



Citizens' Voice Project

# MONTHLY REPORT

NOVEMBER 2012

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## EXECUTIVE SUMMARY

The following report highlights the key progress made by the Citizens' Voice Project in the month of November. With the addition of **6 more awards**, the **total number of awards stood at 40** at the end of November 2012, including CPDI, which is still pending USAID clarification. Two task orders were issued to AASR-GT to conduct **fourteen pre-award assessments**—four detailed, six rapid and four upgrade assessments. **Three pre-award assessment reports** were reviewed to determine the level of risk and to inform negotiations related to award of grants and capacity action plans, while **post-award site visits and finalization of reports, toolkits and files for 25 partner organizations** were conducted.

As highlighted in the previous report, Cycle 4 received an unprecedented response and 369 applications were received. In the month of November, **all 369 applications were reviewed by the TRC**, and GMC and PSC meetings were held for two thematic areas, "Citizens' Voice for Effective Grievance Redress through the Offices of Ombudsman" and "Citizens' Voice for Independent, Free and Responsible Media".

Key activities undertaken by our partners included the **establishment of complaint cells** at TMAs Timergara and Adenzai; **health and hygiene sessions**; development of **training manuals** for (1) building the capacity of community forums and (2) capacity building of pressure groups; a **radio talk show** on 'Improvement of Municipal Services and Our responsibilities'; radio messages in Swat, Malakand and Mardan; PARCs (Pupil Awareness and Rights Committee) meetings in Bahawalpur and Multan; **interviews with parliamentarians** in Gilgit Baltistan; **planning, review and development workshops** for developing policy proposals in District Lodhran and Khanewal; **formation of Mother Groups** in Belo Chakesar, U/Cs Chakesar, Shahpur and Opal.

In terms of capacity building, the **second NPO Management Course was held at COMSATS** Institute of Information Technology, Islamabad from November 11-18, 2012. Partner organizations from Khyber Pakhtunkhwa (KP), Islamabad, Gilgit-Baltistan and Central Punjab participated in the course. TAF also made preparations **for workshops on Design and Implementation of Performance Management Plan (PMP)** and a Training of Facilitators for partner organizations. The first two PMP workshops will be held from December 5-7, 2012 and December 10-12 for organizations under Municipal Services, and Energy and Water Rights thematic areas respectively.

## 1. MONITORING, EVALUATION AND RESEARCH

### 1.1. PROGRAM DEVELOPMENT AND RESEARCH

#### 1.1.1. Reviews, Approvals and Application Revisions

PDR team along with members from TAF and FAFEN secretariat completed the process of technical review of all 369 applications. Due to the large number of applications, the reconciliation process for some applications completed early, while others took more time. Therefore, Grants Management Committee (GMC) and Project Steering Committee (PSC) meetings took place in a phased-wise approach. GMC meetings were held for the thematic areas, "Citizens Voice for Effective Grievance Redress through the Offices of Ombudsmen" and "Citizens Voice for Independent Free and Responsible Media" on November 12, 2012 and November 15, 2012 respectively. 15 applications were approved for Ombudsmen, out of which three were recommended for TRC again, two were recommended for suggestions from M&E unit, and ten were approved for PSC review, subject to revisions. Ten applications were approved under the thematic area of Media, subject to revisions.

The PSC meeting was held on November 23, 2012 to review the applications, the status of which is mentioned below:

Thematic Area	Applications Submitted to PSC	Remarks
"Citizens Voice for Effective Grievance Redress through the Offices of Ombudsmen"	10	✓ PSC suggested some revisions for ten submitted applications and approved these applications. ✓ Revision process has started on ten applications in the light of PSC recommendations.
"Citizens Voice for Independent Free and Responsible Media"	12	✓ Six applications got approval by the PSC ✓ Revision process has started on 6 applications in the light of PSC recommendations.

## 1.2. MONITORING AND EVALUATION

### 1.2.1. Pre-Award Support for the Award of Grants

The M&E Unit revised work plans of seven applicants of the Third Grant Cycle (i.e. Energy Sector Reforms theme) and also developed their milestones and shared them with the Grants Unit for further process. M&E Unit also suggested conditions to the Grants Unit to be negotiated and agreed upon with the seven applicants mentioned below:

AJK Rural Support Program(AJKRSP)	Strengthening Participatory Organization (SPO)
Global Prosperity Network(GPN)	Sustainable Solution Private Limited (SSPL)
Public Welfare Organization (PWO)	Young Welfare Society (YWS)
Research Institute of Natural Resources of Pakistan (RINP)	

The Unit completed ten programmatic pre-award assessments of short-listed applications under the themes, 'Citizens' Voice for Effective Redress through the Offices of Ombudsmen' and 'Citizens' Voice for Independent, Free and Responsible Media'. The process involved review of documents and visits to the offices of relevant organizations for spot checks and discussions with the management. The list of these applicants with their risk level is given in the table below:

Applicant Name	Risk Category
Communications Research Strategies Pvt. Ltd.(CRS)	Medium Risk
Pakistan Info(PINFO)	High Risk
Society for Enforcement of Rule of Law (SERL)	High Risk
Human Resource Development Network (HRDN)	Low Risk
Backward Rehabilitation and Improvement Commission (BRIC)	Medium Risk

Individual Land	Medium Risk
Rural Development Policy Initiatives(RDPI)	Low Risk
PAHEL	Medium Risk
Institute of Business Management	Medium Risk
Anjuman-o-Falahobehbodd	Medium Risk

### 1.2.2. Post-Award Monitoring

Project team received thirteen quarterly reports, which were processed for performance analysis as well as required clearances by the Grants Unit for release of related installments. The Unit also processed approvals of project coordinators/managers of three positions to be filled by the partners on the awarded projects. The related organizations included DTCE, DEWA and The Network.

M&E unit provided support and facilitation, and later approved:

- Banners, posters and pamphlets of nine partners i.e. Devcon, PEHE, Sudhaar, GSF, Children First, LEAD Pakistan, Pak Women, STEP and DEWA;
- Advertisements for hiring staff and consultants by one partner i.e. GINI
- FM messages and talk show of one partner (i.e. AGHE); and
- Training manuals developed by one partner i.e. PEHE

Based on the unit's post-award field-monitoring plan for the First and Second Grants Cycle partners, post-award field visits of the following partners were carried out for the following organizations:

Peace Baluchistan	PEHE	ABKT	DEWA	OHD	PEACE KP	STEP
DevCon	DADO	PES	Pak Women	AHKRC	HDF	

During these post award M&E visits, M&E field teams held meetings with project staff, reviewed the progress (i.e. targets vs. achievements), verified the activities of partners as per their monthly progress reports and provided guidance for the preparation of monthly progress reports, quarterly progress reports, field monitoring reports, events reports, and necessary documentation.

Some of the activities implemented by partners during November 2012 are summarized as follows:

- ABKT conducted the District Municipal Services Accountability Network (DMSAN) quarterly meeting. A total of 24 members participated in the meeting
- ABKT established two complaint cells at TMAs Timergara and Adenzai
- ABKT conducted two health and hygiene sessions. A total of 40 teachers participated in the session
- AGHE developed a training manual for building the capacity of community forums
- AGHE aired a radio talk show on FM 93 Multan. The topic of the show was 'Improvement of Municipal Services and our responsibilities'
- AGHE conducted 12 interviews with the parliamentarians in Gilgit Baltistan
- AWAZ conducted 11 PARCs (Pupil awareness and rights committee) meetings in Bahawalpur and Multan. A total of 143 members participated in the meetings
- AWAZ conducted a meeting with the irrigation department
- AWAZ conducted an FDG with the farmers
- DADO conducted FGD with the Dir TMA
- DADO formed two CBOs
- DAMAAN distributed 200 pamphlets, 200 brochures and 50 posters among participants during monitoring visits in Vehari and Lodhran

- DAMAAN conducted two planning, review and development workshops for developing policy proposals in district Lodhran and District Khanewal
- DAMAAN developed a Policy Proposal draft which will be shared at the policy dialogue forums and with the ministry of Agriculture
- DEWA conducted an education awareness session. A total of 28 people participated in the session
- PES conducted four broad-based community meetings in U/C Opal, villages Shalmano, Hussain Abad, Kapar Laray and Punyal for the formation of mother groups
- PES formed three village mother groups in village Belo Chakesar U/C Chakesar, and village Kapar Laray and Hussain Abad in U/C Opal
- PES formed three U/C level mother groups in U/Cs Chakesar, Shahpur and Opal
- PES conducted a meeting with the community at U/C Level for the formation of SMC at U/C Opal.
- PES conducted field visit for verification of SMCs
- PES conducted a one day consultative workshop at village Karora U/C Opal
- LEAD Pakistan conducted a cluster meeting with the representative of corporate sector in Lahore. A total of 24 persons participated in the meeting
- Pak Woman conducted two district level orientation meetings in Mardan. A total of 67 persons participated in the orientation meeting
- Pak Woman conducted a provincial level orientation seminar in Peshawar, which was attended by 19 people.
- Pak women disseminated information through sms in Swat, Malakand and Mardan. A total of 1875 sms were sent out
- Pak Woman aired four advocacy messages on radio in Swat, Malakand and Mardan
- Pak Woman developed three training manuals for capacity building of pressure groups
- OHD conducted a three-day Staff Training on Community Score Card in Mardan. A total of 10 staff members participated in the meeting
- OHD conducted two sessions on PTC's role and responsibilities which were attended by 24 persons
- Six meetings were held with Mother Groups, with a total number of 103 female participants
- Preparatory Ground Work for CSC was conducted
- OHD conducted a coordination meeting with Education Department. There were a total of 5 participants in the meeting
- READ Foundation conducted 16 meetings with the SMCs in Rawalakot, attended by 235 people
- READ Foundation conducted two co-curricular activities events in schools in Rawalakot. A total of 311 people participated in the events
- READ Foundation organized a meeting with the government line department in Rawalakot. There were a total of 23 participants in the meeting
- SHER conducted a three day training of trainers on "Performance Management Tools" in district Khushab, Punjab. A total of 10 teachers were trained through this training
- SHER conducted a training workshop on "Linkage of Performance Management Tool Software with Education Management Information System (EMIS)" at district Khushab, Punjab. A total of 8 education department officials were trained through this workshop
- SHER conducted 30 mobilization meetings with school management committees in district Sargodha, Punjab.
- WESS conducted two orientation workshops in district Loralai and Ziarat with all the stakeholders including the lawyers' forum, tribal chief, politicians, business community and religious groups in order to strengthen the CSO network and seek recommendations for actions
- PEHE developed three training manuals on farm water management and communication and negotiation skills
- DEVCON hired one lead consultant and five district consultants for conducting analysis of last three years' expenses on primary education in five districts of Sindh. An orientation session for these consultants was also conducted during the month

- DEVCON conducted monthly meetings with 13 mohalla committees in 13 mohallas of Union Council 2 of Shahdadpur, District Sanghar, Sindh. There were a total of 85 participants in the meetings
- DEVCON developed the monthly complaint audit log in the office of TMA Shahdadpur, District Sanghar, Sindh .
- DEVCON finalized the vicinity wise bench marks to oversight the TMA services
- DEVCON developed a draft report of the baseline survey
- GSF formed 13 mohalla committees in Taluka and District Jacobabad, Sindh
- GSF conducted a meeting with the Citizens' Oversight Committee (COC). A total of 10 members participated in the meeting
- GSF printed and distributed the first quarterly newsletter
- GSF developed and finalized complaint system software which will be installed in TMA Jacobabad office in December 2012
- GSF developed a draft report on Community Perception Survey
- PEACE Baluchistan conducted a baseline survey about the existing TMA services in Taluka Hussain Bux Marri, District Mirpur Khas, Sindh
- PEACE Baluchistan conducted a coordination meeting with Governance Development Committee in District Mirpur Khas, Sindh. There were a total of 25 participants in the meeting
- PEACE Baluchistan conducted meetings with male and female groups on citizens' consultation and priority setting about TMA services. A total of 169 participants attended the meetings
- GINI conducted district roundtable workshops in Sargodha, Faisalabad and Gujranwala inviting participation of Farmer organizations (FOs), Civil Society Organizations, Local Non-Governmental Organizations, the management of PIDA (Punjab Irrigation Development Authority), officials of Irrigation Department, members of Area Water Board (AWB), members of District Press Clubs, media representatives, members of the District Legal Aid Committees, members of political parties, parliamentarians of the area, community elders of the target districts and the water users to present and discuss research findings and agree on policy actions needed at the local levels. Around 70 to 80 people attended each of the round table conferences
- GINI established network desks in Faisalabad, Gujranwala and Sargodha
- GINI conducted 12 FDGs in Faisalabad, Gujranwala and Sargodha
- The Network for Consumer Protection formed a consumer group in Peshawar
- The Network for Consumer Protection had a meeting with the Assistant Commissioner in Islamabad
- The Network for Consumer Protection had a meeting at the District Consumer Protection Council Rawalpindi
- The Network for Consumer Protection formed a lawyers' group in Peshawar and Rawalpindi
- Children First formed a Citizen Education Forum (CEF) in District Ghazi. The forum comprises of a total of 22 members
- Children First formed Citizen Education Forum (CEF) in District Haripur. The forum comprises of a total of 19 members
- Children First conducted a session for the formation of Citizen Education Council (CEC) at district level. It was attended by 49 participants including members from CEFs Khanpur, Haripur and Ghazi and representative from media and likeminded CSOs. Post this activity, a CEC at district level was formed, comprised of nineteen members
- Children First had meetings with Community Empowerment Development Organization (CEDO) Sehbrg Trust, Concern for Human Development (CHD), Khanpur Welfare Organization (KWO) in order to link CEF and CEC with other like-minded organizations
- Children First conducted 2 capacity building sessions for the CEFs on advocacy skills and techniques in Ghazi and Haripur. These sessions were attended by 51 participants
- Children First conducted a one-day training on budget analysis and budget consumption for the CEFs. The session was attended by 27 participants
- Children First conducted a lobbying session with Ms Faiza Rasheed MPA - KP. The session was attended by 34 participants

- Children First held a Press Conference which was attended by 22 participants. 15 representatives of print and electronic media were also present in the press conference
- Children First conducted school monitoring activities in two project areas and a total of 22 primary schools were visited. Prior to this exercise, a monitoring tool was also developed
- Children First visited 30PTCs to monitor funds utilization in two project areas. Before initiating the exercise, a tool to monitor funds utilization was developed
- Children First organized a seminar at Tehsil Haripur level to create awareness on free and compulsory education. It was attended by 25 participants
- STEP conducted the key informative individual session in Peshawar. There were a total of 18 participants in the session
- STEP developed the methodology and questionnaire for their baseline study
- HDO conducted a session to increase the participation of marginalized groups in the legislative process in D.I Khan. There were a total of 30 participants in the session
- HDO conducted a forum on advocacy for formation of public interest information programs at each constituency in D.I.Khan. There were a total of 24 participants at the forum
- HDO conducted a training of advocacy for constitutional and rules reforms in District D.I.Khan. There were a total of 34 participants in the training
- HDO conducted a session on increase participation of marginalized groups in Lakki Marwat. There were a total of 31 participants in the session
- HDO established a Visitor Information Center in D.I.Khan and Lakki Marwat
- HDO developed a training module for journalists

## **2. FINANCE, GRANTS AND COMPLIANCE**

### **2.1. GRANTS**

#### **2.1.1 Pre-Award Assessments**

In November 2012, the Grants Unit issued two task orders to AASR-GT for fourteen pre-award assessments—four detailed, six rapid and four upgrade assessments. One of the organizations had applied under Cycle 3 and thirteen were from Cycle 4. The Grants Unit also reviewed three pre-award assessment reports of the following organizations:

<b>Applicant Name</b>	<b>Risk Category</b>
Kuchlak Welfare Society (Detailed Assessment)	Medium Risk
Citizens' Commission for Human Development (Detailed Assessment)	Low Risk
Poverty Eradication Society (Upgrade to Detailed)	Low Risk

#### **2.1.2 Post-Award Reviews**

The Grants Unit issued a task order to AASR-GT for site visits of 25 awardees to conduct risk analysis, ensure compliance with USAID regulations, monitor progress against contractual obligations, check for compliance against their Capacity Action Plans and offer support where needed. These 25 included seven awardees under “Citizen Oversight of Municipal Services,” and four awardees each under “Improving Water Rights” and “Energy Sector Reforms” from Cycle 1, as well as ten awardees under “Education Sector Reforms” from Cycle 2. AASR-GT conducted site visits for all 25 awardees. Under the same task order, AASR/GT will also conduct post award financial monitoring of 14 awardees under Simplified Sub-awards, which include six awardees under “Citizen Oversight of Municipal Services” and four awardees each under “Improving Water Rights” and “Energy Sector Reforms” from Cycle 1. Grants unit is also in the process of reviewing the reports and working paper files according to the check list mentioned under “Process Improvement” below.

#### **2.1.3. Process Improvement**

Following the weaknesses identified by the USAID Office of Inspector General in their report for another project in Pakistan, TDEA initiated the process of improvements with respect to the third party managed pre-award assessments.

A checklist has been prepared for review of pre-award assessments and post award reviews which will be used to review all third party managed assessments/reviews.

#### 2.1.4. Due Diligence

Anti-terrorist and other compliance check vetting was conducted by the Grants team for the applications recommended by GMC for two thematic areas under Cycle 4.

#### 2.1.5. Award of Grants

Six grants were awarded in the month of November 2012 under Cycles 2 and 3. One award relates to Punjab under the thematic area, "Citizens' Voice and Public Accountability in Tax Collection Sector" of Cycle 2 and five relate to the thematic area, "Energy Sector Reforms" under Cycle 3 out of which two relate to Punjab, one to AJK, one to Gilgit/Baltistan and one to Sindh.

#### Overall Snapshot of Grants under Contract

Thematic Area	Cycle	No. of Grants Allocated for Award in RFA	No. of Grants Recommended by PSC to USAID	No. of Grants Approved by USAID	Signed Awards
1. Citizens' Engagement and Accountability for an Effective Local Government System	Third	5	9	2****	Pending
2. Citizens' Advocacy for Implementation of 18th Amendment	Third	8	7	2****	Pending
3. Energy Sector Reforms	Third	10	8	7	5
4. Advocacy for Effective Implementation of the Frontier Crime Regulations (FCR) Reforms	Third	2	5	2	2
5. Citizens' Voice for Transparent and Accountable Mechanism	Third	6	7	Pending	Pending
<b>Total</b>		<b>31</b>	<b>36</b>	<b>13</b>	<b>7</b>
1. Citizens' Voice for Effective Legislative Governance	Second	15	4	12*	5
2. Education Sector Reforms	Second	10	12	12	11
3. Citizens' Voice and Public Accountability in Tax Collection Sector	Second	10	1	2**	2
4. Advocacy for Strengthening Legal Framework for NPOs	Second	2	0	0	0
<b>Total</b>		<b>37</b>	<b>17</b>	<b>26</b>	<b>18</b>
1. Energy Sector Reforms	First	10	4	4	4
2. Improving Water Rights	First	4	4	4	4
3. Citizens oversight on Municipal Services	First	10	10	7	7
<b>Total</b>		<b>24</b>	<b>18</b>	<b>15</b>	<b>15</b>
<b>Grand Total</b>		<b>92</b>	<b>71</b>	<b>54***</b>	<b>40</b>

\* While 4 were recommended by PSC, 8 were directly approved by USAID making the total number 12.

\*\*While 1 was recommended by PSC, 1 was directly approved by USAID making the total number 2.

\*\*\* Difference between approved and signed grants is due to the fact that 7 have been forwarded to USAID, 2 have been approved by USAID and are going through negotiations, 4 are being finalized as were approved on November 26, 2012 and one grant application from CPDI is pending clarification from USAID for award.

\*\*\*\* So far, 4 have been approved by USAID.

### 2.1.6. Pre- and Post-Award Conditions

Keeping in view the pre-award risk assessments, pre- and post-award conditions were agreed upon with the new partners. Purpose of these conditions is to ensure that partners improve their systems and procedures for efficient implementation of the project as well as for long-term institutional development. Later, the Grants Unit, along with M&E Unit, tracks the partners' performance in terms of meeting such conditions.

### 2.1.7. Technical Assistance to Partners

Existing partners were provided technical assistance in the areas of financial management, record keeping and reporting on a daily basis. The TAF team and project team for grants coordinated with partners for any issues that they faced and guided them about the required standards of record keeping and reporting for USAID grants.

### 2.1.8. Other Assignments

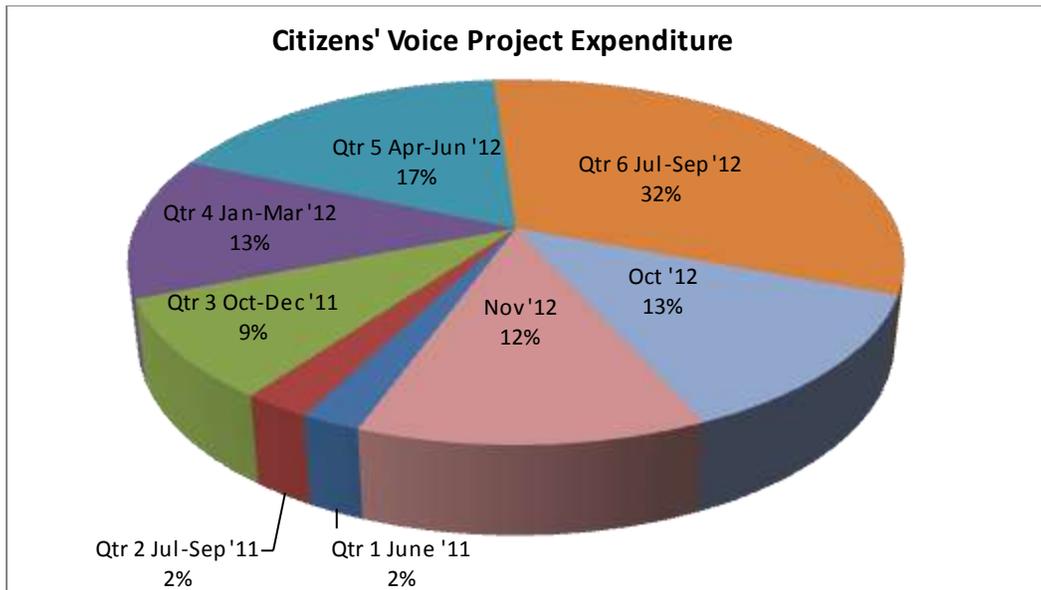
1. Supervised routine transactions at the office from financial perspective
2. Coordinated and provided information to GT-AASR for compliance report and other routine compliance matters
3. Participated in Audit opening meeting
4. RFP was issued last month seeking proposals for issuing an indefinite quantity service contract from a selected group of Regional Inspector General RIG approved audit firms. During the month, six applicants were shortlisted and revised quotations were requested on basis to make them comparable

## 2.2. FINANCE

During the month of November, the Entrance Conference for Annual Audit for 2011-12 was convened at the Project Office which was attended by the representatives from OFM (USAID) and KMPG. It was decided that KPMG shall start audit field work from December 10, 2012. Besides this, the Finance Unit continued to perform a range of routine functions including financial management, submission of reports to the USAID, payments to sub-contractors, and other functions relating to compliance with USAID regulations and TDEA policies.

The following table depicts the utilization of funds in PKR to date.

Line Items	Qtr 1	Qtr 2	Qtr 3	Qtr 4	Qtr 5	Qtr 6	Oct '12	Nov '12	Total
	June '11	Jul-Sep '11	Oct-Dec '11	Jan-Mar '12	Apr-Jun '12	Jul-Sep '12			Jun '11-Nov '12
<b>Salaries &amp; Wages</b>	745,248	3,316,744	7,074,031	10,467,447	10,743,290	11,039,220	4,018,300	5,120,389	52,524,669
<b>Fringe Benefits</b>	61,968	459,308	843,789	1,224,262	1,205,076	2,250,329	450,976	496,187	6,991,895
<b>Consultants</b>	-	91,761	82,754	-	(174,515)	-	255,000	-	255,000
<b>Travel, Trans &amp; Per Diem</b>	-	-	-	45	31,009	883,538	138,168	376,205	1,428,965
<b>Procurement</b>	935,269	1,727,662	495,400	1,998,800	176,280	2,621,383	3,630,170	1,147,292	12,732,256
<b>Equipments &amp; Supplies</b>	37,803	338,413	605,288	884,491	1,148,212	882,027	208,012	404,082	4,508,328
<b>Communication</b>	20,000	140,825	629,973	415,948	187,435	650,982	60,790	489,552	2,595,505
<b>Subcontracts</b>	-	-	10,691,082	18,355,436	30,503,485	67,748,697	25,599,671	25,510,738	178,409,109
<b>Other Direct Cost</b>	4,080,000	187,221	3,961,881	1,507,056	4,374,561	3,017,739	630,459	621,764	18,380,681
<b>Fee</b>	90,514	488,758	653,617	787,506	844,465	1,018,877	448,305	413,154	4,745,195
<b>TOTAL</b>	<b>5,970,802</b>	<b>6,750,692</b>	<b>25,037,815</b>	<b>35,640,991</b>	<b>49,039,298</b>	<b>90,112,792</b>	<b>35,439,851</b>	<b>34,579,362</b>	<b>282,571,603</b>



### **2.3. COMPLIANCE**

AASR-GT completed the compliance unit manual/Standard Operating Procedures during the month of November 2012. It also prepared and submitted Internal Monthly Compliance Reports for Citizens' Voice Project and EIMS for the month of October and for TAF for the month of September. Compliance review of AASR invoice for the month of October 2012 was also conducted.

### **3. CAPACITY BUILDING AND ORGANIZATIONAL DEVELOPMENT**

#### **3.1 PARTNERS' TRAINING**

##### **3.1.1. Quick Impact Trainings (QIT)**

##### **Finance, HR and Procurement Trainings**

AACR-GT finalized and submitted Capacity Building Manual to Citizens' Voice Project and TDEA. Training reports for both Grant cycles were also delivered to Citizens' Voice Project. Planning for training of Cycle 3 partners, which is to be conducted on December 19, 2012 at Margalla Motel, took place. Financial Management, Procurement Management, and Human Resource Management course contents were finalized and presentation updated.

##### **Programmatic Trainings**

In the last reporting period, applications were received from Consultants against the advertisement and ToRs floated for Senior Trainers on Governance and Accountability. These were opened by a three member committee constituting of one member from Finance, one from Administration and third from the Capacity Building Unit. The applications were subsequently reviewed by a committee formed of members of the Capacity Building team after which three consultants; one for each area i.e. Executive, Judiciary and Legislature and Civil Society were shortlisted. The shortlisted candidates have been called to make short presentations in the first week of December based on which the final decision regarding their selection will be made.

##### **Performance Management Plans Training**

During the month, approval was sought and contract finalized and signed with the Consultant for four workshops on Design and Implementation of Performance Management Plan and one Training of Facilitators for partners of Citizens' Voice Project. A meeting was arranged in which the Consultant shared the outline of the training material with Manager, Monitoring and Evaluation (M&E). In addition, logistical and travel arrangements were made for the participants attending the first two PMP workshops scheduled from December 5-7, 2012 and December 10-12 for partners under Municipal Services and, Energy and Water Rights thematic areas respectively.

### **3.1.2. Long-Term Institutional Development Training**

The second NPO Management Course was held at COMSATS Institute of Information Technology, Islamabad from November 11-18, 2012. The ten participating organizations included the partners of Citizens' Voice Project from Khyber Pakhtunkhwa (KP), Islamabad, Gilgit-Baltistan and Central Punjab. Each organization nominated two senior level representatives to participate in this training. The two optional modules included; Leadership and Strategic Planning, selected by the nominees themselves, aside from the compulsory modules.

### **3.2. INTERNAL CAPACITY BUILDING**

Benchmarks Logical Framework Analysis along with Benchmark Indicators for TDEA Capacity Building was finalized. The Capacity Action Plan for EIMS was drafted and submitted to CEO-TDEA for EIMS Project. On job training was also delivered to EMIS procurement staff.

## **4. ADMINISTRATION AND PROCUREMENT**

### **4.1 PROCUREMENTS**

Key procurement activities include the following:

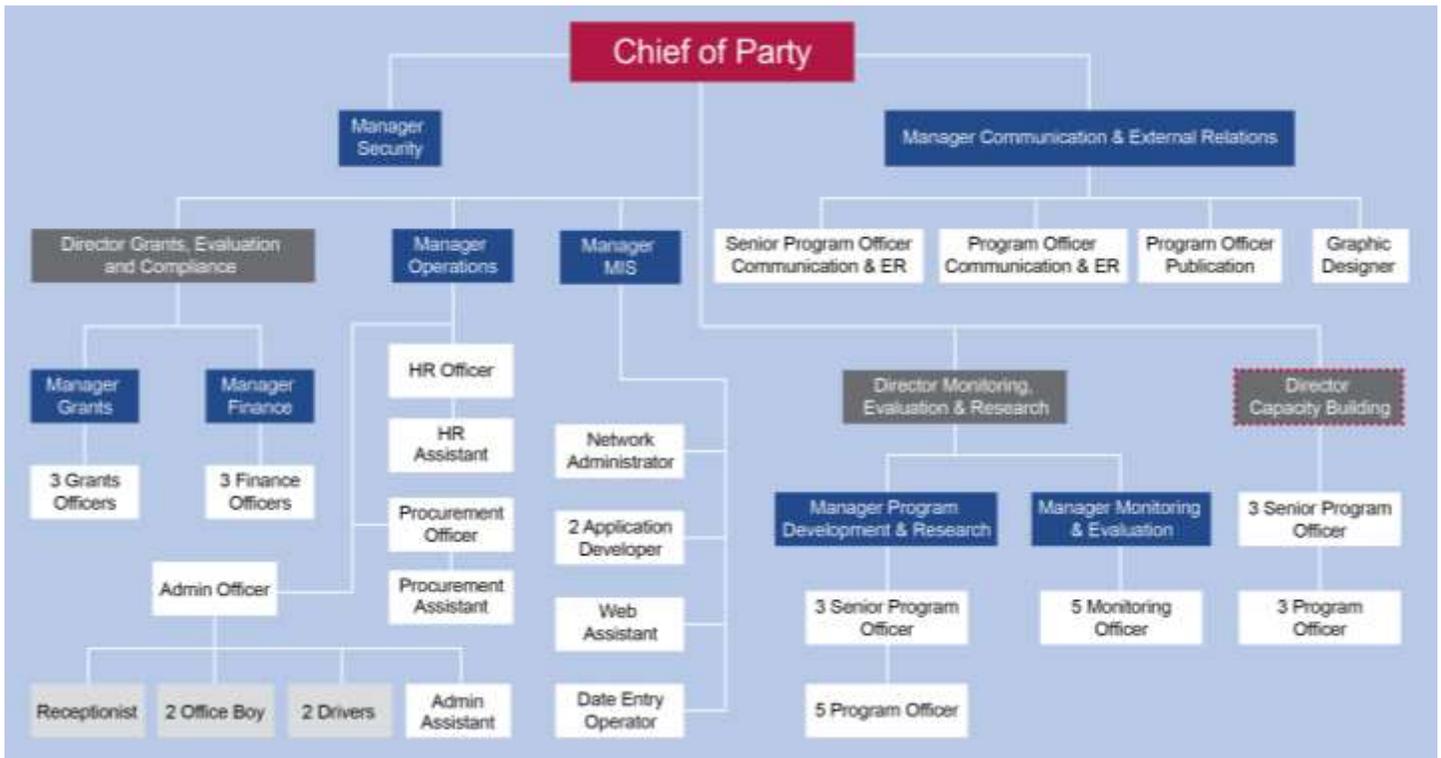
- The purchase order for a new photocopier machine has been submitted to the compliance department for review after an open competition was held.
- GST exemption certificate of Honda City car for official use was obtained from Economic Affairs Divisions (EAD) and was dispatched to the Honda office for finalization of official car delivery date.
- Rental contract for official car was renewed with AVIS for three months (November – January), since the procurement process of one (Honda City) official car is expected to take this much time.
- All the forms that are currently being used in the project office are at the stage of redesigning due to revision in the TDEA policies.

### **4.2. HUMAN RESOURCE MANAGEMENT**

Key updates in this area include the following:

- Manager Operations joined on November 14, 2012, while Manager Security and Manager Communications & External Relations joined on November 15, 2012.
- Recruitment for PO Communications, SPO Communications and Director, ME & R was completed in November 2012, and the recommendation for Director, ME & R was sent across to USAID.
- At present, one Senior Program Officer post is vacant in PDR unit, while budget approvals 2012-2013 are required for one HR Assistant, one Admin Assistant and one Procurement Assistant.
- Reference checks for Monitoring & Evaluation Officer are in process.

The following diagram depicts the organizational structure of Citizens' Voice Project:



## 5. MANAGEMENT INFORMATION SYSTEM (MIS)

### 5.1 WEBSITE

Besides website update during November, the MIS team continued with "Search Engine" optimization to increase the visibility/marketability of the web site. A comprehensive hiring module was launched at the old site, which covers Jobs Listing (multiple job boards and categories); Jobs Management (editing, updating and creating of jobs, including time); Online Applications; Application Management (interview scheduling and internal comments). From now on, all hiring will now be carried out using this module. Support was extended for hiring applicants for Citizens' Voice Project as well as EIMS.

The project's new website (<http://cvpa-tdea.org/v1>) was further updated. Major feature updates includes a drop down menu to filter out the details of partners and grants awarded based on cycle selection followed by the relevant theme. The feature will be further enhanced to include summarized details of the grants awarded and respective CSOs.

The number of hits in the month of November reduced to 3771 as compared to 30,012 in the month of October 2012 when Cycle 4 was in effect.

### 5.2 COMPLIANCE REPORTING

As part of the reporting methodologies of the project progress, the OTI Database was updated as follows:

#### OTI Data Base (NRSP)

Cycle-1

Application	Status	Organization
<a href="#">cvp-01-11-47-47</a>	Conditionally Approved and Forwarded to TDEA	<a href="#">AkhtarHameed Khan Resource Center</a>
<a href="#">cvp-01-12-133-133</a>	Conditionally Approved and Forwarded to TDEA	<a href="#">Peoples Empowerment and Consulting Enterprise</a>

Cycle-2

Application	Status	Organization
<a href="#">cvp-02-12-14-150</a>	<a href="#">Conditionally Approved and Forwarded to TDEA</a>	<a href="#">Pak Women</a>
<a href="#">cvp-02-12-25-161</a>	<a href="#">Conditionally Approved and Forwarded to TDEA</a>	<a href="#">Hamdam Development Organization</a>
<a href="#">cvp-02-12-61-197</a>	<a href="#">Conditionally Approved and Forwarded to TDEA</a>	<a href="#">Association of Global Humanists &amp; Ethics</a>
<a href="#">cvp-02-12-109-245</a>	<a href="#">Conditionally Approved and Forwarded to TDEA</a>	<a href="#">Water Environment &amp; Sanitation Society</a>
<a href="#">cvp-02-12-120-256</a>	<a href="#">Conditionally Approved and Forwarded to TDEA</a>	<a href="#">Governance Institutes Network International</a>
<a href="#">cvp-02-12-96-232</a>	<a href="#">Approved and Forwarded to TDEA</a>	<a href="#">Your Engineering Solutions Private Limited</a>

**5.3 NETWORK INFRASTRUCTURE AND SUPPORT**

Services remained within acceptable levels with zero downtime during November. The MIS department conducted the following support tasks:

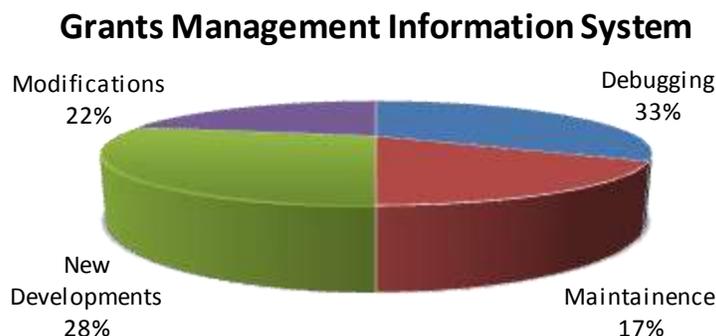
- Backup server setting, rescheduling, installation and configuration
- Introduction of new automatic backup system in staff computers and user data backup rescheduling
- Installation and configuration of New Virtual Os
- Migration of Data and Os to new system
- Data Migration from Old Nas to New Nas server
- Installation and configuration/migration of FreeBSD PFSense on Proxmox VM
- Power backup setting of servers
- Data recovery
- Visit to IFES for IFES inventory related issues

**5.4 GMIS**

Technical support was extended to TRC members for the conduct of TRC Cycle 4 along with minor bug fixes and feature updates. Features incorporating two major GMC decisions as follows were incorporated in the system:

- Inclusion of "ICT" as a drop down option in Geographical Coverage field in the new application form
- Locking down of previous cycles' incomplete or unsuccessful applications

Templating of the task and TRC summary module was carried out. Cell numbers of all the visitors of the system were mandated so that cycle updates and application assessments are sent through SMS as well once the SMS module is launched. The overall distribution of GMIS related tasks is depicted as follows:



#### 5.4.1 GMIS Instructional Video

An initial version of an instructional video focusing on GMIS operations with supporting voice was developed for Citizens' Voice Project staff and online users. The video will enable a new applicant to immediately grasp the system operations and the procedure to apply for grant and on the other hand, provide queues to relevant Citizens' Voice Project staff on how to conduct application assessment.

### 7. COMMUNICATIONS AND EXTERNAL RELATIONS

The Communications and External Relations Unit organized various meetings, including the Board Sub-committee meeting held on November Ninth Project Steering Committee Meeting held on Friday, November 23, 2012 and provided assistance to other teams as needed. It assisted the M&E Unit in editing and approving advertisements, IEC materials and general queries of 19 partner organizations. In total, the Unit responded to 50 requests.

The Unit also prepared for and set up a project stall at US Consulate, Lahore for the US Presidential Election event. It was held on November 7, 2012 at Avari, Lahore in which Mr. Aatif Abdullah – PO Communications and External Relations and Mr. Waqas Yousaf – Network Administrator represented the project. The Unit also attended the Communications Working Group (CWG) meeting on Events Management held by USAID DOCs Office on November 16, 2012.

### 8. ELECTION INFORMATION MONITORING SYSTEM (EIMS)

#### 8.1 ADMINISTRATION AND PROCUREMENT DEPARTMENT

##### 8.1.1 Procurements

The procurement of the following items was completed during November 2012.

Sr. #	Qty.	Items	Status
1	1	Wooden Cabin for guards	Procured and installed
2	14	Telephone sets for extensions	Procured and installed
3	3	Gas heaters	Procured and installed

##### 8.1.2 Human Resource Management

Following the completion of the recruitment process and subsequent USAID approval, the following personnel have joined the office:

Sr. No.	Designation	Employee Name	Date. Of. Joining
1.	Report Writer	Baqir Hussain	1-Nov-2012
2.	Report Writer	Usama Zafar	15-Nov-2012
3.	Web Master	Farah Ali	1-Nov-2012
4.	Application Developer	Shazia Yousaf	1-Nov-2012
5.	Application Developer	Tanzila Afzal	2-Nov-2012
6.	Application Developer	Muhammad Gulraj	1-Nov-2012
7.	Application Developer	Abdul Wahab	1-Nov.2012
8.	GIS Expert	Adeel Arif	1-Nov-2012
9.	Data Security Officer	Abdul Rasheed Baloch	5-Nov-2012

Employment contracts of EIMS staff hired in reporting month have been processed and signed along with the respective TORs of each position. Personal files of all EIMS employees have been completed. HR Unit also performed a wide range of other functions including appraisals (upon confirmation), coordination with internal auditors and orientation sessions.

## **8.2. IT DEPARTMENT**

### **8.2.1. Data Security Activities**

Web servers are the components of TDEA IT infrastructure that are directly linked with internet and can be targeted by attackers. To ensure the security of web servers, vulnerabilities were identified/prioritized and categorized as critical, high, severe/moderate/low. Work is also underway on an IT security policy to secure the large amount of sensitive information present on TDEA web servers.

### **8.2.2. Network Management Activities**

Server installation has been completed with Linux operating system to establish an SMS Gateway. Various sub-systems for the Human Resource department were also developed which will not only facilitate the staff at Election Observation Secretariat (EOS) but will also assist FAFEN member organizations to make the process of election observation most efficient. Newly designed sub-systems include an Employee Management System; a Recruitment System allowing applicants to maintain their profiles, CVs and cover letters, and HR department to advertise jobs; Leave Management System; Address Book; Attendance Management System and Online Testing System.

## **8.3. REPORTING AND PUBLICATION UNIT**

The Reporting and Publication Unit conducted the following activities during the month of November:

- **Development of framework for Election Portal:** The content and layout of election portal have been developed that will provide greater election information to people. It will include previous election results of all general elections (1970 to 2008), election laws, profiles of major political parties, manifestos of political parties, reports of domestic and foreign observer groups, pre and post Election Day reports.
- **Digitization of elections results:** The data of all National Assembly seats have been digitized that includes details such as names of candidates, winners, runners up, contesting parties, number of votes registered, polled and rejected and turnout ratio. The results are based on the election data of 1970, 1977, 1985, 1988, 1990, 1993, 1997, 2002 and 2008.
- **Profiling of political parties:** Profiles of 20 mainstream political parties have been gathered after designing of framework, selection of political parties, identification of data sources and gathering of core information. The spokespersons/media coordinators of each political parties were contacted to get basic information, party structures, governance bodies, modes and duration of selection of office bearers, information regarding payment and record-keeping of party members, mechanism for membership, and fee for awarding tickets to party candidates.
- **Revision of framework of political and electoral violence:** Keeping in view the approaching election, the framework of political and electoral violence has been revised in light of new trends observed over the past several years for improving the quality of reporting. The violence incidents have been categorized into six major categories and sub-sections against each major category.
- **Collaboration with electronic media:** 10 electronic media channels have been contacted for developing a potential working relationship with them for prompt reporting during elections. The media houses include Geo TV, Express News, Samaa TV, Dawn News, Waqt TV, ARY News, Dunya TV, Aaj TV, Apna News, Capital TV (off-air) and TV One.

## **8.4. COMMUNICATIONS UNIT**

Based on the activities and deliverables of all the election related programs of FAFEN, the Communications Unit has started releasing a weekly newsletter by the name of **“FAFEN NEWS”**. Two newsletters were released during the reporting month. The Communications Unit also designed templates of letter heads, envelopes and visiting cards for the staff and initiated work on the project brochure. Draft content of a letter was also prepared that will be sent to the all the leading Telecommunication companies in Pakistan to formally approach them for collaboration with TDEA to assist in enhancing the subscription base for the EIMS through the short code.

## 9. MISCELLANEOUS

- Multiple meetings were held with USAID Consultant Ms. Diana Swain, who was responsible for conducting a comprehensive review of the Citizens' Voice Project. The first meeting was held on November 5, 2012, where Ms. Swain explained the review process. This was followed by a follow up meeting on November 6, 2012 with the Chief of Party of Citizens' Voice Project. Ms. Swain shared her preliminary recommendations for the Project on November 20, 2012.
- A meeting with the Board Sub-Committee was held on November 21, 2012. The agenda of the meeting was discussion of the Sub-Committee's roles and responsibilities; strategic planning of TDEA; update on capacity building and organizational development; and discussion of the preliminary recommendations shared by USAID.

**Appendix I: Province or Region Wise Distribution of Partners (As of November 30, 2012)**

	Nation-wide	Punjab	Sindh	KPK	Balochistan	FATA	GB	AJ&K	Total
Energy Sector Reforms	3	2	1	1	0	0	1	1	9
Water Rights	0	3	1	0	0	0	0	0	4
Municipal Services	0	1	3	3	0	0	0	0	7
Education Sector Reforms	1	4	1	4	0	0	0	1	11
FCR Reforms	0	0	0	0	0	2	0	0	2
Legislative Governance	0	0	0	2	1	0	1	1	5
Tax Collection	0	2	0	0	0	0	0	0	2*
<b>Total</b>	<b>4</b>	<b>12</b>	<b>6</b>	<b>10</b>	<b>1</b>	<b>2</b>	<b>2</b>	<b>3</b>	<b>40</b>

Note: These 40 awards include CPDI, which was withheld on August 6, 2012 pending clarification from USAID.

\*While one award was recommended by PSC, an additional award was directly approved by USAID making the total number 2.

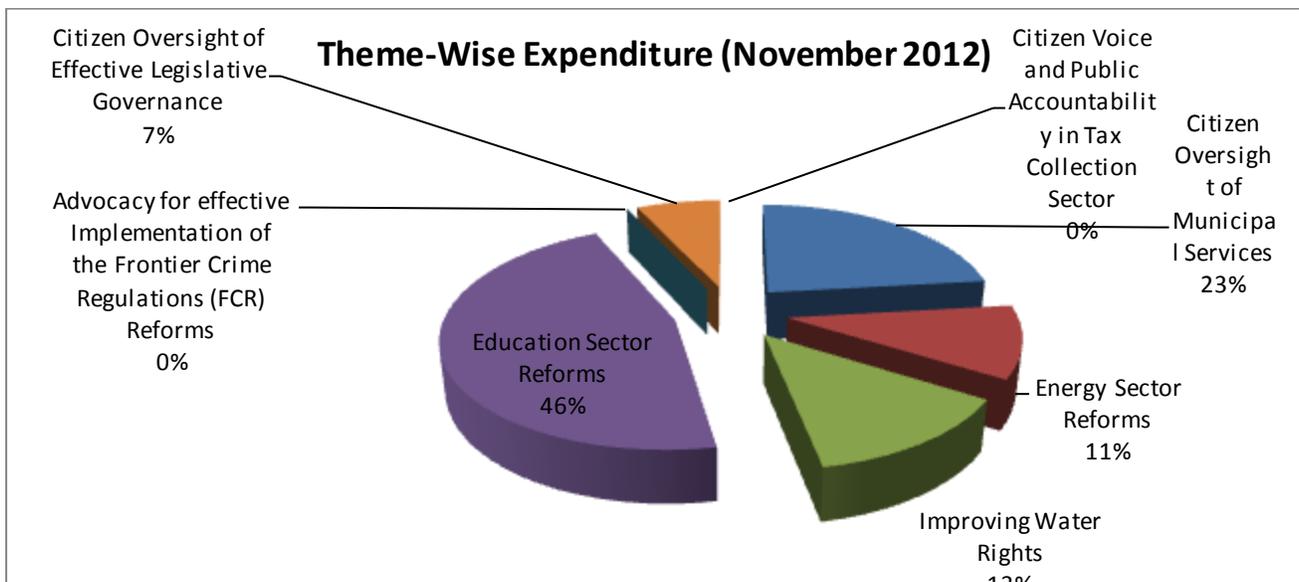
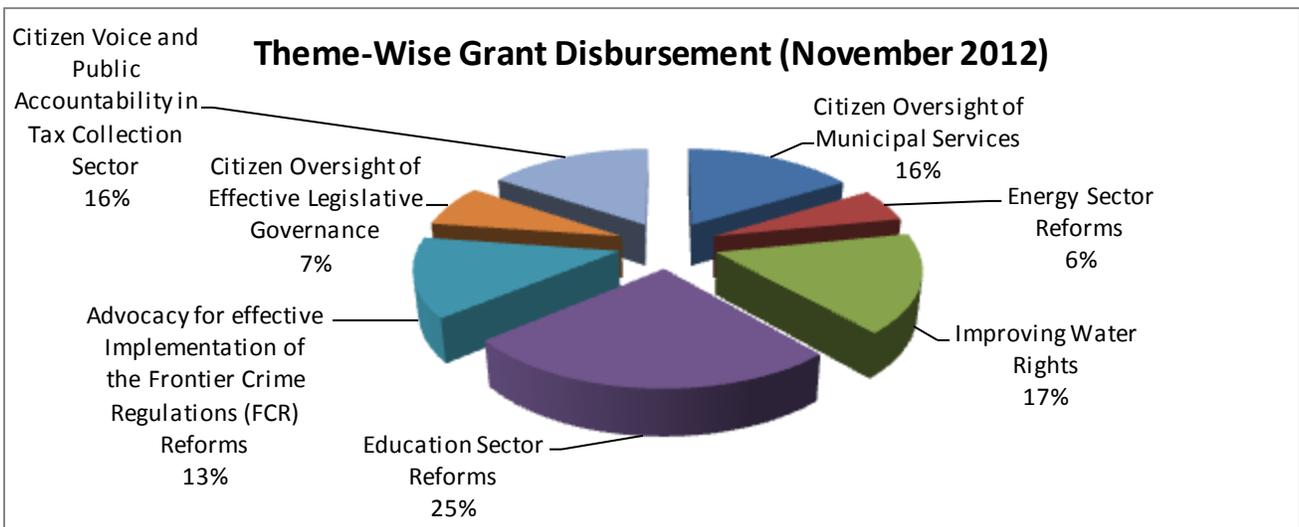
**Appendix II: Thematic Area Wise Pre- and Post-Award Conditions Update (As of November 30, 2012)**

Thematic Area	No. of Grants	Conditions Agreed over Grant Period		Conditions due till November 30, 2012		Conditions Met in the month of November 2012		Conditions Met till Date	
		Pre-award	Post-award	Pre-award	Post-award	Pre-award	Post-award	Pre-award	Post-award
Citizens oversight on Municipal Services	7	0	38	0	28	0	6	0	15
Energy Sector Reforms	9	0	58	0	58	0	0	0	7
Improving Water Rights	4	1	17	1	17	0	5	1	13
Education Sector Reforms	10	0	41	0	30	0	10	0	10
Citizens' Voice for Effective Legislative Governance	5	0	24	0	16	0	0	0	0
Advocacy for Effective Implementation of the Frontier Crime Regulations (FCR) Reforms	2	0	5	0	1	0	0	0	0
Citizen Voice & Public Accountability in Tax Collection Sector	2	0	6	0	5	0	0	0	0
<b>Total</b>	<b>39</b>	<b>1</b>	<b>189</b>	<b>1</b>	<b>155</b>	<b>0</b>	<b>21</b>	<b>1</b>	<b>45</b>

Note: The above table does not include CPDI under "Education Sector Reforms". Furthermore, the above figures do not include complete information for the month of October 2012, as the progress reports will be received in mid November 2012.

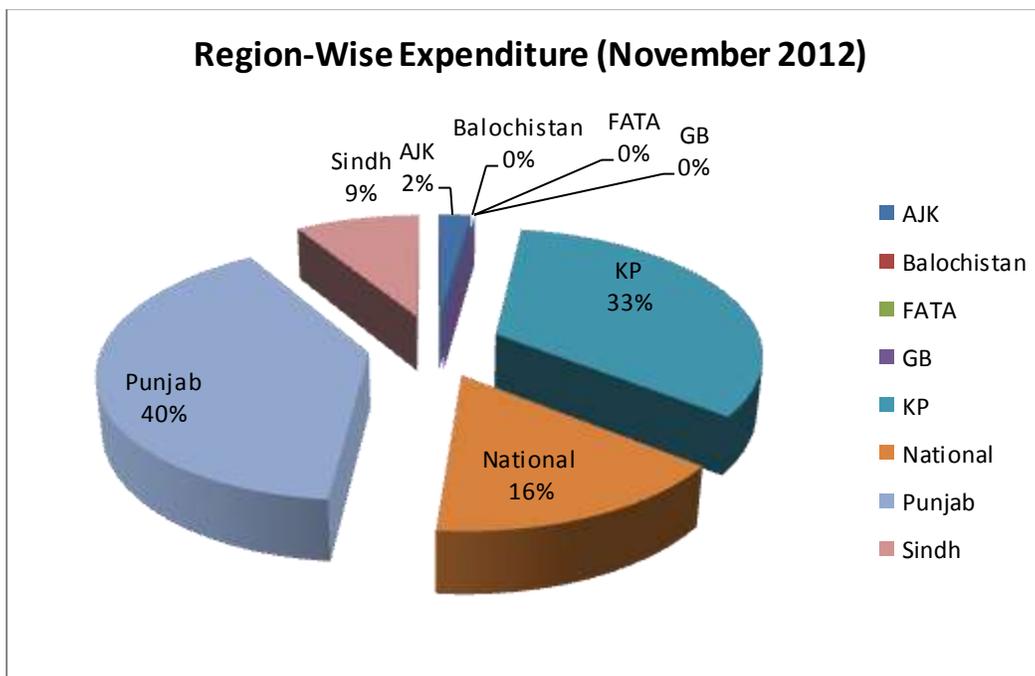
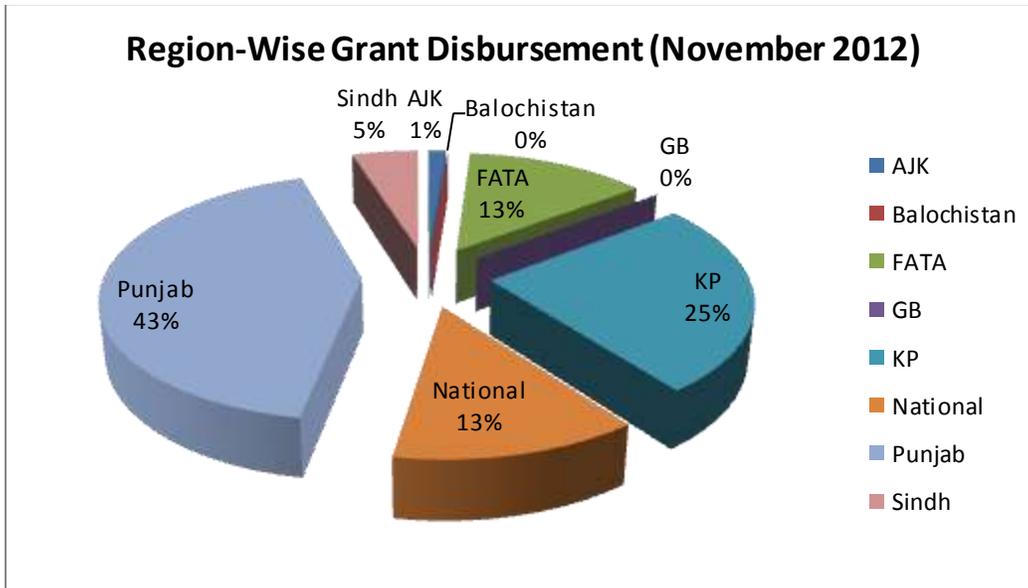
**Appendix III: Themes Wise Grant Disbursement (As of November 30, 2012)**

S. No	Thematic Area	November Disbursement	November Expenditure
1.	Citizen Oversight of Municipal Services	1,940,184	1,535,555
2.	Energy Sector Reforms	676,872	704,277
3.	Improving Water Rights	1,984,779	875,390
4.	Education Sector Reforms	3,050,059	3,050,059
5.	Advocacy for effective Implementation of the Frontier Crime Regulations (FCR) Reforms	1,597,750	-
6.	Citizen Oversight of Effective Legislative Governance	849,653	463,590
7.	Citizen Voice and Public Accountability in Tax Collection Sector	1,864,137	-



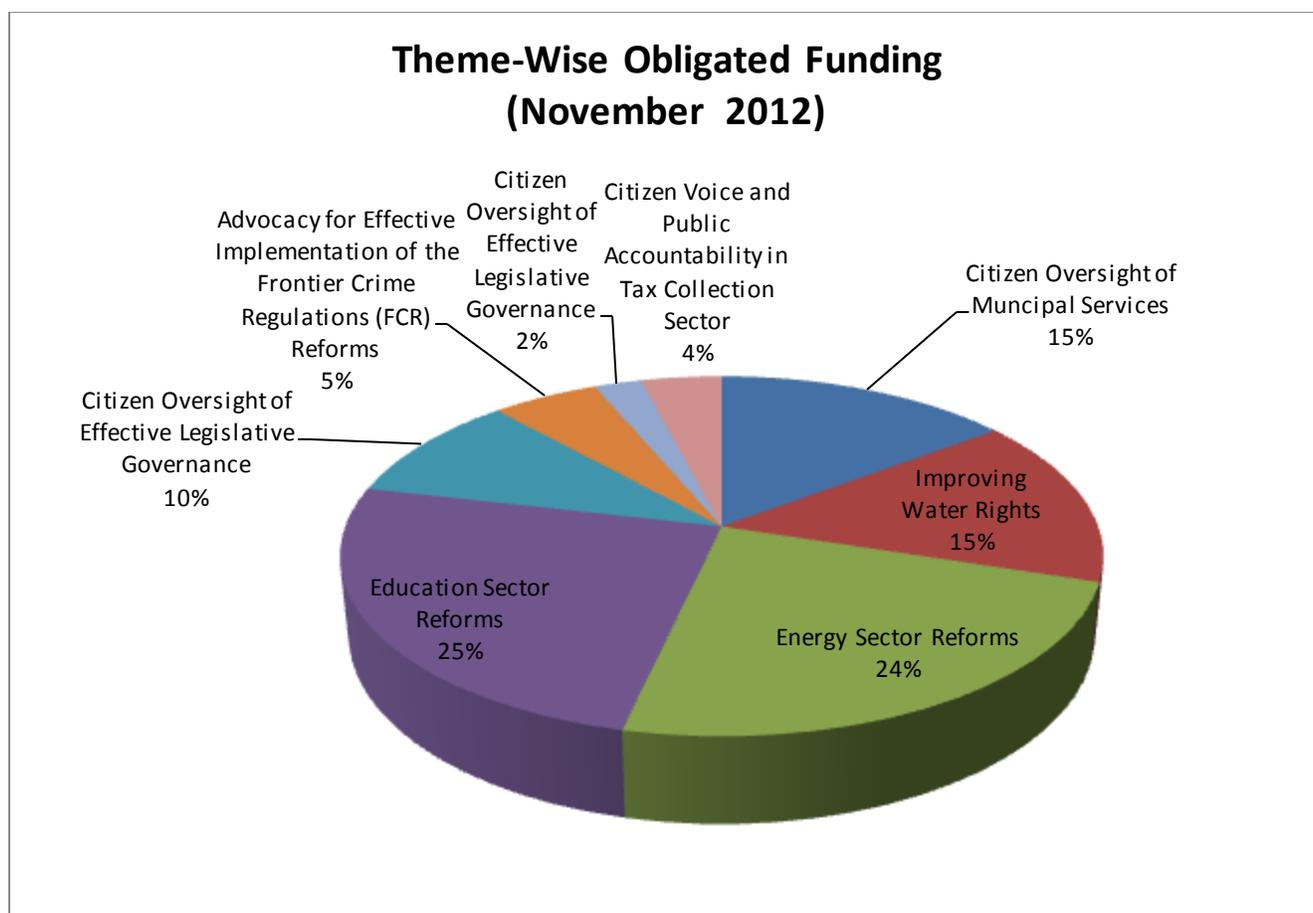
**Appendix IV: Region-Wise Grant Disbursement (As of November 30, 2012)**

Description	AJK	Balochistan	FATA	GB	KP	National	Punjab	Sindh
Region-Wise Grant Disbursement (November 2012)	152,000	-	1,597,750	-	3,006,392	1,545,464	5,077,578	584,250
Region-Wise Expenditure (November 2012)	152,000	-	-	-	2,215,700	1,046,019	2,630,902	584,250



## Appendix V: Theme-Wise Obligated Funding

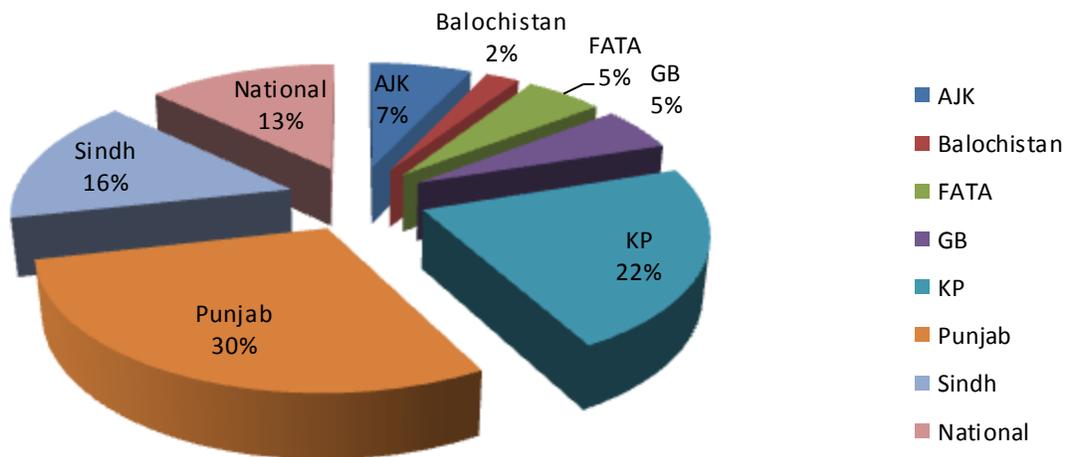
Thematic Areas	Obligated Funds (PKR)
Citizen Oversight of Municipal Services	44,437,380
Improving Water Rights	45,759,344
Energy Sector Reforms	71,395,857
Education Sector Reforms	75,480,192
Citizen Oversight of Effective Legislative Governance	29,442,051
Advocacy for Effective Implementation of the Frontier Crime Regulations (FCR) Reforms	16,029,902
Citizen Oversight of Effective Legislative Governance	7,098,125
Citizen Voice and Public Accountability in Tax Collection Sector	12,094,822
<b>Total</b>	<b>301,737,673</b>



Appendix VI: Region-Wise Obligated Funding

Regions	Obligated Funds (PKR)
AJK	21,065,115
Balochistan	6907976
FATA	16029902
GB	16159375
KP	66933530
Punjab	88636221
Sindh	46747300
National	39258254
Total	301,737,673

Region-Wise Obligated Funding (November 2012)



## Appendix VII: List of Partner Organizations

S #	Name of Organization	Project Title	Proposed Geographic Area	Province	Project Duration	Project Cost(PKR)	Contact Details	Project Status	Cycle
<b>THEMATIC AREA : IMPROVING WATER RIGHTS</b>									
1	Participatory Efforts for Healthy Environment	Capacity Building of Farmers Organization for effective and efficient advocacy for Water Rights, in Sindh	District Sukkher	Sindh	April 20, 2012 to April 13, 2013	11,683,000	Ali Ahmed Shahwani House # B-2, Prince Town, Phase II, Qasimabad, Hyderabad, Sindh – Pakistan +92-22-2650987 +92-333-3297450	On-going	First
2	Awaz Foundation Pakistan, Centre for Development Services	Improving Water Rights of Rural Communities in District Multan and Bahawalpur	District Multan , Bahawalpur	Punjab	April 20, 2012 to April 13, 2013	11,129,000	Muhammad Zia-ur-Rehman # 2440N/8A, D Block, New Shamsabad Colony Multan- Pakistan 92 (0)61 4784606 92 (0)300 6301215	On-going	First
3	DAMAAN Development Organization	Transforming the Thinking-A Project for Materializing the Water Rights and Entitlements	Khanewal, Multan, Vehari, and Lodhran	Punjab	April 20, 2012 to April 13, 2013	10,198,000	Shoaib Aziz (Islamabad address) Plot number 214, Sector G, Judicial Town, Near Chatar Park, Murree Road, Islamabad 051-2860142 +92-346-5949188	On-going	First
4	Governance Institutes Network International (GINI)	Improving Water Rights in Central Punjab	Central Punjab	Punjab	April 20, 2012 to April 13, 2013	12,749,344	Amjad Parvez House 23, Street 30, Sector F-8/1, Islamabad 0300-8545108 051-2856511	On-going	First
<b>THEMATIC AREA : ENERGY SECTOR REFORMS</b>									
1	Consumer Rights Commission of Pakistan	Improving gas sector governance through evidence generation and public participation	District Karachi, District Quetta, District Lahore, District Peshawar	Nation-wide	April 20, 2012 to April 13, 2013	8,057,343	Abrar Ahmad House 13, Street1, Sector G-6/3, Islamabad 051-111739739 0301-5455781	On-going	First
2	Semiotics Consultants (Pvt.) Limited	Energy Sector Reforms	District Karachi, District Quetta, District Lahore, District Peshawar, Islamabad	Nation-wide	April 20, 2012 to April 13, 2013	8,309,000	Ajmal Baig # 6-7, 2nd Floor, Pearl Center, Block-13, Super Market, F-6 Markaz, Islamabad-Pakistan 92-51-227 1248, 287 7266 92-333-521 2221	On-going	First

3	People Empowerment and Consulting Enterprise (PEACE)	Enhancing electricity sector efficiency with public participation (EESPP)	District Mardan	KPK	April 20, 2012 to April 13, 2013	8,139,600	Masood ul Hassan Office # 29 A, Street # 13, Rahatabad, Peshawar 92-91-5845050	On-going	First
4	TheNetwork for Consumer Protection	New Energy Contract between Consumer & State/Regulator	Islamabad, Rawalpindi	Nation-wide	April 20, 2012 to April 13, 2013	8,499,764	Nadeem Iqbal TheNetwork for Consumer Protection, Block 3-4, INT Centre, G-8/4, Islamabad 051-2261085/2264881 0333-5126506	On-going	First
5	Young Welfare Society	Empowering Electricity Consumers in District Khairpur, Sindh	District Khairpur	Sindh	November 30, 2012 to February 27, 2014	7,913,000	Dr. Akhter Mughal Zafarabad Road, Akri Taluka Faiz Gunj, District Khairpur 0092-243-524223 0300-8314840	On-going	Third
6	Public Welfare Organization	Improving Electricity Governance for Electricity Consumers in District Lodhran	Lodhran	Punjab	November 30, 2012 to February 27, 2014	8,153,500	Mr. Muhammad Asif Jhandir House, Mohallah Mehram Wala, Street Opp. Umm-ul-Qura School, District Lodhran 0092-608-364454 0092-300-6811297	On-going	Third
7	Research Institute of Natural Resources of Pakistan	Creating Social Impacts of Electricity Reforms in Pakistan	Lahore	Punjab	November 30, 2012 to November 29, 2013	6,960,150	Ms. Tehmina Asad Plot # 320, 2nd Floor, Silk Bank Building, Z Block, DHA, Phase 3, Lahore Cantt 0092-42-35692895 0092-336-4009585	On-going	Third
8	Sustainable Solutions Private Limited	Raising Peoples' Voice for Power Sector Reforms	Gilgit, Ghizer and Skardu	Gilgit-Baltistan	November 30, 2012 to November 29, 2013	8,487,500	Mr. Pervaiz Ahmed House 343-A, Ravi Road, G-8/2, Islamabad 0092-51-2288347 0303-5535543	On-going	Third

9	Global Prosperity Network	Citizens' Voice on Energy Crisis	Muzaffarabad	AJK	November 30, 2012 to November 29, 2013	6,876,000	Mr. Sahabzada Zafer Khurshid Near Agriculture Office, Ghari Pan Chowk, Muzaffarabad 92-582-2434109 0092-345-4896696	On-going	Third
<b>THEMATIC AREA: MUNICIPAL OVERSIGHT</b>									
1	Goth Seengar Foundation	Work together for improvement of solid waste management system	District Jacobabad	Sindh	April 20, 2012 to July 19, 2013	7,990,800	Qazi Muhammad Raees Flat1, E - 36, Near SLS Montessori School, Sector G-11/4 Islamabad, 92 51 2301514 92 3028542099	On-going	First
2	DevCon Association for Rural Development	Citizen for change	District Sangher	Sindh	April 20, 2012 to April 19, 2014	8,470,200	Nisar Ahmed Nizamani House No. 124/A-16, Housing Society, Sanghar 03333555403	On-going	First
3	Participatory Educational Awareness and Community Empowerment (PEACE) Sind	Citizens' Responsive Governance at TMA level	District Mirpur Khas	Sindh	April 20, 2012 to April 19, 2013	7,653,000	Tahir jadoon PEACE-Sindh: Flat No. A-47, first floor, Salman Tower, Main National Highway, Malir Karachi, 92 812302014 92 3233504101	On-going	First
4	Akhtar Hameed Khan Resource Centre (AHKRC)	Social Accountability of Municipal Services Delivery and Development in Peshawar	Peshawar	KPK	April 20, 2012 to April 19, 2014	8,321,500	Fakhira Khanam #6, Street 56, F-6/4, Islamabad 92 51 2822 752 92 41 2822 792 92 300 5543560	On-going	First
5	Dir Area Development Organization (DADO)	Citizen participation in the Municipal Services for the sustainable development of District Dir Upper - KPK	Dir - Upper	KPK	April 20, 2012 to April 19, 2014	8,468,000	Abid Ali Abid Main Bazar Road Dir, Haji Mahabat Khan Building, Camp Colony, Dir, District Upper Dir 92 944 881146 92 3005992358	On-going	First

6	Association for Behavior and Knowledge Transformation (ABKT)	Improvement and strengthening of TMA's Municipal Service through advocacy, citizens' involvement and oversight	Malakand	KPK	April 06, 2012 to April 05, 2014	7,666,980	Shad Begum House 366, St 33, F-11/2, Islamabad 03459002768 051-2100853	On-going	First
7	Association of Global Humanists & Ethics (AGHE)	Meri Awaz	Multan	Punjab	August 06, 2012 to April 05, 2014	8,496,750	Syed Ijaz Hussain Shah House # 616, Street # 69, I-8/3, Islamabad 0344-5551234	On-going	First
<b>THEMATIC AREA: EDUCATION</b>									
1	DevCon - An Association for Rural Development	Education's Reform through Expenditure Analysis on Primary Education	District Hyderabad, District Sanghar, District Khairpur, District Badin, District Jacobabad,	Sindh	August 06, 2012 to August 05, 2013	7,272,400	Nisar Ahmed Nizamani House # 124/A-16, Housing Society, Sanghar, Sindh, Pakistan 092-235-541441 – 2 092-3333555403	On-going	Second
2	Human Development Foundation	Advocacy Campaign for Education Sector Reforms in Pakistan	District Rahim Yar Khan, District Mardan (KPK), District Tando Muhammad Khan (Sindh), District Zhob (Baluchistan)	Nation-wide	August 06, 2012 to August 05, 2013	8,463,797	Ghazanfar Hashmi 19 Sunbal Road, F-10/3, Islamabad 0300-8562717	On-going	Second
3	Development & Empowerment Women Association	Citizen participation in the Education Strengthening for the socio-economic development of Dir Lower -KPK	Dir	KPK	August 06, 2012 to August 05, 2013	7,686,000	Muhammad Asad Kalpani Bajoro Road, Ziarat Talash, Tehsil Timergara, District Lower DIR 0945-871280 092 3469380025	On-going	Second
4	Pak Education Society	Sustainable Education Initiatives in district Shangla, KPK	Shangla	KPK	August 06, 2012 to August 05, 2013	7,065,500	Ahmad Hussain House # 72, Street 6, Mehfooz Road, Defense Officers Colony, Peshawar Cantt 091-5841575 03458910123	On-going	Second

5	Society for Human Empowerment and Rural Development	Making Schools Accountable to Performance	Khushab	Punjab	August 06, 2012 to August 05, 2013	8,360,727	Sajjad Wali Village and Post Office Mitha Tiwana 0454-730201-204 092-333-5077985	On-going	Second
6	Children First	Strengthening Citizens' Voice to ensure Compulsory & Free education and Promote accountability in education sector	KPK	KPK	August 6, 2012 to May 5 2013	7,359,500	Irshad Danish H-79, St. 92. Sector I-8/4, Islamabad 092-51-4864259 092-300-3885105	On-going	Second
7	Sudhaar Society	Strengthening of Citizens' Voice and public accountability through oversight on education system and advocacy for improvement of quality of education in government and private schools of district Narowal	Narowal	Punjab	August 06, 2012 to August 05, 2013	7,930,500	Naeem Ijaz Butt Sudhaar Society 760-R Block Model Town Extension, Lahore 092-42-35832511092-333-8664992	On-going	Second
8	Leadership for Environment and Development Pakistan	Strengthening Civil Society Oversight of Education Decentralization in Punjab Pakistan	Lahore	Punjab	August 06, 2012 to August 05, 2013	8,491,778	Muhammad Rizwan ul Haq House, F-7 Markaz, Islamabad, Pakistan 0300-5003262 092 51-2651511	On-going	Second
9	READ Foundation	Supporting Communities to Strengthen Education Sector in AJK	Rawalakot	AJK	August 06, 2012 to August 05, 2013	7,090,990	Mazhar H# 747, Street 10, G-9/3 Islamabad 092 51-2253256 092 331-5050761	On-going	Second
10	Organization for Human Development	Improving School Governance	Charsadda, Mardan	KPK	August 06, 2012 to August 05, 2013	5,759,000	Amjad Ali Main Charsadda Road, Near Finance and Planning Department, Mardan 0937-774243 0334-8470163 092346-8159996	On-going	Second
11	Centre for Peace and Development Initiatives (CPDI)	Citizens' Oversight and Accountability of Education Sector Budgets	Chakwal, Jhelum and Lahore	Punjab	August 6, 2012 to August 5, 2013	8,417,408	Amer Ejaz H# 409 B, Main Nazim-ud-Din Road, F-11/1, Islamabad 051-2108287 0334-4328173	Pending*	Second

THEMATIC AREA: LEGISLATIVE GOVERNANCE									
1	Water, Environment & Sanitation Society (WESS)	Citizens' Voice for Enhanced and Effective legislation and Accountability	District Loralai, Ziarat, Baluchistan	Baluchistan	10/09/2012 to 09/09/2013	6,907,976	Naseeb Ullah 29/131 DOHS, Survey 31, Behind Askari Petrol Pump, Air Port Road, Quetta (+92) 3008384573	On-going	Second
2	Association of Global Humanists & Ethics (AGHE)	Citizens' Voice for Effective Legislative Governance	GB	Gilgit-Baltistan	10/09/2012 to 9/03/2014	7,671,875	Syed Ijaz Hussain Shah House # 616, Street # 69, I-8/3, Islamabad 0344-5551234	On-going	Second
3	Pak Women	Citizen Voice for Effective Legislative Governance Project KP.	District Mardan, Swat and Malakand	KPK	10/09/2012 to 09/03/2014	7,944,700	Azra Hussain House # 217, Street # 04, Sector T, Sheikh Maltoon Town Mardan, KPK 03465602472 03469183507	On-going	Second
4	Hamdam Development Organization	Awareness and advocacy campaign aimed at Helping society better interact with the legislature at MPs of Provincial (KPK) and National Assembly	Tank, DIK, Laki Marwat, Bannu	KPK	10/09/2012 to 09/03/2014	8,370,000	Muhammad Farooq House #06, Gulistan Society, Near Fauji Foundation Vocational Training Center West Circular Road D.I.Khan Pakhtunkha Pakistan 0300-5797233 0092-966-733886	On-going	Second
5	Your Engineering Solutions (YES) Pvt Ltd.	Design & Implementation of public IEC for mutually beneficial sustainable linkage between citizen & legislators of AJK Assembly	Kotli, Mirpur	AJK	September 28, 2012 to December 27, 2013	14,196,250	Dr. Waseem Amer 189 B, Street 46, F-11/3, Islamabad 051-2291520 0334-4333623	On-going	Second
THEMATIC AREA: FCR									
1	Step Towards Empowerment of Pupil (STEP)	Advocacy for effective Implementation of the frontier Crime Regulations (FCR) Reforms	Khyber Agency, Orakzai Agency, FR Peshawar, FR Kohat, FR Bannu	FATA	September 28, 2012 to December 27, 2013	15,077,400	Mr. Muhammad Ismail Khan House# 40-B, Sector B, Fazal-E-Haq Road, Sheikh Maltoon Town, Mardan 0937-796212 300)9175857	On-going	Third

2	Devolution Trust for Citizen Engagement (DTCE)	Advocacy for effective Implementation of the Frontier Crime Regulations (FCR) Reforms	Bajaur Agency	FATA	September 28, 2012 to September 27, 2013	16,982,404	Mr. Syed Mushir Hassan Naqvi House No.10, Street 4, G-6/3, Islamabad 051-111-333-823 0300-5017327	On-going	Third
<b>THEMATIC AREA: ACCOUNTABILITY IN TAX COLLECTION</b>									
1	Governance Institutes Network International (GINI)	Citizen Voice and Public Accountability in Tax Collection Sector	Islamabad, Sargodha, Faisalabad & Gujranwala	Punjab	October 31, 2012 to October 30, 2013	11,856,700	Amjad Pervaiz House 23, Street 30, Sector F-8/1, Islamabad 051-2856511 0300-8545108	On-going	Third
2	TheNetwork for Consumer Protection	Taxation for Development	Rawalpindi Region	Punjab	October 31, 2012 to October 30, 2013	12,332,944	Nadeem Iqbal TheNetwork for Consumer Protection, Block 3-4, INT Centre, G-8/4, Islamabad 051-2261085/2264881 0333-5126506	On-going	Third
*Award to CPDI was withheld on August 6, 2012 pending USAID approval									