

United States Agency for International Development  
Bureau for Democracy, Conflict and Humanitarian Assistance  
Office of Food for Peace

Fiscal Year 2011: Annual Results Report Guidance  
Attachment I: Completeness Checklist

*Awardees should complete the Annual Results Report (ARR) completeness checklist to ensure all applicable ARR components are included in the submission. If for any reason the awardee is not submitting a particular component as detailed in Section IV, Components, of the ARR guidance the awardee should explain why the component is not applicable to the ARR in the Completeness Checklist.*

Awardee and Country or Region:	Burley Relief Alliance - Dominican Republic
Award Agreement Number:	AID-FFP-9-00-12-000 <del>65</del>
Submission Date:	2/5/14

Component of ARR		YES	NO	If no, why?
<i>EXAMPLE: Monetization Tables</i>			X	<i>Although food aid commodities for monetization were obligated during the fiscal year on which is being reported, they did not arrive in country until the current fiscal year and will therefore be reported on in the next fiscal year's ARR.</i>
Submission of Appropriate Components to the Development Experience Clearinghouse			Y	
Cover letter Template		X		
Introduction		X		
Success Stories		X		
Lessons Learned		X		
Indicator Performance Tracking Table		X		
Detailed Implementation Plan		X		
Standardized Annual Performance Questionnaire			X	N/A
Tracking Table for Beneficiaries and Resources	Resources Summary Table Tab A.i: MYAPs, Development Programs, and Emergency Programs	X		
	Resources Summary Table Tab A.ii: IFRP	X		

	Beneficiaries by Sector	X		
	Regional Beneficiaries by Sector		X	N/A
<b>Expenditure Report</b>				
<b>Monetization tables</b>	Life of Activity Analysis for Monetization Proceeds		Y	N/A
	Anticipated Monetization Proceeds and Cost Recovery		X	Data on anticipated monetization proceeds and cost recovery is captured in a MYAP proposal or PREP submission.
	Actual Monetization Proceeds and Cost Recovery		X	N/A
	Anticipated or Actual Monetization Results		X	N/A
<b>Evaluations: baseline survey, mid-term or final</b>			X	Final Evaluation will be performed by 3/2014