

AIDSTAR-Two Project Trip Report – Lesotho, Zimbabwe & Kenya
Oct. 21 – Nov. 11, 2012

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5 key words:

HIV
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Zimbabwe
Kenya

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AIDSTAR-Two
Management Sciences for Health
4301 N. Fairfax Drive
Arlington, VA 22203
Telephone: (703) 524-6575
www.msh.org

Process for completing trip report

1. This **trip report** must be completed by the traveler and distributed to the supervisor, relevant activity manager (Yadira for field support), and AdCo within 5 business days of the traveler's return to their home office.
2. The traveler will schedule a **debriefing** with their activity manager and, if appropriate, the project team within 10 business days of their return to their home office. This meeting will highlight content for the trip report. If the traveler is an activity manager, they will meet with the relevant members of the project team. The appropriate activity manager can serve as a resource to determine who else should be present at the debriefing.
3. Trip reports and addenda should be saved by the AdCo with the relevant TDY documents in sub-project eRoom.
4. Completion of the trip report and scheduling debriefings is the responsibility of the traveler.
5. The traveler must have the report **reviewed and approved by the activity manager**, who will submit to the COTR.
6. When the entire template is completed, email the report along with all relevant documents to the relevant Activity Manager and AdCo. AdCo will determine if trip report and which documents should be sent to **Institutional Memory and will update trip report submission logs**.
7. Save this report using the following naming protocol: sub-project name_ traveler's name_ destination_program year_departure month (i.e. Honduras-Bautista- Honduras - 2009-6).

1. Scope of Work:

Destination and Client(s)/ Partner(s)	Lesotho, Zimbabwe, Kenya Hosted by USAID Missions in each country; MSH (Lesotho); World Education (Zimbabwe)
Traveler(s) Name, Role	Valerie Haugen, Independent Consultant/Researcher
Date of travel on Trip	Oct 21-Nov 11, 2012
Purpose of trip	USAID intends to develop guidance and tools to assist USAID Mission personnel in programming for equitable access to education for Orphans and Vulnerable Children (OVC) affected by HIV-AIDS. USAID requested Management Sciences for Health (MSH) to assist in gathering information from knowledgeable individuals representing a range of organizations and perspectives in four countries (Haiti, Kenya, Lesotho, Zimbabwe) to help inform the development of the guidance and tools.
Objectives/Activities/ Deliverables	<p>An MSH consultant, Dr. Valerie Haugen, visited the three countries to gain a grounded, first-hand perspective on the OVC, HIV-AIDS and education access nexus and to understand the variations and similarities present across the three country contexts.</p> <p>Dr. Haugen conducted a series of face to face key participant interviews that lasted between one hour to one hour and thirty minutes. A detailed interview protocol was used and interviews focused on the following broad topical areas:</p> <ul style="list-style-type: none"> <input type="checkbox"/> Country-specific strategies and programming overview with follow-up probe questions. <input type="checkbox"/> Strengths of the strategies and programming. <input type="checkbox"/> Issues with the strategies and programming. <input type="checkbox"/> Any notable programming or respective projects in the country (previously or current) or in other contexts. <input type="checkbox"/> Views on the capabilities and needs of USAID mission personnel in programming for equitable access for OVC. <input type="checkbox"/> Suggestions and cautions regarding developing the guidance and the instruments. <p>Site visits, where possible, also took place. Two visits were arranged in Zimbabwe, one in a high density area on the outskirts of Harare and one in a rural county 2.5 hours' drive from Harare. The site visits were included to contribute to data triangulation and to get perspectives at the local level.</p> <p>Documents, strategies, and tools not available on the Internet were also collected when and where possible to help with data triangulation and to pass on to MSH and USAID Washington.</p> <p>The Kenya mission requested a debriefing session in order to understand what was learned through the consultations in Kenya and to provide reactions to the</p>

	<p>information shared.</p> <p>Following the fieldwork in the three countries, Dr. Haugen provided a debriefing for MSH in Arlington, Virginia and met with MSH and USAID Washington personnel to debrief Washington personnel and to plan for the Haiti fieldwork and the next steps in the development of the products.</p> <p>A report will be produced following the fieldwork in all four countries and will be submitted to USAID toward the end of January, 2013. The report will contain aggregated findings, a set of conclusions and of recommendations and possibilities for product development.</p> <p>A workshop will be convened by USAID in February, 2013, to discuss the report and to arrive at agreement on the products to be developed.</p>
Background/Context, if appropriate.	PEPFAR developed and issued a document, PEPFAR Guidance for Orphans and Vulnerable Children Programming in July 2012 to help improve the programming decisions and implementation for OVC in USAID missions. The AIDSTAR-Two Scope of Work for OVC, HIV-AIDS and Equitable Education Access is a follow-on to this Guidance.

2. Major Trip Accomplishments: Should include the major programmatic goals realized, relevant metrics, and stories of impact from the trip.

<p>Qualitative data collection and iterative, informal analysis. 47 individuals (26 males/21 females) from a range of age groups (16 to 60+) participated in key participant interviews or small group discussions. Individuals came from USAID Washington and missions, partner governments, donor/development partner organizations, local civil society organizations, and beneficiary groups.</p>
<p>Preliminary ‘pawing’ and ‘eyeballing’ of content from interviews shows consistent themes emerging among interviewees in each country and across countries, notably: appreciation of the PEPFAR OVC Guidance and the way stakeholders were involved in the development and sharing of the Guidance (the Washington meeting was very important to USAID personnel); issues with ‘definitional’ space—whose definitions of OVC have precedence; issues with programmatic space—who does what, where, and why; challenges with harmonization on all levels, including within USAID missions between PEPFAR OVC education and other OVC efforts and Mission-managed education efforts (or absence of Mission education programming); interest in additional products, possibly a supplement to the Guidance; interest in opportunities for learning from other USAID OVC colleagues; awareness of not causing harm and importance of Guidance in assisting in this, but more can be done; volumes of rich data collected by implementing partners, but these data are under-exploited; view among implementing partners that so much more is being done than is captured by the PEPFAR indicators or reported on in the reports; issues with qualitative research and reporting; resources specific to a respective implementing partner were mentioned by implementing partners, but, overall, a lack of demonstrated use of the vast array of resources available internationally; missed opportunities for building in rigorous (but not necessarily onerous) grounded research as part of project implementation or for impact evaluation; very specific, particularly vulnerable groups that vary somewhat from context to context; top-down programming that stifles bottom-up innovation or that does not harness bottom-up innovation in a systematic manner.</p>
<p>Grounded understanding of the HIV-AIDS/OVC/education access nexus in 3 countries.</p>
<p>Collected a number of relevant documents not available prior to trip.</p>
<p>High levels of interest among those interviewed regarding USAID Washington’s next steps and how the results of the fieldwork will be shared.</p>

3. Next steps: Key actions to continue and/or complete work from trip.

Description of task	Responsible staff	Due date
Rigorous analysis of qualitative data and secondary source documentation for each country and a meta-analysis of the data and findings across each country to arrive at an aggregated set of findings and a set of conclusions and recommendations grounded in evidence.	Valerie Haugen	January 2013
Production and submission of report on the findings, conclusions and recommendations arising out of the fieldwork in the four countries.	Valerie Haugen, MSH	January 2013
Product Determination Workshop with USAID Washington to agree on actual products to be developed.	Valerie Haugen, MSH, USAID Washington	February 2013
Product development.	Valerie Haugen, MSH	March-?? 2013

4. Contacts: List key individuals contacted during your trip, including the contacts' organization, all contact information, and brief notes on interactions with the person.

Name	Contact info	Home organization	Notes
Brenda Yamba	byamba@usaid.gov	USAID Lesotho	Discussion about OVC, HIV-AIDS and education access
Collen Maravanwanyika	cmaravanwanyika@usaid.gov	USAID Zimbabwe	Discussion about OVC, HIV-AIDS and education access
Rose Keruba	rkeruba@usaid.gov	USAID Kenya	Discussion about OVC, HIV-AIDS and education access
SEE ANNEX 1 for complete list of interviewees.			

5. Description of Relevant Documents / Addendums: Give the document's file name, a brief description of the relevant document's value to other staff, as well as the document's location in eRooms or the MSH network. Examples could include finalized products and/or formal presentations, TraiNet Participant List, Participant Contact sheet, and Meeting/Workshop Participant Evaluation form are examples of relevant documents.

File name	Description of file	Location of file
Documents are being collected from individuals.		

6. Videos, Photos, Audio Files:

File name	Description of file	Location of file
Being shared with Erin Kurtz.		

ANNEX 1: CONSULTATIONS LIST

Kenya			
Individual's Organization Name	Individual's Position	Name of Individual	Sex
USAID			
Education Office	Director, Education and Youth Office	Dr. Dwaine Lee	M
	OVC Scholarship Programs Project Manager	Dr. Lucy Kithome	F
	OVC (HOPE) Project Manager	Irene Muriuki	F
Office of Population and Health (OPH)	OVC Specialist	Rose Kerubo Mokaya	F
	Program Development Assistant	Jeniffer Wasianga	F
	Office of Population and Health HIV/AIDS Team Leader	René Berger	F
Government Counterparts			
Ministry of Education, Science and Technology, Secondary Education Department	Director	Robert Masese	M
Ministry of Education, Science and Technology, Higher Education - Directorate of Higher Education	Director	Dr. Salome Gichura	F
	Senior Deputy Director	Bernard M. Malenya	M
	Senior Assistant Director of Education	Mrima A.B. Haro	M
	Senior Education Officer	James Muchiri	M
	Senior Education Officer	David Watene	M
Children's Services, Department of Children's Services	Assistant Director of Children's Services	Mr. George Gachuhi Kibuku	M
	Assistant Director of Children Services, Department of Children Services	Ms. Ogoti Carren Morangi	F
Children Affairs; Ministry of Gender Children and Social Development Kenya	Secretary for Children Affairs	Prof. Jacqueline Adhiambo Oduol	

			F
Street Families Trust Fund; Ministry of Local Government	Secretary, Street Families Trust Fund	Mr. Waruinge Muhindi	M
Personnel from Notable Civil Society Organizations (NGOs and INGOs, for example)			
Kenya National Association of Social Workers	Vice Chair	Ms. Monica Nyambura Maina	F
Private Sector Implementing Partners			
Equity Group Foundation (EGF) (Equity Bank)	General Manager - Education Pillar	Ms. Ivy N. Mwai	F
	Project Manager	Robert Loyelei	M
Kenya Community Development Foundation (KCDF)	Lead - Global Give Back Circle Program (GGBC)	Catherine Kiganjo	F
	Girl Child Program Director	Tom Were	M
	M&E Program Officer	Kevin Mala Munjal	M
KCDF Global Give Back Circle Program	Butterfly (GGBC Intern)	Margaret Wanjiru	F
	Butterfly (GGBC Intern)	Mercy Otinga	F
	Butterfly (GGBC Intern)	Catherine Magio	F
Child Fund (Sub-Prime on Pathfinder APHIAPlus Consortium)	OVC Adviser	Daniel Kinoti	M
	OVC Manager	Jimmy Kilonzi	M
	OVX Project Officer	Patricia Katunge	F
Academics			
University of Nairobi	Senior Lecturer	Dr. Pius Mutuku Mutie	M
			Females
			15
			Males
			13