



# USAID | AFGHANISTAN

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## SHEBERGHAN GAS GENERATION ACTIVITY (SGGA)

Contract No. EPP-I-00-03-00004-00, Task Order No. AID-306-TO-12-00002

### SGGA Monthly Report

Period: October 1 – October 31, 2013

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## Acronyms and Abbreviations

|       |   |
|-------|---|
| AEAI  | Advanced Engineering Associates International, Inc. |
| AGE   | Afghan Gas Enterprise                               |
| ARDS  | Afghan Reconstruction and Development Service       |
| DABS  | Da Afghanistan Breshna Sherkat                      |
| DFID  | Department for International Development            |
| MEW   | Ministry of Energy and Water                        |
| NEPA  | National Environmental Protection Agency            |
| OFR   | On-site Field Representatives                       |
| PMC   | Project Management & Consulting Company             |
| PMU   | Project Management Unit                             |
| PPU   | Public Procurement Unit                             |
| SGDP  | Sheberghan Gas Development Project                  |
| SGGA  | Sheberghan Gas Generation Activity                  |
| TFBSO | Task Force for Business and Stability Operations    |
| TPAO  | Turkish National Petroleum Corporation              |
| USAID | United States Agency for International Development  |
| SPMT  | Sheberghan Project Management Team                  |

## Country Team Staffing

| <b>Expatriate Staff</b> | <b>Functional Title</b>                                    |
|-------------------------|--|
| Ernest Gerloff          | Chief of Party   |
| Dave Davis              | Director, Security and Transport – Demobilized 24 Oct 2013 |
| Ana Moncada             | IPP/Power System Engineer/Manager                          |
| Wayne Register          | Senior Procurement Advisor                                 |
| Michael Scholder        | Senior Transactions Advisor                                |
| Stroud Kelley           | Senior Legal and Regulatory Advisor                        |
| David Bredhoff          | Communications Manager                                     |
| Eric Perkins            | Facilities Manager & Security Assistant                    |
| Peet Snyman             | Support Manager – Afghanistan North                        |
| Patricia E. Schramm     | Contract Specialist  |
| <b>Key Afghan Staff</b> | <b>Position</b>  |
| Eng. Zalmai             | Deputy Co-Director, Joint Gas Working Group                |
| Ahmad Farid Naderi      | Deputy Operations Manager                                  |
| Naihatullah Kohsar      | Deputy Energy Manager                                      |
| Habibullah Mokhlis      | Drilling Engineer (Sheberghan)                             |
| Shaista Labib           | Deputy Procurement Manager                                 |
| Shukrullah Poyan        | Senior. Project Associate                                  |
| Mohammad Bahir          | Electrical Engineer/AutoCAD Specialist                     |
| Amanullah Khan          | Deputy Director, Security                                  |
| Moh'd Suliman Kazimi    | Manager, Finance and Disbursement                          |
| Farida Hamidi           | Manager, Office of Chief of Party                          |
| Razia Rasooly           | Manager, Human Resource and Training                       |
| Hanifullah Aziz         | Manager, Procurement and Contracts                         |
| Abdul Haleem            | Manager, Security and Transport Control Center             |
| Asadullah Rasuli        | Manager, Travel and Administrative Transactions            |

## SHEBERGHAN GAS GENERATION ACTIVITY IL/SGDP ACTIVITIES

### 1 GAS WORKSTREAM (MOMP LIAISON, DRILLING, ENVIRONMENTAL)

#### 1.1 Achievements / Activities

- Assisted MoMP project and legal staff to prepare and submit responses to comments from NEPA on the MoMP application for certificate of environmental compliance for drilling and re-entry operations.
- Assisted MoMP to prepare investigative report and draft decision in response to protest of proposed award of drilling and re-entry contract to TPAO.
- Assisted MoMP on work to complete compliance with Afghan procurement procedures for TPAO contract closing.
- Assisted MoMP to prepare a presentation to the Inter-ministerial Council on Energy.
- Confirmed with ARDS publication requirements for notice of intent to award drilling/re-entry contract.

#### 1.2 Meetings

- 1 Oct 13, Met with Z. Sarwari, SGDP project manager and E. Momand to discuss procedures for notice and issuance of TPAO award.
- 2 Oct 13, Met with Z. Sarwari, S. Z. Hashemi, MoMP chief counsel, to discuss response to NEPA comments on application for certificate of environmental compliance.
- 5 Oct 13, Met with J. Jumriany director general, Afghan Petroleum Authority, Z. Sarwari, regarding the scheduling award of TPAO contract, publication of notice of proposed award.
- 6 Oct 13, Met with Z. Sarwari, Z. Zafiri, MoMP senior attorney regarding preparation of response to NEPA comments.
- 13 Oct 13, Met with Z. Sarwari and P. Stuart-Thompson, regarding status of public notice of intent to award drilling/re-entry contract, completion of requirements for TPAO contract execution, and trainings for MoMP staff.
- 20 Oct 13, Met with Z. Sarwari, E. Momand, protest of proposed award, publication of notice of intent to award contract
- 23 Oct 13, Z. Sarwari, E. Momand, P. Stuart-Thompson, extension of bid and contract validity for drilling/re-entry contract, publication of notice of proposed award, response to NEPA comments
- 24 Oct 13, Met with Z. Sarwari to discuss the Inter-ministerial Council on Energy meeting.
- 27, 30 Oct 13, Met with Z. Sarwari, E. Momand, P. Stuart-Thompson, regarding possible meeting with NEPA to follow up response to MoMP comments submitted, response to protest of TPAO award, publication of notice of intent to award TPAO contract.

#### 1.3 Challenges

- Overcoming resistance in MoMP to publishing public notice of proposed award of contract to TPAO. Although publication is required by Afghan law, MoMP and Deputy Minister were erroneously advised by a non-expert MoMP senior staff member that publication was not required.
- Resignation of Minister Shahrani to run for Vice-Presidency has confused lines of authority within MoMP, including causing delays.

## 1.4 Plans for Next Month

- Assist MoMP to close TPAO contract.
- Assist, if required, appeal of rejection of protest of intent to award TPAO contract
- Assist, as required, to obtain NEPA certificate of environmental compliance for drilling/re-entry operations.
- Complete manual of report formats for drilling/re-entry operations for use by MoMP
- Work with MoMP's project staff to complete petroleum engineering services contract requirements.

## 2 ENERGY AND POWER WORKSTREAM (DABS and MEW)

### 2.1 Achievements / Activities

- Defined scope and objectives for power team's visit to the northwest provincial substations.
- Prepared presentation regarding the DABS SPMT's capacity building plans and assessment work with Siemens.
- Continued exchanging e-mails with Siemens requesting its technical proposal for capacity building and on-site technical visit.
- Finished first draft of report on technical and commercial viability of northwest Breshnas.
- Discussed with Siemens its technical proposal for capacity building and on-site technical visit. Currently, Siemens is revising its technical and commercial proposal based on our discussions.
- Interviewed the DABS planning department to evaluate its capacity building needs.
- Initiated designing the technical training courses for DABS on protection relays and power system operation.

### 2.2 Meetings

- 1 Oct 13, Met with DABS Protection Department Chief, Eng. Khamir, regarding the protection system at the substation in northwest provinces and to go over their experience with National Power Training Institute in India.
- 2 Oct 13, Met with DABS Technical Deputy Director for Sar-e-Pul, Eng. Sayed Karim, to discuss their technical challenges and provide them background information on SGDP.
- 6 Oct 13, Met with DABS Sar-e-Pul Deputy Technical Director, Eng. Sayed Karim, to discuss technical difficulties with protection systems and distribution networks experienced in Afghanistan's provinces. Also discussed what training would be required to improve performance.
- 7 Oct 13, Met with DABS Head of Planning & Engineering Department, Eng. Nangilai Miakhail, to confirm DABS training programs funded by other donors and to discuss other training topics that DABS requires.
- 7 Oct 13, Met with DABS PMU Acting Technical Deputy, Eng. Abdullah Sayid, to update the status of the Afghan-Turkmen interconnection project; including tender, timeframe, and final route.
- 9 Oct 13, Met with MEW Planning Department Director, Madam Zia Gul, to update her on SGGA's activities and go over MEW's generation expansion plan and electricity law strategy.
- 13 Oct 13, Met with DABS COO, Engineer Shakeeb; discussed the likely PPA between MEW and Turkmenistan.
- 20 Oct 13, Met with Mr. Samadi to update him on SGGA's status and remind him about the DABS SPMT Director appointment letter.
- 23 Oct 13, Met with DABS SPMT for kickoff meeting. Participants included Mr. Alami, Engineer Shakeeb, Engineer Wakil, and Director Masood.

## 2.3 Challenges

- Again, experiencing delays in Siemens submitting the second portion of its technical proposal providing Engineering personnel from Pakistan to come to Sheberghan area for work: more specific scope definition needed from DABS substations equipment.
- Resolving disparities between data collected between Breshna Mazar, which SGGA reviewed there and the data on record at DABS headquarters in Kabul: such as differences in number of customers, amount of revenue collected and billing.

## 2.4 Plans for Next Month

- Plan the SGGA Power Team's visit to the northwest provinces' substations.
- Follow up with Mr. Samadi regarding his official letter appointing the DABS Sheberghan Project Management Team, SPMT's director.
- Re-initiate the SPMT agreement between DABS and SGGA.

# 3 CAPACITY BUILDING (DABS & MoMP, ECONOMICS, TRAINING)

## 3.1 Achievements / Activities

- Obtained vetting approval for GTSC, ResModTec and PetroEng Consulting Ltd.
- Corresponded with potential On-site Field Representatives (OFR) training providers regarding subcontracting terms and conditions and AISA registration.
- Completed and distributed a new quotation solicitation for OFR training for MoMP due to MoMP's request for venue change outside of Afghanistan.
- Performed logistics planning for OFR training for MoMP.
- Circulated a comprehensive training matrix to assist in the coordination and cooperation among the donors' implementing partners for capacity building trainings for MoMP.
- Delivered the Gender Awareness Training to MoMP.
- Translated gas terminology in preparation for the OFR training.

## 3.2 Meetings

- 15 Oct 13, Met with P. Stuart-Thompson, Petroleum Advisor to MoMP, regarding training expectations as well as coordination and cooperation in trainings for MoMP staff among him, Adam Smith and Unicon.
- 19 Oct 13, Met with P. Stuart-Thompson, petroleum advisor to MoMP, regarding training expectations as well as donor training coordination.
- 20 Oct 13, Met with Mohammad Haroon Naim, Director of the World Bank's Sustainable Development of Natural Resources Project to discuss donor training coordination.
- 20 Oct 13, Met with Z. Sarwari regarding OFR training for MoMP and donor cooperation.
- 22 Oct 13, Met with Z. Sarwari to provide the OFR training's details and status.
- 24 Oct 13, Met with Z. Sarwari to discuss OFR status.
- 30 Oct 13, Met with Z. Sarwari regarding OFR training for MoMP to address various training details.

## 3.3 Challenges

- Timely schedule coordination for the OFR training with initial USAID vetting requirement that trainer obtain AISA license.

- MoMP made a late request that the OFR training program shift from occurring in Afghanistan to a foreign country. This request has created significant delays to the start of the training.
- Integrating OFR training schedule with those of the drilling contractor and petroleum engineering contractor.

### 3.4 Plans for Next Month

- Review OFR training proposals and issue award.
- Continue coordination with other implementing partners and TFBSO regarding trainings for MoMP.
- Coordinate with TFBSO about videoing their gas processing training.
- Coordinate with Tetra Tech about videoing the OFR training.

## 4 RISK MANAGEMENT AND TRANSACTION ADVISOR WORKSTREAM

### 4.1 Achievements /Activities

- Reviewed and followed-up on a proposal submitted by Afghanistan Lawyers International.

### 4.2 Meetings

- 2 Oct 13, Met with DFID to establish coordination and cooperation for their relevant scope of work for Adam Smith Inc.
- 9 Oct 13, Met with Adam Smith Inc. to establish coordination and cooperation for their relevant scope of work.

### 4.3 Challenges

- Finding a substitute for the initially preferred Afghanistan legal services provider discontinued its operations.

### 4.4 Plans for Next Month

- Submit vetting material for Afghanistan Lawyers International.
- Coordinate the sub-contract preparation for Afghanistan Lawyers International.

## 5 PROCUREMENT WORKSTREAM

### 5.1 Achievements / Activities

- Prepared public notification letter for drilling contract and handed over to Z. Sarwari and E. Momand; also assisted in preparing their notifications to unsuccessful bidders.
- Coordinated SWG meeting time and agenda with Z. Sarwari and E. Momand in order to obtain their support.
- Attended MoMP's training on ADB's Gerquduq and Yatim Taq Well rehabilitation work status in order to gather lessons learned for our project and learn of the latest on TPAO's schedule completing the ADB contract.
- Helped translate the NEPA issue concerns.
- Assisted MoMP in completing proposal evaluations for the Petroleum Engineering Services requirement and prepared the final MoMP evaluation report on MoMP's behalf.
- Prepared appointment letter for MoMP to use in officially installing an SGDP Project Manager.
- At the request of Jalil, developed an external executive summary for the proposal evaluation report due to the resignation of the Minister.

- Prepared an SGDP project manager appointment letter to expedite the appointment of Z. Sarwari as Weis's replacement.
- Provided a proposed SPIT team training schedule for review by Z. Sarwari
- Prepared official TPAO and MoMP drilling contract documents/binders for the official signing ceremony.
- Completed CON 302, Terms and Conditions training slides, the ninth of nine training sessions for APA staff.
- Consolidated a list of growing tasks accumulating at MoMP in order to award the drilling and petroleum engineering services contracts.
- Completed SPIT training Introduction, exercises and other training materials.
- Finalized scope of work for formal OFR training quotes for future subcontract.
- Prepared agenda for MoMP's drilling contract pre-performance conference.
- Developed a checklist for Z. Sarwari to track immediate tasks and milestones essential to SGDP.
- Audited PMC bids to obtain data and historical documents to support MoMP's response to the PMC protest.
- Prepared historical summaries on the drilling and petroleum engineering tenders for APA's E. Momand to use in preparing a briefing for the new MoMP Minister.
- Completed two half day SGDP procurement training sessions for Afghan Petroleum Authority (APA) staff, training approximately 25 members of APA on Introduction to Procurement and Conflicts of Interest/Fraud/Gratuities.
- Prepared and staged handouts, training materials, and logistics supplies for five additional training sessions to APA for next week.

## 5.2 Meetings

- 1 Oct 13, Met with Z. Sarwari and E. Momand to follow up on status of drilling contract announcement and procurement trainings to be provided to the SPIT.
- 2 Oct 13, Met again with Z. Sarwari and E. Momand to provide proposal evaluation report and discuss training schedule.
- 5 Oct 13, Attended weekly USAID meeting and explained the latest on the drilling contract status and next steps, as well as the latest on petroleum engineer proposal technical evaluation.
- 6 Oct 13, Met with E. Momand and provided a list of items that need to be closed out and located, such as the missing letter signed by the Minister on 1 Oct 13.
- 7 Oct 13, Met with Z. Sarwari provided and reviewed the TPAO and MoMP contract binders for the official drilling contract signing.
- 8 Oct 13, Met with ARDS and obtained answers to questions of how to proceed with TPAO's performance security and the next steps in the proposal evaluations/SPC review for the petroleum engineers.
- 9 Oct 13, Met with Z. Sarwari, Sufi, and Sher of MoMP, Greg from TFBSO, and SGGA translation team in order to ensure that we know the latest news prior to the start of Eid.
- 12 Oct 13, Met with Z. Sarwari and discussed need for urgent public announcement of contract award; obtained copy of Minister's Letter of Announcement for files.
- 13 Oct 13, Met with Stroud and MoMP's Z. Sarwari in order to provide details about how to respond to the PMC protest and short-fuse completion milestone (7 business days).
- 19 Oct 13, Attended USAID weekly meeting and discussed latest open MoMP issues such as status of drilling contract award and petroleum engineering services evaluation.
- 19 Oct 13, Met with MoMP's P. Thompson and majority of SGGA team to provide an overview of the SGDP program and SGGA support of MoMP.

- 20 Oct 13, Met with Tanka Kafle and Abdullah Khalid at ARDS to (1) introduce Ellen Schramm as a new AEAI employee, and (2) deliver letter requesting Bid Extension.
- 20 Oct 13, Met with MoMP's Z. Sarwari at AGS to provide a checklist of the workload and accumulating milestones resulting from change in MoMP staff.
- 22 Oct 13, Met with MoMP's Z. Sarwari and discussed project procurement training for the APA staff, looking like training will begin on 27 Oct 13.
- 23 Oct 30, Met with MoMP's Z. Sarwari, E. Momand, and P. Thompson to urge rapid response to the PMC protest, urgent request for TPAO bid validity and bid security extensions.
- 26 Oct 13, Attended weekly USAID meeting and discussed latest status of Ministry drilling and petroleum engineering services tenders.
- 26 Oct 13, Met with APA's Khosti to discuss OFR trainee passport status, to ensure all forecast trainees can obtain visas when required.
- 27 Oct 13, Met with APA's Z. Sarwari to discuss reservation of AGS Museum for training and to reschedule it for a 29 Oct 13 start date.
- 27 Oct 13, Met with ARDS' Abdullah Khalid to discuss how firm the public announcement requirement is for the Ministry and provide details of performance security communications between the Ministry and TPAO.
- 29 Oct 13, Met with APA's Z. Sarwari on status and participation of first session of procurement training.
- 30 Oct 13, Met with APA's E. Momand on latest TPAO performance security problems.

### 5.3 Challenges

- SGGA and MoMP must agree to an orientation program and scheduling for the staff replacing Weis Sherdel. It will be the eighth MoMP liaison group and the amount of historical information to review is substantial.
- Getting timely MoMP appointments for Sheberghan Project Management Team (Weis Sherdel replacements) to satisfy SGDP needs in adequately managing MoMP's drilling and petroleum engineering contracts.
- Due to the short seven business day timeline for responding to protests, the Ministry may or may not make the suspense to respond in time, thus possibly allowing PMC to appeal to the PPU. This may require more administrative hurdles in the near future.
- TPAO submittal of performance security will come down to the wire, or possibly be provided a time extension and is complicated by the required interaction between TPAO, MoMP, and ARDS.

### 5.4 Plans for Next Month

- Complete the procurement training for APA staff.
- Assist and advise MoMP in the award of the drilling contract.
- Assist and advise MoMP to complete financial evaluation of petroleum engineering proposals.
- Conduct procurement and contract administration training for MoMP personnel.

## 6 SPMT WORKSTREAM

### 6.1 Achievements / Activities

- Sheberghan team members, with TPAO engineers, visited Bashikurd & Juma Gas fields.
- Collected information regarding well head equipment.
- Translated NEPA comments on environmental scoping studies.
- Translated recommended decision letter in response to the PMC protest.

- Prepared and printed materials and assisted in implementing the gender awareness training.
- Received the schematic structure map of Totimaidan gas field and converted into English.
- Began reviewing the organization chart refinements to display the various relationships, authority and responsibility of the SGDP staff; assigned matrixes to support the SGDP project
- Completed the translations of procurement training slides.
- Assisted the Gender Awareness Training.

## 6.2 Meetings

- 6 Oct 13, Attended the Utilization of Natural Gas training presented by MoMP.
- 8 Oct 13, Met with Mr. Momand and Mr. Sarwari to discuss project awareness.
- 21 October 13, Met with Engineer Amirzada Khosti, director of technical services for the Afghanistan Petroleum Authority, regarding the trainees' travel.
- 29 October 13, Met with Z. Sarwari regarding the OFR trainees' travel documents.

## 6.3 Challenges

- None.

## 6.4 Plans for Next Month

- Prepare and present the refined organization charts to the new SGDP Project Director.
- Continue procurement training translations.
- Conduct follow-up meetings with relevant MoMP personnel to process OFR trainees' passports.
- Contact MoMP's Sheberghan staff to collect travel documents and information from the eight OFR trainees.

## 7 SECURITY

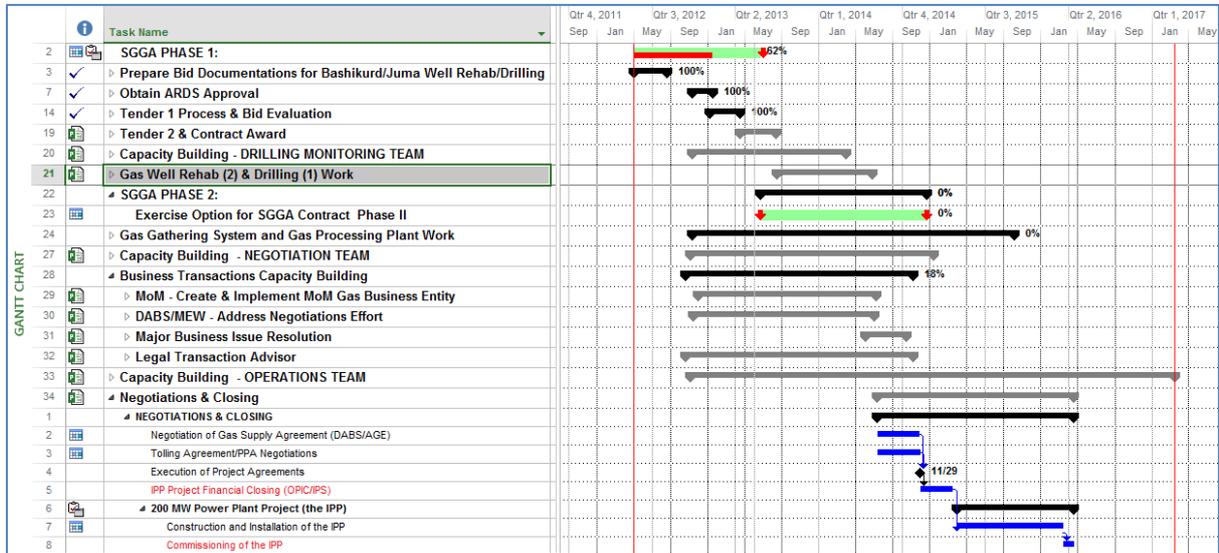
- Mr. Dave Davis, Director, Security & Transport, Demobilized from AEAI/ SGGA Project on October 24, 2013.
- Deputy Director – Security, Amanullah Khan, worked with APPF regarding new contract execution for APPF Guard's for Sheberghan Guest House.
- Renewal of security license for armored vehicle at AEAI/SGGA project.

## 8 FACILITIES

- Received USAID disposition instruction to dispose property from USAID award AID-306-TO-12-00002, Sheberghan Gas Generation (SGG) Activity via sealed bid sale.
- Working with USAID to obtain generator for the Sheberghan guest house, as initial one needed too much repair resulting in excessive costs.

## 9 PROJECT SCHEDULE AS OF JUNE 4, 2013

Note: Revised on June 4, 2013



The next significant revision of the Gantt chart for the project schedule is anticipated after the award of the well rehabilitation and drilling contract.

## 10 PMP Data

| SGGA PGI Performance Monitoring Plan Indicators |                  |                    |                       |
|---|------------------|--------------------|-----------------------|
| <b>Milestones</b>                               |                  |                    |                       |
| <b>Capacity Building - MoM, DABS, MEW</b>       | <b>Prior</b>     | <b>Current</b>     |                       |
| Capacity Assessments                            | 2                | 0                  |                       |
| Training Courses                                | 8                | 1                  |                       |
| Evaluations                                     | 0                | 0                  |                       |
| <b>Tenders</b>                                  | <b>Prior</b>     | <b>Current</b>     |                       |
| 1. Advertising                                  | 3                | 4                  |                       |
| 2. Award  | 0                | 0                  |                       |
| 3. Mobilization                                 | 0                | 0                  |                       |
| 4. Activity work                                | 0                | 0                  |                       |
| 5. Completion                                   | 0                | 0                  |                       |
| <b>Indicators</b>                               |                  |                    |                       |
| <b>Capacity Building - MoM, DABS, MEW</b>       | <b>Prior M/F</b> | <b>Current M/F</b> | <b>Indicator Code</b> |
| # of Assessed people                            | 200/10           | 4/0                | I1/I2                 |
| # of Afghan prof. trained – "F" indicator       | 93/37            | 10/17              | I3/I4                 |
| # of Afghan prof. evaluated                     | 0                | 0/0                | I5/I6                 |
| <i>M = Male F = Female</i>                      |                  |                    |                       |
| <b>Tenders</b>                                  | <b>Prior</b>     | <b>Current</b>     |                       |
| # of Rehab. & Drilled Wells                     | 0                | 0                  | I7                    |
| # of Gas Plants constructed                     | 0                | 0                  | I8                    |
| Prof. Engineers for Drilling hired              | 0                | 0                  | I9                    |
| Prof. Engineer Proc. Plant hired                | 0                | 0                  | I10                   |