and 20 female) youth who attended the 6 month computer program. Trainees received certificate of completion.



Closing ceremony of computer training in Asadabad, June 13.

Coordination

On June 27, RAMP UP East's newly appointed Team Leader for Asadabad held a coordination meeting with the USAID OSM. The RAMP UP East team provided an update on the ongoing capacity building activities and subprojects and discussed potential projects for Option Year 2.

The RAMP UP East Public Works Advisor in Asadabad received a certificate of appreciation from the USAID Mission Director for the effective management of projects and his contribution to the enhancement of capacity of the municipal Public Works staff.

MEHTERLAM MUNICIPALITY

PROVINCE: LAGHMAN

Capacity Building

Public Finance

Mehterlam's budget received final approval on June 12, a little over a month after its submission to GDMA. Budget analysis shows that 66% of funding is expected to be sourced from projected municipal revenue with non-recurring revenue to be twice the amount of recurring revenue. The remaining 34% will be sourced from previously unspent funds held in the municipal bank account. Mehterlam received approval to spend a quarter of its budget on salaries and operational expenditures, and the remaining 75% on development.

Sources of Funds			Uses of Funds		
Fixed Revenue	17,130,000	19%	Salary & Benefits	7,137,390	8%
Non-Fixed Revenue	41,104,019	47%	Operations	14,578,240	17%
Total Projected Revenue	58,234,019	66%	Development	66,160,000	75%
Bank Balance 1390 Year End	29,641,611	34%	Total Uses	87,875,630	100%
Total Sources	87,875,630	100%			

Municipal Services Delivery

The Public Works Advisor and his municipal counterpart participated in the training on Solid Waste Management Standard Operating Procedures. The objective of the training was to ensure that municipalities are able to sustain and improve the solid waste management program initiated by RAMP UP East over time.



A total of 60 trash bins supplied with RAMP UP East support were deployed and installed throughout the Municipality this month.

The Drainage Ditch Construction and Drainage Ditch and Sidewalk Construction Project in Mehterlam was completed in late June. Final inspections of the above-mentioned two projects were conducted as well.

Economic Development and Revenue Generation

A total of 3,584 business license application forms have been entered into the database in Mehterlam. However, the printing and issuing of business licenses has been suspended for a second time since May 12 due to problems with the database after 30 bills and licenses were printed and issued. RAMP UP East sent technical support to resolve this problem in early June. After resolving the data base issues, the Municipality re-started the issuing of business licenses. A total of 93 licenses have been printed and delivered to the shopkeepers, 212 bills have been printed and 9,860 AFs has been deposited in the bank.

The Revenue Improvement Action Plan (RIAP) of Metherlam was translated into English in the second week of June.

Community Engagement

On June 3, the Municipality of Mehtarlam held an opening ceremony for the solid waste collection and trash bin supply project. The audience included many citizens, the Deputy Governor, Mayor, Provincial Finance Director and other government officials. The service delivery project was officially inaugurated by the Deputy Governor and the Mayor.

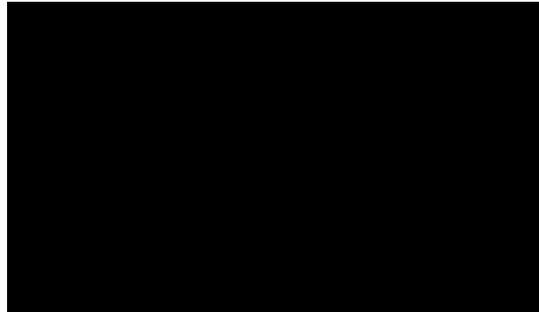
The manager of the 2nd *Nahia* of Mehtarlam was one of the four participants in a roundtable at RTA local radio on June 25. Other participants of the pre-recorded program were the director of the shopkeepers union, wakil gozar and a local citizen.

The Municipality conducted a citizen forum on June 24 with participation of 23 citizens, including 2 women and 7 youth. The main agenda item was the prioritization of municipal projects by the citizens. Six projects including 3 from last year's MIP were listed as citizens' priority. The new projects are the construction of a public park, street and drainage ditch and a funeral house.

Gender and Youth Activities

ARARO, a gender grantee, conducted a 2 day training on governance, advocacy, leadership, management and roles and responsibilities of the municipalities and citizens for 30 (15 male and 15 female) in Mehtarlam on June 24-25.

RSSAO, a youth grantee, conducted the closing ceremony for the computer training course on June 13. A total of 40 (20 male and 20 female) youth were trained under this program and they received certificates of completion.



Closing Ceremony, Computer Training program, June 13, Mehtarlam

The closing ceremony of a football tournament that had started on May 22, was held on June 14. Some 120 players from 8 teams took part in the tournament. Spectators included players' friends, family, students, community elders, the Olympic committee, and the media.



Closing ceremony of the football tournament in Mehterlam, June 14.

Coordination

In a meeting on June 8, the RAMP UP team met with the Mayor and department heads to discuss Option Year 2 activities and projects and coordinate these with other municipal plans and projects.

GARDEZ MUNICIPALITY

PROVINCE: PAKTIA

Capacity Building

Public Finance

Gardez received budget approval from GDMA on May 22, 40 days after the Municipality submitted it. An analysis of the budget shows that 31% of the funding is expected to come from projected municipal revenues: slightly more than half of this comes from recurring sources. The remaining 69% of funding will be drawn from previously unspent revenue held in the municipal bank account. Gardez was approved to spend 4% of its budget on salaries and 6% on operations, with the remaining 90% allocated to development spending.

<i>Sources of Funds</i>			<i>Uses of Funds</i>		
Fixed Revenue	27,475,000	19%	Salary & Benefits	6,057,153	4%
Non-Fixed Revenue	16,525,000	12%	Operations	8,095,500	6%
Total Projected Revenue	44,000,000	31%	Development	129,199,569	90%
Bank Balance 1390 Year End	99,352,222	69%	Total Uses	143,352,222	100%
Total Sources	143,352,222	100%			

Municipal Services Delivery

The RAMP UP East supported municipal project for the supply and installation of solid waste bins in Gardez has been completed. The municipal heads of the Sanitation and Market Departments performed the final monitoring of the project and it is now ready for turnover to the Municipality. The municipal officials stated that this project will be of great benefit to the municipality and its sanitation staff. Prior to this project there was a lack of trash bins and shopkeepers disposed of their waste in the drainage ditches in front of their shops, causing unsanitary conditions and flooding. Given that there are now sufficient bins to dispose trash around the city it is the intention of the Municipality to instruct the Sanitation Department to issue fines for any person who does not properly dispose of solid waste.

The 400m Road Median Construction Project is one of the most important projects in Gardez. It will be the first median on the Gardez-Sharana main highway. The project is progressing well and will be completed in July or August.

Economic Development and Revenue Generation

A total of 2,112 business license forms have been entered into the municipal database. After further discussions with the Gardez Mayor, printing and issuing of business licenses commenced on May 10. A total of 65 business licenses have been printed and delivered to the shopkeepers to date; the same number of bills has also been printed with 31,500 AFs deposited in the municipal bank account. The Revenue Improvement Action Plan (RIAP) has been translated into English.

Community Engagement

The Mayor of Gardez convened a citizen forum on June 25 to consult with the people about the municipality's service delivery projects. The 24 participants included 6 youth. The priorities of the citizens included: a public park, the renovation of public latrines, Tera town

canal, a slaughterhouse, road intersection, and the construction of a building for the 5th Nahia.

Gender and Youth Activities

On Jun 13, AMRAN, a RAMP UP East youth grantee, organized the closing ceremony of a volleyball tournament that had started on June 6, in the Gardez city stadium. The closing ceremony of the tournament was attended by the head of the Olympic Committee, Directorate of Volleyball Federation, representatives of Social Affairs, economy, youth associations, Paktia University students and faculty, and local media.



Closing ceremony of a volleyball tournament in the Municipality of Gardez, June 13.

Coordination

On June 17, the Governor hosted the provincial monthly coordination meeting that was attended by line directorates, representatives of NGOs, UNAMA and USAID. The meeting focused on the importance of coordination among NGOs and the government.

In a separate meeting with the USAID OSM, the Team Leader shared the details of the solid waste collection program in Gardez.

KHOST MUNICIPALITY

PROVINCE: KHOST

Capacity Building

Public Finance

The municipal budget of Khost was approved by GDMA on June 7, a month after it was submitted. An analysis shows that 73% of funding sources are expected to come from municipal revenues, with non-recurring revenues more than twice that of recurring. The remaining 27% of funds will come from unspent revenues held in the municipal bank account. Khost will spend 10% of its budget on salaries, 6% on operations, with the remaining 90% allocated to development spending.

Sources of Funds			Uses of Funds		
Fixed Revenue	62,995,500	19%	Salary & Benefits	11,875,470	4%
Non-Fixed Revenue	173,812,589	54%	Operations	20,369,912	6%
Total Projected Revenue	236,808,089	73%	Development	292,090,077	90%
Bank Balance 1390 Year End	87,527,370	27%	Total Uses	324,335,459	100%
Total Sources	324,335,459	100%			

Municipal Services Delivery

The Khost Governor, Abdul Jabar Naeemi, stated in a meeting with the citizens and municipal officials that the Municipality is expected to take steps to improve the overall cleanliness of the city. Following the Governor's request, the Deputy Mayor, the *Tanzif* Manager and RAMP UP East along with the shopkeepers union and elders agreed to develop a plan to address the Governor's concerns.

On June 25 at 8:30 in the morning, citizens, hundreds of shopkeepers and municipal and provincial officials, participated in the public cleaning day (*Ashar*). During the *Ashar*, most parts of the city were cleaned and about 80 cubic meters of solid waste was collected. Some private construction companies provided dump trucks to transport the solid waste from around the municipality to the landfill.

RAMP UP East is constructing 65 reinforced concrete solid waste enclosures and supply a number of metal trash bins for installation around the municipality. To date, 45 RCC solid waste enclosures have been constructed and installed along the roads in the 2nd and 3rd Nahia. In addition to the construction of the concrete solid waste enclosures, RAMP UP East will supply 100 metal trash bins to the Municipality.



The Women's Park and Canteen Renovation Project is located in the Khost municipal park. This project is now completed and will be handed over to the Municipality after final inspection. The women in Khost highly appreciate this project because this is the only public place where they can take their children.

The Road and Drainage Ditch Reconstruction project is also completed and awaiting final inspection by the municipal staff and the RAMP UP East QA/QC team.

Economic Development and Revenue Generation

Khost is one of the pilot cities for the property registration activity. RAMP UP East, in close consultation and cooperation with the Municipality, started conducting surveys of municipal properties in early May as the first stage of the new *Safayi* tax collection system. A total of 1,474 properties have been registered and 722 have been entered into the database, while 1,431 properties have been geo-referenced on GIS maps. A municipal official and the embedded Economic Development Advisor closely supervise the field work. The data entry clerk enters the data from the property registration forms into a database, and the GIS Technician plots them on a map.

All businesses in the municipal area have now been registered and entered into the database. Khost Municipality, with assistance from RAMP UP East advisors, is now printing business license fee bills and issuing computerized business license certificates to businessmen who have paid the license fee. A total of 688 licenses have been printed and delivered to the shopkeepers, and a total 318,650 AFs has been deposited in the municipal bank account.

Community Engagement

The Municipality of Khost conducted a citizen forum on June 26 to discuss municipal service delivery projects for the next nine months. Nineteen citizens, including 4 youth and 1 woman, were in attendance. After a lengthy discussion the following projects were prioritized: a drainage ditch, sidewalk and culvert construction, solid waste collection vehicles, culvert construction, road reconstruction and asphaltting, street sweeper equipment, renovation of Sulh park and canteen, and a retaining wall.

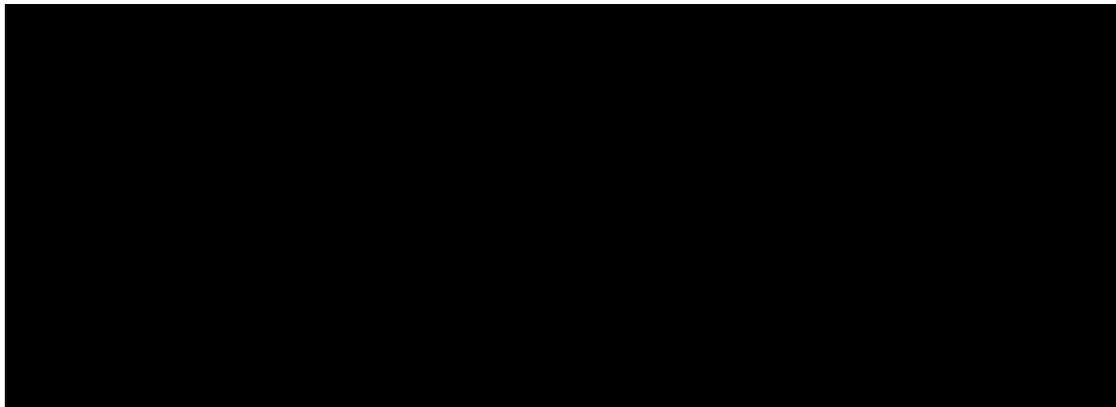
On June 4, Khost published the 6th edition of the municipal newsletter in 1,500 copies. The aim of this publication is to enhance information sharing with the citizens. Issues covered in the newsletter included the inauguration of municipal infrastructure projects, business license distribution and property registration processes.

The Public Administration Advisor and Public Works Advisor assisted their counterparts in the implementation of a community cleaning plan or *Hashar*. Activities included the design and pasting of banners and flyers throughout the city and radio and television announcements. Close to 200 people took part in the 3 day *Hashar* between June 24- 27.

Gender and Youth Activities

ARARO, a gender grantee, announced the second phase of the fellowship program. Information about the fellowship program was pasted on the walls of Khost University, schools, and municipal and governmental offices. A total number of 8 (2 male and 6 female) applied for this program out of which 4 (2 male and 2 female) were selected by a committee comprising representatives from the municipality, ARARO and RAMP UP East. The fellows signed their contracts on June 26 and currently they are working in the grantee's office.

AMRAN, a RAMP UP East youth grantee, conducted a volleyball tournament on June 28. The tournament's opening ceremony was attended by representatives from the Municipality, the Education and Youth Departments, the Olympic Committee, Peace Council, community elders, youth associations and USAID.



Opening ceremony of the volleyball tournament in Khost, June 28

PUL-I-ALAM MUNICIPALITY

PROVINCE: LOGAR

Capacity Building

Public Finance

Pul-i-Alam received final budget approval on June 3, 45 days after submission to GDMA. Budget analysis shows that 54% of funds are expected to be sourced from municipal revenues, with non-recurring revenues making up the majority of funds. The remaining 46% of funds will be sourced from previously unspent revenues held in the municipal bank account. Pul-i-Alam received approval from GDMA to spend about one quarter of its budget on salaries and operations, and the remainder on development.

Sources of Funds			Uses of Funds		
Fixed Revenue	10,000,000	15%	Salary & Benefits	6,119,508	9%
Non-Fixed Revenue	26,824,864	39%	Operations	11,919,000	17%
Total Projected Revenue	36,824,864	54%	Development	50,083,592	74%
Bank Balance 1390 Year End	31,297,236	46%	Total Uses	68,122,100	100%
Total Sources	68,122,100	100%			

Municipal Services Delivery

The Public Works Advisor and his municipal counterpart prepared and updated Solid Waste Management (SWM) plan.

The final inspection of the Parking Lot #2 Project was completed and the project was handed over to the Municipality.

The design for the Pul-i-Alam Fruit and Vegetable Market is completed and awaiting the award of a subcontract to a local construction firm in July.

Economic Development and Revenue Generation

All businesses within the municipal area have now been registered and entered into the municipal business license database. In June, the Municipality started issuing business licenses and made good progress. A total of 218 licenses have been printed and delivered to the shopkeepers with 282,551 AFs deposited in the municipal bank account.

Community Engagement

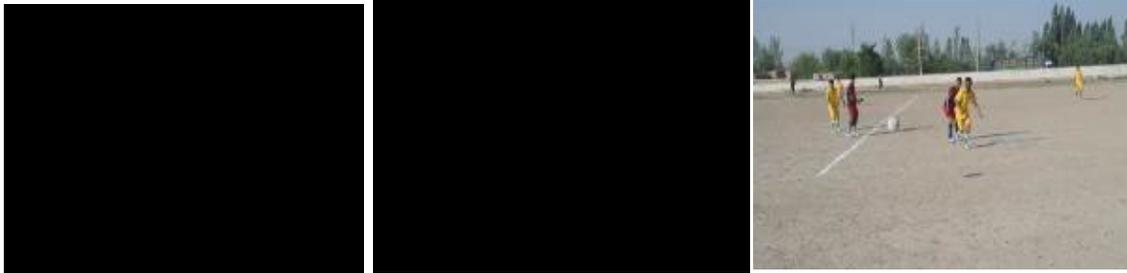
The Municipality published its 15th monthly newsletter in 1,200 copies and 4 pages. The topics covered in this edition include reports on the citizen forums, the economic development plan workshop for municipal officials, information about a local book day in Pul-i-Alam city, and commercial advertisements. Funding for the printing of the newsletter comes from advertisements.

The Mayor convened the 12th Citizen Forum on June 24, with participation of 28 people. The forum agenda included prioritizing projects for 1391, city cleaning and greenery. Participants re-prioritized the nine projects that were listed in last year's MIP.

Gender and Youth Activities

Gender grantee AABRAR conducted three separate workshops for 90 (30 male and 60 female) participants from June 2-4, 25-27 and 28-30. The subject of the training was communication, leadership, advocacy, roles and responsibilities of municipalities and citizens. So far 30 men and 90 women - representing shopkeepers, teachers, students, home makers, and government employees - have received this training.

On June 10, AREP, a RAMP UP East youth grantee, organized the closing ceremony of the football tournament that started on May 23. Eight teams including 120 players took part in the tournament.



Closing ceremony of the football tournament at the Kochiano High School in Pul-i-Alam, June 10.

Coordination

The PDC meeting held on June 19 in the Governor's office was attended by municipal staff, line ministry directorates, NGOs, the USAID DFPO, and RAMP UP East Team Leader. The Governor said all projects and activities implemented in Logar must be coordinated with relevant government offices. He also emphasized the responsibility of implementing partners for the quality of the projects implemented, either directly or through subcontractors.

SHARANA MUNICIPALITY

PROVINCE: PAKTIKA

Capacity Building

Public Finance

Sharana received final budget approval on May 5, a month after submission to GDMA. Budget analysis shows that 67% of funds are expected to be sourced from projected municipal revenues with the vast majority coming from non-recurring revenue. The remaining 33% will be sourced from previously unspent revenues held in the municipal bank account at year end. Sharana received approval to spend 3% of funds on salaries and 4% on operations, while the remaining 93% is allocated to development spending.

Sources of Funds			Uses of Funds		
Fixed Revenue	4,802,250	5%	Salary & Benefits	3,026,260	3%
Non-Fixed Revenue	64,678,796	62%	Operations	4,331,300	4%
Total Projected Revenue	69,481,046	67%	Development	96,952,468	93%
Bank Balance 1390 Year End	34,828,982	33%	Total Uses	104,310,028	100%
Total Sources	104,310,028	100%			

Municipal Services Delivery

The Public Works Advisor and his municipal counterpart participated in discussions with PRT representative Mr. Bell regarding the RAMP UP East program. The PRT provided an updated satellite image of the municipality requested by RAMP UP East.

A representative of RAMP UP East participated in the monthly PDC meeting and presented a brief update on the project. During the meeting, the Governor and Mayor noted their appreciation for the approval of the Fruit and Vegetable Market Project (to be constructed in Sharana with USAID/RAMP UP East funding).

The Road Median Construction Project is progressing well and will be completed soon. The project will be handed over to the Municipality after its final inspection.



Economic Development and Revenue Generation

All businesses in Sharana have been registered and entered into the municipal database. In an effort to inform shopkeepers and businessmen about the new licensing system the Municipality has used 3 local radio stations to broadcast information and socialize the new business licenses issuing process. The Municipality has asked business owners to come to the municipal office to apply for their business license. A total of 214 licenses have been printed and delivered to the shopkeepers to date, with 32,520 AFs deposited in the bank.

The RIAP has been translated into English and delivered to the RAMP UP East main office.

Community Engagement

In a 25 minute interview with radio Tolana, the Mayor was asked about the Municipality's ongoing activities and his message to the citizens. The Mayor provided an update on the ongoing and planned projects that include a public latrine, sidewalk, road median, park rehabilitation and improvement, municipal market, city greenery, and solid waste collection. His message to the citizens was: "The Municipality alone cannot resolve all problems, please cooperate with the Municipality and take an active part in city cleaning, pave the paths in front of your shops in the markets, and pay the Safayi tax on time."

The Municipality held a citizen forum on June 21. Twenty nine participants participated in a discussion about city markets and the hiring of guards for the market area. The participants requested the Municipality to construct drainage ditches, sidewalks and a parking lot in the city. A separate forum was convened on June 26 to prioritize municipal projects for the next 9 months. Twenty four participants were present in that forum.

Gender and Youth Activities

AMRAN, a youth grantee, conducted the opening ceremony for a volleyball tournament on June 28 where eight teams consisting of 12 players each took part. The tournament's closing ceremony will be held on July 13.



Opening ceremony of a volleyball tournament in Sharana, June 28

Coordination

On June 10, the Mayor and RAMP UP East team met with USAID and PRT representatives. The Mayor provided an update about the situation in the city and the Municipality's ongoing and planned activities.

The monthly provincial PDC meeting was held in the Governor's office. The Mayor and RAMP UP East acting Team Leader provided an update on municipal improvement projects and RAMP UP East's capacity building support for the municipal staff.

PARUN MUNICIPALITY

PROVINCE: NURISTAN

In the month of June, the RAMP UP East COP and other staff held two meetings with Parun's newly appointed Mayor. The Mayor provided an overview of the situation in Parun. He said that the Municipality's Tashkeel has been approved by GDMA. The Municipality is housed in the Governor's compound for the time being. The Mayor shared a request for assistance in the graveling of roads, construction of drainage ditches, and solid waste collection. He also requested basic office equipment and street lighting. The list was shared with USAID and GDMA for further discussion.

Gender and youth activities

The closing ceremony of the football tournament took place in Nangaraj Ground in Parun on June 14. The tournament started on May 24 between 8 teams and 120 players. The Nuristan team beat Etefaq by 5 to 3 goals.

ARARO conducted a two-days training on gender mainstreaming, governance, advocacy, leadership, management and the roles and responsibilities of citizen and municipalities for 30 (15 male and 15 female) participants on June 28-29. The training took place in Muheet Zeest and teacher training school. The participants included teachers, students, farmers, carpenters, tailors and members of the police. To date 120 male and 120 female participants have received the same training.



Closing ceremony of the football tournament in Parun, June 14

ANNEX 1B – SERVICE DELIVERY IMPROVEMENT PROJECTS (COMPLETED)

#	Project #	Project Title	Status	Remarks / Comments
Bamyan				
1	BAM-0001	Waste disposal enclosure construction and solid waste management program	Completed	Close out Docs Submitted (3/17)
2	BAM-0002	Construction of mosaic sidewalk	Completed	Close out Docs Submitted (3/17)
3	BAM-0005	Public Latrines Construction	Completed	Pending final inspection by QA/QC
4	BAM-0007	Solid Waste Collection Project	Completed	Pending final inspection by QA/QC
Maidan Shar				
1	MSH-0001	1100 m drainage ditch & culvert project	Completed	COR Approved (05/13/12)
2	MSH-0002	solid waste receptacle & collection part	Completed	COR Approved (05/14/12)
3	MSH-0007	Solid waste collection project	Completed	Pending final inspection by QA/QC
Ghazni				
1	GHZ-0001	Ada Kandahar Road median/parkway improvement Project	Completed	COR Approved (05/14/12)
Charikar				
1	CHA-0001	Solid waste collection	Completed	COR Approved (06/06/12)
2	CHA-0002	Landfill Expansion Construction	Completed	Close out Docs Submitted
3	CHA-0004	Cinema Demolition	Completed	Close Out Docs Submitted
4	CHA-0005	Street Improvement	Completed	Pending final inspection by QA/QC
5	CHA-0003	Drainage Ditch Construction & Street Rough Grading (District)	Completed	Pending final inspection by QA/QC
6	CHA-0008	Solid Waste Collection Project	Completed	Pending final inspection by QA/QC
Bazarak				
1	PJS-0001	Solid waste collection support	Completed	Close out Docs Submitted (3/29)
2	PJS-0002	Construction of Temp SW Disposal Site	Completed	Final inspection conducted. Final invoice to be processed
3	PJS-0004	Street Asphaltting & Median	Completed	Final inspection conducted. Final invoice to be processed
4	PJS-0005	Trash receptacle and equipment supply	Completed	Final inspection conducted. Final invoice to be processed
5	PJS-0006	Solid waste collection Project	Completed	Pending final inspection by QA/QC

Mahmud Raqi				
1	MIR-0001	240m Drainage Ditch, Sidewalk & culvert construction	Completed	Close out Docs Submitted (3/29)
2	MIR-0004	Street Asphaltting & Drainage Ditch Construction	Completed	Final inspection conducted. Final invoice to be processed
3	MIR-0012	Drainage Ditch, Sidewalk & Culvert Construction	Completed	Final inspection conducted. Final invoice to be processed
4	MIR-0017	Solid Waste Collection Project	Completed	Pending final inspection by QA/QC
Jalalabad				
1	JBD-0001	Sidewalk Improvement and Rehabilitation project	Completed	Pending mayor's signing of documents
2	JBD-0003	Rokhan Mena 4m culvert Construction	Completed	Pending mayor's signing of documents
3	JBD-0004	Culvert installation	Completed	Pending mayor's signing of documents
Asadabad				
1	ASD-0001	Drainage ditch Construction Project	Completed	COR Approved (4/11/12)
2	ASD-0003	600 m drainage ditch- city market	COTR Approved	COR Approved (4/6/12))
3	ASD-0004	2km gravel road, culverts installation and retaining wall construction	Completed	Close out Docs Submitted (5/23)
4	ASD-0005	300 M retaining Wall	Completed	COR Approved (05/15/12)
Mehterlam				
1	MHT-0001	Drainage Ditch Construction	Completed	Final inspection completed. Final Invoice to be processed
2	MHT-0002	Drainage Ditch & Sidewalk Construction	Completed	Pending final inspection by QA/QC
Gardez				
1	GRZ-0001	Solid Waste Collection	Completed	COR Approved (06/25/12)
2	GRZ-0002	Sidewalk demolition and reconstruction-1050 LM (4200 m2)	Completed	COR Approved (06/25/12)
3	GRZ-0007	Solid waste collection project	Completed	Pending final inspection by QA/QC
4	GRZ-0008	Solid waste bin /enclosure supply project	Completed	Pending final inspection by QA/QC
Pul-i-Alam				
1	PEA-0001	Automobile Parking lot No. 1	Completed	COR approved (05/16/12)
2	PEA-0002	solid waste receptacle & collection Project	Completed	COR approved (05/16/12)
3	PEA-0003	Automobile Parking Lot 2	Completed	Close out docs submitted (06/26)
4	PEA-0007	Solid waste Collection	Completed	Pending final inspection by QA/QC

Sharana				
1	SHA-0001	Solid waste collection	Completed	COR approved (06/07/12)
2	SHA-0002	Drainage ditch & Culvert Construction project	Completed	COR approved (06/07/12)
3	SHA-0003	solid waste collection enclosure construction	Completed	COR approved (06/07/12)
4	SHA-0005	Public latrine construction Project	Completed	COR approved (06/07/12)
5	SHA-0006	Public latrine construction Project	Completed	COR approved (06/07/12)
6	SHA-0009	Solid waste collection	Completed	Pending final inspection by QA/QC
Khost				
1	KHO-0001	Drainage Ditch Improvement	Completed	Finance to make final payments
2	KHO-0002	Renovation of Women's Park & Canteen Construction	Completed	Pending final inspection by QA/QC
3	KHO-0004	Road and Drainage Ditch Reconstruction	Completed	Pending final inspection by QA/QC

ANNEX 2 – COMMUNITY ENGAGEMENT ACTIVITIES

Community Engagement Monthly Report (June 2012)										
No	Municipality	Citizen Forum			Newsletter		Radio Programs / Media Outreach		Opening / Handover Events	
		Number	Attendance		Number	Total Number to Date	Number	Length of Program	Number	Name of Project
			Male	Female						
1	Bamyan	1	29	4	1	8	1	80	1	Public Latrine closing ceremony
2	Ghazni	2	36	0	0	5	1	60	0	
3	Maidan Shar	1	22	0	1	5	1	30	0	
4	Jalalabad	1	39	0	0	7	0	0	0	
5	Asadabad	1	27	0	1	11	0	0	0	
6	Mehterlam	1	23	3	0	1	1	10	0	
7	Charikar	2	42	5	0	5	1	90	0	
8	Mahmud Raqi	1	14	6	1	2	0	0	1	Drainage Ditch Project opening ceremony
9	Panjshir	1	23	1	0	1	1	1	0	
10	Gardez	1	24	0	0	3	0	0	0	
11	Pul-i-Alam	1	28	0	1	15	0	0	0	
12	Sharana	2	53	0	0	1	4	60	0	
13	Khost	1	19	4	1	6	1	60	0	
TOTALS		16	379	23	6	70	11	391	2	

ANNEX 3 – GENDER RESPONSIVE GOVERNANCE ACTIVITIES

Gender Activities																
Municipality	Grantee	Fellowship				Governance				Capacity building for women entrepreneurs				Total Beneficiaries		
		Start date	Male	Female	Total	Dates	Male	Female	Total	Dates	Male	Female	Total	Male	Female	Total
Bamyan	BRD	3/12/12	1	1	2	June 25-26	15	18	33		0	0	0	16	19	35
Ghazni	BRD	3/12/12	1	1	2	June 3-4, 9-10	30	36	66		0	0	0	31	37	68
Maidan Shar	BRD	3/12/12	1	1	2	June 3-4, 10-11, 26-27	50	49	99		0	0	0	51	50	101
Jalalabad	ARARO	5/5/12	1	1	2	6/20-21 & 24-25	15	15	30		0	0	0	16	16	32
Asadabad	ARARO	5/5/12	1	1	2	June 6-7, 27-28	30	30	60		0	0	0	31	31	62
Mehtarlam	ARARO	5/5/12	1	1	2	June 24-25	15	15	30		0	0	0	16	16	32
Parun	ARARO	5/5/12	1	1	2	June 28-29	15	15	30		0	0	0	16	16	32
Gardez	AABRAR	5/7/12	1	1	2		0	0	0		0	0	0	1	1	2
Pul-e-Alam	AABRAR	5/15/12	1	1	2	June 2-4, 25-27	30	60	90		0	0	0	31	61	92
Sharana	ARARO		0	0	0		0	0	0		0	0	0	0	0	0
Khost	ARARO	6/26/12	2	2	4		0	0	0		0	0	0	2	2	4
Charikar	AABRAR	4/15/12	1	1	2	June 17-20	15	15	30		0	0	0	16	16	32
Bazarak	AABRAR	4/15/12	1	1	2		0	30	30		0	0	0	1	31	32
Mahmud Raqi	AABRAR	4/15/12	1	1	2	June 16-19, 24-27	42	18	60		0	0	0	43	19	62
Total			14	14	28		257	301	558		0	0	0	271	315	586

ANNEX 4 – GENDER RESPONSIVE SMALL GRANTS DATA

Gender Responsive Governance Small Grants (June 2012)							
Municipality	Components	Participants		Start/Activity Date	Training Topics	Events	Implementing NGO
		Female	Male				
Bamyan	Fellowship	1	1	June 1-30	Leadership, advocacy, management, communication, report writing, English language, computer skills, development of project and filing system		Bureau for Reconstruction and Development (BRD)
	Publi participation in governance	18	15	June 25-26	Communication, leadership, governance, advocacy, conflict management and roles and responsibilities of the municipalities and citizens		
	Capacity building for women entrepreneurs	0					
Ghazni	Fellowship	1	1	June 1-30	Leadership, advocacy, management, communication, report writing, English language, computer skills, development of project and filing system		Bureau for Reconstruction and Development (BRD)
	Publi participation in governance	36	30	June 3-4 and June 9-10	Communication, leadership, governance, advocacy, conflict management and roles and responsibilities of the municipalities and citizens		
	Capacity building for women entrepreneurs	0					
Maidan Shar	Fellowship	1	1	June 1-30	Leadership, advocacy, management, communication, report writing, English language, computer skills, development of project and filing system		

	Public participation in governance	49	50	June 3-4, June 10-11 and June 26-27	Communication, leadership, governance, advocacy, conflict management and roles and responsibilities of the municipalities and citizens		
	Capacity building for women entrepreneurs	0					
Jalalabad	Fellowship	1	1	June 1-30	Computer skills, advocacy, human rights, filing system, report writing and management	Exhibition held on June 28 in ARARO office	Afghanistan Relief and Rehabilitation Organization (ARARO)
	Public participation in governance	15	15	June 20-21 and June 24-25	Management, good governance, communication, advocacy and roles and responsibilities of citizens and municipalities		
	Capacity building for women entrepreneurs	0					
Asadabad	Fellowship	1	1	June 1-30	Development of projects in support of municipalities, advocacy, computer skills, management, filing system and report writing	Exhibition held on June 25 in DOWA	
	Public participation in governance	30	30	June 6-7 and June 27-28	Management, good governance, communication, advocacy roles and responsibilities of citizens and municipalities		
	Capacity building for women entrepreneurs	0					
Mehterlam	Fellowship	1	1	June 1-30	Advocacy, computer skills, development of projects in support of municipalities, management, filing system and report writing		
	Public participation in governance	15	15	June 24-25	Management, good governance, communication, advocacy and roles and responsibilities of citizens and municipalities		

	Capacity building for women entrepreneurs	0					
Parun	Fellowship	1	1	June 1-30	Computer skills, advocacy, filing system, report writing and management		
	Public participation in governance	15	15	June 28-29	Management, good governance, communication, advocacy and roles and responsibilities of citizens and municipalities		
	Capacity building for women entrepreneurs	0					
Gardez	Fellowship	1	1	June 1-30	Computer skills, effective communication skills, leadership, advocacy and gender mainstreaming		
	Public participation in governance	0	0				
	Capacity building for women entrepreneurs						
Pul-i-Alam	Fellowship	1	1	June 1-30	Computer skills, effective communication skills, leadership, advocacy and gender mainstreaming		Afghan Amputee Bicyclists for Rehabilitation and Recreation (AABRAR)
	Public participation in governance	60	30	June 2-4, June 25-27 and June 28- July 1	Leadership, communication, gender, advocacy and roles and responsibilities of municipalities and citizens		
	Capacity building for women entrepreneurs	0					
Sharana	Fellowship	0	0		This component has been removed.		Afghanistan Relief and Rehabilitation Organization (ARARO)
	Public participation in governance	0	0				
	Capacity building for women entrepreneurs	0	0				
Khost	Fellowship	2	2	June 26-30	Orientation on the project goals, objectives and activities and their roles and responsibilities		

	Public participation in governance	0	0				
	Capacity building for women entrepreneurs	0	0				
Charikar	Fellowship	1	1	June 1-30	Computer skills (excel program), basic management, and roles and responsibilities of the citizens and municipalities		
	Public participation in governance	15	15	June 17-20	Leadership, communication, gender, advocacy and roles and responsibilities of municipalities and citizens		
	Capacity building for women entrepreneurs	0					
Bazarak	Fellowship	1	1	June 1-30	Computer skills (excel program), basic management, and roles and responsibilities of the citizens and municipalities	Exhibition held on June 6	Afghan Amputee Bicyclists for Rehabilitation and Recreation (AABRAR)
	Public participation in governance	30	0	June 17-20	Leadership, communication, gender, advocacy and roles and responsibilities of municipalities and citizens		
	Capacity building for women entrepreneurs	0					
M. Raqi	Fellowship	1	1	June 1-30	Computer skills (excel program), basic management, and roles and responsibilities of the citizens and municipalities		
	Public participation in governance	18	42	June 16-19 and June 24-27	Leadership, communication, gender, advocacy and roles and responsibilities of municipalities and citizens		
	Capacity building for women entrepreneurs	0					

ANNEX 5 – YOUTH ACTIVITIES

Municipality	Grantee	Internship				Computer				Sports				Total Beneficiaries		
		Date	Male	Female	Total	Date	Male	Female	Total	Date	Male	Female	Total	Male	Female	Total
Bamyan	AREP	12/10, 2011	3	3	6	12/10, 2011	20	20	40				0	23	23	318
Ghazni	AREP	12/10, 2011	3	3	6	12/10, 2011	20	20	40				0	23	23	318
Maidan Shar	AREP	12/10, 2011	3	3	6	12/10, 2011	40	0	40			0	0	43	3	318
Bazarak	ECW	3/19, 2012	3	3	6	3/17, 2012	20	20	40	6/25, 2012	48	0	48	71	23	94
Charikar	ECW	4/1, 2012	3	3	6	3/15, 2012	20	20	40			0	0	23	23	94
Mahmud Raqi	ECW	3/10, 2012	3	3	6	3/7, 2012	20	20	40	6/30, 2012	128	0	128	151	23	174
Jalalabad	RSSAO	12/15, 2011	3	3	6	12/10, 2011	20	20	40			0	0	23	23	390
Mehterlam	RSSAO	12/12, 2011	3	3	6	12/10, 2011	20	20	40			0	0	23	23	390
Asadabad	RSSAO	12/13, 2011	3	3	6	12/10, 2011	20	20	40			0	0	23	23	390
Nurgaram	RSSAO	1/10, 2012	1	1	2	1/10, 2012	10	10	20			0	0	11	11	366
Gardez	AMRAN	4/5, 2012	3	3	6	4/5, 2012	20	20	40	6/6, 2012	96	0	96	119	23	142
Pule-e-Alam	AREP	4/28, 2012	3	3	6	4/28, 2012	20	20	40	6/23, 2012	120	0	120	143	23	166
Sharana	AMRAN	11/11, 2011	6	0	6	11/20, 2011	20	20	40	6/28, 2012	96	0	96	122	20	342
Khost	AMRAN	11/11, 2011	3	3	6	11/20, 2012	20	20	40	6/28, 2012	96	0	96	119	23	342
Total			43	37	80		290	250	540		584	0	584	917	287	1204

