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**WEST BANK/GAZA**

# **Task Order 00006 - Qabatiya Well, Pump Station and Conveyance System**

## **Monthly Progress Report # 01**

**For the Month of June 2013**

*This publication was produced for the United States Agency for International Development, West Bank and Gaza Mission. It was prepared by CDM Smith under Contract No.: IQC No. AID-294-I-00-12-00001, relative to Order No. AID-294-TO-13-00006.*

Views expressed in this publication do not necessarily reflect the views of the United States Agency for International Development or the United States Government.



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## List of Acronyms and Abbreviations

ANSI	American National Standards Institute
ASQ	American Society for Quality
AWWA	American Water Works Association
CMC	Construction Management Contractor
CQC	Contractor Quality Control
CSMP	Construction Safety and Health Management Plan
EPA	Environmental Protection Agency
EQA	Environmental Quality Authority
HSWA	Federal Hazardous and Solid Waste Amendments
HSE	Health Safety & Environmental
IADC	International Association of Drilling Contractors
ISEA	Industrial Safety Equipment Association
IQC	Indefinite Quantity Contract
ISO	International Organization for Standardization
MIC	Man in Charge
NCR	Non Conformance Report
NUC	Notice of Unsafe Conditions
OSHA	Occupational Safety and Health Administration
PA	Palestinian Authority
PWA	Palestinian Water Authority
PPE	Personal Protective Equipment
QCP	Quality Control Plan
QMS	Quality Management System
RCS	Radio Communication System
RFI	Request for Information
SCADA	Supervisory Control And Data Acquisition
USAID	United States Agency for International Development
WP	Work Plan
WBWD	West Bank Water Department
WEF	Water Environment Federation



## 1. DASHBOARD - INTRODUCTION AND SUMMARY

Monthly Report No. 1 covers activities accomplished during the month of June 2013 and previews activities anticipated during the next month, July 2013. Please note that this Monthly Report is the first Monthly Report issued by CDM Smith relative to this Task Order and it additionally covers limited activities performed in May 2013.

### 1.1. Objectives of Task Order 00006

The objective of this Task Order is to develop, rehabilitate and improve an existing well at Qabatiya and to install and equip that well with a new pump and appurtenant equipment. The Task Order also includes construction of a conveyance system that will connect the Qabatiya Well to Al-Zababida junction.

### 1.2. Work/Activity Status

The percent complete and Start and Finish information for each major component is shown on the following table.

Activity Name	Percent Complete	<u>Planned Start</u> Actual Start	<u>Planned Finish</u> Actual Finish
Coordination with PWA	9%	<u>14 May 2013</u> 14 May 2013	Continuous
Mobilization	95%	<u>14 May 2013</u> 14 May 2013	<u>7 July 2013</u> TBD
Submittals	3%	<u>3 June 2013</u> 21 May 2013	<u>15 October 2014</u> TBD
Procurement and Delivery	0%	<u>6 August 2013</u> TBD	<u>12 March 2014</u> TBD
Construction Phase	0%	<u>15 July 2013</u> TBD	<u>30 September 2014</u> TBD
Post Construction Phase	0%	<u>16 October 2014</u> TBD	<u>14 November 2014</u> TBD

### 1.3. Key Information

Contract Number:	AID-294-I-00-12-00001
Order Number:	AID-294-TO-13-00006
Notice To Proceed:	14May2013
Project Duration:	550 Days
Contract Value:	\$ 6,858,760
Day Work Amount:	\$ 850,000
Project Planned Completion Date:	14 November 2014

## 2. PROJECT ADMINISTRATION

This Task Order is one part of a larger project with additional Task Orders. Some activities detailed in this report share a common base with the overall project or other Task Orders.



Office and staff mobilization were key activities during this initial reporting period. Additionally the early stages of work and preparation for the Task Orders were initiated.

## 2.1. Submission of Most Recent Monthly Report

This document is the first in a series of Monthly Reports to be prepared by CDM Smith providing a summary of key project activities during consecutive monthly reporting periods. Acknowledging this report is the first in a series it must be noted that specific sections, referencing prior reporting periods, will be left blank or unused in this initial report. The basic outline/template of the report has been established to serve month-to-month and will remain the same throughout the project.

## 2.2. Submission of Most Recent Invoices

The CDM Smith team is working to prepare an initial project invoice and will provide a DRAFT copy to the CMC for review and approval of format by 10 July 2013. The following table is a summary of the current invoice status.

BOQ Price	\$6,858,760
Total Day Works	\$ 850,000
Amount Obligated	\$7,708,760
Variation Orders (from TDW)	\$ 0
Task Order Price ( BOQ +VO)	\$6,858,760
Most Recent Invoice	\$0
Invoiced to Date	\$0
<i>(Invoiced to Date)/(Task Order Price)</i>	0%

## 2.3. Staff Information

The CDM Smith team initiated staff mobilization on 14 May 2013 and by the end of this reporting period, 30 June 2013, 16 team members were working on the overall project and all Task Orders in the West Bank.

Following are some key Task Order and support staff for the project:

Anthony Mirabella	VP and IQC Manager
Shakoor Bitar	Task Order Manager - Key Personnel
Abdel Rahman Bakeer	Safety and Environmental – Key Personnel
Talal Mahasin	QA/QC Manager – Key Personnel
Fares Hijjawi	Project Engineer
Abed Ahmad	Office Assistant/CMC Office Al-Zabadeh
Mousa Anbar	Finance and Administration Manager
Mohammad Bilbeisi	Finance Assistant Manager
Hiba Othman	Admin Assistant
Arab Masri	Scheduler and Controls Engineer
Anas Abu Sneineh	Security and Logistic Manager
Murad Abu Nasrah	Office Assistant
Mazen Al- Jundi	Senior Driver
Ali Odeh	Project Engineer
YazanMuqbel	Trainee Engineer
Hiba Mousa	Office Assistant/ CMC Office Ramallah

The following temporary and specialty staff from CDM Smith home offices have also worked in the West Bank on the project:



- Mr. Travis Church arrived in the West Bank 30 April 2013 and departed 10 May 2013. Mr. Church provided scheduling and controls support and worked to prepare the proposals and some pre-construction documents. He will support the project, as needed, from the Home Office.
- Ms. Sarah Woodhead arrived in the West Bank 4 May 2013 and departed 16 May 2013. Ms. Woodhead is an engineer and provided support relative to pre-construction submittals. She will support the project, as needed, from the Home Office.
- Mr. John Kemnitz arrived in the West Bank 15 May 2013 and departed 23 May 2013. Mr. Kemnitz is an IT specialist and worked to set up network, communications and related equipment and systems for the offices and facilities to be used by CDM Smith. He will support the project, as needed, from the Home Office.
- Mr. Tony Mirabella arrived in the West Bank 30 April 2013, was away for approximately one week in late May and departed the West Bank on 19 June 2013. Mr. Mirabella serves as IQC Manager for the overall project and is a Vice President of CDM Smith. He communicates with the West Bank team daily and will return to the West Bank as needed throughout the project.
- Mr. Dave Schroeder arrived in the West Bank 4 June 2013 and departed 19 June 2013. Mr. Schroeder, a geologist, has worked for CDM Smith for over 20 years and provided geological review, technical oversight and project management services during his time in the West Bank. It is anticipated that Mr. Schroeder will provide support from the Home Office as needed and can return to the West Bank as needed.
- Mr. Brent Hauser arrived in the West Bank on 14 June 2013 and will depart 1 July 2013. Mr. Hauser is an engineer with prior experience in the West Bank. He provided project management and project engineering services and will support the project from the Home Office and/or return to the West Bank as needed.

## 3. ACCOMPLISHMENTS

Following is a summary of significant meetings, correspondence and submittals within this reporting period.

### 3.1. Accomplishments

The initial months of any project include a host of submittals, meetings, decisions and activities. Following are key accomplishments for the reporting period.

#### 3.1.1. General, Overall and Project Wide

- Completion of staff mobilization, including selection and on-boarding of Palestinian engineers, managers, technicians and support personnel which comprise the majority of the CDM Smith West Bank team.
- Completion of office mobilization, including selection and fit-out of the project office for CDM Smith in Ramallah.

#### 3.1.2. Task Order 00006

- Completion of the selection, preparation, fit-out and furnishing of the CMC Task Order 00006 field office in Qabatiya.
- Selection, preparation and fit-out of CDM Smith Task Order 00006 field office in Qabatiya.
- Preliminary handover of the Qabatiya well site from PWA/WBWD to CDM Smith to facilitate mobilization of the construction team and initiation of the work (22 May 2013).



### 3.1.3. Task Order 00006

A summary of significant submittals follows, however a table covering all submittals for the reporting period is included in the Appendix:

- Completion of the following pre-construction submittals:
  - Quality Control Plan
  - Safety Plan
  - Bank Guarantee Letters
  - Statements of Construction Methods
  - Environmental Monitoring and Mitigation Plan
  - Risk Management Plan

## 3.2. Labor and Equipment

### 3.2.1. Geo MIS

All Implementing Partners working for the West Bank and Gaza Mission track and record labor (work force) data relative to employment of Palestinian people. The Geo MIS system includes assignment of a job classification to each worker and summation of Job Days for each classification on the project. The following table includes the Geo MIS data recorded and submitted to the Mission relative to the reporting period.

Date	Management	Engineers	Skilled Labor	Unskilled Labor	Other	Total
May 2013	87	45	0	0	3	134
June 2013	144	90	15	0	0	248

### 3.2.2. Equipment

No equipment has been used in the initial reporting period of this Task Order.

## 3.3. Meetings and Correspondence with USAID

Friday 12 April 2013 members of the CDM Smith team meet with the West Bank and Gaza Mission at the Mission offices in Tel Aviv. The meeting covered initiation of the overall project and specifically Task Order 0006 and Task Order 0007. Further the meeting covered reporting requirements, financial projections, invoice requirements, schedules of the work, introduction of Mission representatives, introduction of CDM Smith team members and general plans for the planned and anticipated work.

Monday 20 May 2013 the CDM Smith Task Order Manager and Finance Manager attended a USAID training session on Mission Order 21, Vetting, Sub-Awards and related topics at the USAID offices in Jerusalem Mamilla Mall.

Wednesday 5 June 2013 members of the CDM Smith team meet with the West Bank and Gaza Mission, the CMC and all subcontractors at the Movenpick Hotel in Ramallah for a Pre-Construction meeting.

Wednesday 12 June 2013 members of the CDM Smith team meet with the West Bank and Gaza Mission at the Legacy Hotel in Jerusalem for a Progress Meeting.



### 3.4. Meetings and Correspondence with CMC

Thursday 16 May 2013 – Meeting at proposed Qabatiya Site Office to seek CMC approval for the proposed office location and layout.

Tuesday 21 May 2013 - Introductory meeting at CMC Ramallah office – minutes in Appendix.

Wednesday 22 May 2013 – Meeting at Qabatiya well site for preliminary handover of site from WBWD to CDM Smith– minutes in Appendix.

Wednesday 29 May 2013 – Coordination meeting for handover of Qabatiya well site held at CMC office in Ramallah.

Wednesday 05 June 2013 – Preconstruction Meeting held at Movenpick Hotel in Ramallah.

Thursday 20 June 2013 – Qabatiya Wells meeting at CMC office in Qabatiya.

Sunday 24 June 2013 – Qabatiya Wells meeting at the CMC office in Ramallah.

Saturday 29 June 2013 – members of the CDM Smith team attended OSHA training provided by the CMC at the Movenpick hotel in Ramallah.

### 3.5. Meetings and Correspondence with Others

Friday 17 May 2013 - Meeting at Tubeileh Engineering and Contracting Company office to prepare for the preconstruction submittals.

Sunday 2 June 2013 – Site visit to Qabatiya well site with subcontractors and WBWD.

Monday 10 June 2013 – Meeting at the offices of subcontractor SiteGroup to outline the Work Plan.

Tuesday 25 June 2013 – Meeting at WBWD Ramallah office, relative to Qabatiya Well, Pump Station and Conveyance System, Task Order 00006.

Wednesday 26 June 2013 – Meeting at Qabatiya well site, relative to Task Order 00006.

### 3.6. Procurement Actions

Two subcontracts have been awarded, one to SiteGroup Company for well testing services for the development of Qabatiya Well and one to Arab Brothers for supply and installation of the conveyance system. Additionally the following subcontracts and/or major procurement have been initiated:

- Rental of main office and site offices
- Leased computers, laptops and software for all offices
- Rental of vehicles
- Procurement of furniture and equipment for all offices
- Procurement of risk Insurance, general liability insurance and health insurance

Other subcontracts and procurements will be issued as needed for future phases of the work.

### 3.7. Quality Control

The Quality Control Manager, prepared submittal register and Quality Control Plan and worked with Subcontractors to review and prepare subcontractor QC plans. Additionally Independent Testing Laboratory as well as Alignment Testing for the Well were identified were reviewed and presented for submittals.



Additionally the QC Manager participated in review and acceptance of the CMC offices and made sure that there was adherence to contract requirements.

### 3.8. Safety

9 members of the CDM Smith team and its subcontractors attended a specialized OSHA safety training provided by the CMC on 29 June 2013. All CDM Smith staff has participated in safety training relative to their work and to date the project and Task Order have not experienced any accidents or issues.

## 4. SCHEDULE

Activity	Original Duration (days)	Start	Finish
Milestones	550	14-May-13	14-Nov-14
Coordination with PWA & CMC Before Construction Phase	30	14-May-13	17-Jun-13
Mobilization	30	3-Jun-13	7-Jul-13
Submittals	446	14-May-13	15-Oct-14
Procurement	188	6-Aug-13	12-Mar-14
Construction Phase	380	15-Jul-13	30-Sep-14
Post Construction Phase	30	16-Oct-14	14-Nov-14

The following table and chart provide work items and milestones for a Level 1 overview of the Task Order. The preliminary Task Order Schedule has been submitted and approved and will be updated as needed.



Work scheduled for this period 4%

Work actually performed 4%

Work scheduled to date 4%

Work performed to date 4%



## 5. OUTLOOK FOR NEXT REPORTING PERIOD

The following subsections provide information on anticipated activities through the next reporting period.

### 5.1. Planned Submission of Next Invoices

CDM Smith will issue initial invoices on/about 10 July 2013. The estimate value of the initial Task Order 00006 invoice covering Mobilization is \$274,350, which represents approximately 4% of the Task Order value. This will bring the Invoiced-To-Date value to \$274,350 and the Invoiced-to-Obligated ratio to approximately 4%.

### 5.2. Planned Staff Changes

The CDM Smith team is actively searching for additional staff to serve in several areas including: Document Control Specialist, Field/Resident Engineer, Schedules/Controls Specialist and Finance/Accounting Assistant. These positions will be filled as needed and as the overall workload increases. Various technical specialists will also work from other CDM Smith offices and/or work TDY in the West Bank as needed.

### 5.3. Planned Meetings and Correspondence with USAID

Monthly meetings with USAID will continue. No specific date has been set for the July meeting.

### 5.4. Planned Meetings and Correspondence with CMC

Coordination meetings are scheduled for each Task Order every two weeks. Task Order 00006 meetings are scheduled for 4 and 18 July 2013.

### 5.5. Planned Meetings and Correspondence with Others

CDM Smith stands ready to meet with other stakeholders as needed.

## 6. ISSUES AND CONSTRAINTS

CDM Smith works to actively communicate potential problems to the CMC and USAID. The following subsections cover current and anticipated issues and constraints.

### 6.1. Administration

The project has experienced typical start-up problems, however it must be noted that the full staff was working in functional offices by 15 June 2013. The process of improvement is constant and will continue through the life of the project.

### 6.2. Task Order 00006

The CDM Smith team has met with the CMC, the West Bank Water Department and approved subcontractors to review and update the work plan. In meetings of 23 and 24 June the CMC and the WBWD unofficially informed CDM Smith of potential Scope changes including removal of acid cleaning, removal of extended well testing and addition of the furnishing of an M-Scope. To date these potential Scope changes have not been officially communicated to CDM Smith, however this is anticipated soon.

### 6.3. Other

No other issues at this time.



## 7. APPENDIX

- Photos
- Meeting minutes
- Submittals summary table

END OF REPORT

**Task Order 00006 - Qabatiya Well,  
Pump Station and Conveyance**

Appendix

Task Order Photos



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Pipe removed from the Qabatiya well during recent maintenance work, 18 April 2013



CDM Smith staff confer with WBWD staff at the Qabatiya Well site, 18 March 2013



Representatives of USAID and WBWD review Task Orders 00006 and 00007 with CDM Smith, 5 June 2013



One of the CDM Smith team notes abandoned equipment adjacent to the well head, 11 June 2013



CDM Smith and CMC-BV meet at the CMC Conference room in the Qabatiya Project Office, 20 June 2013



Exterior view – Qabatiya Project Offices, 20 June 2013

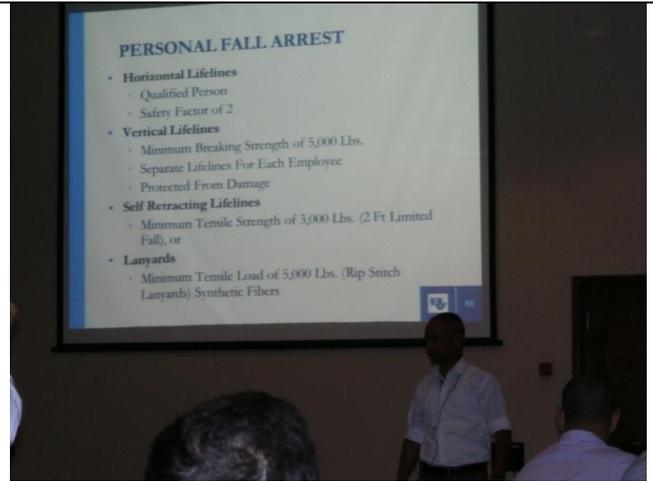


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# WEST BANK/GAZA



Site visit to Qabatiya well with presence of (B&V, WBWD & CDM Smith to discuss well development works, 26 June 2013



OSHA Construction Safety Workshop held at Mövenpick Hotel Ramallah for B&V staff and contractors of INP II, 29 June 2013



The Rig that will be used in well development works at Site Group storage yard, 26 June 2013



Assign the location of the project sign near Qabatiya well upon CMC request, 26 June 2013



Qabatiya well site handover to CDM Smith, 22 May 2013



Exterior view – Qabatiya Well Site, 2 June 2013



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# WEST BANK/GAZA



USAID Mission Director Mike Harvey, COR Anan Masri and Qabatiya Mayor Ali Zakarni speak to reporters Signing Ceremony for TO-0006 and TO-0007, 18 June 2013



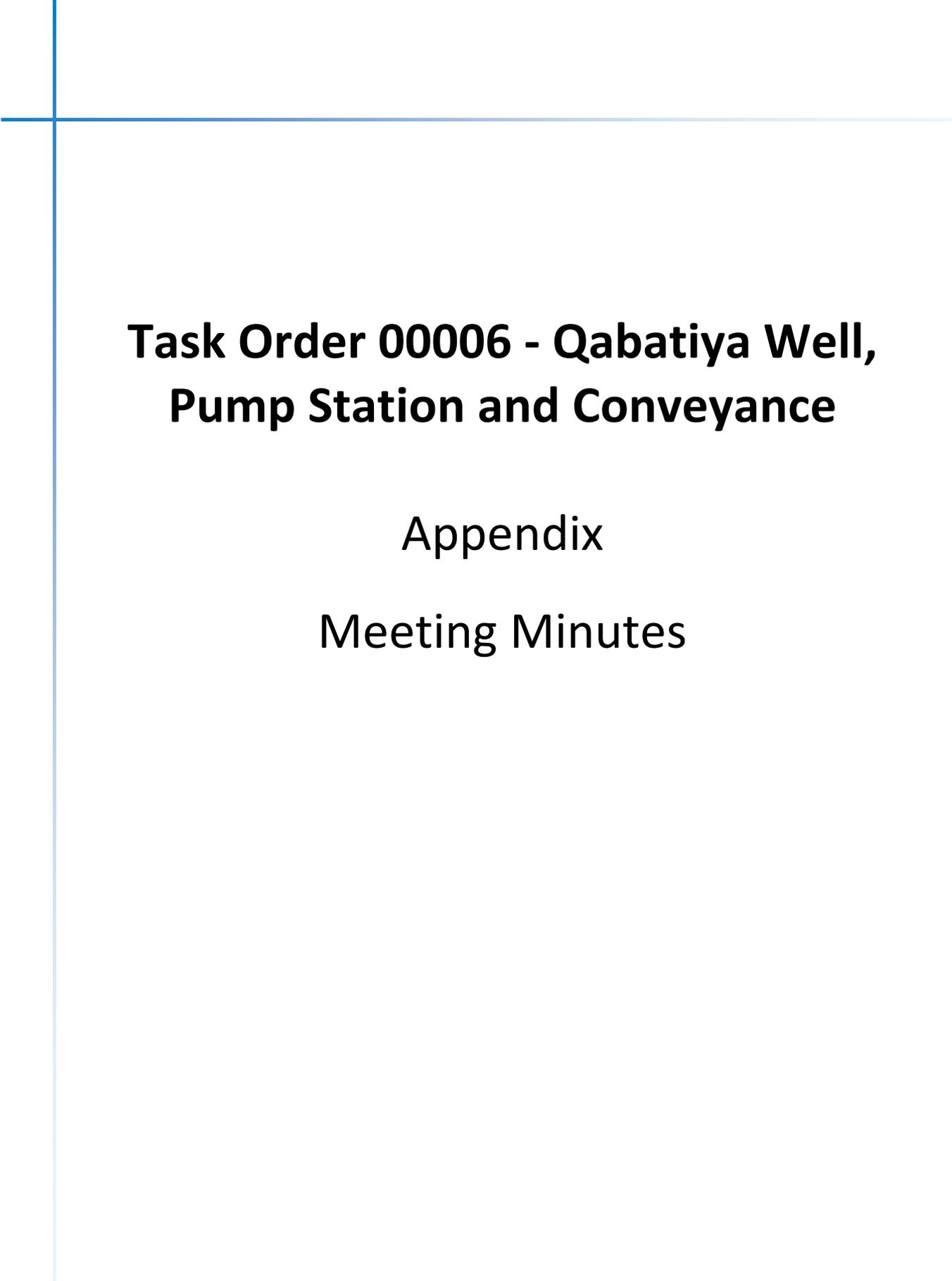
PWA Director Shaddad Attili speaks at the Signing Ceremony for TO-0006 and TO-0007, 18 June 2013



PWA Director Shaddad Attili and Mission Director Mike Harvey sign agreements initiating work on TO-0006 and TO-0007 at the Signing Ceremony, 18 June 2013



Qabatiya Mayor Zakarni, WBWD Director Ghabeesh, PWA Director Attili, USAID Mission Director Harvey and others pose for photographers during the TO-0006 and TO-0007 Signing Ceremony, 18 June 2013



# **Task Order 00006 - Qabatiya Well, Pump Station and Conveyance**

Appendix

Meeting Minutes

## Pre-Construction Meeting Memo

MEM-13-00006-QBW-E-C-001  
MEM-13-00007-WFM-E-C-001

**Task Order:** Qabatiya Well Pump Station and Conveyance System  
Well Flow Monitoring Project  
**USAID Contract No.:** AID-294-I-00-12-00001  
**Task Order No.:** AID 294-TO-13-00006/7  
**Date:** June 16, 2013

The Pre-Construction Conference for Task order 13-00006/7 was conducted on June 05, 2013 in presence of PWA/WBWD, USAID, BV, CDM Smith and Sub-Contractor as follow.

1. USAID and BV welcomed attendees.
2. PWA/WBWD welcomed attendees and thanked USAID for project funding and continuous support for improving Water Sector in Palestine.
3. USAID CO Office explained contract protocol and relations between project parties.
4. USAID Financial Management Office explained the financial requirements (audits, accruals, controls, payments, etc).
5. USAID explained the procedures for donation number, permits, visas, and importing goods and equipment from the US and Israel.
6. BV presented CMC approach to execute TO 13-00006/7 scope of work. See attachment #02.
7. CDM Smith presented CDM approach to execute TO 13-00006/7 scope of work. See attachment #03.

Sincerely,

**Adnan Safi**  
Program Construction Manager  
Black & Veatch

Cc:  
Task Order 13-06 file  
Task Order 13-07 file

Attachments:

- Attachment #01 Agenda.
- Attachment #02 BV Presentation.
- Attachment #03 CDM Presentation.
- Attachment #04 Attendees List.

# **Attachment #01**

## **Agenda**



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# INFRASTRUCTURE NEEDS PROGRAM II

**QABATIYA WELL AND  
WELL FLOW SYSTEM PROJECTS  
AID-294-TO-13-00006/00007**

**PRE-CONSTRUCTION MEETING AGENDA**

**JUNE 05, 2013**



BUILDING A WORLD OF DIFFERENCE®



**BLACK & VEATCH**

**USAID West Bank/Gaza  
Infrastructure Needs Program INPII**

**Qabatiya Well Pump Station and Conveyance System Project  
Well Flow Monitoring System Project  
Pre-Construction Meeting Agenda**

**Date:**

Wednesday; June 05, 2013

**Time:**

10:00 AM – 02:20 PM

**Location:**

Movenpick Hotel

Ramallah, Palestine

**Attendees:**

- Palestinian Water Authority
- West Bank Water Department.
- USAID.
- Black and Veatch.
- CDM and Subcontractors.

<b>I.</b>	<b>USAID and PWA</b>	<b>(10:00 - 10:10)</b>
	<ul style="list-style-type: none"> <li>• Greeting &amp; Introduction.</li> </ul>	
<b>II.</b>	<b>USAID</b>	
	<ul style="list-style-type: none"> <li>• Contract Protocol. <span style="float: right;"><b>(10:10 - 10:30)</b></span></li> <li>• Financial Requirements. <span style="float: right;"><b>(10:30 - 10:50)</b></span></li> <li>• Coordination Protocol with Related Authorities. <span style="float: right;"><b>(10:50 - 11:05)</b></span></li> </ul>	
<b>III.</b>	<b>Black and Veatch</b>	<b>(11:05 - 12:00)</b>
	<ul style="list-style-type: none"> <li>• Projects Overview.</li> <li>• CMC's Organization Chart for Task Orders; Roles and Responsibilities.</li> <li>• Safety Requirements.</li> <li>• QA/QC Requirements.</li> <li>• Permits &amp; Coordination.</li> <li>• Contract Documents.</li> <li>• Contractor's Manual:               <ul style="list-style-type: none"> <li>▪ Submittals Timing and Review Process.</li> <li>▪ Payments Review Process.</li> <li>▪ Periodic Meetings.</li> <li>▪ Project Reporting.</li> <li>▪ Document Control.</li> </ul> </li> <li>• CPM Schedule Submittals.</li> </ul>	
<b>IV.</b>	<b>Lunch Break</b>	<b>(12:00 - 01:00)</b>
<b>V.</b>	<b>CDM Smith</b>	<b>(01:00 - 02:00)</b>
	<ul style="list-style-type: none"> <li>• Task Orders Organization Charts.</li> <li>• Proposed Subcontractors' Scope of Work.</li> <li>• Insurances Status.</li> <li>• Overview of CDM's Implementation Plans.</li> <li>• Safety Plans.</li> <li>• QA/QC Plans.</li> <li>• Critical Works Sequencing.</li> <li>• Mobilization.</li> <li>• Pre- Construction Submittals.</li> <li>• Progress Reports.</li> </ul>	
<b>VI.</b>	<b>Open Discussion</b>	<b>(02:00 - 02:20)</b>

# **Attachment #02**

## **BV Presentation**

For brevity and the purposes of this Monthly Report the referenced BV presentation has been removed.

-

The full presentation includes 41 slides and can be found under separate cover relative to the Pre-Construction meeting of 16 June 2013.

# **Attachment #03**

## **CDM Presentation**

For brevity and the purposes of this Monthly Report the referenced CDM presentation has been removed.

-

The full presentation includes 40 slides and can be found under separate cover relative to the Pre-Construction meeting of 16 June 2013.

**Attachment #04**  
**Attendees List**

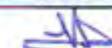
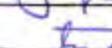
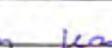
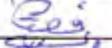
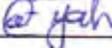
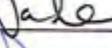
Subject: Pre-Construction Meeting, Qabatiya Well and Well Flow Monitoring System Projects

Venue: Black and Veatch, Ramallah, Palestine

Date: June 05, 2013

Time: From 10:00 AM to 02:20 PM

## Attendees List

No.	Name	Title	Organization	Mobile Number	E-mail	Signature
1	Hussam M. Milh	Site Insp.	BV	0592997716	Milhemh@bv.com	
2	Mohammed Shreateh	Sr. Elec. Eng.	BV	0598541477	shreatehm@bv.com	
3	Munafak AbuZein	Project control	BV	0597966651	Munafak@bv.com	
4	Khaled Haramy	Mech Eng	BV	0588766882	Haramyk@bv.com	
5	Mahdi Dhaher	Site Inspector	BV	0594389580	DhaherM@bv.com	
6	Nael Nazzal	Resident Eng.	BV	0598314363	NazzalN@bv.com	
7	Najwan Imseih	JWC unit eng.	PWA	0599390627	najwan.imseih@hotmail.com	
8	Jumana Shraideh	office Eng	BV	0592997715	ShraidehJ@bv.com	
9	Iman Jaradat	office Eng	BV	0599278925	Jaradati@bv.com	
10	Ibrahim Ansari	P.S.M	BV	0568903348	Ansari@bv.com	
11	Mustafa Nuseibeh	Consultant	PWA	0525733094	mnuseibeh@yahoo.com	
12	Riyad Abu-Ayyash		WBWD	0592500721	riyadabuayyash@yahoo.com	
13	Raed Yacoub	Director Planning	WBWD	0597732886	raedyacoub@yahoo.com	
14	Husni Sharaqati	Mechanical Eng	WBWD	0595440017	husni_eng@yahoo.com	
15	Deeb Abdulshafiq	Director	PWA	0598928295	deeb_sabhan@yahoo.com	
16	Firas Sabhan		USAID	0505217794	Firas@usa.gov	
17	Nadeem Massis	Financial Analyst	USAID	0502124737	nmassis@usa.gov	
18	Fathia Zeinal	Supervisor Examiner	USAID	0505508429	fzeinal@usa.gov	



West Bank/Gaza INP II

19	Issa Hanne	UAT Specialist	USAID	0599353685	ihanne@usa.gov	Issa Hanne
20	ANAN MASSRI	Engineer	USAID	0505545385	amassri@usa.gov	Anan
21	Iman Kheil	Voucher Examiner	USAID	03-5198613	ikheil@usa.gov	
22	Mark Peters	Engineer	USAID	050-314-1588	mpeters@usa.gov	
23	David Schroeder	Geologist	CDM Smith	703-362-2033	dschroeder@cdmsmith.com	David
24	Issam Khawwat	Senior Engineer	CDM Smith	0599373433	issam.khawwat@gmail.com	
25	Mazen Amad	QA/QC Manager	CDM Smith	0592997701	amadm@cdmsmith.com	
26	Said Baransi	BCT Chair	BCT Head	0599240004	sbaransi@bct.com	S. Baransi
27	Hussien Rabayeh	BCT PM	BCT	0598-919221	hrabayeh@bct.com	
28	Haneen Rami Alwadi	Office Engineer	ABC	0568204053	haneen@a-brothers.com	
29	Mukhtes Rajjireh	PM	ABC	0592969129	mrajjireh@a-brothers.com	
30	Ali Naser	CEO	ABC	0599-240641	ali@a-brothers.com	
31	Amanah Khalil	PM	BV	0592997746	Akhalil@bv.com	
32	Weam Marbou	Office Engineer	SG	0597777426	eng.marbou@hntb.com	Weam
33	Jamil Saleh	Project Engineer	SG	0599267209	jamil.saleh@sgtgroup.com	
34	Loay Hannaueh	Medical Engineer	BV	0598151020	HannauehL@bv.com	
35	Samer Tameh	PWA (WBWD)	(WBWD)	0598802120	S.tameh@hotmail.com	
36		Head of Computer Dep.				
37	Eng. Thair Tubelbeh	Sik Manager	Tubelbeh Engineers & Contracting Co.	0599168090	thair@tubelbeh.com	
38	Jamal Al-Hinchi	Project Manager	Tubelbeh EC	0599265660	jamal@tubelbeh.com	Jamal
39	Sari Saaden	P.M wfm	BV	0592997714	saadens@bv.com	
40	Yazan Mugbel	CDM	CDM	05928028961	mugbel.yazana@gmail.com	Yazan
41	Shakoor Bitar	Project Manager	CDM Smith	0599200471	Bitarss@cdmsmith.com	



42	Abdel Rahman Bakeer	safety officer	CDM	0592-99 7700	ba.keeper@cdmsmith.com
43	Arab Al Masri	Project Control Eng.	CDM SMITH	059299 7763	masri.ai@cdmsmith.com
44	Talal Mahasin	QC Manager	CDM Smith	0592997702	mahasin.t@cdmsmith.com
45	Mousa Anbar	Finance Admin Manager	CDM Smith	0599556610	anbar.m@cdmsmith.com
46	Anas Abu Snienuh	Security	"	0598575799	abuse@cdmsmith.com
47	Khalil Ghabbash	Head of WBD	WBD	0599814623	khalil@nwu.ps
48	Jehad Bashir	Head of JTC	PWA	0998191000	jbashir@pwa.ps
49	Sophie Taintor	Engineer	USAID	0502012794	staintor@usa.gov
50	HOURIG DELDELAN	Contractor	USAID		hourig@usa.gov
51	Daoud Qawasmeh	TM	BV	0568930416	qawasmeh@bv.com
52	Tony MIRABELLA	IQC mgr	CDM Smith	+1 703 531 9478	mirabella.t@cdmsmith.com
53	Aduan Syf	CM	BV	0568930960	Safi A@BV.com
54	Shahrazad	SOB	BU		
55	Adna Azarneh	QA/QC	BU		
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**Construction Site Handover Memo**

MEM-13-00006-QBW-E-C-001

**Task Order:** Qabatiya well pump stations and Conveyance system project.  
**USAID Contract No.:** AID 294-I-00-12-00001  
**Task Order No.:** AID 294-TO-13-00006  
**Date:** May 22, 2013

This is to document handing over to CDM the listed below project site under the subject Task Order by the CMC & PWA on Wednesday, May 22, 2013.

The following project were handed over to CDM: Qabatiya Well Pump Station and Conveyance System Project

Sincerely,

  
**Adnan Safi**

Program Construction Manager  
Black & Veatch

Cc:  
TO 13-00006 COR, USAID  
TO 13-00006 file

**Attachments:**

- Photos
- Attendees Sheet



Handing over Project - Qabatiya well pump stations and Conveyance System  
Project Construction Site



Subject: Site Handover for Qabatiya well pump stations and Conveyance system project

Venue: Black and Veatch, Ramallah, Palestine

Date: May 22, 2013

Time: From 10:00 AM to 12:00 AM

Attendees List

No.	Name	Title	Organization	Mobile Number	E-mail	Signature
1	Ozamaeh Al-Hindi	PM	BV	0599 820064	Alkhalidi@bv.com	
2	Abdel Rahman Bakeer	safety officer	CDM	0592-997700	eng-bakeer@blackveatch.com	
3	Talal Mahasin	QC/CD	CDM	0592-997702	talal.mahasin@gmail.com	
4	Mohammad Shresteh	E-Eng.	BV	0598 541477	shreitehm@bv.com	
5	Khayri Damiridi	CDM Director	W.B.W.D	0599259633	Khayri_2022@yahoo.com	
6	Ahmed Amro	P.M of Qabatiya	ABC	0597088780	ahmedamro@abc-brothers.com	
7	Fadi Abdel-Chani	Mech. Engineer	W.B.W.D	0599-358910	fadi_abdelchani@yahoo.com	
8	Jamal Al-Hindi	P.M.	Tubeileh	0599-265660	tub@peh.com	
9	Thair Tubeileh	Site Manager	Tubeileh Co.	0599168090	thair@tubeileh.com	
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## Introductory Meeting Memo

MEM-13-00006-QBW-E-C-002

**Task Order:** Qabatiya well pump stations and Conveyance system project  
**USAID Contract No.:** AID 294-I-00-12-00001  
**Task Order No.:** AID 294-TO-13-00006  
**Date:** May 21, 2013

Introductory meeting took place on May 21, 2013 for the Task order 13-00006, in which CMC, CDM and their subcontractors introduce their team members.

CDM; briefly highlighted their preparation for the project, Insurances, staff, Site offices, Submittals, and coordination's.

CMC; highlighted areas of concerns agreeing with CDM on the required reporting and meeting needed during all the implementation phases for the project.

Sincerely,

  
Adnan Safi

Program Construction Manager  
Black & Veatch

Cc:

TO 13-00006 COR, USAID

TO 13-00006 file

Attachments:

- Photos
- Agenda
- Attendees Sheet



Introductory Meeting



Introductory Meeting



**Infrastructure Needs Program INPII  
Qabatiya Well and Well Flow System Projects  
Introductory Meeting Agenda**

**Date:**

Tuesday, May 21, 2013

**Timing:**

01:00 PM – 02:30 PM

**Location:**

Black & Veatch, LC5  
Ramallah, Palestine

**Attendees:**

- USAID
- Black and Veatch
- CDM

**Agenda:**

- Greetings and Introduction.
- CMC and Contractor staff
- Contractor's Preparation.
- Permits.
- Projects Signs and Public Relations.
- Submittals.
- Periodic Meetings.
- Reporting

Subject: Introductory Meeting, Qabatiya Well and Well Flow Monitoring System Projects

Venue: Black and Veatch, Ramallah, Palestine

Date: May 21, 2013

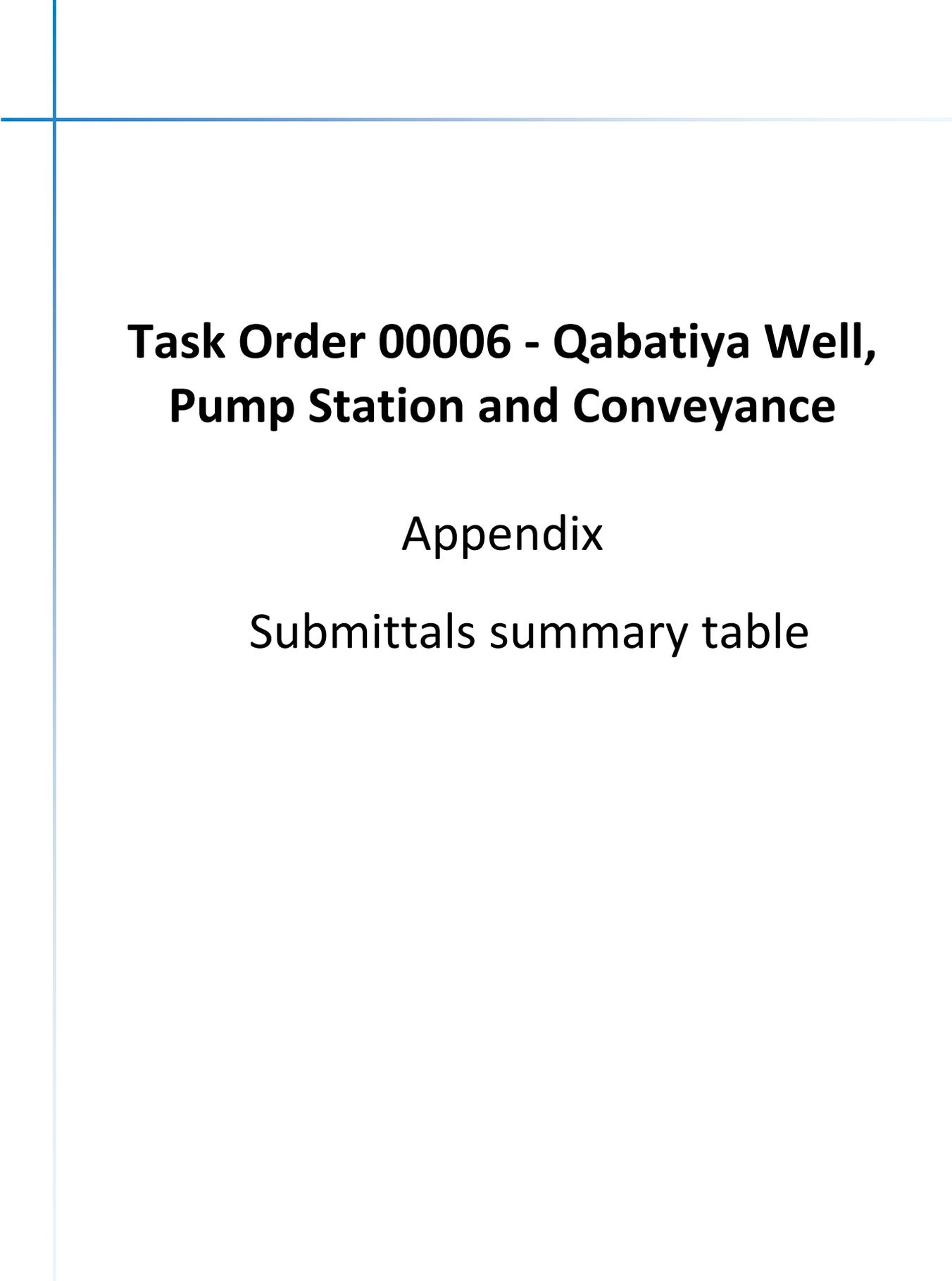
Time: From 01:00 PM to 02:30 PM

Attendees List

No.	Name	Title	Organization	Mobile Number	E-mail	Signature
1	Hussien Jabary	P.M / well flow	CDM / BCI	0598-919279	hjabary@bcip.ps	[Signature]
2	Jamal Al-Hindi	P.M / TECC	Tubeileh B.E.C	0599-265860	jamal@tubeileh.com	[Signature]
3	Samih Tubeileh	General Manager	Tubeileh Co	0599355531	subj@tubeileh.com	[Signature]
4	Thair Tubeileh	Site Manager	Tubeileh Co	0599168090	thair@tubeileh.com	[Signature]
5	Talal Mahasin	QC-Manager	CDM Smith/CCI	0599591270	talal.mahasin@gmail.com	[Signature]
6	Issam Khamat	Exec. Engineer	CDM Smith	0599373493	issam.khamat@qnet.com	[Signature]
7	Abdelkhalil Bakool	safety official	CDM Smith	0592-997700	Exp-bakool@kbrail.com	[Signature]
8	Mazen Amad	QC manager	CDM Smith	0592-997701	amad.mad@tubeileh.com	[Signature]
9	AHMAD AMRO	P.H	ABC	0597788790	ahmadamro@ba-brothers.com	[Signature]
10	ALI NASER	CCO	ABC	0599240641	ali@ba-brothers.com	[Signature]
11	Shakoor Bilal	PM / TO #6	CDM Smith	0594200471	Bilal.s@cdmsmith.com	[Signature]
12	Arab Al Narsi	Schedule #1067	CDM Smith		Mosini@cdmsmith.com	[Signature]
13	Sameer Zaitoun	IS & CC Director	BCI	0599256152	SZaitoun@bcip.ps	[Signature]
14	Khalid Tarhini	Exec-Solution Manager	BCI	0592999119	KHtarhini@bcip.ps	[Signature]
15	Saeed Saadeh	P.M	B.V	059663266	Saeed@palmetron.com	[Signature]
16	Adnan Azameh	QA/QC & Safety	B.V	0568930974	A.Azameh@bcip.ps	[Signature]
17	ANTHONY MARRABELLA	IBC Mgr.	AUM	+1 703 531 9478	anthony.marrabella@cdm.com	[Signature]
18	Adnan Safi	CM	BN	0568930960	Safi.A@bcip.ps	[Signature]



19	Jamil Saleh	A.M.	Site Guard	0599267109	Jamil Saleh
20	Osamah Khalil	PM/ <del>Butcher</del>	BV	0599822264	Alkhalil
21	Emar Jarad	Office	BV	5391238925	B.V. can
22	Shahrazad	St. OG	BV		
23	Nisiel Nozzal	R.E	BV	0598-314-367	
24	Jumana Shraideh	Document cont E	BV		Jumana Shraideh
25	Loay Hamroush	site m/f	BV	059851020	Hannounel@bva.com
26	Hanan M. Milk	=	BV	0598479578	milkhan@bva.com
27	Khaled Halaw	Med. Eng.	BV	0599267882	Halaw@bva.com
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# **Task Order 00006 - Qabatiya Well, Pump Station and Conveyance**

Appendix

Submittals summary table

USAID/West Bank-Gaza-AID-296-TO-13-00006  
Qabatiya Well Pump Station Conveyance Pipeline  
Submittal Log

Submittal #	Submittal Name	Date Submitted To Client	Date Returned From Engineer	Status	Comments
SUB-13-00006-QBW-001A	QA/QC Plan	5/23/2013	6/3/2013	C	
SUB-13-00006-QBW-001B	QA/QC Plan	6/20/2013	7/2/2013	B	
SUB-13-00006-QBW-002A	Safety Plan	5/23/2013	5/30/2013	C	
SUB-13-00006-QBW-003A	Engineer's field Office layout	5/23/2013	5/29/2013	B	
SUB-13-00006-QBW-004A	Submittal Schedule	5/26/2013	6/11/2013	B	
SUB-13-00006-QBW-005A	60 Day Plan of Operation	5/27/2013	6/3/2013	C	
SUB-13-00006-QBW-005B	60 Day Plan of Operation	6/11/2013	6/18/2013	B	
SUB-13-00006-QBW-006A	Project overview bar Chart	5/27/2013	6/3/2013	C	
SUB-13-00006-QBW-006B	Project overview bar Chart	6/11/2013	6/18/2013	B	
SUB-13-00006-QBW-007A	Subcontractors' Profile	5/27/2013	5/30/2013	E	
SUB-13-00006-QBW-008A	Key Staff	5/27/2013	5/30/2014	E	
SUB-13-00006-QBW-009A	Bank Letter of Guarantee	5/10/2013	5/14/2013	A	<b>Approved by USAID</b>
SUB-13-00006-QBW-010A	Insurances	5/22/2013	6/4/2013	C	<b>Re-submit via Email</b>
SUB-13-00006-QBW-011A	Temporary Project Sign	5/28/2013	Cancelled		
SUB-13-00006-QBW-011B	Temporary Project Sign	6/30/2013	7/2/2013	B	
SUB-13-00006-QBW-012A	Camera	5/30/2013	5/30/2013	A	
SUB-13-00006-QBW-013A	Cell Phones	5/30/2013	5/30/2013	A	
SUB-13-00006-QBW-014A	Field Office Furniture	5/30/2013	6/4/2013	B	
SUB-13-00006-QBW-015A	General Construction Method Statement	6/2/2013	6/20/2013	C	
SUB-13-00006-QBW-015B	General Construction Method Statement	6/30/2013	7/4/2013	B	
SUB-13-00006-QBW-016A	HVAC/Primary Field Office	6/2/2013	6/2/2013	E	
SUB-13-00006-QBW-017A	Testing Lab CV	6/11/2013	6/20/2013	B	
SUB-13-00006-QBW-018A	Scheduling Qualification Submittal	6/13/2013	6/25/2013	A	
SUB-13-00006-QBW-019A	Engineers Computers System	6/16/2013	7/10/2013	B	<b>Accepted in Principle</b>
SUB-13-00006-QBW-020A	Dilapidation Survey	6/16/2013	7/2/2013	C	
SUB-13-00006-QBW-021A	Well Rehabilitation Work Plan	6/16/2013	6/25/2013	C	
SUB-13-00006-QBW-022A	Environmental Monitoring & Mitigation Plan	6/20/2013	7/4/2013	C	
SUB-13-00006-QBW-022B	Environmental Monitoring & Mitigation Plan		7/10/2013	A	
SUB-13-00006-QBW-023A	Risk Management Plan	6/20/2013	6/27/2013	B	
SUB-13-00006-QBW-024A	Traffic Control Plan	6/20/2013			
SUB-13-00006-QBW-025A	Well Alignment survey	6/30/2013	Cancelled		