

ECOWAP DONOR MATRIX

User Reference Guide



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1. Introduction

1.1 Overall Objective

The overall objective of the ECOWAP Donor Group's Mapping tool is to create an inventory and categorize regional development projects in agriculture and food security in ECOWAS funded and implemented by technical and financial partners (TFP).

1.2 Mapping of the ECOWAP Donor Groups Regional Projects and Programs

This tool specifically serves to establish a map of the regional agricultural development and food security projects in the ECOWAS region. It can also be used to assess the current funding level for projects in agriculture sectors; identify focus areas of funding and determine funding gaps.

The mapping functions have been organized across different funding information categories. It offers multiple functionalities and enables each member of the ECOWAP donor groups to access and present the following information to relevant stakeholders:

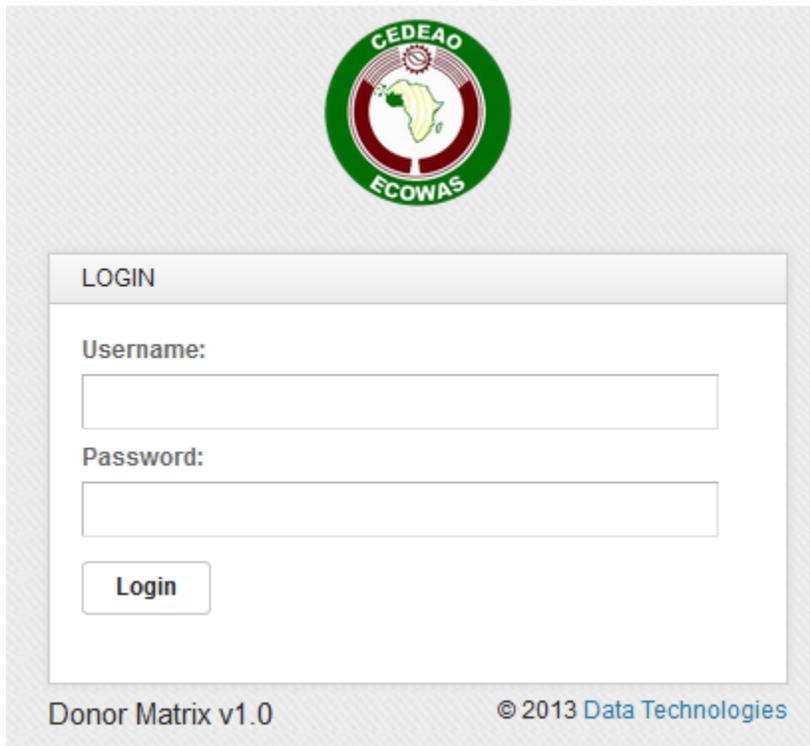
- List the main regional projects currently being implemented
- Indicate the implementing partner or agency
- Classify the projects by technical and financial partner
- Determine the type of support (technical, financial)
- Determine the type of funding (grants, subsidies, credits, etc.)
- Indicate the sectors covered by the project
- Identify the priority programs and activities for ECOWAS priority that have not yet received funding
- Show how the logical framework of each project contributes to and is aligned to the ECOWAP/CAADP

As a result, ECOWAS member states will have the ability to map and produce a directory of regional projects as well as quickly identify the amount and type of financing projects received at the regional level. Necessary implementation information will be available to make informed decisions on additional technical and financial support needs, priorities and gaps.

2. Getting Started

2.1 Accessing the Donor Matrix Start Screen

To access the application, go to the following internet link: <http://donor-matrix.kwekud.com> . You will be presented with the login screen displayed in figure 1.



The image shows a login screen for the ECOWAP Donor Matrix application. At the top center is the logo of CEDEAO/ECOWAS, which consists of a green circle with a map of Africa in the center and the text 'CEDEAO' at the top and 'ECOWAS' at the bottom. Below the logo is a white rectangular box with a grey header that says 'LOGIN'. Inside this box, there are two input fields: the first is labeled 'Username:' and the second is labeled 'Password:'. Below the password field is a button labeled 'Login'. At the bottom left of the page, it says 'Donor Matrix v1.0' and at the bottom right, it says '© 2013 Data Technologies'.

Figure 1: The ECOWAP Donor Matrix Login Screen

Enter the username name and password given below and then click on login.

User Name: visitor

Password: Abcd1234

3. Interactive ECOWAS Map

Once you log into the application, you will be presented with a full colour interactive map of ECOWAS member states as shown in *Figure 2* below.

ECOWAP Donor Matrix: Project List



Figure 2: The Interactive ECOWAS Map

Browse the map by rolling your mouse slowing over the illustration. You may click on a country or a flag to view a summary of all the projects in that country. The list also includes projects that span all ECOWAS member states. You may click on the **Home** button to go back to the main screen.

4. Generating Reports

The Donor Matrix interface has the vertical menu bar displayed in *figure 3* on the right hand side of the application. This tool bar houses the functions for selecting fields, filtering options and formatting of reports.

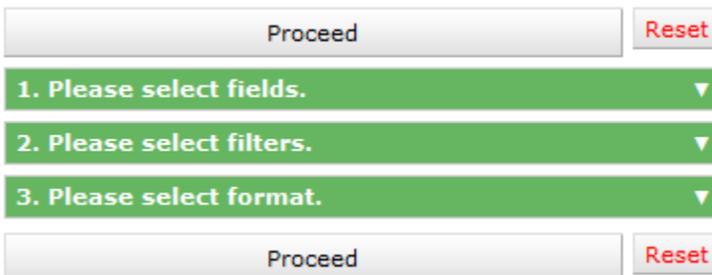


Figure 3: The Vertical Menu Bar

4.1 Selecting Fields

The field options selected determines the column headers to be displayed in a report. Here is a list of all the fields available in the application:

Proceed		Reset
1. Please select fields. ▲		
<input type="checkbox"/>	Field	
<input checked="" type="checkbox"/>	Donor	
<input type="checkbox"/>	Contact details	
<input checked="" type="checkbox"/>	Name of Regional Project(s)	
<input checked="" type="checkbox"/>	Project Level	
<input checked="" type="checkbox"/>	General Objective	
<input type="checkbox"/>	Specific Objectives	
<input checked="" type="checkbox"/>	Implementing Agencies	
<input checked="" type="checkbox"/>	Other Technical and Financial Partners	
<input type="checkbox"/>	Type of Support	
<input type="checkbox"/>	Type of Funding	
<input type="checkbox"/>	Countries Covered	
<input type="checkbox"/>	Status of Implementation	
<input type="checkbox"/>	Duration	
<input type="checkbox"/>	Planned Projects	
<input type="checkbox"/>	Alignment/ RAIP	
<input type="checkbox"/>	RAIP Outcomes	
<input type="checkbox"/>	RAIP-Activities	
<input type="checkbox"/>	Cost	
<input type="checkbox"/>	Cost (USD Equivalent)	

Figure 4: The Field Options

Six fields (**Donor, Name of Regional Project(s), Project Level, General Objective, Implementing Agencies, Other Technical and Financial Partners**) are selected by default. You may click on the individual tick boxes to add or remove extra fields. You may also select the tick box next to **Field** to include all fields. The system will revert to default settings when you click on **Reset**. After selecting your fields, click on the **Enter** button on your keyboard or the **Proceed** button in the application to run your report.

4.2 Selecting Filters

There are a total of ten filters and each has a drop-down list which provides a set of items for applying criteria against a report column (header). The content of a report will only display results that match the criteria selected in the filter options.

2. Please select filters. ▲	
Label	Value
Donor	<input type="text" value="Search multiple options"/>
	<input type="checkbox"/> View summary
Project level	<input type="text" value="Search multiple options"/>
Status	<input type="text" value="Search multiple options"/>
Support type	<input type="text" value="Search multiple options"/>
Fund type	<input type="text" value="Search multiple options"/>
Implementing Agencies	<input type="text" value="Search multiple options"/>
Other Technical and Financial Partners	<input type="text" value="Search multiple options"/>
Countries Covered	<input type="text" value="Search multiple options"/>
	<input checked="" type="checkbox"/> Add ECOWAS Member State projects
Alignment/ RAIP	<input type="text" value="Search multiple options"/>
RAIP Outcomes	<input type="text" value="Select Alignment/ RAIP First"/>
3. Please select format. ▼	
<input type="button" value="Proceed"/>	
<input type="button" value="Reset"/>	

Figure 5: The Filter Options

No Filters are set by default. There are two ways to set the criteria of a filter option. The first is to click on the down arrow to view and select from the list of items. You may also type directly into the field to display all related items. In the example displayed in *figure 6*, all related items are listed when ECOWAS is entered in to the Donor field.

2. Please select filters. ▲	
Label	Value
Donor	ECOW
	<u>ECOWAS</u> Funded
Project level	MULTI-DONOR (WORLD BANK, <u>ECOWAS</u> , DFID)
Status	Search multiple options
Support type	Search multiple options
Fund type	Search multiple options
Implementing Agencies	Search multiple options
Other Technical and Financial Partners	Search multiple options
Countries Covered	Search multiple options
	<input checked="" type="checkbox"/> Add ECOWAS Member State projects
Alignment/ RAIP	Search multiple options
RAIP Outcomes	Select Alignment/ RAIP First

Figure 6: The Automatic Find Function

You may select one or multiple filters. To remove all filters, click on the **Reset** button. After selecting your filters, click on the **Enter** button on your keyboard or the **Proceed** button in the application to run your report.

4.3 Running Report per Donor

When running reports for a particular donor, you have the option of viewing a full listing of reports or you may select the “View summary” option to preview an overview of projects for the Donor.

2. Please select filters. ▲

Label	Value
Donor	<input type="text" value="x ECOWAS Funded"/>
<input checked="" type="checkbox"/> View summary	

Figure 7: The View Summary Function

Home

Donor Summary

Donor:
 ECOWAS Funded

Donor Summary		1 result found
1	ECOWAS Funded	5

Figure 8 : An Overview of ECOWAS Funded Projects

From the presentation in Figure 8, you may click on the name of the Donor (in this case ECOWAS Funded) to view a full list of projects shown below:

Ecowap Donor Matrix: Project List						5 results found
#	Donor	Name of Regional Project(s)	Project Level	General Objective	Implementing Agencies	Other Technical and Financial Partners
1	ECOWAS Funded	Joint ECOWAS-UEMOA project for Marketing of Input Regionally - Phase II (MIR Plus)	Regional	To facilitate the development of a regional agri-input markets in West Africa in support of the implementation of the regional common agricultural policies	ECOWAS Commission, IFDC Africa Division	-
2	ECOWAS Funded	ECOWAS/Songhai center Young Agro-Entrepreneurs Training Project	Regional	Rural youth, men and women, have decent jobs and improved level of income through sustainable agribusiness	Songhai Centre	-
3	ECOWAS Funded	Action plan for the development of biotechnology and bio-safety in the ECOWAS sub-region	Regional	To promote Biotechnology within the ECOWAS area in order to contribute to achieving the ECOWAP	CILSS, CORAF, Co-funded by USAID, INSAH	-
4	ECOWAS Funded	ECOWAS Fisheries action plan	Regional	Promouvoir une pêche et une aquaculture durables qui contribuent à l'amélioration des revenus des populations et à la sécurité alimentaire	FAO-ECOWAS Member States	-
5	ECOWAS Funded	ECOWAS Livestock transformation Action Plan	Regional	Transformation et valorisation économique des filières bétail, viande et lait pour satisfaire de manière durable la sécurité alimentaire, réduire la pauvreté et procurer des revenus décents à ces actifs, tout en préservant les ressources naturelles	---, CRSSA, ECOWAS member states, FAO, OIE	-

Figure 9 : A full list of ECOWAS Funded Projects

You may also click on the donor name to view the full details of each project. The example in Figure 10 below displays project details for “Joint ECOWAS-UEMOA project for Marketing of Input Regionally - Phase II (MIR Plus)”. You may click on the **Home** button to go back to the main screen.

Project Details

Basic		Details	
Donor	ECOWAS Funded	Implementing Agencies	ECOWAS Commission, IFDC Africa Division
Name of Regional Project(s)	Joint ECOWAS-UEMOA project for Marketing of Input Regionally - Phase II (MIR Plus)	Other Technical and Financial Partners	-
General Objective	To facilitate the development of a regional agri-input markets in West Africa in support of the implementation of the regional common agricultural policies	Type of Support	Technical and Financial
Specific Objectives	-	Type of Funding	-
		Countries Covered	Multi-Country (TBD)
		Status of Implementation	Implementation
Activities		Others	
Planned Projects	-	Start Date	2013-01-01
RAIP-Activities	-	End Date	2013-01-01
		Cost	17438750.0

Raip

Project		
	Plan type	Value
1	Alignment/ RAIP S.O.2	S.O.2

Showing 1 of 1 records

Figure 10: Example of the Project Details Page

4.4 Running Report per Country

The application includes functionality to run projects for each ECOWAS country and also look at projects that cover all ECOWAS member states. When you run a report for a particular country, you have the option of including projects for all of ECOWAS by selecting the “Add ECOWAS Member State projects” option.

Countries Covered	<input type="text" value="x Cote D'Ivoire"/>
<input checked="" type="checkbox"/>	Add ECOWAS Member State projects

Figure 11: Filtering Projects by Country

4.5 Formatting Reports

Reports can be generated in either excel or PDF format. Use the **Preview** drop-down menu to make a selection.

The dialog box has a green header with the text "3. Please select format." and a small upward-pointing triangle on the right. Below the header are two columns: "Format" and "Paginate". Under "Format", there is a dropdown menu currently showing "Preview". Below this dropdown is a list of options: "Preview", "Excel", "PDF", "PDF-Portrait", and "PDF-Landscape". The "PDF-Portrait" option is highlighted in blue. Under "Paginate", there is a text input field containing the number "25" and a small downward-pointing triangle on the right.

Figure 12: The Report Preview Options (File Format)

The dialog box has a green header with the text "3. Please select format." and a small upward-pointing triangle on the right. Below the header are two columns: "Format" and "Paginate". Under "Format", there is a dropdown menu currently showing "Preview". Below this dropdown is a "Proceed" button. Under "Paginate", there is a text input field containing the number "25" and a small downward-pointing triangle on the right. Below this field is a list of options: "10", "25", "50", and "100". The "25" option is highlighted in blue.

Figure 7: The Report Preview Options (Number of Results per Page)

The **Paginate** function also allows you to set the number of results to be displayed per page of the report; 10, 25, 50 or 100.

5. Regional Agriculture Investment Plan (RAIP) S.O.s & Outcomes

S.O. 1: Promote strategic products for food security and food sovereignty

- **Outcome 1.1:** West Africa is able to meet most of its food needs through the promotion of rice, maize and cassava.
- **Outcome 1.2:** Regional imports of animal products and by-products are substantially reduced through the promotion of livestock systems and animal product chains.
- **Outcome 1.3:** Policies and strategies for the sustainable management of fisheries resources have been defined and implemented.

S.O. 2: Promote an enabling environment for regional agricultural development

- **Outcome 2.1:** The business environment for agri-food chains have been improved.
- **Outcome 2.2:** Mechanisms to help adapt to climate variability, climate change and integrated management of shared resources have been implemented at the regional level.
- **Outcome 2.3:** An information and decision support system is operational.
- **Outcome 2.4:** The capacities of regional stakeholders and institutions have been strengthened.

S.O. 3 Reduce food insecurity and promote sustainable access to food

- **Outcome 3.1:** A regional framework for analyzing the structural causes of food insecurity has been defined; tools for reducing food insecurity have been developed.
- **Outcome 3.2:** Systems for monitoring food insecurity and preventing food crises have been improved and adapted.
- **Outcome 3.3:** An information and decision support system is operational.
- **Outcome 3.4:** Regional mechanisms to help governments prevent and manage food crises and reduce food insecurity have been implemented.

The Filters also allows users to filter projects by Regional Agricultural Investment Plan S.Os and their corresponding Outcomes.

The example below shows a report FAO for projects that meet RAIP – S.0.1 and Outcome 1.2

2. Please select filters. ▲	
Label	Value
Donor	<input type="text" value="x FAO"/>
	<input type="checkbox"/> View summary
Project level	<input type="text" value="Search multiple options"/>
Status	<input type="text" value="Search multiple options"/>
Support type	<input type="text" value="Search multiple options"/>
Fund type	<input type="text" value="Search multiple options"/>
Implementing Agencies	<input type="text" value="Search multiple options"/>
Other Technical and Financial Partners	<input type="text" value="Search multiple options"/>
Countries Covered	<input type="text" value="Search multiple options"/>
	<input type="checkbox"/> Add ECOWAS Member State projects
Alignment/ RAIP	<input type="text" value="x S.O.1"/>
RAIP Outcomes	<input type="text" value="x 1.2"/>

Figure 12: Regional Agricultural Investment Plan S.Os and Outcomes

Ecowap Donor Matrix: Project List								3 results found	
Donor	Name of Regional Project(s)	Project Level	General Objective	Implementing Agencies	Other Technical and Financial Partners	Alignment/RAIP	RAIP Outcomes	RAIP-Activities	
1	FAO	Support to ECOWAS for the Development of Livestock, Meat, and Dairy Value-Chains (TCP/SFW/3402)	Regional	To create a suitable environment for the development of value chains for livestock and livestock products to achieve food security, poverty reduction and reduction of dependency on food imports.	FAO	ECOWAS Commission, member states	S.O.1; S.O.2	1.2; 2.1	-
2	FAO	Follow-up on the study identifying the priority major TADs and Zoonoses in West Africa (Strateg for Africa Swine Fever [ASF] and Pest and Petits Ruminants (PPR)	Regional	Prepare a road map which includes socio-economic study and control and eradication of ASF	AU-IBAR, ECOWAS	FAO	S.O.1	1.2	-
3	FAO	Establishment of Sub-Regional Networks of Directors of veterinary Services, Epidemiologists and	Regional	To develop a plan of action and mechanisms of coordination of the networks	ECOWAS	FAO	S.O.1	1.2	-

Figure 13: FAO Projects that align to RAIP S.O.1 and Outcome 1.2. Click on the RAIP and Outcome codes to view their definitions.

In the preview above, you may click on the RAIP or Outcomes codes to view their full definition.