



Task Order 00007 Well Flow Monitoring Project

Monthly Progress Report # 01

For the Month of June 2013

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Views expressed in this publication do not necessarily reflect the views of the United States Agency for International Development or the United States Government.



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List of Acronyms and Abbreviations

ANSI	American National Standards Institute
ASQ	American Society for Quality
AWWA	American Water Works Association
CMC	Construction Management Contractor
CQC	Contractor Quality Control
CSMP	Construction Safety and Health Management Plan
EPA	Environmental Protection Agency
EQA	Environmental Quality Authority
HSWA	Federal Hazardous and Solid Waste Amendments
HSE	Health Safety & Environmental
IADC	International Association of Drilling Contractors
ISEA	Industrial Safety Equipment Association
IQC	Indefinite Quantity Contract
ISO	International Organization for Standardization
MIC	Man in Charge
NCR	Non Conformance Report
NUC	Notice of Unsafe Conditions
OSHA	Occupational Safety and Health Administration
PA	Palestinian Authority
PWA	Palestinian Water Authority
PPE	Personal Protective Equipment
QCP	Quality Control Plan
QMS	Quality Management System
RCS	Radio Communication System
RFI	Request for Information
SCADA	Supervisory Control And Data Acquisition
USAID	United States Agency for International Development
WP	Work Plan
WBWD	West Bank Water Department
WEF	Water Environment Federation



1. DASHBOARD – INTRODUCTION AND SUMMARY

Monthly Report No. 1 covers activities accomplished during the month of June 2013 and previews activities anticipated during the next month, July 2013. Please note that this Monthly Report is the first Monthly Report issued by CDM Smith relative to this Task Order and it additionally covers limited activities performed in May 2013.

1.1. Objectives – Task Order 00007

The objective of this Task Order is to construct a well flow monitoring system for 48 initial existing potable water wells located at sites throughout the West Bank and to transmit data via radio-based supervisory control and data acquisition (SCADA) system to a central control room to be located in the Palestinian Water Authority and West Bank’s Water Department (PWA/WBWD) operations headquarters in Ramallah. The purpose of the monitoring system is to reliably and accurately record the volume of water pumped from the underlying aquifers and into the West Bank water system. The information obtained through the well flow monitoring system will improve the ability of the PWA/WBWD to manage this important resource.

The well flow monitoring system has been designed and specified utilizing industry standard SCADA components with communication to be over a radio network in order to provide not only the collection of well flow data from the initial 48 potable wells, but to serve as an investment in a system that supports future expansion in terms of:

1. The number of remote sites served with the potential for expansion to cover; additional potable water well sites, 300+ agricultural well sites and other water and wastewater facilities such as treatment plants, pumping stations, metering stations, reservoirs and reuse facilities located throughout all regions of the West Bank.
2. The quantity and complexity of data acquisition and control functions supported at each site with the potential to add both control and monitoring functions such as; pressure, flow, level and status for all variety equipment.

1.2. A Work/Activity Status

The percent complete and Start and Finish information for each major component is shown on the following table.

Activity Name	Percent Complete	<u>Planned Start</u> Actual Start	<u>Planned Finish</u> Actual Finish
Mobilization	100%	<u>14 May 2013</u> 14 May 2013	Continuous
Submittals	10%	<u>14 May 2013</u> 14 May 2013	<u>7 September 2013</u> TBD
Procurement and Delivery	0%	<u>7 September 2013</u> TBD	<u>9 January 2014</u> TBD
Construction Phase	0%	<u>7 September 2013</u> TBD	<u>13 May 2014</u> TBD
Post Construction Phase	0%	<u>13 May 2014</u> TBD	<u>21 May 2014</u> TBD
Testing, Commissioning & Training	0%	<u>13 May 2014</u> TBD	<u>9 November 2014</u> TBD



1.3. Key Information

Contract Number:	AID-294-1-12-0001
Order Number:	AID-294-TO-13-00007
Notice To Proceed:	14 May 2013
Project Duration:	365 Days
Contract Value:	\$ 4,650,980
Day Work Amount:	\$ 300,000
Project Planned Completion Dates:	14 May 2014 (Construction Completion) 14 Nov 2014 (Training & Commissioning)

2. PROJECT ADMINISTRATION

This Task Order is one part of a larger project with additional Task Orders. Some activities detailed in this report share a common base with the overall project or other Task Orders.

Office and staff mobilization were key activities during this initial reporting period. Additionally the early stages of work and preparation for the Task Orders were initiated.

2.1. Submission of Most Recent Monthly Report

This document is the first in a series of Monthly Reports to be prepared by CDM Smith providing a summary of key project activities during consecutive monthly reporting periods. Acknowledging this report is the first in a series it must be noted that specific sections, referencing prior reporting periods, will be left blank or unused in this initial report. The basic outline/template of the report has been established to serve month-to-month and will remain the same throughout the project.

2.2. Submission of Most Recent Invoices

The CDM Smith team is working to prepare an initial project invoice and will provide a DRAFT copy to the CMC for review and approval of format by 10 July 2013. The following table is a summary of the current invoice status.

BOQ Price	\$4,650,980
Total Day Works	\$300,000
Amount Obligated	\$4,950,980
Variation Orders (from TDW)	\$0
Task Order Price (BOQ +VO)	\$4,650,980
Most Recent Invoice	\$0
Invoiced to Date	\$0
<i>(Invoiced to Date)/(Obligated)</i>	<i>0%</i>

2.3. Staff Information

The CDM Smith team initiated staff mobilization on 14 May 2013 and by the end of this reporting period, 30 June 2013, team members were working on the overall project and all Task Orders in the West Bank. Following are some key team members of this Task Order and some of the support staff for the project:



Anthony Mirabella	VP and IQC Manager
Ghassan Mahdi	Task Order Manager - Key Personnel
Mazen Amad	QA/QC Manager – Key Personnel
Issam Khayyat	Electrical Engineer
Mousa Anbar	Finance and Administration Manager
Mohammad Bilbeisi	Finance Assistant Manager
Hiba Othman	Admin Assistant
Arab Masri	Scheduler and Controls Engineer
Anas Abu Sneineh	Security and Logistic Manager
Murad Abu Nasrah	Office Assistant
Mazen Al- Jundi	Senior Driver
Ali Odeh	Project Engineer
YazanMuqbel	Trainee Engineer
Hiba Mousa	Office Assistant/ CMC Office Ramallah

The following temporary and specialty staff from CDM Smith home offices have also worked in the West Bank on the project:

- Mr. Travis Church arrived in the West Bank 30 April 2013 and departed 10 May 2013. Mr. Church provided scheduling and controls support and worked to prepare the proposals and some pre-construction documents. He will support the project, as needed, from the Home Office.
- Ms. Sarah Woodhead arrived in the West Bank 4 May 2013 and departed 16 May 2013. Ms. Woodhead is an engineer and provided support relative to pre-construction submittals. She will support the project, as needed, from the Home Office.
- Mr. John Kemnitz arrived in the West Bank 15 May 2013 and departed 23 May 2013. Mr. Kemnitz is an IT specialist and worked to set up network, communications and related equipment and systems for the offices and facilities to be used by CDM Smith. He will support the project, as needed, from the Home Office.
- Mr. Tony Mirabella arrived in the West Bank 30 April 2013, was away for approximately one week in late May and departed the West Bank on 19 June 2013. Mr. Mirabella serves as IQC Manager for the overall project and is a Vice President of CDM Smith. He communicates with the West Bank team daily and will return to the West Bank as needed throughout the project.
- Mr. Dave Schroeder arrived in the West Bank 4 June 2013 and departed 19 June 2013. Mr. Schroeder, a geologist, has worked for CDM Smith for over 20 years and provided geological review, technical oversight and project management services during his time in the West Bank. It is anticipated that Mr. Schroeder will provide support from the Home Office as needed and can return to the West Bank as needed.
- Mr. Brent Hauser arrived in the West Bank on 14 June 2013 and will depart 1 July 2013. Mr. Hauser is an engineer with prior experience in the West Bank. He provided project management and project engineering services and will support the project from the Home Office and/or return to the West Bank as needed.



3. ACCOMPLISHMENTS

Following is a summary of significant meetings, correspondence and submittals for the project within this reporting period.

3.1. Accomplishments

The initial months of any project include a host of submittals, meetings, decisions and activities. Following are key accomplishments for the reporting period.

3.1.1. General, Overall and Project Wide

- Completion of staff mobilization, including selection and onboarding of 20+ Palestinian engineers, managers, technicians and support personnel which compromise the majority of the CDM Smith West Bank team.
- Completion of office mobilization, including selection and fit-out of the Project office for CDM Smith in Ramallah.

3.1.2. Task Order 00007 Actions

- Completion of the Site Surveys for the 48 initial sites included in the monitoring system.

3.1.3. Task Order 00007 Submittals

A summary of significant submittals follows, however a table covering all submittals for the reporting period is included in the Appendix:

- Completion of the following pre-construction submittals:
 - Quality Control Plan
 - Construction Safety & Health Management Plan
 - Submittals Schedule
 - Bank Guarantee Letters
 - Insurance Certifications
 - Subcontractors' Profile
 - Key Staff
 - Cameras ,Cell Phones, HVAC /Secondary Field Office, Secondary Office Furniture
 - Environmental Monitoring and Mitigation Plan
 - Preliminary schedule
 - Engineer's computer system
 - Scheduling qualification submittal

3.2. Labor and Equipment

3.2.1. Geo MIS

All Implementing Partners working for the West Bank and Gaza Mission track and record labor (work force) data relative to employment of Palestinian people. The Geo MIS system includes assignment of a job



classification to each worker and summation of Job Days for each classification on the project. The following table includes the Geo MIS data recorded and submitted to the Mission relative to the reporting period.

Date	Management	Engineers	Skilled Labor	Unskilled Labor	Other	Total
May 2013	50	39	2	0	1	91
June 2013	113	119	25	0	0	257

3.2.2. Equipment

No equipment has been used in the initial reporting period of this Task Order.

3.3. Meetings and Correspondence with USAID

Friday 12 April 2013 members of the CDM Smith team meet with the West Bank and Gaza Mission at the Mission offices in Tel Aviv. The meeting covered initiation of the overall project and specifically Task Order 0006 and Task Order 0007. Further the meeting covered reporting requirements, financial projections, invoice requirements, schedules of the work, introduction of Mission representatives, introduction of CDM Smith team members and general plans for the planned and anticipated work.

Monday 20 May 2013 the CDM Smith Task Order Manager and Finance Manager attended a USAID training session on Mission Order 21, Vetting, Sub-Awards and related topics at the USAID offices in Jerusalem Mamilla Mall.

Wednesday 5 June 2013 members of the CDM Smith team meet with the West Bank and Gaza Mission, the CMC and all subcontractors at the Movenpick Hotel in Ramallah for a Pre-Construction meeting. The minutes are included in the Appendix.

Wednesday 12 June 2013 members of the CDM Smith team meet with the West Bank and Gaza Mission at the Legacy Hotel in Jerusalem for a Progress Meeting. The minutes are included in the Appendix.

3.4. Meetings and Correspondence with CMC

Tuesday 21 May 2013 – Pre-construction meeting at the CMC Ramallah office – minutes in Appendix.

Saturday 29 June 2013 – members of the CDM Smith team attended OSHA training provided by the CMC at the Movenpick hotel in Ramallah.

3.5. Meetings and Correspondence with Others

Summaries of each meeting will be added as they occur.

3.6. Procurement Actions

Two subcontracts have been awarded, one to BCI for SCADA works and one to Arab Brothers for Civil and Mechanical works. Additionally the following subcontracts and/or major procurement have been initiated:

- Rental of main office
- Leased computers, laptops and software for all offices
- Rental of vehicles
- Procurement of furniture and equipment for office
- Procurement of risk Insurance, general liability insurance and health insurance



Other subcontracts and procurements will be issued as needed for future phases of the work.

3.7. Quality Control

The Quality Control Manager prepared the submittal register and Quality Control Plan and worked with Subcontractors to review and prepare subcontractor QC plans. Additionally the QC Manager participated in review and acceptance of the CMC offices and made sure that there was adherence to contract requirements.

3.8. Safety

9 members of the CDM Smith team and its sub contractors attended a specialized OSHA safety training provided by the CMC on 29 June 2013. All CDM Smith staff has participated in safety training relative to their work and to date the project and Task Order have not experienced any accidents or issues.

4. SCHEDULE

The following table & chart provide work items and milestones for a Level 1 overview of the Task Order. The preliminary Task Order Schedule has been submitted and approved and will be updated as needed.

Activity	Original Duration (days)	Start	Finish
Milestones	544	14-May-13	9-Nov-14
Mobilization	35	14-May-13	17-Jun-13
Pre-Construction Phase	116	14-May-13	7-Sep-13
Procurement & Delivery	124	7-Sep-13	9-Jan-14
Construction Phase	248	7-Sep-13	13-May-14
Post Construction Phase	8	13-May-14	21-May-14
Testing, Commissioning & Training	180	13-May-14	9-Nov-14



Work scheduled for this period 4%



Work actually performed 4%

Work scheduled to date 4%

Work performed to date 4%

5. OUTLOOK FOR NEXT REPORTING PERIOD

The following subsections provide information on anticipated activities through the next reporting period.

5.1. Planned Submission of Next Invoices

CDM Smith will issue initial invoices on/about 10 July 2013. The estimated value of the initial Task Order 00007 invoice, covering Mobilization is \$186,040, which represents approximately 4% of the Task Order value. This will bring the Invoiced-To-Date value to \$186,040 and the Invoiced-to-Obligated ratio to approximately 4%.

5.2. Planned Staff Changes

The CDM Smith team is actively searching for additional staff to serve in several areas including: Document Control Specialist, Field/Resident Engineer, Schedules/Controls Specialist and Finance/Accounting Assistant. These positions will be filled as needed and as the overall workload increases. Various technical specialists will also work from other CDM Smith offices and/or work TDY in the West Bank as needed.

5.3. Planned Meetings and Correspondence with USAID

Monthly meetings with USAID will continue. No specific date has been set for the July meeting.

5.4. Planned Meetings and Correspondence with CMC

Coordination meetings are scheduled for each Task Order every two weeks. Task Order 00007 meetings are scheduled for 11 and 25 July 2013.

5.5. Planned Meetings and Correspondence with Others

CDM Smith stands ready to meet with other stakeholders as needed.

6. ISSUES AND CONSTRAINTS

CDM Smith works to actively communicate potential problems to the CMC and USAID. The following subsections cover current and anticipated issues and constraints.

6.1. Administration

The project has experienced typical start-up problems, however it must be noted that the full staff was working in functional offices by 15 June 2013. The process of improvement is constant and will continue through the life of the project.

6.2. Task Order 00007

The CDM Smith team along with representatives from the Palestinian Water Authority (PWA), the West Bank Water Department (WBWD), Black & Veatch (B&V), Arab Brothers Company (ABC) and Baransi Communications International (BCI) jointly visited all 48 sites to be included in the initial work. These site visits have been to assess/record the overall condition of each site and the status of existing



have specifically evaluated the potential for connection to, and/or monitoring of the existing electrical and mechanical equipment. The potential for connection and monitoring each site will be known after review/evaluation of the site assessment reports by CDM Smith. Likewise the CDM Smith team will review all SCADA design planned to meet this need.

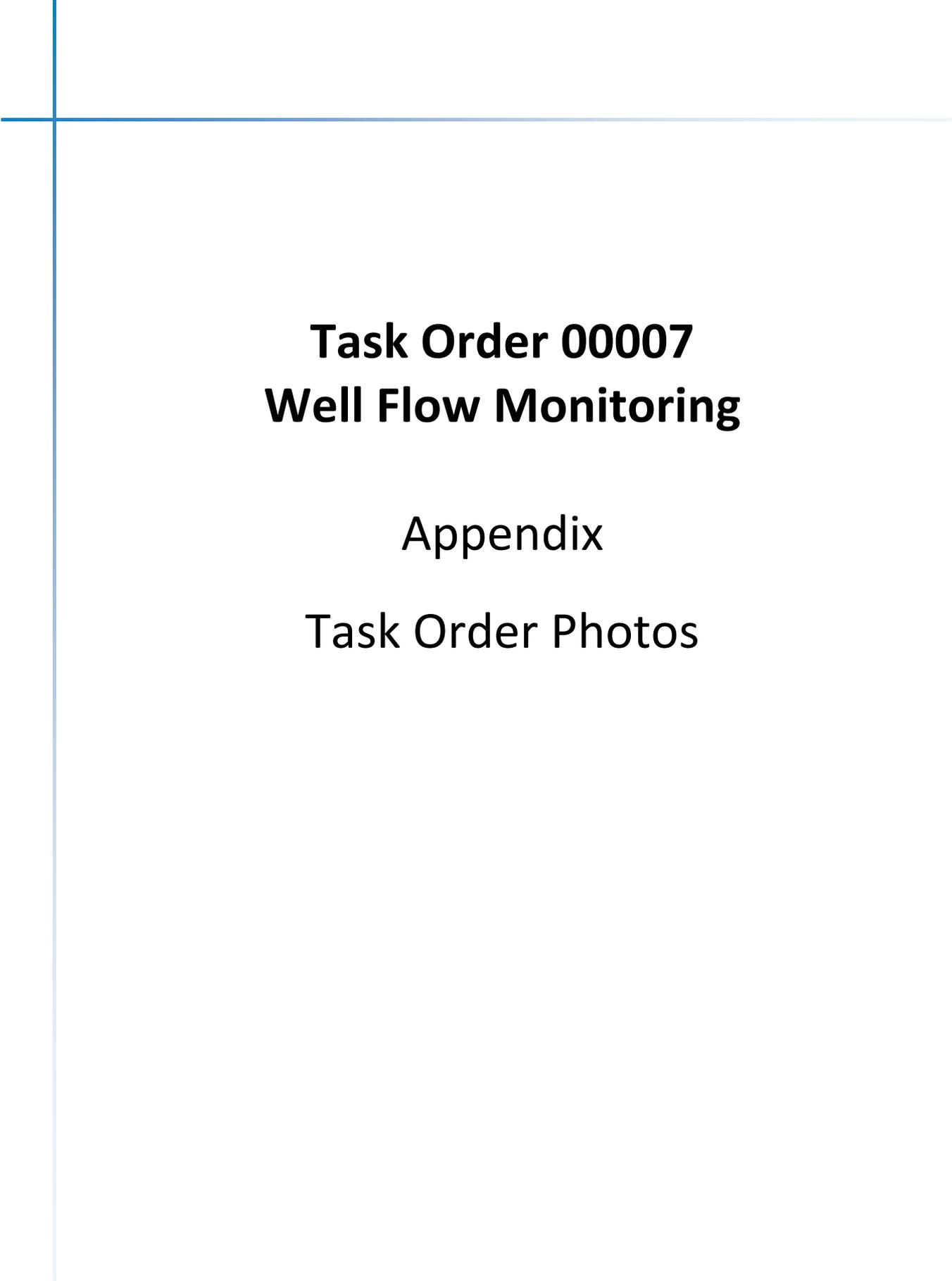
6.3. Other

No other issues at this time.

7. APPENDIX

- Photos
- Meeting Minutes
- Submittals summary table

END OF REPORT



Task Order 00007
Well Flow Monitoring

Appendix

Task Order Photos



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FROM THE AMERICAN PEOPLE



Preliminary Sites Visits in the South of West Bank, IZZ3 Site- Well Head, 02 June 2013



Preliminary Sites Visits in the South of West Bank, IZZ2 Site - PLC , 02 June 2013



Preliminary Sites Visits in the South of West Bank, Beit-Fajjar Site - Well Head, 03 June 2013



Preliminary Sites Visits in the South of West Bank, Beit-Fajjar Site – Control Panel , 03 June 2013



Preliminary Sites Visits in Ramallah Area of West Bank, WBWD SCADA Control Office, 11 June 2013



Preliminary Sites Visits in Ramallah Area of West Bank, WBWD SCADA Control Office, 11 June 2013



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Preliminary Sites Visits in North Area of West Bank, Sanour Site – Well Head, 16 June 2013



Preliminary Sites Visits (Surveys) in North Area of West Bank, Sanour Site – PLC, 16 June 2013



Preliminary Sites Visits in North Area of West Bank, Zaita Site – Well Head, 19 June 2013



Preliminary Sites Visits in North Area of West Bank, Zaita Site – Control Panel, 19 June 2013



USAID Mission Director Mike Harvey, COR Anan Masri and Qabatiya Mayor Ali Zakarni speak to reporters
Signing Ceremony for TO-0006 and TO-0007, 18 June 2013



PWA Director Shaddad Atilli speaks at the Signing Ceremony for TO-0006 and TO-0007, 18 June 2013





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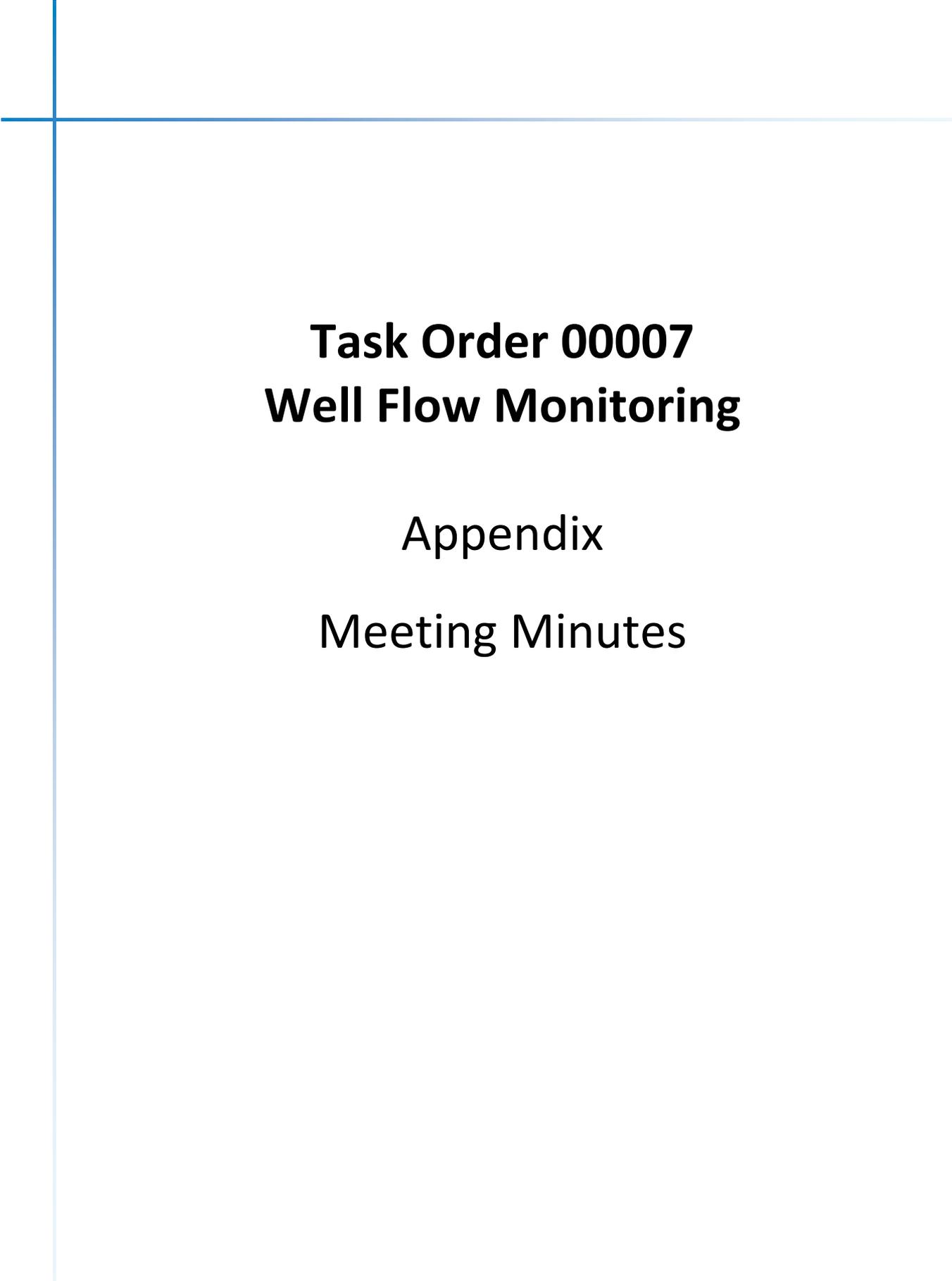
WEST BANK/GAZA



PWA Director Shaddad Atilli and Mission Director Mike Harvey sign agreements initiating work on TO-0006 and TO-0007 at the Signing Ceremony, 18 June 2013



Qabatiya Mayor Zakarni, WBWD Director Ghabeesh, PWA Director Atilli, USAID Mission Director Harvey and others pose for photographers during the TO-0006 and TO-0007 Signing Ceremony, 18 June 2013



Task Order 00007
Well Flow Monitoring

Appendix

Meeting Minutes



Introductory Meeting Memo

MEM-13-00006-QBW-E-C-002

Task Order: Qabatiya well pump stations and Conveyance system project
USAID Contract No.: AID 294-I-00-12-00001
Task Order No.: AID 294-TO-13-00006
Date: May 21, 2013

Introductory meeting took place on May 21, 2013 for the Task order 13-00006, in which CMC, CDM and their subcontractors introduce their team members.

CDM; briefly highlighted their preparation for the project, Insurances, staff, Site offices, Submittals, and coordination's.

CMC; highlighted areas of concerns agreeing with CDM on the required reporting and meeting needed during all the implementation phases for the project.

Sincerely,


Adnan Safi

Program Construction Manager
Black & Veatch

Cc:

TO 13-00006 COR, USAID

TO 13-00006 file

Attachments:

- Photos
- Agenda
- Attendees Sheet



Introductory Meeting



Introductory Meeting



**Infrastructure Needs Program INPII
Qabatiya Well and Well Flow System Projects
Introductory Meeting Agenda**

Date:

Tuesday, May 21, 2013

Timing:

01:00 PM – 02:30 PM

Location:

Black & Veatch, LC5
Ramallah, Palestine

Attendees:

- USAID
- Black and Veatch
- CDM

Agenda:

- Greetings and Introduction.
- CMC and Contractor staff
- Contractor's Preparation.
- Permits.
- Projects Signs and Public Relations.
- Submittals.
- Periodic Meetings.
- Reporting

Subject: Introductory Meeting, Qabatiya Well and Well Flow Monitoring System Projects

Venue: Black and Veatch, Ramallah, Palestine

Date: May 21, 2013

Time: From 01:00 PM to 02:30 PM

Attendees List

No.	Name	Title	Organization	Mobile Number	E-mail	Signature
1	Hussien Jabary	P.M/Wellflow	CDM / BCI	0598-919279	hjabary@bci.ps	[Signature]
2	Jamal Al-Hindi	P.M/TECC	Tubeileh B.E.C	0599-265860	jamal@tubeileh.com	[Signature]
3	Samih Tubeileh	General Manager	Tubeileh Co.	0599355531	subj@tubeileh.com	[Signature]
4	Thair Tubeileh	Site Manager	Tubeileh Co.	0599168090	thair@tubeileh.com	[Signature]
5	Talal Mahasin	QC-Manager	CDM Smith/CCI	0599591270	talalmanan@gmail.com	[Signature]
6	Issam Khamwas	Proc. Engineer	CDM Smith	0599373493	issam.khamwas@gmail.com	[Signature]
7	Abdelkhalil Bakool	safety official	CDM Smith	0592-497700	Exp-bakool@kbrail.com	[Signature]
8	Mazen Amad	QC manager	CDM Smith	0592-997701	amadm00@tubeileh.com	[Signature]
9	AHMAD AMRO	P.H	ABC	0597788790	ahmadamro@brothers.com.jo	[Signature]
10	ALI NASER	CCO	ABC	0599240641	ali@brothers.com.jo	[Signature]
11	Shakoor Bilal	PM/TO#6	CDM Smith	0594200471	Bilalss@cdmsmith.com	[Signature]
12	Arab Al Narsi	Schedule/Proc	CDM Smith		Mosini@cdmsmith.com	[Signature]
13	Sameer Zaitoun	IS&CC Director	BCI	0599256152	SZaitoun@bci.ps	[Signature]
14	Khalid Tarhini	TECC-Solution Manager	BCI	0592999119	KHtarhini@bci.ps	[Signature]
15	Sa'ad Saadeh	P.M	B.V	059663266	Sa'ad@palmetron.com	[Signature]
16	Adnan Azameh	QA/QC/ Safety	B.V	0568930974	Azad@palmetron.com	[Signature]
17	ANTHONY MARRABELLA	IBC Man.	AUM	+1 703 531 9478	anthony.marrabella@cdm.com	[Signature]
18	Adnan Safi	CM	BN	0568930960	Safi@bn.com	[Signature]

19	Jamil Saleh	A.M.	Site Grand	0599267109	Jamil Saleh
20	Osamah Khalil	PM/ Business	B.V.	0599822264	Alkhalil@bv.com
21	Emar Jarad	Office	B.V.	5391238925	B.V. com
22	Shahrazad	SI.OG	B.V.		
23	Nisiel Nozzal	R.E	B.V.	05987314767	
24	Jumana Shraideh	Document cont.E	B.V.		Jumana Shraideh
25	Loay Hammad	site info	B.V.	059851020	Hammad@bv.com
26	Hanan M. Milk		B.V.	0598479578	milk@bv.com
27	Khaled Halaw	Med. Eng.	B.V.	0599267882	Halaw@bv.com
28	Mohamed Shraideh	E. Eng.	B.V.	9598541477	shraideh@bv.com
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Pre-Construction Meeting Memo

MEM-13-00006-QBW-E-C-001
MEM-13-00007-WFM-E-C-001

Task Order: Qabatiya Well Pump Station and Conveyance System
Well Flow Monitoring Project
USAID Contract No.: AID-294-I-00-12-00001
Task Order No.: AID 294-TO-13-00006/7
Date: June 16, 2013

The Pre-Construction Conference for Task order 13-00006/7 was conducted on June 05, 2013 in presence of PWA/WBWD, USAID, BV, CDM Smith and Sub-Contractor as follow.

1. USAID and BV welcomed attendees.
2. PWA/WBWD welcomed attendees and thanked USAID for project funding and continuous support for improving Water Sector in Palestine.
3. USAID CO Office explained contract protocol and relations between project parties.
4. USAID Financial Management Office explained the financial requirements (audits, accruals, controls, payments, etc).
5. USAID explained the procedures for donation number, permits, visas, and importing goods and equipment from the US and Israel.
6. BV presented CMC approach to execute TO 13-00006/7 scope of work. See attachment #02.
7. CDM Smith presented CDM approach to execute TO 13-00006/7 scope of work. See attachment #03.

Sincerely,

Adnan Safi
Program Construction Manager
Black & Veatch

Cc:
Task Order 13-06 file
Task Order 13-07 file

Attachments:

- Attachment #01 Agenda.
- Attachment #02 BV Presentation.
- Attachment #03 CDM Presentation.
- Attachment #04 Attendees List.

Attachment #01

Agenda



USAID
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WEST BANK/GAZA

INFRASTRUCTURE NEEDS PROGRAM II

**QABATIYA WELL AND
WELL FLOW SYSTEM PROJECTS
AID-294-TO-13-00006/00007**

PRE-CONSTRUCTION MEETING AGENDA

JUNE 05, 2013



BUILDING A WORLD OF DIFFERENCE®



BLACK & VEATCH

**USAID West Bank/Gaza
Infrastructure Needs Program INPII**

**Qabatiya Well Pump Station and Conveyance System Project
Well Flow Monitoring System Project
Pre-Construction Meeting Agenda**

Date:

Wednesday; June 05, 2013

Time:

10:00 AM – 02:20 PM

Location:

Movenpick Hotel

Ramallah, Palestine

Attendees:

- Palestinian Water Authority
- West Bank Water Department.
- USAID.
- Black and Veatch.
- CDM and Subcontractors.

I.	USAID and PWA	(10:00 - 10:10)
	<ul style="list-style-type: none">• Greeting & Introduction.	
II.	USAID	
	<ul style="list-style-type: none">• Contract Protocol.	(10:10 - 10:30)
	<ul style="list-style-type: none">• Financial Requirements.	(10:30 – 10:50)
	<ul style="list-style-type: none">• Coordination Protocol with Related Authorities.	(10:50 – 11:05)
III.	Black and Veatch	(11:05 - 12:00)
	<ul style="list-style-type: none">• Projects Overview.• CMC’s Organization Chart for Task Orders; Roles and Responsibilities.• Safety Requirements.• QA/QC Requirements.• Permits & Coordination.• Contract Documents.• Contractor’s Manual:<ul style="list-style-type: none">▪ Submittals Timing and Review Process.▪ Payments Review Process.▪ Periodic Meetings.▪ Project Reporting.▪ Document Control.• CPM Schedule Submittals.	
IV.	Lunch Break	(12:00 - 01:00)
V.	CDM Smith	(01:00 - 02:00)
	<ul style="list-style-type: none">• Task Orders Organization Charts.• Proposed Subcontractors’ Scope of Work.• Insurances Status.• Overview of CDM’s Implementation Plans.• Safety Plans.• QA/QC Plans.• Critical Works Sequencing.• Mobilization.• Pre- Construction Submittals.• Progress Reports.	
VI.	Open Discussion	(02:00 - 02:20)

Attachment #02

BV Presentation

For brevity and the purposes of this Monthly Report the referenced BV presentation has been removed.

-

The full presentation includes 41 slides and can be found under separate cover relative to the Pre-Construction meeting of 16 June 2013.

Attachment #03

CDM Presentation

For brevity and the purposes of this Monthly Report the referenced CDM presentation has been removed.

-

The full presentation includes 40 slides and can be found under separate cover relative to the Pre-Construction meeting of 16 June 2013.

Attachment #04
Attendees List

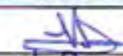
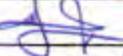
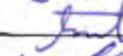
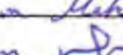
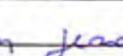
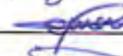
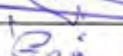
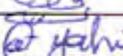
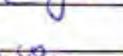
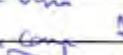
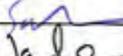
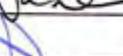
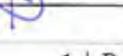
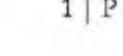
Subject: Pre-Construction Meeting, Qabatiya Well and Well Flow Monitoring System Projects

Venue: Black and Veatch, Ramallah, Palestine

Date: June 05, 2013

Time: From 10:00 AM to 02:20 PM

Attendees List

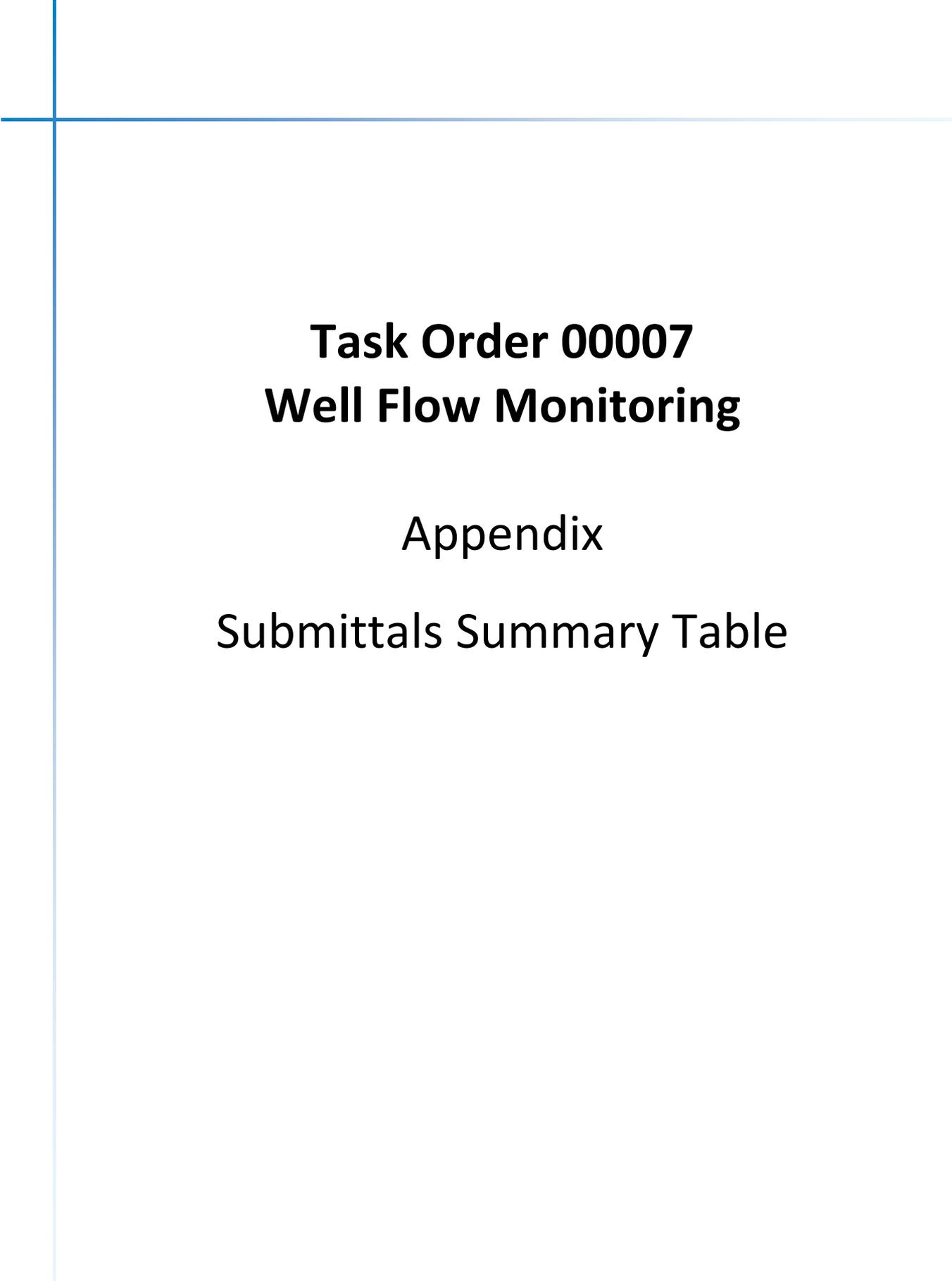
No.	Name	Title	Organization	Mobile Number	E-mail	Signature
1	Hussam M. Milh	Site Insp.	BV	0592997716	Milhemh@bv.com	
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5	Mahdi Dhaher	Site Inspector	BV	0594389580	DhaherM@bv.com	
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18	Fathia Zeinal	Supervisor Examiner	USAID	0505508429	fzeinal@usa.gov	



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22	Mark Peters	Engineer	USAID	050-314-1588	mpeters@usa.gov	
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40	Yazan Mugbel	CDM	CDM	05928028961	mugbel.yazana@gmail.com	Yazan
41	Shakoor Bitar	Project Manager	CDM Smith	0599200471	Bitarss@cdmsmith.com	



42	Abdel Rahman Bakeer	safety officer	CDM	0592-99 7700	ba.keeper@cdmsmith.com
43	Arab Al Masri	Project Control Eng.	CDM SMITH	059299 7763	masri.ai@cdmsmith.com
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47	Khalil Ghabbash	Head of WBD	WBD	0599814623	khalil@nwu.ps
48	Jehad Bashir	Head of JTC	PWA	0998191006	jbashir@pwa.ps
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50	HOURIG DELDELAN	Contractor	USAID		hourig@usa.gov
51	Daoud Qawasmeh	TM	BV	0568930416	qawasmeh@bv.com
52	Tony MIRABELLA	IQC mgr	CDM Smith	+1 703 531 9478	mirabella@cdmsmith.com
53	Aduan Syf	CM	BV	0568930960	Safi A@BV.com
54	Shahrazad	SO	BU		
55	Adna Azarneh	QA/QC	BU		
56					
57					
58					
59					
60					
61					
62					
63					



Task Order 00007
Well Flow Monitoring

Appendix

Submittals Summary Table

USAID/West Bank-Gaza-AID-296-TO-13-00007
Well Flow Monitoring Project

Submittal #	Submittal Name	Date Submitted To Client	Date Returned From Engineer	Status	Comments
SUB-13-00007-WFM-001A	Engineer's Primary field Office layout	5/23/2013	5/27/2013	B	
SUB-13-00007-WFM-002A	Construction Safety & Health Management Plan	5/23/2013	5/30/2013	C	
SUB-13-00007-WFM-002B	Construction Safety & Health Management Plan	6/20/2013	7/9/2013	B	
SUB-13-00007-WFM-003A	Submittal Schedule	5/26/2013	6/11/2013	B	
SUB-13-00007-WFM-004A	Quality Control Plan	5/26/2013	6/4/2013	C	
SUB-13-00007-WFM-005A	Project 60 Day Plan of Operation	5/28/2013	6/3/2013	C	
SUB-13-00007-WFM-005B	Project 60 Day Plan of Operation-Preliminary Schedule	6/13/2013	6/26/2013	A	
SUB-13-00007-WFM-005B	Project 60 Day Plan of Operation-Preliminary Schedule	6/18/2013	6/26/2013	B	
SUB-13-00007-WFM-006A	Project Overview Bar Chart	5/28/2013	6/3/2013	B	
SUB-13-00007-WFM-006B	Project Overview Bar Chart	6/13/2013	6/26/2013	B	
SUB-13-00007-WFM-007A	Temporary Project Sign	5/27/2013	Cancelled		
SUB-13-00007-WFM-008A	Bank Letter of Guarantee	5/10/2013	5/14/2013	A	Approved by USAID
SUB-13-00007-WFM-009A	Insurances	5/22/2013	6/4/2013	C	Re-submitted via Email
SUB-13-00007-WFM-010A	Subcontractors' Profile	5/27/2013	5/29/2013	D	Re-submitted 6/10/2013
SUB-13-00007-WFM-011A	Key Staff	5/27/2013	5/30/2014	E	
SUB-13-00007-WFM-012A	Secondary Office Layout	5/29/2013	6/4/2013	B	
SUB-13-00007-WFM-013A	Cameras	5/30/2013	5/30/2013	A	
SUB-13-00007-WFM-014A	Cell Phones	6/2/2013	6/2/2013	A	
SUB-13-00007-WFM-015A	HAVC/Secondary Field Office	6/2/2013	6/2/2013	E	
SUB-13-00007-WFM-016A	Secondary Office Furniture	6/3/2013	6/4/2013	B	
SUB-13-00007-WFM-017A	Scheduling Qualification Submittal	6/13/2013	6/25/2013	A	
SUB-13-00007-WFM-018A	Engineers Computers System	6/16/2013	7/10/2013	B	
SUB-13-00007-WFM-019A	Environmental Monitoring & Mitigation Plan	6/23/2013	7/9/2013	B	