



KABUL CITY INITIATIVE (KCI)

MONTHLY REPORT (NO. 18)

JULY 1 - 31, 2012



Figure 1: KCI TV spots for children on cleaning and greening of Kabul city aired on TV during the month of July.

August 26, 2012

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AFGHANISTAN KABUL CITY INITIATIVE (KCI)

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DISCLAIMER

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ACRONYMS

AUCC	Afghan Urban Consulting Company
ASI	Adam Smith International
BID	Business Improvement District
CLIN	Contract Line Item Number
CIC	Citizen Information Center
COA	Chart of Accounts
COP	Chief of Party
COR	Contracting Officer's Representative
DG	Director General
FMIS	Financial Management Information System
HQ	Headquarters
ICDL	International Computer Driving License
IDLG	Independent Directorate of Local Governance
KCI	Kabul City Initiative
KM	Kabul Municipality
km	Kilometer
KMO	Kabul Municipal Offices
LTTA	Long Term Technical Assistance
MCITP	Microsoft Certified IT Professional
MMCIP	Municipal Management and Capacity Improvement Plan
M	Meter (of measurement)
MT	Metric Tons
NRC	National Research Council
PMI	Project Management Institute
PMP	Performance Management Plan
RFA	Request for Approval
RIAP	Revenue Improvement Action Plan
STA/M	Senior Technical Adviser/Manager
STTA	Short Term Technical Assistance

SOP	Standard Operating Procedure
SOW	Scope of Work
TA	Technical Assistance
USAID	United States Agency for International Development

PREFACE

The purpose of the Kabul City Initiative (KCI) is to provide technical assistance to the Kabul Municipality (KM) and to create effective, responsive, transparent, and accountable municipal governance in Kabul. KCI's goal is to: (1) increase the capacity of city officials in Kabul; (2) markedly improve the delivery of municipal services to citizens in Kabul; and (3) increase municipal capacity to generate revenue and to account for expenditures and revenue. As a result of KCI, it is anticipated that Kabul's citizens will receive improved services, understand the responsibilities of municipal leaders, play an active role in the municipal decision-making process, and see local governance structures as legitimate.

Per Task Order EPP-I-05-04-00035-00, Section F.6 page two, this Monthly Report summarizes progress towards accomplishing project benchmarks and provides:

- An update of progress made towards fulfilling project goals;
- Identification of implementation issues including obstacles encountered and possible delays in fulfilling activities included in the work plan and PMP targets;
- KCI's response to these issues and obstacles including any proposed changes to the work plan; and,
- A forecast of next month's activities.

HIGHLIGHTS

Kabul City Initiative (KCI) tallied an impressive list of accomplishments in all of its primary areas of action (CLINs) during July even though activities slowed during the start of Ramadan at the Kabul Municipality during the last week. One of the most successful initiatives was Mayor Nawandish's clean and green civic awareness campaign led by the lion Shir Sultan (named after the late star of the Kabul Zoo). To make the city wide clean up initiative sustainable, the Mayor and KCI teamed up earlier this year to develop high impact public outreach initiatives. KCI prepared and aired over 30 attention grabbing TV and radio spots featuring Shir Sultan for children. A second, separate TV spot aired for adults about trash removal and the cleaning and greening of Kabul. This campaign will not only make Kabul more livable but will also help eliminate a major sanitation problem and reduce the incidence of communicable diseases. This campaign has also received considerable praise from President Karzai.

The story and coloring books and civic posters have been a major success at public events such as the Women's Business Development campaigns and the Mayor's presentations to school audiences. The Mayor asked for 20 thousand copies for distribution during Ramadan and during the Eid holidays at the conclusion of Ramadan.

KCI is working on the development of Pashtu language versions of these materials as requested by Mayor Nawandish following his meeting with President Karzai during which the President asked for Pashtu versions that could also be shown in other regions as examples to be emulated. Since the original versions of the books were written by a Dari poet they could easily be set to music to create songs. One catchy song the poet wrote was "Who is a friend of Kabul?" which was used on the children's educational TV and radio clips featuring Shir Sultan the lion. The Pashtu materials will also be written by a poet to ensure that they too can be used for multiple purposes.

Anti-Corruption related activities continue to be an area in which outstanding sustainable accomplishments were either made or built upon during July. Almost all of these initiatives were started before President Karzai issued his Decree on Fighting Against Corruption in late July, but the timing was fortuitous. These capacity building initiatives include:

- Provision of the draft Kabul Municipality Administrative Policy Manual containing Policies, Standard Operating Procedures and Terms of References (ToRs) to Mayor Nawandish and other senior officials of Kabul Municipality (KM). Printed versions were given to them for proof reading and a number of DVD versions were produced for distribution. The Mayor provided copies to Afghanistan's Joint Anti-corruption Monitoring and Evaluation Committee and to President Karzai. Mayor Nawandish subsequently told KCI that the Manual drew praise in both cases as a very useful anti-corruption tool. Hopefully, this comprehensive set of municipal operations guides will serve as a best practice model that can be emulated elsewhere in Afghanistan to increase government transparency, efficiency and responsiveness to the public.
- Anti-corruption training for 98 staff, of whom four were female. This included training in chart of account and financial reporting for 61 staff, of whom four were female; customer service orientation training on the Revenue Improvement Action Plan (RIAP) for 21 staff (all male); and internal audit training for 16 staff (all male).

- Introduction of anti-corruption measures which include the distribution of 13 policies: Anti-corruption Policy, Construction Permit Policy, Building Standards Policy, Audit Policy, Municipality Fee Policy, City Property Lease Policy, Budget Policy, Financial Management Policy, Fiscal Management Policy, Recruitment Policy, Human Resources Policy, Nepotism Policy, Revenue Collection Policy, and Municipal Equipment Use and Maintenance Policy.
- Implementation of anti-corruption measures which include eight procedures: revenue improvement three-year plan, chart of accounts, electronic revenue-reporting procedure, Financial Management Information System (FMIS), Revenue Improvement Action Plan (RIAP), budget preparation plan, financial management three-year plan, and property registration three-year plan.
- Senior Leadership Training for 25 senior leaders of the Kabul Municipality. The objective of the Senior Leadership Training Program is to provide Senior Officials with some high level of leadership, analytical thinking, strategic planning knowledge and skills that should help them in effective service delivery to the Kabul citizens.

Construction of a Citizen Information Center (CIC), which will increase citizens' access to information on municipal business and services. The Kabul Municipality's Citizen Information Center will provide a physical and electronic access point for the citizens of Kabul to obtain information, access municipal offices, and easily and efficiently conduct business with the municipality. It will also provide transparency on government procedures and thereby eliminate many of the opportunities for corruption. The opening of the CIC has been tentatively scheduled for the end of August.

During July, KCI continued the second round of Future Leaders Training for 50 newly employed and recent college graduates in the fundamentals of municipal management, best practices, and advanced work related skills. The topics in this comprehensive four-month long program included: Public Administration, Municipal Management, Gender Integration, Structure of Afghan Government, Comparative Government, Leadership, Time Management, Communications, Public Speaking, Media Relations, Human Resources, Personnel Management, Municipal Finance and Budget, Revenue Collection, Audit, Operations and Maintenance of Parks, Streets and Sanitation Procurement, Accounting, Urban Planning, Property and Facilities Management, Contract Management, Project Management, and Public Participation and Outreach.

During July KCI also:

- Provided Photojournalism and Photo Editing training to 34 KM staff to increase Kabul Municipality's capability to engage in democratic discourse with its public;
- Delivered training on website content management and social media networks to KM Publications Department staff;
- Provided a training course on Publication Design to five staff of KM Publications Department which will create in house capacity to conceptualize, develop and publish public service announcements and other communications vital for linking the government to its constituents;
- Started broadcasts of radio and TV public service announcements on greening and cleaning Kabul. This civic awareness program has been a major success;
- Donated one HDV video camera, six digital cameras and 28 voice recorders to KM media staff/ department;

- Started the Women Engineers/Professionals and Women’s Leadership training courses for KM female staff. Prior to the start of the Kabul City Initiative no organized programs were available to develop the capacity of KM’s female personnel;
- Conducted the 7th two-day Women’s Business Development Campaign in District 5;
- Redesigned the KM ICT network;
- Completed phase one of five neighborhood parks;
- Completed construction of the Citizens Information Center (CIC);
- Continued the emergency road repair project which focuses on major routes damaged during last winter’s record snowfall;
- Continued repaving of Balahesar road;
- Completed the KM Revenue Report for the Islamic calendar year 1390 (21 March 2011 – 19 March 2012);
- Finished an interim draft review of the Rent Determination Regulations (2000);
- Completed written feedback to the draft regulation(s) on “Tahdja’i Charge” and “Monthly Urban Service Charges”;
- Conducted a ten-day Intermediate Accounting Training for eight officials of the KM Accounting, Bookkeeping and Budget Departments.

1.0 ACHIEVEMENTS

1.1 CLIN 1: CAPACITY BUILDING OF KABUL CITY OFFICIALS

Training

Kabul City Initiative (KCI) continued the second round of the Future Leaders Program for 50 KM staff as well as the second round of International Computer Driver's License (ICDL) training for 186 Kabul Municipality (KM) staff.

In addition, KCI completed the Senior Leadership training course for 25 KM Directors General

KCI conducted Safety training for 400 workers of the Sanitation Department. Trainees received personal protection equipment packages upon completion of this training.

GIS training for nine KM staff continued in July with nearly 100% attendance at all of the sessions even during Ramadan. KCI began on the job training for the KM Training Officer to build the capacity of KM Training Unit during the reporting period.

Policies and Procedures

During the reporting period, KCI handed over the draft Policy and Administrative Manual to KM senior management and key departments for approval.

As part of Kabul Municipality's institutional capacity building and fight against corruption a committee was formed within KM to evaluate and comment on the effectiveness of this manual and make necessary changes to its content.

Public Outreach

In July, KCI delivered a training course on Photojournalism and Photo Editing for 34 KM staff as well as a training course on content management and technical issues of Website and other social media tools including Blog, Facebook, Twitter and Flickr for four KM staff and another training course on the Design of Publications for five KM Public Information Department staff with the objective to enable the department to design the KM publications including the "Pamir" newsletter in house. The trainees learned how to work with design software. KCI also purchased and installed the design software in the users' computers.

KCI received extremely positive feedback from the trainees' on these training programs. The KM senior managers and staff who have participated in the



Figure 2: KCI held a certificate distribution ceremony for trainees who passed the Future Leaders Program.



Figure 3: KCI held a certificate distribution ceremony for the trainees who completed the journalism and photography course.

course praised it as the most useful training they ever attended. In addition, KCI donated media equipment to KM, in particular for the trainees from the district offices and KM Publications Department, which included a professional HDV video camera, a professional digital photography camera, six small digital cameras and 28 voice recorders and ten design and multimedia software packages.

During this reporting period, KCI completed the production and rolled out the educational radio, TV spots, and dramas on the cleaning and greening of Kabul, Safay'i tax and business licensing. KCI broadcasted these public service announcements on the most popular stations in Afghanistan. The Mayor and KM officials praised the spots for being attention grabbing and very informative.

KCI, as part of the implementation of the Public Education Campaign, distributed promotional materials including children's story/coloring books, crayons, posters, flyers and garbage bags to students of Sabah School to encourage them to keep the city clean and make it green. Kabul's Mayor addressed these issues in a presentation to the students and showed them how to use the educational materials.



Figure 4: KCI held a Cleaning and Greening Campaign event in District 2 during July.

In addition, KCI together with the KM District 2 office and a youth volunteer foundation conducted a Public Education Campaign on cleaning and garbage collection in the district; children brought full garbage bins to the nearby dumpsters and received story and coloring books as a reward. Youth volunteers educated the children on proper garbage disposal and how to keep the city clean. The children eagerly participated in the campaign.

KCI also started a Public Education Campaign on cleaning and greening for adult audiences in District 7. Wakil Gozars (neighborhood representatives) helped KCI distribute educational brochures on cleaning, greening and the city's compost production program during events at mosques. Hundreds of people benefited directly from this program.

KCI conducted a half-day workshop on event management for the members of the KM Women's Council to develop their capacity to manage public events, in particular women business development campaigns in the future.

Media Events:

- Certificate distribution to the graduates of the first round of the Future Leaders Program.
- Certificate distribution to the Media Relations and Interview Skills trainees.
- Launching of the 7th Women's Business Campaign in District 5.
- Inauguration of the rehabilitated building of KM's District 8 Office.
- Certificate distribution to the Basic Journalism and Report Writing and Photography and Photo Editing trainees.
- Certificate distribution to 70 trainees (district offices' property registration and revenue managers) who completed the digitization training being offered as part of KCI's CLIN 3 efforts.

- Certificate distribution to HR, MCITP/ A+ and Intermediate Accounting trainees who all completed their courses during this reporting period.

Gender and Youth

In July, KCI held the Women Engineers/Professionals training course for 25 KM female staff. KCI also started the Women’s Leadership training for an additional 25 female staff.

KCI conducted the 7th two-day Women’s Business Development Campaign in District 5.

Several meetings and discussions were held on the construction of a Youth Center in Kabul and KCI advisors and two KM engineers visited a potential Youth Center location in district 5. Afterwards, KCI drafted the initial design sketches and measurements of the location, which then were submitted to DM City Services for approval.

Work is ongoing to establish the Kabul Women’s Support Group. KCI finalized the SoW for renovation of the female washrooms in the KM. Once complete these newly renovated bathrooms will offer a clean, hygienic and safe place for the women of the KM. During this reporting period, KCI continued the drafting the Women’s Council quarterly work plan and the first quarter report.

ICT

During July, the new KCI IT director engaged in a comprehensive evaluation of the KM network. He made some recommendations on internet problems and redesigned the KM network to improve the internet connections.

Desktop equipment has been purchased and configured in order to be installed in the Citizens Information Center. Internet connections are being installed in the CIC as well. An official opening ceremony is tentatively scheduled for the end of August.

1.2 CLIN 2: SUPPORT TO PROVIDE SERVICE DELIVERY PROGRAMS

Sanitation Services

KCI continued to assist the KM Sanitation Department in improving its capacity to collect and dispose of solid waste. KCI constructed storm water drainage systems and instructed municipal officials on the appropriate techniques for Kabul’s climate. Currently, KCI is procuring heavy equipment and designing the city’s first solid waste transfer station in cooperation with municipal officials. As part of the effort to improve the efficiency of trash collection, KCI has purchased new wheels for dumpsters (allowing dumpsters to be rolled and not dragged), power tools to facilitate wheel replacement and installed concrete slabs, so that dumpsters do not become mired in the mud.



Figure 5: KCI continued the installation of Concrete Pads in District 2.

The compost production at the Gazak Landfill continued during the month of July. To date 1,152 metric tons (MT) of compost have been produced with approximately 751 MT delivered to the Kabul Municipality's Greenery Department to be used in the various parks and green open spaces. The remaining 401 MT will be stored at the Gazak Landfill for future use by the KM.

KCI continued the work in District 2 to number the existing dumpsters. These numbered dumpsters will each have a unique identification number which will be used for tracking purposes when they need to be serviced. These dumpsters will be placed on the 300 concrete pads that are currently being constructed.



Figure 6: KCI held a Trash Collection Campaign in District 2. Pictured above are the before/after pictures of this successful campaign.

KCI conducted a mass trash collection campaign in District 2, which continued for a week. KCI rented five trucks, each of them having a capacity of five cubic meters. A total of 500 cubic meters of trash was collected during the first week of the campaign and KCI extended the campaign for another week based on the number of open dumpsites in District 2. A total of 1250 cubic meters of trash was collected during the second round of trash collection.

Parks and Greenery

KCI continued the construction of ten neighborhood parks. Phase I construction of Arzan Qemat Block 4 Park in District 12, Taimani Phase I Park in District 4, Sayed-al-Nasiri Park in District 11, Shirino Park in District 2 and Shahr Ara Park in District 4 were completed during this reporting period. Listed below is the current status of all phase one construction activities in the ten parks KCI is currently constructing.



Figure 7: KCI completed 100% of phase I of Macrorayon Awal Park in District 9

1. Arzan Qemat Block 4 Park in District 12- Phase I- 100%
2. Arzan Qemat Block 11 Park in District 12- 98%
3. Macrorayon Awal Park in District 16- Phase I- 100%
4. Taimani Park in District 4-Phase I- 100%
5. Sayed Al Nasiri Park in District 11- 100%
6. Bibi Sarwari Sangari Park in District 11- 100%
7. Karte Mamurin Park in District 3- 100%
8. Shirino Park in District 2- 100%
9. Shahr Ara Park in District 4 -100%
10. Dehbori Park in District 3- 97%

The remaining work includes landscaping, construction of canteens, guard rooms, and minor

repairs. Once the parks are 100 percent complete KCI will hand them over to Kabul Municipality. The children's playground equipment will not arrive in time for the handover to the KM. This is due to the fact that the 11 sets of playground equipment were shipped by sea to Karachi and their delivery to Kabul take more than three months.

During July, KCI started surveying ten additional parks for project Year Three. KCI will be able to prepare the SoW and design documents in the next months.

Kabul City Streets

KCI is continuing to implement small scale road repairs and resurfacing projects to help alleviate the problems with roads in Kabul. Due to budget constraints KCI is implementing only a few minor road projects. During the month of July KCI continued the emergency road repair project with substantial contributions from USFOR-A, and fuel provided by Kabul Municipality. This emergency road repair project includes graveling and asphalt patching for 22 kilometers of streets in Kabul. The Balahesar road project was awarded to Haseeb Bagramwal and Green Diamond Construction a joint venture (HBCC/GDCC). The project work started on July 10, 2012 and will hopefully be completed within six weeks. The contractor had to completely tear up the damaged parts of the road and is now engaged in asphaltting. Due to the constant stream of traffic and lack of cooperation from the traffic police, the asphaltting of the road has and will continue to be slow.



Figure 8: KCI began asphaltting of 1 km of Balahesar Road in District 1.



Figure 9: KCI continued the grading/graveling of six km of the Deh Khudaydad to Khursan Township road in District 16.

The 10.23 km of road work in District 5 continued in July. A MOU was signed between the three parties which are KCI, KM and the subcontractor and the whole (10.23km) road will be asphalted soon. The asphalt for these streets will be provided and transported by Kabul Municipality. KCI will do the grading, side ditches and culverts. The contractor resumed the work on June 18th and they are committed to complete the remaining work within a few weeks.

KCI has been graveling and repairing six kilometers of the Deh Khudaydad to Khursan Township Road in District 16 as part of the emergency road repair project. The work began in July and is currently 80% complete. This is part of the emergency road repair project being implemented by KCI, USFOR-A and the Kabul Municipality. KCI has also graded and graveled 555 meters of Qala-e-Sutlan Road in District 13, and 700 meters of Shah Babo Jan Street in District 4.

KCI continues to work on the development of sidewalks. All of these projects have been small; however, they have been quite beneficial, creating safe walkways for thousands of pedestrians to use daily.

KCI has strategically constructed sidewalks near schools where frequent accidents have occurred resulting in children's injury or death. These

small scale sidewalk projects have a high rate of return considering their low cost and the potential for saving lives. The 770 meters of sidewalks in District 5 was completed in July. This project now allows 15,000 school children and city residents to walk safely when conducting their daily activities. KCI has started to survey for another 10 km of sidewalks around the city to be constructed during Year Three.



Figure 10: KCI completed the 770 meters of sidewalks in District 5 in July.

City Facilities

In July, KCI evaluated the bid for the electrical upgrades to the garage of the Street Department in District 8 and selected the contractor.

In addition, the construction of the Citizen Information Center completed this month with the exception of the landscaping. As the weather is very hot during the summer it is not feasible to plant

greenery in this period, therefore the greenery section of the contract has been de-scoped to be implemented in the next 2-3 months.



Figure 11: KCI finished the construction of the CIC during the month of July.

1.3 CLIN 3: INCREASE REVENUE COLLECTION AND IMPROVE FINANCIAL ACCOUNTABILITY AND TRANSPARENCY

Revenue Collection

KCI finished a Dari draft of the Rent Determination Regulations (2000) and handed it over to the Deputy Mayor for Finance and Administration and the DG of Revenue for comments.

KCI also completed a review of the rent booklets.

In addition, KCI completed written feedback to the draft regulation(s) on "Tahdja'i Charge" and "Monthly Urban Service Charges".

KCI continued researching the application of municipal revenue legislation by conducting field visits to Districts 3, 12 and 21 to prepare reports on the National Safay'i Charge Regulations (2000) and construction violations.

KCI and KM property staff visited districts 7, 11, 15 and 17 to collect first hand information about the property tax (in particular the valuation of properties), construction violations (including demolitions) and rent.

KCI completed “The Kabul Municipality Revenue Report for the Islamic year 1390 (21 March 2011 – 19 March 2012)” and delivered a well-received presentation during the Mayor’s Donors Coordination Meeting about the results and recommendations of this report. The Mayor responded at length, stressing the importance of cracking down on corruption and tax delinquencies. He also asked for a follow-up session with KCI to explore opportunities to improve procedures which were outlined in the report.

Accounting, Budgeting, and Financial Management

During the reporting period, KCI conducted a 10-day Intermediate Accounting training course for 10 senior officials of the Accounting, Bookkeeping, Budget and Revenue Departments. The course participants provided excellent feedback on the content of the course.

KCI continued supporting the KM finance, accounting and budgeting staff engaged in developing the FMIS database, Chart of Accounts and budget issues. On-the-job training for the KM Finance/Accounting Team needs to be conducted to build their capacity to modify/extract reports into and from Excel and other formats from the FMIS database to meet the requirements of KM senior management.

KCI supported the KM Budget Team in extracting reports from the FMIS database to meet the requirements of the KM Internal Audit Department. KCI held a meeting with the Director General of Provincial Affairs and Chairman of the Independent Administrative Reform and Civil Service Commission (IARCSC) to discuss possibilities of long term training for KM senior officials. The IARCSC train only experts in revenue collection and only for the provinces and ministries. IARCSC is interested in the revenue reports issued by KCI and will mediate further meetings with the Civil Service Institute.

KCI started developing curriculum and training materials for the 10-day Internal Audit course.

Improvement of Property Tax Registration

This month KCI visited districts 1, 3, 4, 7, 11, 15, 16 and 17 to provide capacity building coaching sessions. KCI met with the Revenue Manager of District 13 who shared his success story on digitization in his district. The office managed to digitize the contents of a complete Safay’i book (property tax register) of 200 pages. This is a significant step towards building the capacity of the district to effectively collect and manage its revenue.

KCI delivered a presentation on the “Digitization Turn Over Report” to the Mayor’s Coordination Meeting. It was well received by the Mayor, who underlined the importance of the digitization process as a key step in modernizing and improving Kabul’s administrative capacity.



Figure 12: KCI held a certificate distribution ceremony for the participants in the digitization training.

2.0 ISSUES, OBSTACLES, AND RESOLUTIONS

- KCI's Municipal Budget Specialist resigned in July 2012; efforts are being made to fill this position as soon as possible. This resignation affects the support provided to the Budget Department and the support for FMIS.
- Some districts still encounter problems with scanners and the unauthorized removal of software by the district staff; KCI anticipates being able to resolve most of these problems.

3.0 ACTIVITY FORECAST

Activities planned for the month of August 2012:

- Start the second round of Driving Course for 25 drivers of Sanitation Department;
- Start Auto CAD training for five engineers of the Urban Planning Department;
- Start Procurement and Contract Management training for 15 KM staff;
- Start the English Course for 25 KM staff;
- Continue the Safety training and distribution of Personal Protection Equipment for 200 workers of the Sanitation Department;
- Continue the second round of International Computer Driving License (ICDL) training for 180 KM staff;
- Continue the second round of Future Leaders Program for 50 KM staff;
- Continue GIS training for nine engineers of the KM Urban Planning Department;
- Operationalize the Private Branch Exchange (PBX) system within the KM by installing the equipment;
- Install and operationalize the CIC internet system for KM;
- Install the Data Backup System in KM departments;
- Continue Women Engineers/Professionals training;
- Continue Women's Leadership training;
- Start renovation of the women's bathrooms at the KM;
- Conduct the planning and work plan development workshop for KM's Women's Council;
- Finalize the SOW and find a suitable location for the Youth Center;
- Conduct a series of consultation meetings with women to increase their participation in city services and get their views on the designs for planned KCI park projects;
- Continue the Public Education Campaign on cleaning and greening;
- Continue broadcast of radio/TV public service announcements and dramas;
- Continue Media training for KM staff;
- Continue conducting media events for KM/KCI projects;
- Complete phase one work of the Dehbori Park in District 3, Shirino Park in District 2, Sharara Park in District 4 and Arzan Qemat Park Block 4 Park in District 12;
- Complete phase two work for Arzan Qemat Park Block 4 Park in District 12;
- Start additional work of phase two of Arzan Qemat Park Block 11;

- Start renovation and electrical upgrading of the Street Maintenance department facility;
- Start renovation and electrical upgrading of the youth gymnasium;
- Complete construction and installation of 300 concrete pads in District 2;
- Continue the emergency road repair project;
- Continue construction of Balahesar road;
- Continue upgrading of the 10.23 km road in District 5;
- Start work on the 1,500 linear meter sidewalk in District 4;
- Review and present the Rent Determination Regulations (2000) in the Mayor's Coordination Meeting;
- Continue Dari translation of the "Year 1390 Revenue Report";
- Ongoing involvement in municipal revenue legislation: finish review of the Safiy'i charge regulations;
- Continue with the development of training materials for the Internal Audit training that is planned to start early September;
- Ongoing support to FMIS key users: technical support to the Accounting Unit to process daily transactions through FMIS;
- Ongoing support the KM Budget Team and KM budget managers with respect to the internal budget preparation process;
- Continue visits to the districts for coaching and troubleshooting of the records digitization process.

ANNEX 1: LIST OF COMPLETED SUBPROJECTS IN THE MONTH OF JULY 2012:

S/N	Name of project	Location	Department	Date Completed	Quarter of Completion
1	Shah Babo Jan Road	Districts 4	Streets	1 - July - 2012	Quarter 4/Y2
2	Trash Collection Campaign	District 2	Sanitation	22 - July - 2012	Quarter 4/Y2
3	770 m Sidewalk	District 5	Streets	11 - July - 2012	Quarter 4/Y2

ANNEX 2: LIST OF SERVICE DELIVERY AND INFRASTRUCTURE PROJECTS IN PROGRESS, AS OF JULY 2012

No	Name of project	Location	Department	Percentage Completed/ Construction*	CLIN	Progress
1	Shirino Park/Rehab Neighborhood	District 2	Greenery	100%	Services Delivery	In Progress
2	Arzan Qemat Park-Block 4 (Park)	District 12	Greenery	100%	Services Delivery	In Progress
3	Shahr Ara Neighborhood Park	District 4	Greenery	100%	Services Delivery	In Progress
4	Taimani Neighborhood Park	District 4	Greenery	100%	Services Delivery	In Progress
5	Dehboori Park	District 3	Greenery	98%	Services Delivery	In Progress
6	Karte Mamorin Park	District 3	Greenery	100%	Services Delivery	In Progress
7	BB Sarwari Sangari Park	District 11	Greenery	100%	Services Delivery	In Progress
8	Mecroryan Park	District 16	Greenery	100%	Services Delivery	In Progress

9	Canteen Construction in Shahrara Park	District 4	Greenery	30%	Services Delivery	On hold
10	Guard room Construction in Shirino Park	District 2	Greenery	30%	Services Delivery	On hold
11	Canteen Construction in Shirino Park	District 2	Greenery	30%	Services Delivery	On hold
12	Canteen in Arzan Qemat Park	District 12	Greenery	70%	Services Delivery	In Progress
13	Guard room, in Arzan Qemat Park	District 12	Greenery	65%	Services Delivery	In Progress
14	Holding Tank in Arzan Qemat Park	District 12	Greenery	90%	Services Delivery	In Progress
15	Latrine construction in Arzan Qemat park	District 12	Greenery	87%	Services Delivery	In Progress
16	Transfer Station Design/Engineering Contract	District 9	Sanitation	100%	Services Delivery	In Progress
17	Composting project in Gazak Land Fill	District 99	Sanitation	82%	Services Delivery	In Progress
18	Soil Materials Testing (Balahesar Road)	District 99	Street	100%	Services Delivery	In Progress
19	KM Road Paving Project Balahesar	District 1	Street	10% (New Contract)	Services Delivery	In Progress
20	Soil Material Testing D-5 Streets	Districts 5	Street	80%	Services Delivery	In Progress
21	10.23 KM Roads Paving Project	District 5	Street	80%	Services Delivery	In Progress
22	Qala-e-Sultan Jan Road Gravelling	District 13	Street	100%	Service Delivery	In Progress
23	A 300 Concrete Pads	District 2	Sanitation	75%	Service Delivery	In Progress
24	Construction of Arzan Qimat Block 11 Park	District 12	Greenery	100%	Services Delivery	In Progress
25	Dumpsters Numbering and Routing	District 2	Sanitation	100%	Service Delivery	In Progress
26	Citizen Information Centre (CICs) Project	District 99	Renovation	100%	Service Delivery	In Progress
27	Deh Khudaidad Road	District 16	Streets	85%	Service Delivery	In Progress
28	Taimani Sidewalks	District 4	Streets	0%	Service Delivery	In Progress

* The park projects are being built in three phases. Phase I, will be greenery, sidewalks, sports courts, etc. Phase II will be canteens, guard houses, and bathrooms. Phase three will be the playground equipment. To date most of the parks are 100% complete in Phase I construction as noted above.

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