

**SIKA-EAST WEEKLY PROGRAM UPDATE****NO. 54****MAJOR EVENTS****Workshop on “Stability Planning Process”**

The Joint SIKa-East and Provincial Rural Rehabilitation Directorate (PRRD) teams started conducting the first part of the eight-day Stability Planning Process workshop for the second group of Mohammad Agha Hawzas. The participants included members of the District Development Assembly (DDA), Community Development Councils (CDC), District Community Council (DCC) and other influential elders from Mohammad Agha, Logar. Due to the large number of participants, they were divided into two groups. Therefore, the training duration was extended and will continue till January 3. The final number of participants will be reported next week.



*Stability Planning Process training in Logar Province*

**Workshop on “Infrastructure Project Planning”**

SIKA-East conducted an Infrastructure Project Planning session from December 20 to 23. The number of participants was 47 and included Nerkh District DDA+ members.

**Training on “Advocacy”**

Advocacy training was conducted for Saydabad women on December 23 and 24. A total of 24 women participated.

The various trainings held during the week are listed below:

No.	Training /Workshop	Province	District	Date	No. of Participants
1	Stability Planning Process	Logar	Mohammad Agha	December 18-jauray 2	Will be reported next week
2	infrastructure Project Planning	Wardak	Nerkh	December 20-23	47
3	Advocacy	Wardak	Saydabad	December 23-24	24

**PRINCIPAL UNIT ACTIVITIES**

**SAPU:** Stability Analysis and Planning Unit started reviewing the English version of the Nerkh DPP. Following review, the DPP will be sent for Translation.

**RDU:** Resource Development Unit shared the agenda and invitation letter for the service provider coordination meeting with concerned provincial departments. The Service Providers Coordination meeting will take place on January 9 in Maydan Shahr.

**COU:** Communication and Outreach Unit collected information for Wardak provincial profile.

**SDU:** Service Delivery Unit prepared the agenda and participants’ list for the Stakeholder Orientation and Strengthening the Governance Foundation event in Deh Yak District. Stake holder orientation idea resulted from the stakeholder engagement workshop conducted last week in Kabul. The purpose of the workshop was to develop participant awareness and practical skills to construct a robust stakeholder

platform for district stabilization efforts, strengthening ability to build relationships with and between broad spectrums of actors holding a stake in stability.

**ESG:** Engineering Support Group developed departmental training for field engineers to support CDC project design/development and the grant application process.

**GSU:** Grant and sub-Contract Unit analyzed Saydabad grant applications and developed a check list for each application. The list was sent back to the field for completing missing sections. Every applicant will receive a receipt for submitted package after which the grant evaluation process will start.

GSU Procurement Team conducted local market surveys to collect cost information including locally available Medias in order to be prepared for publishing any procurement announcement.

**MELU:** Rahman Safi Impact Consulting (RSI) has completed the focus groups and reports. RSI is performing additional analysis at the request of SIKA-E. Monitoring, Evaluation and Learning Unit reviewed and analyzed the data for Chak, Andar, Baraki Barak, Saydabad, Zurmat and Nerkh Districts.

MELU designed the M&E/Grants Training of Trainers (ToT) for SIKA-E staff to be part of the trainings for the DEs. This training focuses on basics of M&E concepts, community participatory monitoring concepts and importance and how M&E applies in the grant process.

**CBGU:** Capacity Building and Gender Unit continued reviewing the SPC training module. The unit also developed the Stakeholder Engagement Training of Trainers (ToT) post-training evaluation report and shared it with management.

**HR:** This week, Human Resource filled two positions.

**Security:** Security Department Conducted lock down drill training with the access control guards. The unit is also following up with the traffic department concerning registration of USAID-supplied armored vehicles.

## FIELD ACTIVITY SUMMARY

### Ghazni:

- SIKA-East and Ghazni PRRD Director conducted SIKA-East program kickoff meeting in Deh Yak District of Ghazni Province. During this session the program was presented to Ghazni Provincial Governor Deputy, District Governors of Ander and Zana Khan, Members of the DDA, DCC, CDC and influential leaders of the community.



*Kickoff meeting in Deh yak District*

### Logar:

- On December 23, the PMU manager had his regular coordination meeting with the Logar PRRD director. The main topic discussed was implementation of SIKA-East in Logar Province. The PMU Manager share SIKA-East work plan with PRRD director.
- Logar PMU representatives conducted a meeting with the Economy Director in order to update the Service Providers Catalogue (SPC). The director provided the list of new service providers.

### Paktya:

- On December 23 Paktya PMU representatives conducted a meeting with Department of Women Affairs Director (DoWA) in order to coordinate SIKA-East and find ways to involve women in SIKA-East implementation process.
- On December 24 Paktya PMU Deputy Manager had a coordination meeting with Paktya PRRD Director in his office. During the meeting the Deputy Manager provided information on SIKA-East Achievements and plans.

Wardak:

- On December 23, the Wardak PMU manager participated in a PRRD stakeholders meeting. During the meeting the PRRD manager mentioned that SIKA-East needs to open new bank accounts for CDC and DDA for transferring grants funding.
- Grants team of Saydabad helped complete grants forms for Bar Shaniz and Sirk Villages.

**KEY ACTIVITIES PROJECTION FOR NEXT WEEK**

- Conduct the Governance workshop for District Entities (DE) and influential people of the Deh Yak District;
- Conduct the Stability Planning Process for the females of the Deh Yak Districts in coordination with DoWA;
- Continue Stability Planning Process to complete the District Project Portfolio (DPP);
- Follow up on Service Providers Coordination Meeting arrangement in Maidan Shahr;
- Develop a questionnaire on resiliencies and grievances;
- Continue collecting information for provincial profile of Maydan Shahr;
- Conduct the Stakeholder Orientation and Strengthening the Governance Foundation workshop for Deh Yak CDCs, DDA, DCC and other influential people;
- Upload data into the TraiNet Portal;
- Continue working on web-based database;
- Continue training and orientation of security guards and new hires;
- Facilitate Project Design/ Grant Planning and Process ToT;
- Review training modules;
- HR Department will continue recruitment of 70 staff:
  - Thirty-three vacancies in process with AECOM;
  - Four vacancies in process with OSC;
  - Thirty-two vacancies in process with IRD; and
  - One vacancy with Ti.

**PROJECTED FIELD ACTIVITIES FOR NEXT WEEK**

Ghazni:

- prepare participants list for Stakeholder Orientation and Governance workshop;
- Prepare the list of participants for Women Governance, Stability Planning Process Women Advocacy trainings;
- Prepare the list of participants for Stability Planning Process for Deh Yak District;
- Coordinate and share the above mentioned lists with PRR and Deh Yak District Governor; and
- Conduct regular coordination meetings with Ghazni PRRD director.

Logar:

- Collect feedback from service provider on DPP; and
- Update SPC.

Paktya:

- Participate in a coordination meeting with PRRD and involved stakeholders; and
- Conduct meetings with different service providers to update the SPC.

Wardak:

- Fill out grant application forms for Saydabad District; and
- Conduct PMU coordination meeting with PRRD.