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STABILITY IN KEY AREAS (SIKA) SOUTH

MONTHLY REPORT
NOVEMBER 2013

DECEMBER 2013

This publication was produced for review by the United States Agency for International Development.
It was prepared by AECOM.

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MONTHLY REPORT
NOVEMBER 2013

Submitted to:

USAID Afghanistan

Prepared by:

AECOM International Development

DISCLAIMER:

The authors' views expressed in this document do not necessarily reflect the views of the United States Agency for International Development or the United States Government.

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ACRONYM LIST

ANSF	Afghanistan National Security Forces
CBU	Capacity Building Unit
CLDD	Community-Led Development Department
CSU	Central Support Unit
CDC	Community Development Council
CERP	Commanders' Emergency Response Program
CF	Community Forum
DAIL	Directorate of Agriculture, Irrigation and Livestock
DCC	District Community Council
DDA	District Development Assembly
DDP	District Development Plan
DE	District Entity
DG	District Governor
DGO	District Governor's Office or District Government Office
DLO	District Line Officer
DoEc	Directorate of Economy
DoEd	Directorate of Education
DoPH	Directorate of Public Health
DoLSAMD	Directorate of Labor, Social Affairs, Martyrs and the Disabled
DoWA	Directorate of Women's Affairs
DPP	District Project Portfolio
DSO	District Stability Officer
DSU	District Support Unit
DSW	District Social Worker
DTL	District Team Leader
GIRoA	Government of the Islamic Republic of Afghanistan
GPS	Global Positioning System
GRC	Grants Review Committee
GuC	Grants under Contract
IDLG	Independent Directorate of Local Governance
IR	Intermediate Result
KFT	Kandahar Film and Theater
M&E	Monitoring and Evaluation
MRRD	Ministry of Rural Rehabilitation and Development
NABDP	National Area Based Development Program
NSP	National Solidarity Program
O&M	Operation and Maintenance

PCN	Project Concept Note
PDC	Provincial Development Council
PE	Provincial Entities
PG	Provincial Governor
PIF	Personal Identification Forms
PMP	Performance Management Plan
PMU	Provincial Management Unit
PRRD	Provincial Rural Rehabilitation and Development
PRT	Provincial Reconstruction Team
PSR	Periodic Stabilization Review
QSR	Quarterly Stabilization Review
RFQ	Request for Quotes
RSSA	Region South Stability Approach
SAO	Social Affairs Officer
SAM	Stability Analysis Mechanism
SIKA	Stability in Key Areas
SOI	Source of Instability
SPC	Service Providers Catalog
SPO	Stability Program Officer
SWG	Sector Working Group
TOT	Training of Trainers
USAID	United States Agency for International Development
VSU	Vetting Support Unit
WAC	Women's Advisory Committee

The Monthly Report is “designed to keep On-site Monitors, the Platform and MRRD informed of all ongoing program information and results disaggregated by Intermediate Results (IR) in narrative format, along with province and district with GPS coordinates included for each project conducted. Monthly reports also will include a section that outlines how the contract objective and Intermediate Results have been achieved that month and measure effectiveness in reaching program indicators. Additionally Monthly Reports shall be designed to be reported to Provincial and District Entities for their continual awareness of how the program is performing in their Districts.”

HIGHLIGHTS

PROGRAM ACTIVITIES

A team representing the program and administrative units traveled to **Nimroz Province** from 13 to 19-NOV-13. They met with the Deputy Provincial Governor, the Director of Provincial Rural Rehabilitation and Development (PRRD), the District Governors and District Development Assembly (DDA) officers of Zaranj and Kang and other provincial and district entities. The team was well received, and all local officials expressed strong support for the Program. The team also identified office and training spaces to be provided by PRRD/Nimroz and Kang DG; interviewed and selected candidates for 13 core provincial and district staff positions; and determined operational resources required to open offices and launch the program in December.

Near the end of November 29 Project Concept Notes (PCN) from the new districts were submitted for USAID approval. During the month, 61 Project Concept Notes (PCNs) were approved by DDAs in Qalat (10), Chora (11), Shahjoy (6), Tarnak Wa Jaldak (8), Garmser (4), Bost (7) and Tirin Kot (15). These PCNs were submitted to the provincial Sector Working Groups (SWG) for further approval required before being processed as grant applications. The projects outlined in these PCNs largely address the following Sources of Instability identified by community representatives: inadequate water resource management to be addressed by constructing or rehabilitating canal structures; seasonal flooding and inadequate access to locations, services or institutions to be addressed through construction or rehabilitation of culverts and gravel roads; and lack of jobs and job skills through youth vocational education (mechanical repair).

The status of grant applications at the end of November is shown in Table 1 below. In total, at the end of the month, 15 projects in Daman and 20 projects in Arghandab had been approved by USAID, with a total value of \$1,356,365. Nineteen eligibility notices for grantees were received in November—10 for Daman District grantees and 9 for Arghandab District grantees. Additional information about the grants pipeline is shown in Annex A: Grants Activities Summary.

Table 1: Grant Pipeline Summary

DISTRICT	NUMBER OF GRANT APPLICATIONS							NUMBER OF GRANTS AWARDED
	In Draft	Final	\$ Value Final	Approved by GRC	Submitted to USAID	Approved by USAID		
						Number	\$ Value	
Daman	5	18	\$984,928	18	16	15	\$817,651	7
Arghandab	1	24	\$601,849	22	20	20	\$538,714	5
Tirin Kot								

DISTRICT	NUMBER OF GRANT APPLICATIONS							NUMBER OF GRANTS AWARDED
	In Draft	Final	\$ Value Final	Approved by GRC	Submitted to USAID	Approved by USAID		
						Number	\$ Value	
Chora								
Dihrawud								
Qalat								
Shahjoy								
Tarnak Wa Jaldak								
Bost								
Garmser								
Nad Ali								
Nahri Sarraj								
Zaranj								
Kang								

The first Governance and Stability Community Forum series for a DDA Women’s Advisory Committee (WAC) was held in Tirin Kot from 16 to 20-NOV-13. Nine Committee members completed the orientation and series of five Forums:

- Facilitating Transition
- Empowering District Governance
- Program Limitations and Capabilities
- Identifying Strengths, Weaknesses and Sources of Instability
- Selecting Solutions to SOIs



Governance and Stability Community Forum for Tirin Kot DDA Women’s Advisory Committee, 17-NOV-13

RTA-Uruzgan broadcast news and interviews for the Forums on 17-NOV-13. The WAC assigned a high priority to the SOI “lack of jobs and job skills,” and proposed project solutions including vocational education in marketing for handicrafts produced by women in the district, as well as computer skills and basic English. Community Forums were scheduled for the other three pilot districts of Bost (Hilmand), Qalat (Zabul) and Arghandab (Kandahar) in December and early January.

Governance and Stability Community Forums were concluded in Chora District, Uruzgan on 27-NOV-13. This completed the forums in the Program’s initial nine districts. Community Forums were scheduled to commence in Dihrawud District, Uruzgan on 7-DEC-13. The target date for commencing community forums in the four new districts – Nad Ali and Nahri Sarraj in Hilmand and Zaranj and Kang in Nimroz – is 11-JAN-14.

Access to GIROA Services workshops continued, with approximately 258 DDA and CDC members and 46 district line department officers participating in the following five districts: Qalat, Tarnak Wa Jaldak, and Shahjoy in Zabul, Bost, Hilmand and Tirin Kot, Uruzgan.



“Access to GIROA Services Workshop,” Tirin Kot, 24-NOV-13

The Program also printed 4,200 service booklets and 100 posters and distributed to nine directorates in Kandahar: RRD, Economy, Public Health, Education, Public Works, Labor and Social Affairs, Women’s Affairs, Agriculture, and Sector Services. This is the culmination of the first round of support to improve communications about GIROA services that started with workshops held in Kandahar earlier in 2013.



Front and Back Covers of the 28-page Kandahar Province Services Booklet, November 2013

The directorates are distributing the booklets to the districts to build public awareness and access to GIROA services among rural populations. The information posters will be displayed in public spaces at provincial and district facilities.

The first **Communications and Outreach training** for provincial entities (PE) in Bost was held on 12-NOV-13. The training course *Introduction to Basic Communications* was attended by eleven staff members from PRRD and other Hilmand directorates, and was announced by Radio/TV Sabawoon through news and interviews of the participants. The training for provincial entities continued at the Hilmand Media and Information Center in Bost on 26-NOV-13. Fourteen provincial staff participated, representing the municipal government, and the directorates of Rural Rehabilitation and Development, Information and Culture, Education, Public Health, and Agriculture and DoWA.

The Program-supported DDA Academy of Kandahar for the DDAs of Arghandab, Daman, Shah Wali Kot, Ghorak, Zhari, and Panjwayi was completed. The fifth module, “Environmental and Disaster Management” was delivered on 02 to 03-NOV-13, and module six “Communications and Outreach” on 16 to 17-NOV-13, covering basic elements of communications, essentials of communications planning, internal and external communications, intergovernmental communications, and presentations

The following contract deliverables were prepared and submitted:

- Monthly Report for October 2013 (15-NOV-13)
- Four Weekly Bullet Points reports (various submission dates)
- Work Plan for Base Period - Updated - October 2013 (submitted and approved in November)
- District Projects Portfolio UZ-TK-DPP01 (28-NOV-13)
- District Projects Portfolio HM-BO-DPP01 (30-NOV-13)

ADMINISTRATIVE ACTIVITIES

Human Resources posted 14 vacancies, including seven positions for Nimroz: Senior Capacity Building Officer, IR2 Resource Development Officer, PMU Finance Officer; Grants Officer, IR1 Stability Program Officer, Gender Specialist, Community Development Officer – Trainer; Communications and Documentation Officer (Kabul); Finance and Compliance Officer (Kabul); M&E Officer -Gender; Community Development Officer - Trainer (Kandahar); Community Development Officer - Trainer (Hilmand); Community Development Officer - Trainer (Zabul); Community Development Officer - Trainer (Uruzgan).

Twenty-one new professional staff joined the Program, including five of the positions in Nimroz; Compliance Control/Audit Officer (Regional Office); Deputy M&E Manager (Regional Office); ICT Support Officer (Regional Office); IR2 Resource Services Officer (Kandahar); Logistics and Inventory Officer (Regional Office); Security Officer (Regional Office); Translator (Regional Office); IR1 Stability Program Officer (Nimroz); District Stability Officer (Zaranj); District Team Leader (Kang); District M&E Officer (Kang); three Field Services Officers (Kang, Bost and Garmser); District Social Worker (Bost); and Gender Specialist (Hilmand).

KANDAHAR PROVINCIAL REVIEW

MONTHLY ACTIVITIES REVIEW

The PMU Head provided updates on program implementation in two separate meetings with the Provincial Governor (PG) and the Chief of Staff of PG office. During the first meeting the PG advised that the Program should focus on quality construction during the grants implementation process. To date, 96 PCNs have been developed, ninety are approved by DDA, DG, PRRD, SWG and PDC and 73 are approved by USAID. Thirty-six grants have been approved by USAID, and 12 have been awarded. The SOIs that are addressed through these PCNs are mostly inadequate access to locations or services and seasonal flooding (culvert construction and road rehabilitation), inadequate water resource management (canal structures) and lack of jobs and job skills (vocational training).

4,200 GIROA Services booklets and 73 posters were printed and distributed to nine line directors in Kandahar: PRRD, DoEc, DoEd, DoPH, DoLSMAD, Sector Services, DoWA, DoPW and DAIL.

The Environmental and Disaster Management training course was provided for members of six DDAs at the PRRD/Kandahar DDA Academy on 02 and 03-NOV-13.

Training on “Essentials of Communication, Internal and Intergovernmental Communication” was delivered to PRRD/Kandahar and other Provincial Entities on 09 and 30-NOV-13.

TITLE OF EVENT	LOCATION	DATE(S)	NO. OF PARTICIPANTS MALE/FEMALE/TOTAL
Training: Environmental and Disaster Management	PRRD/Kandahar	02 and 03-NOV-13	20/0/20
Training: Essentials of Communication	PRRD/Kandahar	09-NOV-13	9/0/9
Training: Module 1 – Basic Elements of Communications (DDA Academy)	PRRD/Kandahar	16-NOV-13	20/0/20
Training: Module 2 – Internal and Intergovernmental Communications, Presentation Skills (DDA Academy)	PRRD/Kandahar	17-NOV-13	21/0/21
Training: Internal and Intergovernmental Communication	PRRD/Kandahar	30-NOV-13	11/0/11

DAMAN ACTIVITIES AND RESULTS REVIEW

MONTHLY ACTIVITIES REVIEW

To date, 46 PCNs have been developed, of which 42 were approved by DDA, DG, PRRD, SWG and the PDC, and 36 were approved by USAID. From these, 17 grant applications have been approved by USAID and seven grants awarded.

The district team developed agreements for grants SSKDDM010 and 014 and translated agreements SSKDDM007, 008, 011 and 013 to Pashto to be ready for the award process.

The team also developed applications and other technical documents for grant applications SSKDDM016 and 017, and another one was revised according to the COR’s comments. They were submitted for USAID concurrence.

Grants SSKDDM009 and 015 were approved by the USAID, while eligibility notices were received from the Vetting Support Unit on behalf of eight grantee CDCs (on 10, 11 and 16-NOV-13).

The district team also facilitated the process of opening bank accounts for 13 grantee CDCs.

After a successful orientation on grants implementation, seven grants were awarded to Ghra Kalai, Semalzai, Charband, Dwaham Khosahb, Manda Kalai Karim Karez and Sahibzada Kalacha grantee CDCs on 23 and 27-NOV-13.

District team members and relevant grantee CDCs reviewed and identified the grant projects for which implementation needs to be delayed owing to rising levels of the Tarnak River (SSKDDM003, 007, 008, 009, 010, 012, and 013).

Information for a security risk assessment for 17 approved grants was collected from 16 to 26-NOV-13 by the district team.

One of the district tribal leaders was a guest of the radio call-in program “Our Village, Our Hopes”, on 22-NOV-13.

TITLE OF EVENT	LOCATION	DATE(S)	NO. OF PARTICIPANTS MALE/FEMALE/TOTAL
Training: Time Management, Conflict Resolution and Decision Making for DGOs	Daman District Government Center	06-NOV-13	17/0/17
Training: Managing Meetings and Office Filing System for DGOs	Daman District Government Center	12-NOV-13	15/0/15
Workshop: Grants Implementation for Grantee CDCs	Daman District Government Center	23-NOV-13	20/0/20
Training: Reporting Writing for DGOs	Daman District Government Center	24-NOV-13	18/0/18
Training: Inventory Management for DGOs	Daman District Government Center	25-NOV-13	16/0/16
Workshop: Grants Implementation for Grantee CDCs	Daman District Government Center	27-NOV-13	8/0/8

ARGHANDAB ACTIVITIES AND RESULTS REVIEW

MONTHLY ACTIVITIES REVIEW

To date, 50 PCNs have been developed, 48 of which were approved by DDA, DG, PRRD, SWG and PDC and 37 approved by USAID. Nineteen grants have been approved by USAID and five awarded.

District team members met with the USAID COR at FOB Jannat and provided a brief presentation on the progress and challenges of the program (02-NOV-13).

Representatives of SWG and PRRD/Kandahar visited the construction sites of ongoing grants in Arghandab on 06-NOV-13; this visit was facilitated by the district team. Regular site visits were also conducted by the district team.

The district team facilitated opening bank accounts for Shoyin Wasat, Habibullah Kalacha, Wakil Kalah, Kashata Skhhchala, Hajjano Kala, Nahri Roza and Gul Kalacha grantee CDCs. The Grants Implementation workshop was held for grantee CDCs for grants SSKDAG020, 021, 024 032, 035, 036, 041, 044 and 046. Agreements for grants SSKDAG020, 021, 022, 023, 024, 025, 030, 032, 033, 034, 035, 038, 041, 044 and 046 were prepared and submitted to the Regional Office for review.

District staff members attended the bi-weekly DDA meetings where the newly-approved grants for the district were announced and Program updates provided. The Program team asked grantee CDCs and DDA members whether any grant projects would need to be delayed due to the weather. No delays were identified and they advised that the projects should proceed. District team members also attended the district administration meeting on 03-NOV-13 where the approval of eight new grants was announced.

Technical documents and applications for grants SSKDAG022, 026, 034 and 043 were prepared. USAID mandatory certificates, operation and maintenance (O&M), endorsement and security letters were signed, and the applications were approved and signed by the DDA and DG on 03-NOV-13.

Information was collected for vetting of Habibullah Kalacha and Sarda Ulya grantee CDCs.

The Kandahar GRC approved grants SSKDAG017, 021, 022, 026, 030, 033 and 034 on 04, 11 and 18-NOV-13.

The grantees for grants SSKDAG028, 029, 031, 039 and 040 completed the first and second milestones, and the reports were developed and submitted to the Regional Office/Kandahar.

After a successful meeting with the members of Mazra-e-Abas and Hajiano Kala clusters, the district team developed three new PCNs on 11 and 16-NOV-13 to replace ones that had been rejected.

The chairmen of Shuyin Wasat and Maranjan CDCs participated in the radio call-in program, “Our Village, Our Hopes” on 22-NOV-13.

TITLE OF EVENT	LOCATION	DATE(S)	NO. OF PARTICIPANTS MALE/FEMALE/TOTAL
Training: Meeting Management for DGOs	Arghandab District Government Center	09-NOV-13	15/0/15
Workshop: Grant Implementation	Arghandab District Government Center	09-NOV-13	8/0/8
Workshop: Grant Implementation	Arghandab District Government Center	10-NOV-13	12/0/12
Training: Reporting Writing for DGOs	Arghandab District Government Center	18-NOV-13	22/0/22
Training: Inventory Management for DGOs	Arghandab District Government Center	19-NOV-13	22/0/22
Training: HR Management for DGOs	Arghandab District Government Center	30-NOV-13	19/0/19

URUZGAN PROVINCIAL REVIEW

MONTHLY ACTIVITIES REVIEW

Through the community forums completed for Tirin Kot and Chora this month 63 problem statements and project concepts were identified from which twenty Project Concept Notes (PCN) were developed. The Sources of Instability (SOI) addressed are inadequate access to locations and services (culvert construction and gravel road rehabilitation), seasonal flooding (flood protection walls), inadequate water resource management (canal structures), and lack of jobs and job skills (vocational training).

Twenty Project Concept Notes (PCN) were approved by the DDA, DG, PRRD and SWG.

Six CDC clusters received the Access to GIROA Services training in Uruzgan.

PRRD/Uruzgan and Capacity Building staff conducted the capacity assessment feedback discussion. The results of this discussion will be reflected in the training plan which is being drafted for PRRD.

TITLE OF EVENT	LOCATION	DATE(S)	NO. OF PARTICIPANTS MALE/FEMALE/TOTAL
Meeting: Capacity Assessment Feedback Presentation and Discussion	PRRD/Uruzgan	26-NOV-13	12/0/12/

TIRIN KOT ACTIVITIES AND RESULTS REVIEW

MONTHLY ACTIVITIES REVIEW

Representatives of two clusters, Khanan Sarmurghab and Sarkhum, completed the Governance and Stability Community Forums through which they identified 21 problem statements and developed six Project Concept Notes (PCN). The PCNs were for rehabilitation of irrigation infrastructure, roads and flood protection systems.

Nine PCNs (SSUZTK053, 054, 055, 061, 082, 083, 084, 094 and 095) were approved by the DDA, DG, SWG and PDC.

Capacity Building staff conducted the Capacity Assessment Feedback meeting with DDA members -- the findings and capacity building plans are being finalized.

TITLE OF EVENT	LOCATION	DATE(S)	NO. OF PARTICIPANTS MALE/FEMALE/TOTAL
Community Forums: CF3 Limitations and Capabilities CF4 Identifying Strengths and SOIs CF5 Selecting Solutions to SOIs	PRRD/Uruzgan	02 to 06-NOV-13	37/0/37
Community Forums: CF3 Limitations and Capabilities CF4 Identifying Strengths and SOIs CF5 Selecting Solutions to SOIs	PRRD/Uruzgan	09 to 13-NOV-13	40/0/40
Community Forums: CF1 Facilitating Transition CF2 Empowering District Governance CF3 Limitations and Capabilities CF4 Identifying Strengths and SOIs CF5 Selecting Solutions to SOIs	DoWA/Uruzgan	16 to 20-NOV-13	0/11/11
Meeting: Capacity Assessment Feedback Presentation and Discussion	PRRD/Uruzgan	17-NOV-13	20/0/20

CHORA ACTIVITIES AND RESULTS REVIEW

MONTHLY ACTIVITIES REVIEW

Four clusters (Kunj, Khuja Qadeer 1, Khuja Qadeer 2 and Sarab Siya Sang) completed the Governance and Stability Community Forums through which forty-two Sources of Instability (SOI) were identified and twelve priority Project Concept Notes (PCN) developed. The PCN types were rehabilitation of irrigation infrastructure, roads and flood protection systems.

Eleven PCNs (SSUZCH096, 097, 098, 099, 101, 102, 200, 201, 202, 203 and 204) were approved by the DDA, DG, SWG and PDC.

TITLE OF EVENT	LOCATION	DATE(S)	NO. OF PARTICIPANTS MALE/FEMALE/TOTAL
Community Forums: CF3 Limitations and Capabilities CF4 Identifying Strengths and SOIs CF5 Selecting Solutions to SOIs	Chora District Government Center	02 to 06-NOV-13	20/0/20
Community Forums: CF3 Limitations and Capabilities CF4 Identifying Strengths and SOIs CF5 Selecting Solutions to SOIs	Chora District Government Center	09 to 13-NOV-13	21/0/21
Community Forums: CF3 Limitations and Capabilities CF4 Identifying Strengths and SOIs CF5 Selecting Solutions to SOIs	Chora District Government Center	16 to 20-NOV-13	75/0/75

DIHRAWUD ACTIVITIES AND RESULTS REVIEW

MONTHLY ACTIVITIES REVIEW

The Dihrawud district office set-up has been completed. The CDC Cluster list is being approved, and the official letter has been sent through PRRD/Uruzgan in preparations for starting the Governance and Stability Community Forums in December.

ZABUL PROVINCIAL REVIEW

MONTHLY ACTIVITIES REVIEW

Program staff attended the PRRD/Zabul weekly coordination meetings and provided updates on progress and challenges. Specific plans were shared with the PRRD and guidance was collected.

The Access to GIROA Services (IR2) team conducted workshops from 10 to 13-NOV-13 in Qalat District, from 17 to 20-NOV-13 in Tarnak Wa Jaldak , and from 24 to 27-NOV-13 in Shahjoy. The representatives of DDAs, CDCs and relevant governmental departments participated in these workshops (details are provided in the district reports below).

The radio call-in program “Our Village, Our Hopes” continued this month and has now completed 12 of 13 weeks.

The Capacity Assessment feedback session for PRRD/Zabul was held on 06-NOV-13 in the Program's PMU Office.

Seventy Project Concept Notes (PCN) were developed in the districts with provincial support, and submitted for review to the regional office in Kandahar. Twenty-nine of these PCNs were approved by DDA, DG, PRRD and SWG.

Grants training was provided to PMU grants staff on 27-NOV-13 covering the topics of developing grant applications and grants implementation process.

QALAT ACTIVITIES AND RESULTS REVIEW

MONTHLY ACTIVITIES REVIEW

Capacity Building Unit (CBU) and the DDA held the Capacity Assessment feedback session on 16-NOV-13. Representatives of NABDP and PRRD/Zabul participated in the meeting in the Program's office in Qalat City. The participants were briefed on the findings and recommendations, and provided their feedback, which will be incorporated in the final report and training plan.

Thirty Project Concept Notes (PCN) were developed and submitted to the regional office in Kandahar for review. Nine of these PCNs were approved by DDA, DG, PRRD and SWG.

Information about executive members of three proposed CDC grantees has been collected for grantee vetting purposes.

The engineering team collected GPS coordinates for 61 locations of the proposed projects.

TITLE OF EVENT	LOCATION	DATE(S)	NO. OF PARTICIPANTS MALE/FEMALE/TOTAL
Workshop: Access to GIRoA Services	DDA Hall/Qalat	10 to 12-NOV-13	10/0/10

SHAHJOY ACTIVITIES AND RESULTS REVIEW

MONTHLY ACTIVITIES REVIEW

Sixteen Project Concept Notes (PCN) were developed and submitted to the regional office in Kandahar for review. Six of these PCNs were approved by DDA and DG. Information about executive members of six CDCs was collected and submitted to the regional office for grantee vetting purposes.

The engineering team collected GPS coordinates for 76 locations of proposed projects.

Program staff regularly attended the DDA meetings and DGO administration meetings.

TITLE OF EVENT	LOCATION	DATE(S)	NO. OF PARTICIPANTS MALE/FEMALE/TOTAL
Workshop: Access to GIRoA Services	Shahjoy District Government Center	24 & 2-NOV-13	14/0/14
Workshop: Access to GIRoA Services	Shahjoy District Government Center	26 & 27-NOV-13	14/0/14

TARNAK WA JALDAK ACTIVITIES AND RESULTS REVIEW

MONTHLY ACTIVITIES REVIEW

Twenty-four Project Concept Notes (PCN) were developed and submitted to the regional office in Kandahar. Fourteen of these PCNs were approved by the DDA, DG, PRRD and SWG.

Information about executive members of four CDCs was collected and submitted to the regional office for grantee vetting purposes.

The Engineering Team collected GPS coordinates for 79 locations of proposed projects.

Program staff regularly attended the DDA meetings and DGO administration meetings.

The Capacity Assessment feedback session was held with the DDA on 26-NOV-13 at the district center. The findings and recommendations were discussed, and the DDA's feedback will be incorporated into the final report and training plan.

TITLE OF EVENT	LOCATION	DATE(S)	NO. OF PARTICIPANTS MALE/FEMALE/TOTAL
Workshop: Access to GIRoA Services Workshop	District Government Center	17 to 20-NOV-13	15/0/15

HILMAND PROVINCIAL REVIEW

MONTHLY ACTIVITIES REVIEW

A meeting with DoWA was held on 03-NOV-13 to discuss its draft Service Report and activities.

On 20-NOV-13 the PRRD/Hilmand and Program staff held a coordination meeting and the Program's updated Work Plan was reviewed and agreed.

Five radio call-in weekly programs were aired for "Our Village, Our Hopes." Topics included the media and its role, and government activities.

On 26-NOV-2013 the Communications and Outreach team conducted the training course "Essentials of Communication - Planning Training" for 14 participants from PRRD and other provincial entities at the Bost district office.

On 10-NOV-13 the Communications and Outreach team facilitated media coverage for the Governance and Stability Community Forums -- Sabawoon Radio/Television reported and broadcast the events.

On 05 and 06-Nov-13 a meeting was conducted with the USAID COR, and detailed information on capacity building activities was provided.

A meeting with several PRRD/Hilmand officials was held on 04-NOV-13, and information for the Capacity Assessment was collected. The feedback session was conducted on 12-NOV-13 with 14 participants from PRRD, at which the findings were presented and feedback received to inform the final report and training plan.

Twenty PCNs for Bost and Garmser districts were approved by DDAs, PRRD and SWG/PDC and submitted to the regional office in Kandahar for further processing.

TITLE OF EVENT	LOCATION	DATE(S)	NO. OF PARTICIPANTS MALE/FEMALE/TOTAL
Meeting: Capacity Assessment Feedback Presentation and Discussion	PRRD/Hilmand	12 NOV-13	14/0/14

BOST ACTIVITIES AND RESULTS REVIEW

MONTHLY ACTIVITIES REVIEW

Program staff delivered the Access to GIROA Services workshop for district entities in Bost on 02 and 06-NOV-13. Forty participants attended the workshop. Governmental officials from various departments attended this event and heard the issues raised by the DDA and CDC members.

The district team assisted the communities to develop 15 PCNs for infrastructure and vocational training projects, which were approved by DDA, PRRD and SWG/PDC and sent to the regional office for review and further processing.

On 09-NOV-13, the USAID COR and staff from the PMU and regional office held a coordination meeting at Hilmand PRT.



District Line Officer from Sector Services Directorate explains his duties and responsibilities to CDC and DDA members at the "Access to GIROA Services Workshop in Bost"

TITLE OF EVENT	LOCATION	DATE(S)	NO. OF PARTICIPANTS MALE/FEMALE/TOTAL
Training: Communication and Outreach	Bost District Government Center	12-NOV-13	13/0/13
Training: Communication and Outreach for Provincial Entities	Bost District Government Center	26-NOV-13	13/0/13
Workshop: Access to GIROA Services	Bost District Government Center	02 to 06-NOV-13	40/0/40
Meeting: Capacity Assessment Feedback Presentation and Discussion	Bost District Government Center	02-DEC-13	9/0/9

GARMSER ACTIVITIES AND RESULTS REVIEW

MONTHLY ACTIVITIES REVIEW

Fourteen Project Concept Notes (PCN) were approved by DDA, PRRD and SWG/PDC and were submitted to the regional office in Kandahar for review and further processing.

The district team assisted communities to prepare five PCNs during the last week of the month.

On 24 and 25-NOV-13, the district team collected information on the establishment dates and numbers of new CDCs from NSP.

On 18-NOV-13, The PCN for construction of school boundary wall in Abdul Ghani cluster was approved by PRRD/Hilmand.

TITLE OF EVENT	LOCATION	DATE(S)	NO. OF PARTICIPANTS MALE/FEMALE/TOTAL
Community Forums: CF5 Selecting Solutions to SOIs	Garmser District Government Center	16 to 20-NOV-13	(not reported)

NAD ALI ACTIVITIES AND RESULTS REVIEW

MONTHLY ACTIVITIES REVIEW

The Provincial Management Unit (PMU) conducted the first visit to the district center and he met with the District Governor and DDA members. The assessment report and plan for office setup was developed. Currently the procurement for office renovation and equipment is underway and staff is being recruited.

NAHRI SARRAJ ACTIVITIES AND RESULTS REVIEW

MONTHLY ACTIVITIES REVIEW

The Provincial Management Unit (PMU) conducted the first visit to the district center and meetings were conducted with the District Governor and DDA members. The assessment report and plan for office setup was developed. Currently the procurement for office renovation and equipment is underway and staff is being recruited.

NIMROZ PROVINCIAL REVIEW

MONTHLY ACTIVITIES REVIEW

A team from the Regional Office visited Nimroz from 13 to 20-NOV-13. They met with the Nimroz Deputy Provincial Governor, PRRD/Nimroz and other relevant provincial authorities on 13-NOV-13, as well as the DGs and DDA representatives of Zaranj on 14-NOV-13 and Kang on 16-NOV-13. The team also conducted interviews for 13 core provincial and district positions. Staffing and requisitions for establishing the offices are in process, with core staff positions and office facilities expected to be in place by mid-December. The PMU office will be established in the compound of PRRD/Nimroz.

ZARANJ ACTIVITIES AND RESULTS REVIEW

MONTHLY ACTIVITIES REVIEW

The Program team met with district representatives on 14-DEC-13. The DDA and CDCs list has been collected, and the assessment report for the district office has been developed and staffing is in process. The district office will be established in PRRD/Nimroz compound.

KANG ACTIVITIES AND RESULTS REVIEW

MONTHLY ACTIVITIES REVIEW

A site visit and meeting were conducted with the DG and DDA chairman on 16-NOV-13. The DDA and CDCs list was collected, and assessment report for the district office has been developed and staffing is in process. The district office will be established in the new DDA compound.

OBJECTIVES AND INTERMEDIATE RESULTS REVIEW

CONTRACT OBJECTIVES

The Program Objective is: *“to assist GIRA officials at the district and provincial levels to respond to the population’s development and governance concerns to better instill confidence and build stability.”*

IRI STABILITY ANALYSIS

Overall Objective: Provincial and District Entities increasingly address sources of instability and take measures to respond to the population’s development and governance concerns.

ACTIVITY 1.1 HIRE AND TRAIN STABILITY SPECIALIST’S TEAM

A District Stability Officer was selected and hired on 05-NOV-13 for Chora, Uruzgan, and is expected to join the program by 10-DEC-13. Two District Stability Officers (DSO) and a Stability Program Officer (SPO) were selected and hired for the new districts in Nimroz Province. These three new hires are anticipated to join the program by 13-DEC-13.

ACTIVITY 1.2 CONDUCT TRAINING OF TRAINERS (TOT) FOR SIKA AND MRRD STAFF

A TOT Refresher was conducted on 06 and 07-NOV-13 in Tirin Kot for the Program’s Uruzgan personnel. Preparations for a third formal TOT began in late November for new personnel joining from Nimroz and Hilmand provinces. The TOT is scheduled from 21-DEC-13 to 01-JAN-14.

ACTIVITY 1.3 UPDATE STABILITY WORKSHOP FRAMEWORKS WITH LESSONS LEARNED

Revisions and language simplification to workshop materials were completed for Community Forum 1: Facilitating Transition. CF1 Part A has been translated, and CF1 Part B is undergoing translation. Previously completed updates have included: Program Orientation; and CF3: Program Limitations and Capabilities. CF2: Empowering District Governance revisions were underway in mid-November.

Lessons learned: significantly increase the use of visually communicative materials, and decrease written material presented due to illiterate participants; simplify both English and Pashto language used on slides and facilitator notes due to uneducated participants and local dialects; and remove repetitive material.

ACTIVITY 1.4 DELIVER STABILITY ANALYSIS WORKSHOPS FOR EACH APPROVED DISTRICT AS NEEDED

Governance and Stability Community Forums (CFs) are used to train and assist district and community representatives to understand transition, governance and stability issues, to identify local sources of instability and to develop solutions to address the sources of instability. Each round of forums contains CF3: Program Limitations and Capabilities, CF4: Identifying Strengths and Sources of Instability, and CF5: Selecting Solutions for Sources of Instability. During the month, 302 community representatives participated in six Community Forum cycles in: Tirin Kot district, Uruzgan; Chora and Shahjoy districts in Zabul; and Garmser district, Hilmand. The first of four pilot community forums for Women’s Advisory Committees was conducted in Tirin Kot, Uruzgan from 16 to 20-NOV-13.

ACTIVITY I.5 INVOLVE PRRD STAFF IN STABILITY WORKSHOPS

There were no PRRD District Social Workers (DSW) in Uruzgan as of this month. DSWs in Tarnak Wa Jaldak (Zabul) and Garmser (Hilmand) were also not yet assigned this month. The lack of participation by DSWs continues to be a serious problem for the MRRD and its provincial offices because it reduces programmatic manpower, disables internal communications and public outreach, and undermines PRRD effectiveness in the districts. The situation negates the sustainability goal of the MRRD as an institution since PRRD personnel are not available to be trained in southern Stability Analysis Methods (SAM). In previous months, MRRD and USAID reached a resolution for the Program to hire DSWs to fill 16 vacancies in Program districts. Recruitment was well underway in throughout November, with all selections made and offers pending by the end of the month. The Human Resources Unit expects to have the new DSWs on board in December, and the Capacity Building Unit worked with MRRD representatives to develop a training program for them.

ACTIVITY I.6 PROVIDE TECHNICAL ASSISTANCE TO DISTRICT ENTITIES ON STABILIZATION ISSUES, INDICATORS AND TRENDS

Two internal meetings were held in November regarding the content and agenda of the first of three initial district Stability Technical meetings to be held in December. These meetings will combine the efforts of the Stability Team (IR1), Capacity Building Unit and Access to GIROA Services Team (IR2) to foster interaction between district government officers and DDA members – and eventually CDC members - on monitoring and reporting on stabilization and addressing socio-political SOIs previously identified by DDAs and CDCs in the Community Forums. Addressing the socio-political SOIs, especially SOIs related to poor- or non-functioning district and provincial governance are anticipated to be the most crucial and challenging aspects of the Stability Technical meetings. Stability Technical Meetings were scheduled in Daman for 4, 11 and 18-DEC-13 and for Arghandab on 8, 15, and 22-DEC-13.

ACTIVITY I.7 FACILITATE INTER-DISTRICT DE MEETINGS TO EXCHANGE INFORMATION AND BEST PRACTICES

Future activity that constitutes a planned “Community Forum 6.”

ACTIVITY I.8 ORGANIZE QUARTERLY STABILIZATION REVIEW MEETINGS WITH IRI TEAM LEADER, STABILITY SPECIALISTS AND M&E STAFF

In November the compilation of statistics and challenges from IR1 was underway for Zabul districts Qalat and Tarnak Wa Jaldak and should be complete in December. The statistics and challenges for Shahjoy, Zabul should be completed in January 2014, with the Zabul province Periodic Stabilization Review (PSR) finalized in February. Draft preparation of Uruzgan and Hilmand statistics for Tirin Kot, Chora, Bost and Garmser districts are anticipated to be complete by January 2014. IR4, M&E and PMU staff members will be included in the PSR.

The presentation compares SOIs and solutions to SOIs. It summarizes the Project Concept Note (PCN) process and the Grant Application processes that involve provincial and district government entities. Most notably, the PSR identifies internal program challenges, adjustments made, government partner challenges and government partner adjustments needed that can assist PRRDs to improve the program and improve their performance with district entities.

IR2 ACCESS TO GIROA SERVICES

Overall Objective: Provincial and district entities understand what organizations and provincial line departments work within their geographic areas, what kind of services they provide, and how the population can access those services.

ACTIVITY 2.1 PROVIDE TRAINING TO PROVINCIAL LINE DIRECTORATES TO IMPROVE THEIR CAPACITY TO COLLECT, MANAGE AND REPORT INFORMATION ABOUT PROJECTS AND SERVICES

Approximately 4,200 Booklets and 73 posters were distributed to the following nine line directorates in Kandahar: PRRD; Public Works Affairs; Women’s Affairs; Sectoral Services; Agriculture, Irrigation and Livestock; Education; Economy; Labor, Social Affairs - Martyrs and Disabled; and Public Health. The line directorates will distribute the booklets to visitors from rural areas and to district offices, and the posters will be displayed in the directorates’ provincial and district facilities where they will help raise public awareness. The team in Kandahar will conduct follow-up meetings with the line directorates to confirm how the materials have been distributed or displayed, and to assess any impact on the public’s access to GIROA services.

The Team is currently planning Access to GIROA Services Fairs in the Kandahar DoWA Directorate and in the Daman and Arghandab districts. The Program anticipates that approximately 600 booklets and 18 banners/posters of nine line directorates will be distributed and displayed at these fairs. Fairs would be attended by line directorate representatives and include possible presentations by and the participation of Education, Agriculture, Health, PRRD, DG and Sector Services. Media coverage is being planned for these events.

MILESTONE 2A PROVINCIAL LINE DIRECTORATES WILL PRODUCE PROJECT OR SERVICE INFORMATION SERVICE REPORTS

This milestone has been achieved in Kandahar.

ACTIVITY 2.2 ASSIST PROVINCIAL AND DISTRICT ENTITIES TO ESTABLISH PRODUCTIVE RELATIONS

Delivery of the Access to GIROA Services workshops continued, with approximately 258 DDA and CDC members and 46 district line department officers participating in the following five districts: Qalat, Tarnak Wa Jaldak, and Shahjoy in Zabul, Bost, Hilmand and Tirin Kot, Uruzgan. The workshops build productive relationships between provincial and district entities and facilitate better governance and access to services. The topics covered included:

- Improving access to GIROA services
- Government procedures and processing their requests to the line departments
- How to make requests
- Introduction to line directorates
- Prioritizing, planning and submitting requirements
- Discussion with line directorate representatives to explain the role of district line officers (DLO) jobs, their services, updates and address questions
- Providing and reviewing current contact list of line ministries

Local media in Zabul and Hilmand covered the workshops. Below is the schedule of workshops delivered in November 2013 by district:

DATE(S)	PROVINCE	DISTRICT	NO. OF PARTICIPATING DDA AND CDC MEMBERS	PARTICIPATING LINE DIRECTORATES REPRESENTATIVES
03 and 04-NOV	Hilmand	Bost	35	4 DLOs from DoPH, SSD, PRRD and DAIL

DATE(S)	PROVINCE	DISTRICT	NO. OF PARTICIPATING DDA AND CDC MEMBERS	PARTICIPATING LINE DIRECTORATES REPRESENTATIVES
05 and 06-NOV	Hilmand	Bost	34	4 DLOs from DoPH, SSD, PRRD and DAIL
10 and 11-NOV	Zabul	Qalat	18	4 DLOs from Economy, Public Work Affairs, Public Health and Social Affairs
12 and 13-NOV	Zabul	Qalat	18	6 DLOs from SSD, Public Health, Public Work Affairs, Social Affairs, Economy and PRRD
17 and 18-NOV	Zabul	Tarnak Wa Jaldak	31	4 DLOs from Public Health, Education, District Population Registration Officer and District Executive Officer
19 and 20-NOV	Zabul	Tarnak Wa Jaldak	34	4 DLOs from Public Health, Education, District Population Registration Officer and District Executive Officer
24 and 25-NOV	Zabul	Shahjoy	23	5 line directorate representatives from Education, DAIL, Justice, Population Registration Officer and PRRD
26 and 27-NOV	Zabul	Shahjoy	17	5 line directorate representatives from Education, DAIL, Justice, Population Registration Officer and PRRD
24 and 25-NOV	Uruzgan	Tirin Kot	27	5 line directorate representatives from DoE, DoWA, Sector Services, DoLSAM and DAIL
26 and 27-NOV	Uruzgan	Tirin Kot	21	5 line directorate representatives from DoE, DoWA, Sectorial Services, DoLSAM and DAIL
			Total 258	Total 46

MILESTONE 2B LINE DIRECTORATE CONTACT LIST AVAILABLE TO DISTRICT ENTITIES.

This milestone has been achieved in Zabul, Uruzgan, Hilmand and Kandahar.

ACTIVITY 2.3 HOLD A QUARTERLY REVIEW MEETING TO EVALUATE PROGRESS AND RESULTS AND MAKE ADJUSTMENTS AS WARRANTED

The Quarterly Performance Review was finalized and shared internally this month.

ACTIVITY 2.4 INSTITUTIONALIZE THE PROJECTS AND SERVICES REPORT WITH GIROA COUNTERPARTS (PRRD)

Future activity: IR2 team will follow up periodically with directorates to confirm that service reports and related activities are continuing and being updated. Assistance will be provided as needed and requested.

IR3 COMMUNICATION AND OUTREACH

Overall Objective: Provincial authorities improve their ability to communicate with district entities in order to help them better understand their population's needs and prioritize basic service delivery interventions.

ACTIVITY 3.1 PERIODICALLY COLLECT EXISTING POPULATION/DEMOGRAPHIC RESEARCH

Relevant population and demographic data collected are periodically updated.

ACTIVITY 3.2 IDENTIFY COMMUNICATIONS MANAGEMENT NEEDS FOR PROVINCIAL AND DISTRICT ENTITIES

Communications and outreach assessments for all PRRDs and active districts are complete. This activity is a component of the overall capacity assessments initiative led by the Capacity Building team. Feedback activities conducted after the initial assessments have started in six entities in Hilmand, Uruzgan and Zabul (See Capacity Building section, and district reports, above).

ACTIVITY 3.3 ASSIST TO DEVELOP COMMUNICATION STRATEGIES TO SUPPORT THE PROGRAM TEAMS

The Communications and Outreach Team continued to support Program teams in developing media materials and facilitating media support in the provinces and districts. Broadcast news and interviews were facilitated for the Community Forums in Tirin Kot, Uruzgan as well as five broadcast news and interviews covering the “Access to Government Services” workshops in Hilmand and Zabul (see a complete list in the next section). It is in these media activities that radio and television stations interview activity participants.

A Success Story entitled “Training Leaders to Support Local Projects” was drafted and submitted to USAID. The story is about the USAID support for establishing the Kandahar “DDA Academy,” a venue for training members of district entities to more effectively assume responsibility for district development.

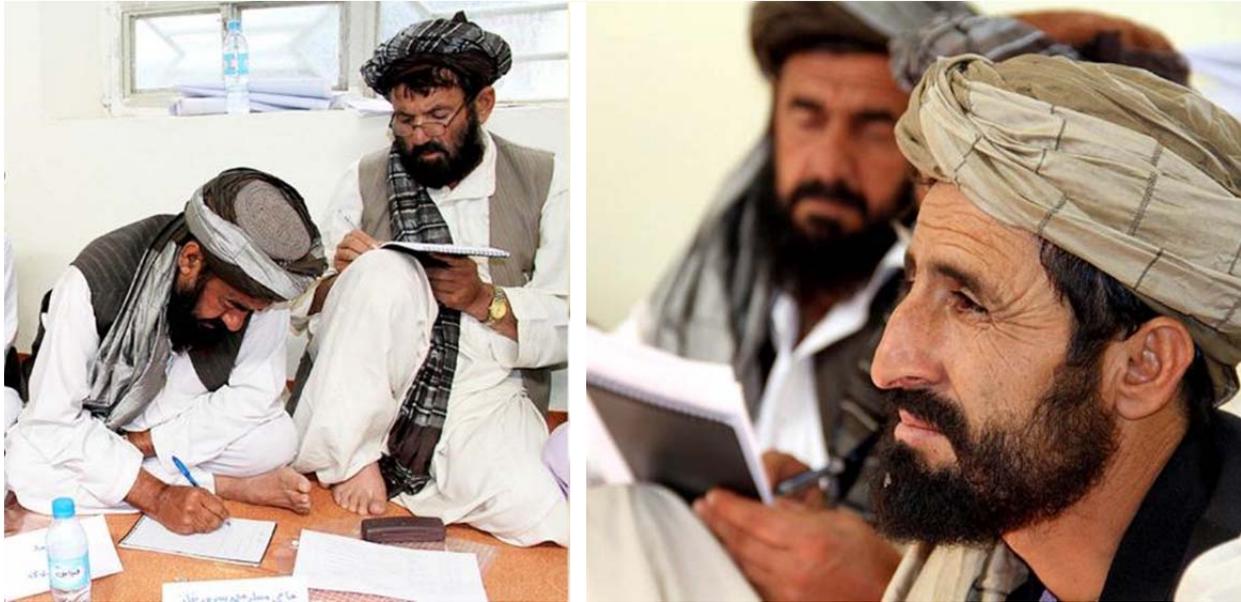
The team also provided photography and designs in support for the Service Report posters and booklet led by for the Access to Government Services (IR2) Team.

ACTIVITY 3.4 DEVELOP COMMUNICATIONS AND OUTREACH TRAINING GUIDE

The Communications and Outreach Training Guide was used to conduct training for PRRD staff in Kandahar and Hilmand, and participants from other provincial directorates. There are currently five modules in the Training Guide: Introduction to Communications; Essentials of Communication Planning; Internal Communications; External Communications; and Public Relations. The Training Guide is continuously improved to correspond to the capacities of various participants.

ACTIVITY 3.5 CONDUCT ROLLING COMMUNICATION AND OUTREACH TRAINING ACTIVITIES FOR PROVINCIAL AND DISTRICT ENTITIES

The first module in the series of the Communications and Outreach Training for PRRD/Hilmand staff and PEs was conducted on 12-NOV-13. Staff from 11 provincial directorates, including those from PRRD, participated. Radio Sabawoon covered the training event through news and interviews of the participating trainees. The second training activity in the series was conducted on 26-NOV-13 with 13 participants, two of whom were women representing DOWA. Other participants were from Hilmand Media and Information Center, municipal government’s information staff, and the directorates of Information and Culture, Education, Public Health, and Agriculture.



Participants of DDA Academy at PRRD/Kandahar on 16 and 17-NOV-13

The team also conducted the sixth module of the PRRD/Kandahar’s DDA Academy (for details see the Kandahar Province report above).

Six training courses were conducted in November for provincial and district entities in Kandahar and Hilmand (see the provincial and district reports above for details).

ACTIVITY 3.6 ASSIST PROVINCIAL AUTHORITIES AND DISTRICT ENTITIES TO PREPARE AND IMPLEMENT COMMUNICATIONS ACTIVITIES

Communications Strategic Action Plans were drafted for PRRD/Hilmand, districts of Bost and Garmser; PRRD/Uruzgan, districts of Tirin Kot, Chora, and Dihrawud; and, PRRD/Zabul and districts of Qalat, Shahjoy, and Tarnak Wa Jaldak. The Plans aim to improve the PRRDs’ and the DEs’ abilities to communicate with the public and stakeholders. They were drafted following the team’s program review and planning workshop in the Kabul office on 23 and 24-NOV-13. The plans were developed with guidance from the results of the communications capacity assessments and consultations with the PRRDs and DEs. The draft plans are now under review by the respective PRRD/Directors and DEs.

The team developed Publicity and Outreach Activities “How-To” Manual for the Subat¹ Communications Program. This Manual will serve as a guide for the Communications and Outreach Officers throughout the provinces and districts where the Program operates. The Manual, which is now under review, describes steps and provides templates for the successful development of publicity and outreach materials and implementation of activities.

A highlight of the media activities this month is RTA-Uruzgan’s broadcast news of Tirin Kot’s Governance and Stability Community Forum held on 17-NOV-13 for the DDA Women’s Advisory Committee, and the interview with two participants. One of the participants said that Subat is a good program for women of Uruzgan, and “I would like to request GIRoA to launch more programs like Subat

¹ To improve translation of the Program name the PRRDs in the South use “Subat” (stability) rather than “SIKA” which does not translate well to Pashto.

Program in my province.” Another participant appealed to the government to support education for women. “I will continue my efforts to empower women,” she said.

Community leaders have been participating in media interviews and publicly expressing their opinions about their participation in Subat Program activities. A total of 22 members of district entities, including two women, were interviewed for eight news broadcasts this month, one in Hilmand, three in Uruzgan and four in Zabul.

“I learned about the transition process, its benefits, good governance, stability and peace building from participating in the community forums.”

District Governor Najebullah Hayat, RTA-Uruzgan news broadcast, 5-NOV-13

“I am optimistic about the current approach of project selection of MRRD – where the voices of the community members are heard on vital priorities in developing the plans for the community and to promote stability.”

Gul Mohammad, CDC Deputy Chairman, RTA-Uruzgan news broadcast, 11-NOV-13

In Qalat, Zabul on 10-NOV-13, Tarnak Radio aired an interview with Sarder Mohammad, CDC Chairman, who said that workshops taught him tools on how to access government services. In the same broadcast, Haji Rashid Nasar, tribal leader, stated that the workshop’s goal is for people to learn how to access government services and how to create a link between people and government.

On 18-NOV-13, Tarnak Wa Jaldak (TWJ) Radio in Zabul aired an interview with Haji Dawood Grani, Tarnak Wa Jaldak Deputy Chairman, who was pleased with the opportunity to speak to an Education Department representative for the first time. The following day, TWJ Radio interviewed Khawry Lal Mohammad Samander, CDC member, who related that he believes the Subat Program workshop is different from other workshops in which they have participated, saying “I appreciate the Subat Program for enabling us to meet with directorates’ representatives face-to-face and ask them about their services for the district.”

November media activities supporting the Subat Program activities in which provincial and district entities participated are outlined in Table 2 below.

Table 2: Media Activities, November 2013

DATE	PROVINCE DISTRICT	EVENT OR ACTIVITY	TV/RADIO STATION(S)	INTERVIEWED FOR BROADCAST
03-NOV-13	Uruzgan Tirin Kot	News and interviews on Community Forum	RTA-Uruzgan	Abdul Bari Bawar, Cluster Chairman, 9 Sarkh Marghab Khana Hakmatullah, Khob Chla I CDC Treasurer Abdul Wais, of Shzafer, CDC Cluster Deputy Chairman
04-NOV-13	Hilmand Bost	News and interviews on Access To Government Workshop for DEs	Sabawoon Radio and TV	Sarwar Khan, CDC Chairman Hajji Abdullah Khan, CDC cashier Mohammad Ibrahim, Cluster Chairman Haji Abdul Qadous, CDC Chairman

DATE	PROVINCE DISTRICT	EVENT OR ACTIVITY	TV/RADIO STATION(S)	INTERVIEWED FOR BROADCAST
05-NOV-13	Uruzgan Chora	News and interviews on Community Forum	RTA-Uruzgan	Assadullah, DDA Chairman Mohammad Nayem, DDA Deputy Chairman Haji Najebullh Haayt, Chora District Governor Haji Rami, CDC member Haji Khan Mohammad, CDC member
10-NOV-13	Zabul Qalat	News and interviews on Access To Government Workshop for DEs	Tarnak Radio	Sarder Mohammad, CDC Chairman Haji Rashid Nasar, Tribal leader
17-NOV-13	Uruzgan Tirin Kot	News and interviews on Community Forum	RTA-Uruzgan	Bibi Aisha and Gul Pari, DDA Women Advisory Committee (WAC) members
18-NOV-13	Zabul Tarnak Wa Jaldak	News and interviews on Access To Government Workshop for DEs	Radio Tarnak Wa Jaldak	Khililullah, Executive officer, District Officer Haji Dawood Granai, DDA Deputy Chairman
19-NOV-13	Zabul Tarnak Wa Jaldak	News and interviews on Access To Government Workshop for DEs	Radio Tarnak Wa Jaldak	Haji Ahmadullah Haqyar, DDA member Khawry Lal Muhammad, CDC member
26-NOV-13	Zabul Shahjoy	News and interviews on Access To Government Workshop for DEs	Surghar Radio Shahjoy	Haji Mossa Khan, DDA Chairman Ismail Habib Akhundzada, DDA Deputy Chairman



Broadcast news on Subat Program activities and interviews with participants: From Left: Shahjoy DDA Chairman Ismail Habib Akhundzada for Surghar Radio (26-NOV-13); Chora - CDC Member Haji Khan Mohammad for RTA-Uruzgan (5-NOV-13); and, Bost - CDC Member Haji Abdul Qadous for Radio/TV Sabawoon (4-NOV-13)

In addition to the broadcast news and interviews, the team also facilitated the broadcasting of the weekly radio call-in program, “Our Village, Our Hopes,” in Kandahar, Hilmand, Uruzgan and Zabul. Each radio program has a total of 13 live episodes and 13 repeat broadcasts for a total of 26 radio shows per province aired every Friday and Saturday. During the one-hour live program, two short dramas introducing the topics of the week are played. Panelists discuss themes such as dispute resolution, government projects and services, gender issues, free media, and village elders as advocates. As of November, 50 panelists had joined the radio discussions representing the provincial and district governments, communities, education academies, and civil society. This month, the call-in radio programs received 103 calls bringing the total to 261 calls and 107 panelists since the program started in Kandahar on 13-SEP-13. Below is the complete list of call-in radio programs aired this month, topics and panelists.

Table 3: “Our Village, Our Hopes” radio call-in broadcasts

PROVINCE/ RADIO STATION	LIVE SHOW NO.	TOPICS/RADIO DRAMA	PANELISTS	NO. OF CALLS RECEIVED
01-NOV-13, Repeat Broadcast 02-NOV-13				
Kandahar Radio Killid	7	Appropriate channels of dispute resolution Understanding the role of the judiciary in Afghanistan	- Shabir Ahmad Qayumi, Defense Advocate	Received 4 calls, answered 4
Hilmand Radio Sabawoon	7	Appropriate channels of dispute resolution Understanding the role of the judiciary in Afghanistan	- Mohmmad Hakim Konary, Director of Appellant Court - Salih Mohammad Sarwari, University Student - Azatullah Niazai, University student	No calls received
Uruzgan RTA	5	Your vote counts	- Hakimullah, Election Department Head	Received 3 calls, answered 1
Zabul Radio Tarnak	7	Tell me more about NABDP How can my neighbors and start a savings group?	- Mah. Qasam Popal, PRRD Director - Abdul Ali, Qalat DDA Chairman	Received 10 calls, answered 8
08-NOV-13, Repeat Broadcast 09-NOV-13				
Kandahar Radio Killid	8	Your opinion matters – talk to the media A free media is important to a free society	- Hazrat Mir Totakhil, Kandahar University Chancellor - Abdul Wasi Hasyal, Editorial- Opinion writer	Received 4 calls, answered 3
Hilmand Radio Sabawoon	8	Your opinion matters – talk to the media A free media is important to a free society	- Sultan Shah Safari, University Professor - Sardar Mohammad Sarwari, Freelance Journalist - Bashir Ahmad Shakir, Civil Society head	Received 11 calls, answered 11

PROVINCE/ RADIO STATION	LIVE SHOW NO.	TOPICS/RADIO DRAMA	PANELISTS	NO. OF CALLS RECEIVED
Uruzgan RTA	6	Your vote counts!	- Noor Mohammad Abdali, Civil Society head	Received 3 calls, answered 3
Zabul Tarnak Radio	8	Your opinion matters- talk to the media A free media is important to a free society	- Najiblluh Louden, Journalist - Abdul Nasar Jamal, civil society member	Received 11 calls, answered 11
15-NOV-13, Repeat Broadcast 16-NOV-13				
Kandahar/ Radio Killid	9	The importance of gender equality Literacy, We all need it, Education for all	- Mohammad Younis, Information Section In-Charge, Education Department - Izatullah Khpalwak, Student	Received 4 calls, answered 3
Hilmand Radio Sabawoon	9	The importance of gender equality Literacy – We all need it Education is for all	- Abdul Mateen Jaffar - Education Department Director - Abdul Sattar Stoorai, Hilmand University professor - Habib Shah Taroon, Social Activist	Received 5 calls, answered 5
Uruzgan/ RTA	7	Appropriate channels of dispute resolution Understanding the role of the judiciary in Afghanistan	- Abdul Mohammad, Head of Civil Rights, Justice Directorate - Noor Mohammad, Civil Society head	Received 4 calls, answered 4
Zabul Tarnak Radio	9	The importance of gender equality Literacy – We all need it Education is for all	- Rahimullah Lodin, Education Department Director - Noor Agha Tokhi, Student	Received 6 calls, answered 5
22-NOV-13, Repeat Broadcast 23-NOV-13				
Kandahar/ Radio Killid	10	Good neighbors – how they resolve conflicts Village elders are your advocates	- Haji Babai, Arghandab DDA member - Haji Abdul Wahab, Village Elder	Received 7 calls, answered 7
Hilmand Radio Sabawoon	10	Good neighbors – how they resolve conflicts Village elders are your advocates	- Haji Abdul Ghafar, CDC Acting Head - Nazar Mohammad, CDC Member - Lal Mohammad Darwish, Civil Society member - Mohammad Ibrahim Mehraban, Professor	Received 4, answered 4

PROVINCE/ RADIO STATION	LIVE SHOW NO.	TOPICS/RADIO DRAMA	PANELISTS	NO. OF CALLS RECEIVED
Uruzgan/ RTA	8	Your opinion matters – talk to the media A free media is important to a free society	- Niamatullah Faryadi, RTA Manager - Sead Wali Sadiq, University professor	Received 6, answered 6
Zabul/ Radio Tarnak	10	Good neighbors – how they resolve conflicts Village elders are your advocates	- Haji Abdul Ali, DDA member - Mohammad Qasam Popal, PRRD Director - Kamal Ahmad, Village Elder - Jamal Zada, Malik	Received 8 calls, answered 8
29-NOV-13, Repeat Broadcast 30-NOV-13				
Kandahar/ Radio Killid	11	How do I request assistance from DAIL? Government is there for you-hold them accountable	- Mohibullah Mashal, Kandahar Provincial Council Adviser - Habibul Rahman Sajad, DAIL Pasture Manager	Received 6, answered 6
Hilmand Radio Sabawoon	11	How do I request assistance from DAIL? Government is there for you-hold them accountable	- Haji Abdullah, Bost Rural Council director - Shamsullah Nasrath, Kulfak Rural Council director - Rafiullah Qalam, DAIL Programs and Planning Officer	No calls received
Uruzgan/ RTA	9	Literacy – We all need it Education is for all	- Ataulah Nekzad, Head of Institute - Haji Mohammad, Student	Received 2, answered 2
Zabul/ Radio Tarnak	11	How do I request assistance from DAIL? Government is there for you-hold them accountable	- Abdul Qauom, Shura Member - Hamdullah Safarkahil, Lecturer	Received 7, answered 7

ACTIVITY 3.7 PERIODICALLY EVALUATE PROVINCIAL AND DISTRICT ENTITY COMMUNICATIONS CAPABILITIES

Feedback activities started in the PRRD and a number of districts in Hilmand, Uruzgan, and Zabul. This activity completes the first-round of the capacity assessments led by the Capacity Building wherein communication capabilities assessment is a component.

IR4 GOVERNMENT SERVICES AND DEVELOPMENT PROJECTS

Overall Objective: Provincial authorities are able to improve basic service delivery by using GIRoA, CDCs, DDAs and ASOP DCCs, which gain capacity to plan, design, implement and monitor projects, with a focus on labor-intensive projects or productive infrastructure.

ACTIVITY 4.1 SUBMIT GRANTS MANUAL AND ACTIVITY FLOW CHART FOR USAID

The Grants Manual was approved by USAID on 13-MAY-13. The Environmental Compliance Plan was approved by USAID on 18-JUN-13.

ACTIVITY 4.2 CONDUCT INITIAL DEVELOPMENT RESEARCH AND ASSESSMENTS IN COMMUNITIES AND DISTRICTS

IR4 staff continued to collaborate with the Central Support Unit and IR1 staff members to gather information about the five newest expansion districts (Dihrawud, Kang, Zaranj, Nad Ali and Nahri Sarraj) to determine which CDCs are eligible to participate in the Program, and to provide information about the numbers of CDCs, clusters and women representatives. Staffing of district officers has been completed for Dihrawud, Uruzgan; Nada Ali and Nahri Sarraj, Hilmand.

ACTIVITY 4.3 WORK WITH DISTRICT ENTITIES TO IDENTIFY DPP PROJECTS

Project Concept Notes (PCN) describing projects that alleviate SOIs identified in Arghandab (48 PCNs) and Daman (42 PCNs) were largely completed in March – June, 2013.

The preparation of Project Concept Notes in the new districts accelerated during November. In the current seven expansion districts alone there were 201 PCNs at various stages of preparation, as follows:

DISTRICT	NUMBER OF PCNS IN DEVELOPMENT	NUMBER OF PCNS APPROVED BY DDA/DG
Qalat	30	9
Tarnak Wa Jaldak	24	9
Shahjoy	18	6
Bost	48	17
Garmser	27	15
Tirin Kot	30	12
Chora	24	9

Due to the accelerated pace of PCN preparation in the new districts, plans to add additional semi-technical field staff in the provinces have been put on hold. It will be evaluated whether the recent increase in technical staff in the provinces will suffice to provide adequate engineering manpower.

ACTIVITY 4.4 DISTRICT ENTITIES PRESENT PROJECT CONCEPT NOTES FOR GIROA PROVINCIAL APPROVALS

Ninety PCNs initially developed for Arghandab and Daman Districts in Kandahar were either approved or rejected by the DDAs/DGs, PRRD, SWG, PDC and the Governor’s office in Kandahar by the end of July 2013. Four additional vocational training PCNs (two in Daman District and two in Arghandab District) awaited SWG approval for nearly the whole month. It is expected that they will finally be approved by that entity in early December.

Of the 201 PCNs under development in the new districts, 70 have been approved at the provincial level—these PCNs have a value of \$2,131,317. The experience so far in the new districts is that approvals at the provincial level (PRRD and SWG) are obtained much quicker than the approvals in Kandahar province. The Program is also initiating a system by which proof of PDC review can readily be obtained.

ACTIVITY 4.5 SUBMIT PCNS AND DPPS FOR USAID APPROVAL

Two District Project Portfolios (DPP) containing 29 PCNs from the new districts were submitted near the end of the month for USAID approval:

- UZ-TK-DPP01 – contains 12 PCNs for four CDC clusters in Tirin Kot, Uruzgan

- HM-BO-DPP01 – contains 17 PCNs for nine CDC clusters in Bost District, Hilmand

ACTIVITY 4.6 COORDINATE WITH PRRD, NSP AND NABDP

The IR4 team in Kandahar and other teams continue to coordinate with NSP and NABDP, mainly through attendance at the Wednesday PRRD/NSP/NABDP coordination meetings at the PRRD/Kandahar office. Frequent meetings were held with other government ministries, such as DoLSAMD and MoEd. The team also participated in ad hoc coordination meetings with USAID, PRRD, NSP and NABDP, and attends the plenary PDC meetings conducted by the Governor of Kandahar.

With the staffing completed in the expansion districts and provinces (Uruzgan, Zabul and Hilmand), the IR4 teams in those districts/provinces are attending coordination meetings with the DDAs/DGs, PRRDs, NSP officers, NABDP officers, other provincial ministry officers and the DDAs/DGs/communities. The new IR4 district officers in Nad Ali and Nahri Sarraj Districts have begun liaison work in their districts.

The Community Development Officer—Gender Specialist continues to coordinate with provincial officers to implement the newly created gender plan. She assisted in the special Gender Community Forums held in Tirin Kot District and will assist in the Gender CFs in three other provinces.

ACTIVITY 4.7 PROVIDE CAPACITY BUILDING AND TECHNICAL ASSISTANCE TO HELP DISTRICT ENTITIES PREPARE GRANT APPLICATION PACKAGES FOR PRIORITY PROJECTS

As seen in the Grants Pipeline Table (refer to the Highlights section, above) a total of 18 grants application packages were completed in Daman District, and one other grant application package is being prepared. In Arghandab there were 24 grant application packages completed.

The Personal Identification Forms (PIF) for all the CDC grantees in Daman and Arghandab have been submitted to the USAID Vetting Support Unit (VSU), and eligibility notices were received for 10 grantees in Daman District and nine in Arghandab District. In November, there were 14 PIFs submitted for prospective grantees in Bost District, 12 PIFs in Garmser District and three in Shahjoy District. The grants teams in the other districts are collecting the necessary information (names, affiliations, addresses, identity cards and online security clearances) for those CDCs designated as grantees for the Program.

The necessary signatures of prospective grantees in Daman and Arghandab, and the letters of endorsement from the PRRD, to establish individual grantee bank accounts in Azizi Bank, have all been obtained. The bank accounts have been opened for all the grantees in these two districts.

In all, during November there were 11 grant applications approved by the Kandahar GRC for Daman District and 14 in Arghandab. Total grant application packages approved by the GRC are 18 in Daman District and 22 in Arghandab District.

The IR4 team continued to develop the grants database and establish it as a web-based tool.

ACTIVITY 4.8 OBTAIN PROJECT APPROVAL(S)

USAID approved three grant application packages, with conditions, in Daman District and three in Arghandab District. There are now a total of 15 approved in Daman District and 20 in Arghandab District.

ACTIVITY 4.9 PROVIDE TECHNICAL ASSISTANCE, GRANTS AND SUB-AWARDS TO HELP DISTRICT ENTITIES AND OTHER PROJECT IMPLEMENTING PARTNERS TO IMPLEMENT APPROVED PROJECTS

The five culvert projects awarded on 28-SEP-13 to communities in Arghandab continued their direct implementation in November. However, due to a reputed monitoring visit by PRRD technical staff that

claimed poor construction quality on these projects, implementation was slowed down until all five projects could be checked by the Program's technical team. Their technical reports were issued on 24-NOV-13 and concluded that although the construction specifications was not always strictly followed, the variances were minor and would not hinder the overall functionality or compromise the safety of the culverts. Therefore, construction and milestone payments resumed. Three of the five projects achieved their third milestone payment, and two have received their second milestone payment.

Due to general weakness of the technical consultants hired by the grantees, for future grants the Program will assist the new grantees in the identification of competent technical consultants

After receiving orientation and grants implementation training, five grants were awarded in Daman District on 23-NOV-13. However, due to high flooding of the Tarnak River, three of the projects were recommended to be postponed until the flooding subsides. Subsequently, the Daman District staff attended the weekly DDA meeting on 25-NOV-13, and jointly determined that six of the 17 proposed projects in Daman could not be implemented during this flooding season. A similar meeting was held in Arghandab District on 27-NOV-13; the DDA and grantees determined that the winter weather would not affect the implementation for any of the Arghandab projects.



Culvert construction, Nawi Mazra CDC, Arghandab, 14-NOV-13

On 27-NOV-13, two more grantees (for SSKDDM004 and SSKDDM011) received orientation and grants implementation training, and signed the Grants Agreements.

ACTIVITY 4.10 PROVIDE CAPACITY BUILDING TRAINING TO DISTRICT ENTITIES AND PRRD TO MANAGE PROGRAMS

The Kandahar and Arghandab teams organized and carried out grants management training for prospective grantees from Arghandab on 05-NOV-13, 10-NOV-13, 17-NOV-13 and 26-NOV-13; CDC grantees for nine projects received this training, as well as district entities. The Kandahar and Daman teams carried out similar grants management training on 23-NOV-13 and 27-NOV-13, for grantees for a total of seven projects.

ACTIVITY 4.11 MONITOR PROJECT IMPLEMENTATION

Other than the five projects monitored by the special technical team (refer Activity 4.9 above) there were two other monitoring trips made by the technical team: on 27-NOV-13 they monitored SSKDAG029 and SSKDAG040, and on 28-NOV-13 they monitored SSKDAG031. The results were similar at all three project sites, with minor technical problems being identified at each site; the technical team provided advice to improve construction and follow the specifications in the grant agreements. Labor sheets and procurement documents were checked and found to be in order.



Culvert construction work, Maranjan CDC, Arghandab, 13-NOV-13

ACTIVITY 4.12 USE COMMUNICATIONS TOOLS TO INFORM CITIZENS ON IMPACTS

Publicity activities for the five Arghandab culvert projects included media news, interviews and press releases were conducted. For more details please see Activities 3.3 and 3.6 above.

Temporary signboards were designed and placed at the Arghandab project sites. The design for the permanent markers is near completion and agreement with PRRD is expected soon.



Temporary signboard at grant project site at Naw e Mazra 15 cluster, Mara e Abbas, Arghandab

ACTIVITY 4.13 ENGAGE DISTRICT GOVERNORS AND DISTRICT ENTITIES IN PROJECT MONITORING, REPORTING AND EVALUATION

During each of the monitoring visits described in Activity 4.11 above, the DDA member of the cluster, and all the CDC officers, were present and participated in the monitoring activity. All advice given by the Program’s team was received by the DDA members and their technical consultants; they promised to follow the specifications more closely.

ADDITIONAL RESULTS: CAPACITY BUILDING ACTIVITIES AND ASSOCIATED RESULTS AND OUTCOMES

ACTIVITY 5.1 ASSESS CAPACITY, IDENTIFY GAPS AND PREPARE CAPACITY BUILDING PLANS

Following the completion of all the assessment interviews in October, the team continued to conduct a number of feedback/priority-setting meetings for DDAs, DGOs and PRRDs in Zabul, Uruzgan and Hilmand provinces. During these sessions, summaries of key findings and recommendations were presented to these entities, and through discussion the participants either confirmed the results or proposed specific changes. Table 4 below illustrates the current status of these activities:

Table 4: Status of feedback and priority-setting meetings in November, 2013

DISTRICT/PROVINCIAL ENTITIES		STATUS	PARTICIPANTS
Zabul	PRRD/Zabul	Completed (6-NOV-13)	PRRD staff
	Qalat DDA	Completed (16-NOV-13)	DDA members
	Tarnak Wa Jaldak DDA	Completed (26-NOV-13)	DDA members
	Tarnak Wa Jaldak DGO	Completed (27-NOV-13)	DDA members
Uruzgan	PRRD/Uruzgan	Completed (26-NOV-13)	PRRD staff
Hilmand	PRRD/Hilmand	Completed (12-NOV-13)	PRRD staff

The results will inform the preparation of capacity development plans and training schedules. Some of the feedback and priority setting meetings for DDAs and DGOs in Zabul, Uruzgan and Hilmand provinces were postponed for various reasons and rescheduled for the month of December.

ACTIVITY 5.2 DEVELOP CAPACITY BUILDING MATERIALS AND EXPERTISE

A coordination meeting was held on 10-NOV-13 with staff of MRRD's Community-Led Development Department (CLDD) to prepare for a five-day induction training for the PRRD District Social Workers (DSWs) from all districts currently covered by the Program. The action points agreed were:

- The training will be jointly coordinated with the CLDD, and each party will prepare and deliver selected presentations.
- An agreed list of participants will be prepared and agreed upon by both parties – i.e. about 28 DSWs, a PRRD Social Development Affairs officer from each province; and four CLDD staff.
- The Program will prepare the draft budget and logistical arrangements; and
- There will be a follow-up meeting to review the list of participants, budget and revised training module.

The Capacity Building Unit (CBU) continued developing and reviewing the training materials for the scheduled DDA and DGO training courses. The materials were adapted from the standard NABDP and Afghanistan's Civil Service Commission (ACSC) curriculum. The CBU also conducted Training-of-Trainers (TOTs) sessions where the materials were reviewed and modified. The CBU will either revise or create supplementary training materials before delivery, in line with the respective capacity building plans for DEs and PEs in Zabul, Uruzgan and Hilmand provinces.

The team met with the Acting PRRD/Kandahar Director on 18-NOV-13 and discussed the proposed schedule of training for the staff of PRRD and selected PEs in Kandahar. There will be a follow-up meeting in the month of December to finalize the schedule.

ACTIVITY 5.3 DELIVER TRAINING AND OTHER CAPACITY BUILDING SUPPORT

The Program-sponsored **Kandahar DDA Academy** conducted for the DDAs of Arghandab, Daman, Shah Wali Kot, Ghorak, Zhari, and Panjwayi was completed with the fifth and sixth modules from 02 to 03-NOV-13 and from 16 to 17-NOV-13, respectively. The fifth module, conducted by the Capacity Building team, was "Environmental and Disaster Management", and the sixth module, conducted by the Communications and Outreach team, covered the basic elements of communications, essentials of communications planning, internal communications, intergovernmental communications, presentations, and external communications.



DDA members participate in the Disaster and Environmental Management training at the PRRD/Kandahar training center on 02 and 03-NOV-13.

In the same period, the training for Arghandab and Daman DGO staff that started in the month of October continued. These are in line with the common administrative functions specified in the Afghanistan National Development Strategy – i.e. Management/administration, financial management, project management, procurement, human resources, and strategic planning. The main objective of the training is to enhance the administrative capacities and functions of the district-level civil servants to improve the delivery of basic government services to their populations.



Arghandab DGO staff members participate in the Managing Meetings and Standard Filing and Record Keeping Systems training at the district center on 9-NOV-13.

Details of the training for the Kandahar DDAs and DGOs are summarized in the table below in Table 5.

Table 5: Training for District Entities in November, 2013

TITLE OF TRAINING EVENT	DATES	LOCATION	# PARTICIPANTS M/F/TOTAL	TYPE OF PARTICIPANTS
Disaster and Environmental Management	02 and 03-NOV-13	Kandahar PRRD	20/0/20	Committee members from 4 DDAs (Daman, Panjwai, Ghorak and Shah Wali Kot) and PRRD Social Affairs Officers.
Time Management, Conflict Resolution and Decision Making	06-NOV-13	Daman District Center	17/0/17	Core DGO and other staff from the directorates with a presence in the district.
Managing Meetings and Standard Filing System and Procedures	09-NOV-13	Arghandab District Center	15/0/15	Core DGO and other staff from the directorates with a presence in the district.
Managing Meetings and Standard Filing System and Procedures	12-NOV-13	Daman District Center	15/0/15	Core DGO and other staff from the directorates with a presence in the district.

TITLE OF TRAINING EVENT	DATES	LOCATION	# PARTICIPANTS M/F/TOTAL	TYPE OF PARTICIPANTS
Report Writing and Inventory/ Asset Management	18 and 19- NOV-13	Arghandab District Center	22/0/22	Core DGO and other staff from the directorates with a presence in the district.
Report Writing and Inventory/ Asset Management	24 and 25- NOV-13	Daman District Center	22/0/22	Core DGO and other staff from the directorates with a presence in the district.
Human Resources Management, Introduction to Afghan Civil Service Law and Participatory Planning and Budgeting	30-NOV and 01-DEC-13	Arghandab District Center	19/0/19	Core DGO and other staff from the directorates with a presence in the district.

Additional training and capacity building support for the DDAs and DGOs will be developed and offered upon demand. Subject to approval of the training schedule by the Director of PRRD/Kandahar, the team will provide a series of training courses for the staff from PRRD/Kandahar and selected provincial line directorates and departments.

ACTIVITY 5.4 EVALUATE RESULTS FOR CONTINUOUS IMPROVEMENT

In the reporting period, the team continued evaluating results from the training for continuous improvement. Overall, all the DDA Academy training courses were well received and highly appreciated by the DDA members. The participants’ evaluations at the end of each training session indicate that the topics covered, as well as the delivery by the trainers, were good.

For example, at the end of the last training, the participants issued a joint letter of thanks to PRRD/Kandahar.

To PRRD/Kandahar:

“With your kindness and hard work you conducted the training and workshops for six Kandahar DDAs. The training courses are most useful to us, and we highly appreciate your efforts. We also look forward to the program issuing us with certificates for all the workshops attended. We highly appreciate your kindness. Thank You.”



Training participants, Disaster and Environmental Management Training, 02 and 03-NOV-13

Similarly, the training courses for Arghandab and Daman DGOs were well received.

“This (DGO) training is a positive step toward improving how to organize our meetings and have standard record keeping systems and processes”

Mohammad Yosef, Administration Manager, Arghandab District Government Office, 09-NOV-13

After the completion of all the feedback and priority-setting meetings for DEs and PEs in Hilmand, Uruzgan and Zabul and development of capacity building plans in the month of December, the CBU will internally review all comments and recommendations from the training conducted to date and make the necessary improvements content, format, and structure before delivery.

ADDITIONAL RESULTS: M&E CONSIDERATIONS

The MISTI Summit held in Kabul on 27-NOV-13 was attended by CoP, DCoP, Engagement Manager from the home office and the M&E Team Leader. MISTI provided an overview of trends between the waves of perception surveys. MISTI showed a slight decline in stability between the waves in most districts being surveyed; however the reasons for the decline were not identified. Shah Wali Kot, Qalat and Shahjoy districts are reported as relatively unstable according to the Stability Index. Panjwayi, Tarnak Wa Jaldak, Arghandab and Nad Ali Districts have shown a very small decrease in stability. Garmser is the only SIKA South district which is rated as relatively stable based on the stability index between MISTI waves 1 and 2. Other presentations included a comparison between the SIKA regions' Stability Analysis Mechanisms (SAM) and a recommendation for standardizing the SAMs.

M&E staff in the districts conducted eight site visits for monitoring grants SSKDAG028, 029, 031, 039 and 040. The majority of the CDC grantees have been able to accomplish their second and third milestones. A few challenges were reported from the site visits, including minor variances from culvert construction design specifications, the consulting Engineer not being well-organized, the projects signboards not being installed at the field project sites and a lack of equipment such as measurement tape alignment string not being available for the workers. These issues were discussed with the grantee and guidance provided by the Grants and Technical Support Teams.

In Daman, the M&E Unit is working in close collaboration with the District Team Leader to ensure site visits for the grants are well scheduled and planned to avoid over reporting. The M&E Unit also took the opportunity to explain M&E approaches to all participants in the Grants Training. One site visit (for the purpose of location identification) was conducted jointly with the District Field Engineer to the site where Daman Charband CDC will manage a road rehabilitation project.

The Monitoring and Evaluation Unit obtained updates of the workshops on a daily basis from the Governance and Stability (IR1), Access to GIROA Services (IR2) and Gender events from all districts currently implementing activities. The tables below provide a tally of the observations and interviews conducted by District M&E Staff.

Observations and Interviews at Governance and Stability Community Forums

DISTRICT	OBSERVATIONS CONDUCTED	INTERVIEWS CONDUCTED
Tirin Kot DDA	9	7
Tirin Kot (Women's Advisory Committee)	5	7
Chora	9	8
Garmser	10	6
Total	33	28

Observations and Interviews at Access to GIRoA Services Workshops for District Entities

DISTRICT	PRE-WORKSHOP INTERVIEWS CONDUCTED	POST-WORKSHOP INTERVIEWS CONDUCTED
Tirin Kot	9	9
Bost	9	9
TWJ	10	10
Shahjoy	7	7
Qalat	12	12
Total	47	47

ADDITIONAL RESULTS: GENDER CONSIDERATIONS

The first Governance and Stability Community Forum series for a DDA Women's Advisory Committee (WAC) was held in Tirin Kot from 16 to 20-NOV-13. Nine Committee members completed the orientation and entire series of five Forums (see photo and additional details in Highlights, above).

The Community Forums are scheduled for the other pilot districts Bost (Hilmand), Qalat (Zabul) and Arghandab (Kandahar) throughout December and early January.

A review of the SIKA South Gender Action Plan with NABDP, PRRD, DoWA and pilot DDA was completed in October for Kandahar, Hilmand, and Uruzgan, and on 24-NOV-13 for Zabul. Endorsements and availability to participate in Governance and Stability Community Forums were confirmed for Qalat, Bost, Tirin Kot and Arghandab.

Recruitment of Provincial Gender Officers was well underway in November with shortlisting and interviews of candidates in progress. The positions for Kandahar, Hilmand, Zabul and Uruzgan should be filled in December. The Program has hired a female District Stability Officer for Zaranj, Nimroz. She will start in December.

Program staff in Uruzgan received gender mainstreaming orientation on 18-NOV-13.

Coordination of the Program's Gender Action Plan with MRRD, NABDP, NSP -- and building stronger relations with DoWA -- are ongoing. Efforts were made throughout the cluster-based CDC Community Forums to incorporate women's perspectives, although this was very challenging. Efforts will continue in the four new districts of Nad Ali and Nahri Sarraj in Hilmand and Zaranj and Kang in Nimroz. The team that visited Nimroz this month to begin establishing the Program was advised by local officials that the DDAs in Zaranj and Kang have female members. Therefore, gender mainstreaming may be more accessible in these districts than in the other Program districts.

The Short Term Technical Advisor for Gender returned to Afghanistan to follow up the status and make recommendations for the way forward in implementation of the Gender Action Plan. She assisted the Gender Specialists as they prepared to co-facilitate Community Forums for the Women's Advisory Committees and worked with the team leaders to incorporate the Plan into each of the program units.

ANNEX A: PROJECT PIPELINE

Grant No.	Cluster	Grantee/CDC Representative	Project Name	Date GRC Approved	Date Submitted to COR	COR Review Status	Date COR Approved	Date VSU Eligibility	Date of Grant Award	Project Status	Completion Percentage
SSKDDM001	Naranj	Mand Hisar CDC	Rehabilitation of Road	5-Aug-13	28-Aug-13	Approved	28-Aug-13			Approved by COR	
SSKDDM002	Tawheed	Ghra Kalai CDC	Construction of Gabion	29-Jul-13	27-Sep-13	Approved	27-Sep-13	10-Nov-13	23-Nov-13	Awarded	
SSKDDM003	Fitrat	Shorandam CDC	Construction of Retaining Wall	29-Jul-13	27-Sep-13	Approved	27-Sep-13	17-Nov-13		Approved by COR	
SSKDDM004	Yawalai	Karim Karez	Construction of Protection Wall	29-Jul-13	27-Sep-13	Approved	27-Sep-13	17-Nov-13	27-Nov-13	Awarded	
SSKDDM005	Etefaq	Haji Lalai Kalai CDC	Construction of Culverts	16-Sep-13	27-Sep-13	Approved	27-Sep-13			Approved by COR	
SSKDDM006	Ensaf	Nawai Deh CDC	Improvement of water supply network	1-Dec-13				10-Nov-13			
SSKDDM007	Maiwand	Sra Kala CDC	Construction of Retaining Wall(s)	16-Sep-13	27-Sep-13	Approved	27-Sep-13			Approved by COR	
SSKDDM008	Etihad	Dwaham Khushab CDC	Rehabilitation of Canal Intakes	16-Sep-13	29-Sep-13	Approved	29-Sep-13		23-Nov-13	Awarded Implementation postponed	
SSKDDM009	Etihad	Momand CDC	Rehabilitation of Canal Intake	28-Oct-13	13-Nov-13	Approved	16-Nov-13	10-Nov-13		Approved by COR	
SSKDDM010	Almas	Manda Kalai CDC	Rehabilitation of Canal Intake	27-Oct-13	28-Oct-13	Approved	29-Oct-13	10-Nov-13	23-Nov-13	Awarded Implementation postponed	

Grant No.	Cluster	Grantee/CDC Representative	Project Name	Date GRC Approved	Date Submitted to COR	COR Review Status	Date COR Approved	Date VSU Eligibility	Date of Grant Award	Project Status	Completion Percentage
SSKDDM011	Aino	Sahibzada Kalache CDC	Construction of Culverts	16-Sep-13	27-Sep-13	Approved	28-Sep-13	17-Nov-13	27-Nov-13	Awarded	
SSKDDM012	Naikmargha	Semalzi CDC	Construction of Gabion	25-Sep-13	6-Oct-13	Approved	6-Oct-13	10-Nov-13	23-Nov-13	Awarded Implementation postponed	
SSKDDM013	Khpalwak	Azam Kala CDC	Rehabilitation of Retaining Wall	28-Oct-13	29-Oct-13	Approved	31-Oct-13			Approved by COR	
SSKDDM014	Khaibar	Charband CDC	Graveling of Road	28-Oct-13	29-Oct-13	Approved	30-Oct-13	10-Nov-13		Awarded	
SSKDDM015	Naranj	Mand Hisar CDC	Culverts Construction	28-Oct-13	13-Nov-13	Approved	16-Nov-13			Approved by COR	
SSKDDM016	Etihad	Dwaham Khoshab CDC	Rehabilitation of 3 schools	18-Nov-13	1-Dec-13			10-Nov-13			
SSKDDM017	Aino	Sahibzada Kalacha CDC	Construction of retaining wall	4-Nov-13	13-Nov-13	Approved	16-Nov-13	17-Nov-13		Approved by COR	
SSKDDM047	Daman	DDA	Vocational training - Motorcycles	28-Oct-13							
SSKDDM048	Daman		Vocational training - Plumbing	28-Oct-13							
SSKDDM264	Naranj		Construction of Gabion Wall								
SSKDDM265	Tawheed		Vocational Training for Men								

Grant No.	Cluster	Grantee/CDC Representative	Project Name	Date GRC Approved	Date Submitted to COR	COR Review Status	Date COR Approved	Date VSU Eligibility	Date of Grant Award	Project Status	Completion Percentage
SSKDDM266	Fitrat		Vocational Training for Men								
SSKDDM267	Yawalai		Vocational Training for Men								
SSKDDM268	Yawalai		Construction of Retaining Wall								
SSKDDM269	Etefaq		Construction of Retaining Wall								
SSKDDM270	Etefaq		Rehabilitation of Roads								
SSKDDM271	Ensaf		Construction of Culverts								
SSKDDM272	Nasrat		Construction of Retaining Wall								
SSKDDM273	Almas		Construction of Canal Retaining Wall								
SSKDDM274	Aino		Construction of Protection Wall								
SSKDDM275	Naikmargha		Vocational Training for Youth								
SSKDDM276	Naikmargha		Construction of Small Aqua Ducts								

Grant No.	Cluster	Grantee/CDC Representative	Project Name	Date GRC Approved	Date Submitted to COR	COR Review Status	Date COR Approved	Date VSU Eligibility	Date of Grant Award	Project Status	Completion Percentage
SSKDDM277	Khpalwak		Construction of Protection Wall								
SSKDDM278	Khpalwak		Rehabilitation of Canal								
SSKDDM279	Khaibar		Construction of Retaining Wall								
SSKDDM280	Khaibar		Construction of Culverts								
SSKDAG018	Nagahan	Ghondai Nagahan CDC	Construction of water dividers and intake gates					27-Nov-13			
SSKDAG019	Nagahan	Ghondai Nagahan CDC	Construction of Culverts					27-Nov-13			
SSKDAG020	Nagahan	Ghondai Nagahan CDC	Construction of Long Retaining Wall	28-Oct-13	29-Oct-13	Approved	29-Oct-13	27-Nov-13		Approved by COR	
SSKDAG021	Nahriroza	Nahriroza CDC	Repair of Water Reservoirs	11-Nov-13				16-Nov-13			
SSKDAG022	Nahriroza	Nahriroza CDC	Improvement of Irrigation Canals	18-Nov-13	1-Dec-13	Approved	1-Dec-13	16-Nov-13			
SSKDAG023	Charghulba	Charghulba CDC	Improvement of Irrigation System								

Grant No.	Cluster	Grantee/CDC Representative	Project Name	Date GRC Approved	Date Submitted to COR	COR Review Status	Date COR Approved	Date VSU Eligibility	Date of Grant Award	Project Status	Completion Percentage
SSKDAG024	Charghulba	Charghulba CDC	Construction and Rehabilitation of Culverts	16-Sep-13	27-Sep-13	Approved	28-Sep-13			Approved by COR	
SSKDAG025	Babar (Shuyene Wasat)	Shuyene Wasat CDC	Improvement of Irrigation Canals	16-Sep-13	27-Sep-13	Approved	28-Sep-13	16-Nov-13		Approved by COR	
SSKDAG026	Babar (Shuyene Wasat)	Shuyene Wasat CDC	Construction of Retaining Wall(s)	18-Nov-13	1-Dec-13	Approved	1-Dec-13	16-Nov-13		Approved by COR	
SSKDAG027	Shoynan Olya	Jazah CDC	Construction and Repairing of Siphons	4-Nov-13	13-Nov-13	Approved	16-Nov-13			Approved by COR	
SSKDAG028	Shoynan Olya	Jazah CDC	Construction of Culverts	17-Aug-13	25-Aug-13	Approved	26-Aug-13		28-Sep-13	3rd Disbursement 90% Complete	90%
SSKDAG029	Khuaja Mulk	Maranjan CDC	Construction of Culverts	17-Aug-13	28-Aug-13	Approved	28-Aug-13	10-Nov-13	28-Sep-13	3rd Disbursement 90% complete	90%
SSKDAG030	Khuaja Mulk	Maranjan CDC	Construction of Retaining Wall(s)	4-Nov-13	13-Nov-13	Approved	16-Nov-13	10-Nov-13		Approved by COR	
SSKDAG031	Delaver Khan Kalacha	Sardeh Walya CDC	Construction of Culverts	17-Aug-13	25-Aug-13	Approved	26-Aug-13		28-Sep-13	3rd Disbursement 90% complete	90%
SSKDAG032	Sarkari Bagh	Gul Kalacha CDC	Drainage Improvement	28-Oct-13	29-Oct-13	Approved	30-Oct-13	10-Nov-13		Approved by COR	
SSKDAG033	Sarkari Bagh	Gul Kalacha CDC	Construction Retaining Wall	11-Nov-13	23-Nov-13	Approved	23-Nov-13	10-Nov-13		Approved by COR	

Grant No.	Cluster	Grantee/CDC Representative	Project Name	Date GRC Approved	Date Submitted to COR	COR Review Status	Date COR Approved	Date VSU Eligibility	Date of Grant Award	Project Status	Completion Percentage
SSKDAG034	Kshata Sukhchala	Kshata Sukhtchala CDC	Construction of Retaining Wall(s)	11-Nov-13							
SSKDAG035	Kshata Sukhchala	Kshata Sukhtchala CDC	Construction of Culverts	28-Oct-13	28-Oct-13	Approved	29-Oct-13			Approved by COR	
SSKDAG036	Hajiano Kala	Hajiano Kala CDC	Road Rehabilitation	28-Oct-13	28-Oct-13	Approved	29-Oct-13	16-Nov-13		Approved by COR	
SSKDAG037	Loya Monara	Wakil Kala CDC	Construction of 6 Siphons					16-Nov-13			
SSKDAG038	Loya Monara	Wakil Kala CDC	Construction of Culverts	28-Oct-13	28-Aug-13	Approved	29-Oct-13	16-Nov-13		Approved by COR	
SSKDAG039	Mazra e Abass	Mazra e Abass CDC	Construction of Culverts	17-Aug-13	28-Aug-13	Approved	28-Aug-13		28-Sep-13	2nd Disbursement 60% complete	60%
SSKDAG040	Nawi Mazra	Nawi Mazrah CDC	Construction of Culverts	17-Aug-13	25-Aug-13	Approved	25-Aug-13	16-Nov-13	28-Sep-13	2nd Disbursement 60% complete	60%
SSKDAG041	Kuhak	Habibullah Kalacha	Construction of Retaining Wall	28-Oct-13	28-Oct-13	Approved	29-Oct-13	1-Dec-13		Approved by COR	
SSKDAG042	Kuhak	Habibullah Kalacha	Construction of Culverts	1-Dec-13				1-Dec-13			
SSKDAG043	Kochinay Monara	Loy Taben CDC	Improvement of Irrigation Canal	1-Dec-13				16-Nov-13			
SSKDAG044	Kochinay Monara	Loy Taben CDC	Irrigation Drainage	28-Oct-13	28-Oct-13	Approved	29-Oct-13	16-Nov-13		Approved by COR	
SSKDAG045	Jelawur	Durahi CDC	Irrigation Drainage					10-Nov-13			

Grant No.	Cluster	Grantee/CDC Representative	Project Name	Date GRC Approved	Date Submitted to COR	COR Review Status	Date COR Approved	Date VSU Eligibility	Date of Grant Award	Project Status	Completion Percentage
SSKDAG046	Jelawur	Durahi CDC	Construction of Culverts	28-Oct-13	29-Oct-13	Approved	30-Oct-13	10-Nov-13		Approved by COR	
SSKDAG239	Mazrah Abass		Construction Of Culvert								
SSKDAG240	Mazrah Abass		Irrigation Canal Improvement								
SSKDAG241	Hajiano Kala		Construction Of Retaining Wall								
SSKDAG256	Kohak		Road Rehabilitation								
SSKDAG257	Loya Monara		Vocational Training for Youth								
SSKDAG258	Kochinay Monara		Construction of Culverts								
SSKDAG259	Jelawer		Construction of Retaining Wall								
SSKDAG260	Shoynan Olya		Construction of Retaining Wall								
SSKDAG261	Delaver Khan Kalacha		Construction of Retaining Wall								
SSKDAG262	Mazra e Abass		Vocational Training for Youth								

Grant No.	Cluster	Grantee/CDC Representative	Project Name	Date GRC Approved	Date Submitted to COR	COR Review Status	Date COR Approved	Date VSU Eligibility	Date of Grant Award	Project Status	Completion Percentage
SSKDAG263	Hajiano Kala		Drainage Improvement								
SSKDAG264	Delawer Khan Kalacha		Construction of Retaining Wall								
SSKDAG265	Nawi Mazrah		Irrigation Canal Improvement								
SSKDAG266	Nawi Mazrah		Construction of Retaining Wall								
SSUZTK049	Talanai		Construction of Protection Wall								
SSUZTK050	Talanai		Construction of Culverts and Road								
SSUZTK051	Talanai		Rehabilitation of Streams								
SSUZTK053	Daiyak		Construction of Protection Wall								
SSUZTK054	Daiyak		Construction of Culverts and Rehabilitation of Road								
SSUZTK055	Daiyak		Streams Rehabilitation								

Grant No.	Cluster	Grantee/CDC Representative	Project Name	Date GRC Approved	Date Submitted to COR	COR Review Status	Date COR Approved	Date VSU Eligibility	Date of Grant Award	Project Status	Completion Percentage
SSUZTK056	Mosazai		Construction of Protection Wall								
SSUZTK057	Mosazai		Construction of culverts								
SSUZTK058	Mosazai		Graveling of Rural Access Road								
SSUZTK059	Abarda		Construction of Protection Wall								
SSUZTK060	Abarda		Streams Rehabilitation								
SSUZTK061	Abarda		Construction of culverts								
SSUZTK082	Sad Murda		Construction of Protection Wall								
SSUZTK083	Sad Murda		Construction of Irrigation Infrastructure								
SSUZTK084	Sad Murda		Construction of Culverts								
SSUZTK094	Charma Gar		Construction of Protection Wall								
SSUZTK095	Charma Gar		Stream Rehabilitation								
SSUZTK096	Charma Gar		Construction of Culverts								

Grant No.	Cluster	Grantee/CDC Representative	Project Name	Date GRC Approved	Date Submitted to COR	COR Review Status	Date COR Approved	Date VSU Eligibility	Date of Grant Award	Project Status	Completion Percentage
SSUZTK193	Sarshakhlay		Construction of Protection Wall								
SSUZTK194	Sarshakhlay		Construction of culverts								
SSUZTK195	Sarshakhlay		Vocational Training Center								
SSUZTK208	Chashma-e-Mehran		Construction of Irrigation infrastructure System								
SSUZTK209	Chashma-e-Mehran		Construction of Protection Wall								
SSUZTK210	Chashma-e-Mehran		Road Graveling and Construction of Culverts								
SSUZTK221	Khanan Sorkh Morghab		Graveling of Rural Access Road								
SSUZTK222	Khanan Sorkh Morghab		Construction of Protection Wall								
SSUZTK223	Khanan Sorkh Morghab		Rehabilitation of Streams								
SSUZTK253	Bulagh		Construction of Check Dam								

Grant No.	Cluster	Grantee/CDC Representative	Project Name	Date GRC Approved	Date Submitted to COR	COR Review Status	Date COR Approved	Date VSU Eligibility	Date of Grant Award	Project Status	Completion Percentage
SSUZTK254	Bulagh		Rahibilatation of Rural Access Road								
SSUZTK255	Bulagh		Construction of Protection Wall								
SSUZCH097	Gulzar		Stream Rehabilitation								
SSUZCH098	Gulzar		Construction of Protection Wall								
SSUZCH099	Gulzar		Check Dam								
SSUZCH100	Markaz		Stream Rehabilitation								
SSUZCH101	Markaz		Construction of Protection Wall								
SSUZCH102	Markaz		Road Graveling								
SSUZCH196	Ashazai		Construction of Protection Wall								
SSUZCH197	Ashazai		Canal Rehabilitation								
SSUZCH198	Ashazai		Repairing of Hand pumps								
SSUZCH199	Khaar Nika		Construction of Culverts								

Grant No.	Cluster	Grantee/CDC Representative	Project Name	Date GRC Approved	Date Submitted to COR	COR Review Status	Date COR Approved	Date VSU Eligibility	Date of Grant Award	Project Status	Completion Percentage
SSUZCH200	Khaar Nika		Rehabilitation of Canal Intakes								
SSUZCH201	Khaar Nika		Construction of Protection Wall								
SSUZCH202	Kotal		Construction of Check Dam								
SSUZCH203	Kotal		Construction of culverts								
SSUZCH204	Kotal		Construction of Protection Wall								
SSUZCH205	Qale		Rehabilitation of Streams								
SSUZCH206	Qale		Construction of Protection Wall								
SSUZCH207	Qale		Construction of Culverts								
SSUZCH215	Sarab Siasang Zarzigai		Canal Rehabilitation								
SSUZCH216	Sarab Siasang Zarzigai		Construction of Protection Wall								
SSUZCH217	Sarab Siasang Zarzigai		Rehabilitation of hands pumps								

Grant No.	Cluster	Grantee/CDC Representative	Project Name	Date GRC Approved	Date Submitted to COR	COR Review Status	Date COR Approved	Date VSU Eligibility	Date of Grant Award	Project Status	Completion Percentage
SSUZCH218	Sarab		Canal Rehabilitation								
SSUZCH219	Sarab		Construction of Culverts								
SSUZCH220	Sarab		Construction of Protection Wall								
SSUZCH247	Shanawda Noorai Monighar Kamisan		Construction of Culverts								
SSUZCH248	Shanawda Noorai Monighar Kamisan		Constriction of water Reservoirs								
SSUZCH249	Shanawda Noorai Monighar Kamisan		Construction of Protection Wall								
SSUZCH299	Khwaja Khadir Fazal Karam		Protection wall								
SSUZCH300	Khwaja Khadir Fazal Karam		Canal rehabilitation								
SSUZCH301	Khwaja Khadir Fazal Karam		Constriction of culverts								

Grant No.	Cluster	Grantee/CDC Representative	Project Name	Date GRC Approved	Date Submitted to COR	COR Review Status	Date COR Approved	Date VSU Eligibility	Date of Grant Award	Project Status	Completion Percentage
SSUZCH302	Khwaja khadir Nik Mohamm		Canal Rehabilitation								
SSUZCH303	Khwaja khadir Nik Mohamm		Protection wall								
SSUZCH304	Khwaja khadir Nik Mohamm		Siphon								
SSUZCH305	Khwaja Khadir Kamal Cluster		Canal Rehabilitation								
SSUZCH306	Khwaja Khadir Kamal Cluster		Protection wall								
SSUZCH307	Khwaja Khadir Kamal Cluster		Constriction of culverts								
SSZBTJ121	Etihad		Construction of Culverts								
SSZBTJ122	Etihad		Construction of water reservoirs								
SSZBTJ123	Etihad		Vocational Training								

Grant No.	Cluster	Grantee/CDC Representative	Project Name	Date GRC Approved	Date Submitted to COR	COR Review Status	Date COR Approved	Date VSU Eligibility	Date of Grant Award	Project Status	Completion Percentage
SSZBTJ124	Grani		Construction of clinic Boundary Wall								
SSZBTJ125	Grani		Construction of Protection Wall								
SSZBTJ126	Grani		Construction of school Boundary Wall								
SSZBTJ127	Haji Nika		Construction of Culverts								
SSZBTJ128	Haji Nika		Construction of Gabion Wall								
SSZBTJ129	Haji Nika		Construction of water reservoirs								
SSZBTJ130	Shahi		Construction of Culverts								
SSZBTJ131	Shahi		Construction of Protection Wall								
SSZBTJ132	Shahi		Rehabilitation of Street Graveling								
SSZBTJ133	Pamir		Construction of Gabion Wall								

Grant No.	Cluster	Grantee/CDC Representative	Project Name	Date GRC Approved	Date Submitted to COR	COR Review Status	Date COR Approved	Date VSU Eligibility	Date of Grant Award	Project Status	Completion Percentage
SSZBTJ134	Pamir		Construction of water reservoirs								
SSZBTJ135	Pamir		Vocational Training								
SSZBTJ136	Safa		Construction of water reservoirs								
SSZBTJ137	Safa		Construction of Gabion Wall								
SSZBTJ138	Safa		Vocational Training								
SSZBTJ139	Folad		Rehabilitation of Street Graveling								
SSZBTJ140	Folad		Construction of Protection Wall								
SSZBTJ141	Folad		Construction of Culverts								
SSZBTJ142	Hewad		Construction of Protection Wall								
SSZBTJ143	Hewad		Rehabilitation of Street Graveling								
SSZBTJ144	Hewad		Vocational Training								

Grant No.	Cluster	Grantee/CDC Representative	Project Name	Date GRC Approved	Date Submitted to COR	COR Review Status	Date COR Approved	Date VSU Eligibility	Date of Grant Award	Project Status	Completion Percentage
SSZBQA052	1		Construction of Cool Rooms								
SSZBQA062	1		Construction of water reservoirs								
SSZBQA063	1		Vocational Training								
SSZBQA064	2		Rehabilitation of Canal								
SSZBQA065	2		Construction of Protection Wall								
SSZBQA066	2		Construction of water reservoirs								
SSZBQA067	3		Construction of small check Dam								
SSZBQA068	3		Rehabilitation of Street Graveling								
SSZBQA069	3		Repairing of the hand pumps								
SSZBQA070	4		Rehabilitation of Canal								
SSZBQA071	4		Construction of Protection Wall								

Grant No.	Cluster	Grantee/CDC Representative	Project Name	Date GRC Approved	Date Submitted to COR	COR Review Status	Date COR Approved	Date VSU Eligibility	Date of Grant Award	Project Status	Completion Percentage
SSZBQA072	4		Construction of water reservoirs								
SSZBQA073	5		Construction of Protection Wall								
SSZBQA074	5		Rehabilitation of Street Graveling								
SSZBQA075	5		Vocational Training								
SSZBQA076	6		Construction of Culverts								
SSZBQA077	6		Construction of Gabion Wall								
SSZBQA078	6		Rehabilitation of Street Graveling								
SSZBQA079	7		Rehabilitation of Street Graveling								
SSZBQA080	7		Repairing of the hand pumps								
SSZBQA081	7		Vocational Training								
SSZBQA085	8		Rehabilitation of Canal								

Grant No.	Cluster	Grantee/CDC Representative	Project Name	Date GRC Approved	Date Submitted to COR	COR Review Status	Date COR Approved	Date VSU Eligibility	Date of Grant Award	Project Status	Completion Percentage
SSZBQA086	8		Construction of Culverts								
SSZBQA087	8		Rehabilitation of Street Graveling								
SSZBQA088	9		Construction of Culverts								
SSZBQA089	9		Rehabilitation of Street Graveling								
SSZBQA090	9		Vocational Training								
SSZBQA091	10		Construction of Protection Wall								
SSZBQA092	10		Rehabilitation of Street Graveling								
SSZBQA093	10		Vocational Training								
SSZBSJ103	6		Rehabilitation of Roads								
SSZBSJ104	6		Construction of Culverts								
SSZBSJ105	6		Construction of Retaining wall								
SSZBSJ106	7		Rehabilitation of Roads								

Grant No.	Cluster	Grantee/CDC Representative	Project Name	Date GRC Approved	Date Submitted to COR	COR Review Status	Date COR Approved	Date VSU Eligibility	Date of Grant Award	Project Status	Completion Percentage
SSZBSJ107	7		Construction of Culverts								
SSZBSJ108	7		Construction of Retaining wall								
SSZBSJ109	3		Construction of Retaining wall								
SSZBSJ110	3		Rehabilitation of Roads								
SSZBSJ111	3		Construction of Culverts								
SSZBSJ112	4		Construction of Reservoir								
SSZBSJ113	4		Construction of Retaining wall								
SSZBSJ114	4		Construction of Irrigation Canal								
SSZBSJ115	1		Rehabilitation of Roads								
SSZBSJ116	1		Construction of Canal Intakes								
SSZBSJ117	1		Construction of Retaining wall								
SSZBSJ118	2		Rehabilitation of Roads								

Grant No.	Cluster	Grantee/CDC Representative	Project Name	Date GRC Approved	Date Submitted to COR	COR Review Status	Date COR Approved	Date VSU Eligibility	Date of Grant Award	Project Status	Completion Percentage
SSZBSJ119	2		Construction of Culverts								
SSZBSJ120	2		Construction of Retaining wall								
SSHMBO145	Babaji		Construction of water gates								
SSHMBO146	Babaji		Culvert Construction								
SSHMBO147	Babaji		Vocational training for Youth								
SSHMBO148	Char bagh		Vocational training for Women								
SSHMBO149	Char bagh		Construction of water gates								
SSHMBO150	Char bagh		Hand Pumps Repair								
SSHMBO151	Fasli Babaji		Hand Pumps Repair								
SSHMBO152	Fasli Babaji		Culvert Construction								
SSHMBO153	Fasli Babaji		Construction of water gates								
SSHMBO154	Basharan		Vocational training for Youth								

Grant No.	Cluster	Grantee/CDC Representative	Project Name	Date GRC Approved	Date Submitted to COR	COR Review Status	Date COR Approved	Date VSU Eligibility	Date of Grant Award	Project Status	Completion Percentage
SSHMB0155	Basharan		Vocational training for Women								
SSHMB0156	Basharan		Construction of protection wall								
SSHMB0157	Sarwari		Construction of water gates								
SSHMB0158	Sarwari		Hand Pumps Repair								
SSHMB0159	Sarwari		Vocational training for Youth								
SSHMB0160	Mamoor Abdullah		Hand Pumps Repair								
SSHMB0161	Mamoor Abdullah		Construction of water gates								
SSHMB0162	Mamoor Abdullah		Vocational training for Youth								
SSHMB0163	Bolan		Rehabilitation of Road								
SSHMB0164	Bolan		Construction of protection wall								
SSHMB0165	Bolan		Construction of water gates								
SSHMB0166	Radar		Hand Pumps Repair								

Grant No.	Cluster	Grantee/CDC Representative	Project Name	Date GRC Approved	Date Submitted to COR	COR Review Status	Date COR Approved	Date VSU Eligibility	Date of Grant Award	Project Status	Completion Percentage
SSHMBO167	Radar		Vocational training for Youth								
SSHMBO168	Radar		Construction of water gates								
SSHMBO169	Qulfak		Construction of protection wall								
SSHMBO170	Qulfak		Construction of water gates								
SSHMBO171	Qulfak		Hand Pumps Repair								
SSHMBO172	Nisar Ahmad Khan		Construction of protection wall								
SSHMBO173	Nisar Ahmad Khan		Vocational training for Women								
SSHMBO174	Nisar Ahmad Khan		Hand Pumps Repair								
SSHMBO175	Kariz		Construction of protection wall								
SSHMBO176	Kariz		Construction of Gabion								
SSHMBO177	Kariz		Construction of water gates								
SSHMBO178	Kochni Kariz		Construction of water gates								

Grant No.	Cluster	Grantee/CDC Representative	Project Name	Date GRC Approved	Date Submitted to COR	COR Review Status	Date COR Approved	Date VSU Eligibility	Date of Grant Award	Project Status	Completion Percentage
SSHMBO179	Kochni Kariz		Vocational training for Youth								
SSHMBO180	Kochni Kariz		Culvert Construction								
SSHMBO181	Qalai Bost		Rehabilitation of Road								
SSHMBO182	Qalai Bost		Vocational training for Youth								
SSHMBO183	Qalai Bost		Culvert Construction								
SSHMBO184	Bost		Construction of water gates								
SSHMBO185	Bost		Culvert Construction								
SSHMBO186	Bost		Construction of protection wall								
SSHMBO187	Lashkari Bazar		Construction of water gates								
SSHMBO188	Lashkari Bazar		Vocational training for Youth								
SSHMBO189	Lashkari Bazar		Hand Pumps Repair								
SSHMBO190	Wali Karam		Vocational training for Youth								

Grant No.	Cluster	Grantee/CDC Representative	Project Name	Date GRC Approved	Date Submitted to COR	COR Review Status	Date COR Approved	Date VSU Eligibility	Date of Grant Award	Project Status	Completion Percentage
SSHMB0191	Wali Karam		Hand Pumps Repair								
SSHMB0192	Wali Karam		Culvert Construction								
SSHMGA211	Abdul Ghani		Construction School Boundary wall								
SSHMGA212	Abdul Ghani		Construction of protection wall (gabion)								
SSHMGA213	Abdul Ghani		Rehabilitation of 6.26 Km Road								
SSHMGA214	M Asif		Rehabilitation of 6 Km Road								
SSHMGA224	Haji shah khan		Construction of Culverts								
SSHMGA225	Haji shah khan		Construction of (1.5Km) Road								
SSHMGA226	Haji shah khan		Construction of Watergates								
SSHMGA227	Abdul Satar		Construction of (15) water gates								
SSHMGA228	Abdul Satar		Construction of Retaining Wall								

Grant No.	Cluster	Grantee/CDC Representative	Project Name	Date GRC Approved	Date Submitted to COR	COR Review Status	Date COR Approved	Date VSU Eligibility	Date of Grant Award	Project Status	Completion Percentage
SSHMGA229	Abdul Satar		Construction of Box Culverts								
SSHMGA230	Haji zikerya		Rehabilitation of Road								
SSHMGA231	Haji zikerya		Construction of water Gates								
SSHMGA232	Haji zikerya		Box Culverts Construction								
SSHMGA233	Abdul Ghani		Rehabilitation of 6,26 Km Road								
SSHMGA234	Abdul Ghani		Construction of protection wall (gabion)								
SSHMGA235	Abdul Ghani		Construct School Boundary Wall								
SSHMGA236	Mohammad Asif		Rehabilitation of 6 Km Road								
SSHMGA237	Mohammad Asif		Construction 15 box Culverts and 15 RCC pipe Culverts'								
SSHMGA238	Mohammad Asif		Construction of (77) Iron Water Gates 70x70cm								

Grant No.	Cluster	Grantee/CDC Representative	Project Name	Date GRC Approved	Date Submitted to COR	COR Review Status	Date COR Approved	Date VSU Eligibility	Date of Grant Award	Project Status	Completion Percentage
SSHMGA242	Haji zikerya		Rehabilitation of Road								
SSHMGA243	Haji zikerya		Construction of water Gates								
SSHMGA244	Haji zikerya		Culverts Construction								
SSHMGA245	Mohammad Asif		Construct box Culverts and RCC pipe Culverts`								
SSHMGA246	Mohammad Asif		Construct Water Gates								
SSHMGA250	Haji Asadullah cluster		Construct water Gates								
SSHMGA251	Haji Asadullah cluster		Construction of Culverts								
SSHMGA252	Haji Asadullah cluster		Construction of (1094M) Road								
SSHMGA281	Emaduddin Agha (7)		Rehabilitation of Road								
SSHMGA282	Emaduddin Agha (7)		Construction of Watergates								
SSHMGA283	Emaduddin Agha (7)		Construction of Box Culverts								

Grant No.	Cluster	Grantee/CDC Representative	Project Name	Date GRC Approved	Date Submitted to COR	COR Review Status	Date COR Approved	Date VSU Eligibility	Date of Grant Award	Project Status	Completion Percentage
SSHMGA284	Haji Khuday Rahim (8)		Rehabilitation of (9,50 KM) Road								
SSHMGA285	Haji Khuday Rahim (8)		Construction of Box Culverts								
SSHMGA286	Haji Khuday Rahim (8)		Construction of Water Gates								
SSHMGA287	Haji Tooryalai (9)		Rehabilitation of Road								
SSHMGA288	Haji Tooryalai (9)		Construction of Water Gates								
SSHMGA289	Haji Tooryalai (9)		Construction of Box Culverts								
SSHMGA290	Abdul Nafi (10)		Rehabilitation of Road								
SSHMGA291	Abdul Nafi (10)		Construction of Box Culverts								
SSHMGA292	Abdul Nafi (10)		Construction of Water Gates								
SSHMGA293	Haji Abdul Samad (11)		Construction of Water Gates								

Grant No.	Cluster	Grantee/CDC Representative	Project Name	Date GRC Approved	Date Submitted to COR	COR Review Status	Date COR Approved	Date VSU Eligibility	Date of Grant Award	Project Status	Completion Percentage
SSHMGA294	Haji Abdul Samad (11)		Construction of Box Culverts								
SSHMGA295	Haji Abdul Samad (11)		Rehabilitation of Road								
SSHMGA296	Haji Shah Jahan (12)		Construction of Water Gates								
SSHMGA297	Haji Shah Jahan (12)		Construction of (7) Box Culverts								
SSHMGA298	Haji Shah Jahan (12)		Rehabilitation of Road								

The Grant Number indicates the location:

PROVINCES

KD KANDAHAR
 ZB ZABUL
 UZ URUZGAN
 HM HILMAND

DISTRICTS

DM DAMAN
 AG ARGHANDAB
 QA QALAT
 SJ SHAHJOY
 TJ TARNAK WA JALDAK

TK TIRIN KOT
 CH CHORA
 DBO BOST
 GA GARMSER

ANNEX B: SUCCESS STORIES



USAID | **AFGHANISTAN**
FROM THE AMERICAN PEOPLE

SNAPSHOT

November 21, 2013

Training Leaders to Support Local Projects

With USAID support, the Kandahar DDA Academy helps district officers assume responsibility for district development.

Photo Credit: USAID/SIKA South



Members of the District Development Assembly (DDA) in training at the Kandahar DDA Academy, October 6, 2013.

USAID/SIKA South helps local governance structures to address sources of instability and assists the Afghan Government to be more responsive in delivering priority basic services to build stability in the districts.

Telling Our Story
U.S. Agency for International Development
Washington, DC 20523-1000
<http://stories.usaid.gov>

District Development Assemblies (DDA) are local governance organizations formed of volunteers who are elected to represent their district. DDAs are expected to respond to residents' needs and concerns, including monitoring of development in the district. However, many DDA members lack experience with development projects and have limited formal education.

To overcome these challenges, USAID's Stability in Key Areas (SIKA) South program trains DDA members to implement and monitor projects in their communities. DDA members are trained in community outreach, the development and implementation of plans, budgets, timelines, procurement processes, and environmental and disaster management.

The DDA Academy, established by PRRD/Kandahar with support from SIKA South, brings together leaders and representatives from multiple districts including Daman, Arghandab, Ghorak, Panjwayi, Zhari and Shah Wali Kot. More than 30 DDA members and PRRD staff members have attended the six 2-day courses which are based upon materials developed by the National Area-Based Development Program (NABDP) of the Ministry of Rural Rehabilitation and Development (MRRD).

The DDA Chairman of Arghandab, Haji Mohammad, was an active participant in the Academy, encouraging other DDA members to shoulder their responsibilities to promote development and improve services in the district. "Before the training I did not have all the information on how to plan and manage projects, or monitor, evaluate and write reports about project implementation," he said. "I now have a better understanding of these issues and I will work with my fellow DDA members to ensure that the DDA plays its role effectively in practically supervising the ongoing and planned projects in the district."

Following the training, the Chairman monitored the status of culverts being built in Arghandab District, making field visits to review construction quality, project timelines, and milestones specified in the grant agreement. By playing a more active role in the communities and with new knowledge and skills to apply, the DDA leaders are building peoples' confidence and trust in the Government.

"The DDA members are the district residents' eyes and ears when it comes to better service delivery through projects. If we plan and manage the projects well, it is a great service to the local residents," the Chairman said.

ANNEX C: DISTRICT OPERATIONAL STATUS TRACKER

PROVINCE DISTRICT	STAFFING	OFFICE/ GUESTHOUSE	POWER SUPPLY	EQUIPMENT AND FURNITURE	INTERNET
Kandahar Daman	✓ Team Leader	Located at Daman District Center. Fully operational.	A 10 KV solar power system and installed and is has been providing enough power to district office.	District office is fully equipped with all IT equipment and furniture. See the items list below.	Functional, has been procured and installed by Program.
	✓ Stability Officer				
	✓ Community Development Officer				
	✓ Field Engineer				
	✓ Grants Capacity Building				
	✓ Grants Development Officer				
	✓ Grants Implementation Officer				
	✓ M&E Officer				
	✓ Operations Officer				
✓ Security Officer					
Kandahar Arghandab	✓ Team Leader	Located at Arghandab District Center. Fully operational.	Power provided by district center was disconnected. Power supply is now provided by a 33 KV generator supplied by the Program. Water supply repaired after the generator came on line 24-SEP-13.	District office is fully equipped with all IT equipment and furniture. See below list of items.	Functional, has been procured and installed by Program.
	✓ Stability Officer				
	✓ Community Development Officer				
	✓ Field Engineer				
	✓ Grants Capacity Building				
	✓ Grants Development Officer				
	✓ Grants Implementation Officer				
	✓ M&E				
	✓ Operations Officer				
✓ Security Officer					

PROVINCE DISTRICT	STAFFING	OFFICE/ GUESTHOUSE	POWER SUPPLY	EQUIPMENT AND FURNITURE	INTERNET
Uruzgan Tirin Kot	✓ Team Leader	Both PMU and Tirin Kot/Guest House offices are fully equipped and operational. Guest house has been shifted to new location on 25 th Sep.13. And now is fully operational.	Program is sharing fuel (est. 980 diesel liters & lubrications 20 liters of engine oil/month) each fourth month, paying for city power (50 AFs per kilo watt). A generator was procured and delivered to TK district office.	District office is fully equipped with all IT equipment and furniture. See list of items below.	Functional, has been procured and installed by Program.
	✓ Stability Officer				
	✓ Community Development Officer				
	✓ Field Engineer				
	✓ Grants Capacity Building				
	✓ Grants Development Officer				
	✓ Grants Implementation Officer				
	✓ M&E Officer				
	✓ Operations Officer (PMU & DSU)				
Security Officer					
Uruzgan Chora	✓ Team Leader	Located at Chora District Center. Fully operational.	Installation process for the solar power is expected to be completed by December 2013. An 11 KV temporary generator is rented and delivered to district office.	District office is fully equipped with all IT equipment and furniture. See the items list below.	Functional, has been procured and installed by Program.
	✓ Stability Officer				
	✓ Community Development Officer				
	✓ Field Engineer				
	✓ Grants Capacity Building Officer				
	✓ Grants Development Officer				
	✓ Grants Implementation Officer				
	M&E Officer				
	✓ Operations Officer				
	Security Officer				

PROVINCE DISTRICT	STAFFING	OFFICE/ GUESTHOUSE	POWER SUPPLY	EQUIPMENT AND FURNITURE	INTERNET
Uruzgan Dihrawud	✓ Team Leader	One large room for office and one large meeting hall is available for our district team. Both rooms require renovation work. RFQ has been announced for renovation of the district office.	Requisition for solar power system is put in OneSource. A temporary rented 13.5KVA generator will shift to district office from Kandahar on 28.Nov.13. The power will be provided by the generator until solar power is installed.	District office furnished with all furniture and other necessary items. IT equipment sent to the district office on Sun 24.Nov.13 from Kandahar office.	Functional, has been procured and installed by Program.
	✓ Stability Officer				
	✓ Community Development Officer				
	✓ Field Engineer				
	✓ Grants Capacity Building Officer				
	✓ Grants Development Officer				
	✓ Grants Implementation Officer				
	✓ M&E Officer				
	✓ Operations Officer				
Security Officer					
Zabul Qalat	✓ Team Leader	A big meeting room in Qalat municipality is accessible for our use through PRRD. Local house rented for storage and office/guesthouse and a long-term rental has arranged on 22.July.13 and will be valid until 30.Sep.14.	A 13.5 KV generator is installed in the Qalat office. Qalat district office has enough electricity for running office.	District office is fully equipped with all IT equipment and furniture.	Functional, has been procured and installed by Program.
	✓ Stability Officer				
	✓ Community Development Officer				
	✓ Field Engineer				
	✓ Grants Capacity Building				
	✓ Grants Development Officer				
	✓ Grants Implementation Officer				
	✓ M&E Officer				
	✓ Operations Officer (PMU & DSU)				
	✓ Security Officer				

PROVINCE DISTRICT	STAFFING	OFFICE/ GUESTHOUSE	POWER SUPPLY	EQUIPMENT AND FURNITURE	INTERNET
Zabul Shahjoy	✓ Team Leader	Located at Shahjoy District Center. Fully operational.	A 13.5 KV temporary generator is rented and delivered to district office.	District office is fully equipped with all IT equipment and furniture.	Functional, has been procured and installed by Program.
	✓ Stability Officer				
	✓ Community Development Officer				
	✓ Field Engineer				
	✓ Grants Capacity Building				
	✓ Grants Development Officer				
	✓ Grants Implementation Officer				
	✓ M&E Officer				
	✓ Operations Officer				
	✓ Security Officer				
Zabul Tarnak Wa Jaldak	✓ Team Leader	Located at TWJ District Center that is fully operational.	A 10 KV solar power system installation was completed on 12-SEP- 13	District office is fully equipped with all IT equipment and furniture.	Functional, has been procured and installed by Program.
	✓ Stability Officer				
	✓ Community Development Officer				
	✓ Field Engineer				
	✓ Grants Capacity Building				
	✓ Grants Development Officer				
	✓ Grants Implementation Officer				
	✓ M&E Officer				
	✓ Operations Officer				
	✓ Security Officer				

PROVINCE DISTRICT	STAFFING	OFFICE/ GUESTHOUSE	POWER SUPPLY	EQUIPMENT AND FURNITURE	INTERNET
Hilmand Bost	✓ Team Leader	PRRD provides space at their office for PMU team only. Rented house is contracted and used as our Bost district office. Bost district office renovated after the last bomb blast close to this office.	Two generators were procured and delivered to Bost district office and Hilmand PMU office.	District office is fully equipped with all IT equipment and furniture. See the item list below.	Functional, has been procured and installed by Program for both PMU and Bost district offices.
	✓ Stability Officer				
	✓ Community Development Officer				
	✓ Field Engineer				
	✓ Grants Capacity Building				
	✓ Grants Development Officer				
	✓ Grants Implementation Officer				
	✓ M&E Officer				
	✓ Operations Officer				
✓ Security Officer					
Hilmand Garmser	✓ Team Leader	Two rooms for office and one shared training room are provided for our office. The office renovation process has been completed. Office is completely furnished and the solar system installation has completed and fully operational.	A 10 KV Solar power system has been installed and fully functional and internet system is installed and working properly.	Office has been equipped and furnished; only printer is remaining to be delivered to the district office. See the item list below.	Functional, has been procured and installed by Program.
	✓ Stability Officer				
	✓ Community Development Officer				
	✓ Field Engineer				
	✓ Grants Capacity Building				
	✓ Grants Development Officer				
	✓ Grants Implementation Officer				
	✓ M&E Officer				
	✓ Operations Officer				
✓ Security Officer					

PROVINCE DISTRICT	STAFFING	OFFICE/ GUESTHOUSE	POWER SUPPLY	EQUIPMENT AND FURNITURE	INTERNET
Hilmand Nad Ali	Team Leader	District office assessment has been done: Three large rooms: One is 5*10mt for office use; two rooms (3*4mt) for resting/accommodation. One kitchen and one washroom is available for the district team in district compound. The office is at the DG office with a separate entry. Guest house is in a separate building in the district compound. The two smaller rooms need repairing and painting only.	Requisition for solar power system is required to be putted in OneSource. A temporary rented generator is required to be provided to district office until solar power is installed.	District office requires being fully equipped with all IT equipment, furniture and other necessary items. Requisitions for all necessary equipment have been entered into One Source system for further processing as staff is hired (by mid-December).	Requisition has been entered into OneSource for procuring internet service for the district office.
	Stability Officer				
	Community Development Officer				
	Field Engineer				
	Grants Capacity Building				
	Grants Development Officer				
	Grants Implementation Officer				
	M&E Officer				
	Operations Officer (PMU & DSU)				
Security Officer					
Hilmand Nahri Sarraj	Team Leader	District office assessment has been done: Two rooms: One is 4*6mt for office; one room is 3*5mt for resting/accommodation and training. One kitchen and one wash room is available for the district team in a separate building at the district compound. Nothing is required for renovation.	A 13.5 KV generator is required for providing of power for the district office.	District office requires being fully equipped with all IT equipment, furniture and other necessary items. Requisitions for all necessary equipment have been entered into One Sources system for further processing as staff is hired (by mid-December).	Requisition has been entered into OneSource for procuring internet service for the district office.
	Stability Officer				
	Community Development Officer				
	Field Engineer				
	Grants Capacity Building				
	Grants Development Officer				
	Grants Implementation Officer				
	M&E Officer				
	Operations Officer				
Security Officer					

PROVINCE DISTRICT	STAFFING	OFFICE/ GUESTHOUSE	POWER SUPPLY	EQUIPMENT AND FURNITURE	INTERNET
Nimroz Zaranj	✓ Team Leader	A separate wing of the building that contains two rooms and one kitchen is allocated for Program office in PRRD compound.	There is 24 hours city power available for office use. The only issue is that the voltage of the power is low.	District office requires being fully equipped with all IT equipment, furniture and other necessary items Requisitions are entered in One Source system and will be processed once the district team is hired (by mid-December 2013).	Requisition has been entered into OneSource for procuring internet service for the district office.
	✓ Stability Officer				
	Community Development Officer				
	Field Engineer				
	Grants Capacity Building				
	Grants Development Officer				
	Grants Implementation Officer				
	M&E Officer				
	✓ Operations Officer				
✓ Security Officer					
Nimroz Kang	✓ Team Leader	District office assessment has been done: Two rooms: One is 9mx6m) and the other is 6mx4m for office; one shared meeting hall (15mx9m) and one bathroom. Kitchen is not available in building. The office is located in newly constructed DDA office, close to the DG office. The bathroom needs to be repaired and water tanks have to be installed.	A rented generator is required for district office until solar power is installed.	District office requires being fully equipped with all IT equipment, furniture and other necessary items. Requisitions are entered in One Source system and will be processed once the district team is hired (by mid-December 2013).	Requisition has been entered into OneSource for procuring internet service for the district office.
	✓ Stability Officer				
	✓ Community Development Officer				
	Field Engineer				
	Grants Capacity Building				
	Grants Development Officer				
	Grants Implementation Officer				
	✓ M&E Officer				
	✓ Operations Officer				
✓ Security Officer					