



USAID | **IRAQ**
FROM THE AMERICAN PEOPLE

برنامج العدالة في متناول الجميع
ACCESS TO JUSTICE PROGRAM

IRAQ ACCESS TO JUSTICE PROGRAM WEEKLY REPORT #26

MAY 7 – MAY 13, 2011

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This publication was produced for review by the United States Agency for International Development. It was prepared by ARD, Inc., through its operating unit Tetra Tech DPK.



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DISCLAIMER

The author's views in this publication do not necessarily reflect the views of the United States Agency for International Development or the United States Government.

COMPONENT I

IMPROVE KNOWLEDGE OF LEGAL REMEDIES

The Iraq Access to Justice Program is United States Agency for International Development (USAID)/Iraq's three-year program designed to improve access to justice for vulnerable and disadvantaged peoples in Iraq. Included in this group are women, widows, orphans, detainees and the incarcerated, minorities (both ethnic and religious), the impoverished, and internally displaced persons and returnees.

WEEKLY HIGHLIGHTS

- Visits by Senior Technical Advisor, Assistant Program Officer and HR Director from DPK Home Office to assist in program implementation and to focus on accelerating grant making capacity of the program.
- Discussing component one work plan and activities with DPK/HQ staff to concentrate on grants projects in addition to those mapped in the RFA and STTA contracts.
- A draft communication plan was developed with the IADO Communication Working Group. It will be submitted to the IADO Board for consideration next week.
- Work continued on developing training materials related to the Component I Training Needs Assessment.

COMPONENT 2

IMPROVE LEGAL EDUCATION AND SERVICES

- **OBJECTIVE 2.1:** a meeting conducted with Access to Justice Home Office members included Mitch Gruner, Kimberly Washington and Sara Hatem. The meeting discussed the previous activities of the component and possible next steps.
- **OBJECTIVE 2.2:** work in progress to complete one year budgeted projection of the component till September 2011.
- **OBJECTIVE 2.1:** Developed working relationship with Baghdad Law School on specialized curriculum through a meeting on “Trafficking in Persons”. The meeting was requested by Baghdad Law School as part of substantive support from Access to Justice. The law school has endorsed future work on integrating the needs of vulnerable populations in coursework across the curriculum.
- **OBJECTIVE 2.3:** On Tuesday May 9, law school clinic efforts took another step forward when Baghdad Law School announced at a meeting with Dr Mattar and Component 2 that they had located a building on the campus that is accessible to the public and that they have drafted a grant proposal to implement concepts developed at the May 1-3 Deans Council Conference.
- In addition, the President of Baghdad University Dr. Mousa Al-Mousawi recommended a joint conference to discuss Access to Justice issues such as how vulnerable populations are defined, different roles for actors within the Iraq systems, and to include actors such as Civil Society, Higher Judicial Council, other GOI actors, and the IBA, IJU and YLA.
- **Objective 2.3:** On Tuesday May, 10, 2011 attended the meeting in the US Embassy in Baghdad with Mr. William Pryor DCOP A2J program and Dr. Mohammed Mattar about “trafficking in persons working group”.
- *Erbil Regional Office:* Preparation of prototype NGO grant proposal; Completion of reports from Dean’s Conference and archiving of all files; Development of protocol for NGO site visits; Collection of CVs and documentation of NGOs who received training; Completion of agreement with Rotana Hotel over costs of Dean’s Conference; Processing of all financial paperwork from the Dean’s Conference

COMPONENT 3

ADVOCACY AND IMPROVED GOVERNMENT SERVICES

- **SUB-RESULT 3.2:** Draft plans for a Roundtable on Identity Issues and Jensiya were presented to partners to confirm a date and agenda., which is tentatively centered on working with key actors to define the legal issues and challenges for vulnerable populations seeking formal identity. Component 3 suggested a time in late May. Communication delivered to the Shura Council, Higher Judicial Council, and notable NGO partners such as Hanna Youth, and Justice for Women.
- **SUB-RESULT 3.2:** Advocacy tools are in the draft RFA being reviewed by USAID. In addition, Component 3 has reviewed options for working with Justice for Women NGO specifically on hotline issues.
- Attended meetings with Dr Mohamed Matter to review successful approaches Johns Hopkins has used in the Middle East and United States to use journals as advocacy tools

GRANTS

- Continued preparation for the May 15 training/workshop.
- Revised RFA was sent to USAID on May 9 for review.
- Continued discussion on Pilot Project and Risk Assessment for NGOs. Pilot Project discussion was attended by IADO as well as with Component I Leader and Media Specialist.
- Participated in a meeting facilitated by the Home Office on ways of improving organizational processes.
- Finalization of the report on Erbil Workshop.
- Continued work on OMB related presentation materials.
- Worked on a presentation materials with regards to the Grants Unit Process.
- *Erbil Regional Office*: Development of protocol for NGO site visits and collection of CVs and documentation of NGOs who received training

Training

Modify training templates; Preparation and development of TOT course for the staff of A2J.

Media

Follow up on website and program template RFQ bidders; Meeting with DOO and Procurement officer to discuss and chose the subcontractor to carry out the creation of program website and template and program name; Creation of Program print media & translated approval process chart; Meeting with DPK HO representatives to nominate about assessment of the most powerful NGOs that can be A2J partners; Meeting with IADO representative and Component One to discuss future awareness and communication activates; Communication with various NGO's including IADO to accelerate rapid grants applications; PSU members meeting to set an agenda for national cross components staff; Meeting with Component One STTA to discuss awareness campaign and effective communication ideas; Dealing with program multi lingual fact sheet revisions and approval issues.

ADMINISTRATION/OPERATIONS

- General: a draft Policy and Procedures manual will be rolled out in the next few weeks to support staff in operational and programmatic efforts. Submitted Revised Local Compensation and Staffing Plan on April 8, 2011.
- Administration: Worked on office supplies inventory and replenishment.
- IT: Continued working on the IT inventory as well as on the issue of duplicate emails. The home office will work on moving our email server to Tetra Tech server as we have a lot of issue with our mail hosting company.
- Procurement: Finalization of RFP relating to Website. RFP Translation Services has been sent out anew for direct quotation.
- *Erbil Regional Office* – handled local logistical arrangements for the Council of Dean’s Conference to be held on May 1 to 3.
- *Basrah Field Office* –Finalization of bids is being made for temporary and permanent offices.

UPCOMING ACTIVITIES NEXT WEEK (May 14 to May 20, 2011)

- Grants training for NGO/CSO prospective partners
- NGO Meeting for Rapid Grants
- Meeting with Baghdad Law School for Rapid Grants

PENDING ITEMS/ISSUES

- On January 16, 2011, the Project Implementation Plan was submitted to USAID for review and comment
- Draft PMP was submitted to USAID for comment.
- A Press Release on the Deans Council meeting in Erbil was submitted on April 28 for review of USAID.
- Still receiving applications for the following national staff positions: Legal Education Advisor and Law Faculty Coordinators (three positions), and regional positions for Basrah (three positions).
- Preparations of the Basrah Field Office have been affected by the lack of secure hotels within the DOS per diem limits in Basrah, which has restricted management missions to Basrah. Other projects report being able to manage travel to Basrah as part of a cost-plus arrangement with security providers.

CALENDAR OF ACTIVITIES

May 7 to May 13, 2011

SATURDAY	SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
May 14	15	16	17	18	19	20
<ul style="list-style-type: none"> • DD Returns • WP to ERO for Planning 	<ul style="list-style-type: none"> • Grants Training for NGO/CSO partners • Comp 3 – Meeting with the DG of the Notary Department 	<ul style="list-style-type: none"> • WP Returns to Baghdad • Ministry of Human Rights Conference (Mass Graves National Day Festival) 	<ul style="list-style-type: none"> • NGO Meeting 		<ul style="list-style-type: none"> • Meeting with Baghdad Law School Grant Application 	<ul style="list-style-type: none"> • AMV on R&R
21	22	23	24	25	26	27
		<ul style="list-style-type: none"> • 	<ul style="list-style-type: none"> • Potential CAP Conference in Baghdad 	<ul style="list-style-type: none"> • Baghdad Grants Training Potential date for Symposium on Access to Formal Identity. 		<ul style="list-style-type: none"> • JDeunay on RRB
28	29	30	31	June 01	02	03
<ul style="list-style-type: none"> • WMorrison on RRB 			<ul style="list-style-type: none"> • 	<ul style="list-style-type: none"> • Basra Grants Training • Comp 3 – Planning meeting for Law Journal 	<ul style="list-style-type: none"> • Basra Grants Training • Comp 3 – Advocacy Training 	
04	05	06	07	08	09	10
<ul style="list-style-type: none"> • Basra Grants Training • Comp 3 – First Working Group Meeting on Minorities 	<ul style="list-style-type: none"> • Training and follow-up training of partners in Grant Summary and Application Forms 	<ul style="list-style-type: none"> • Training and follow-up training of partners in Grant Summary and Application Forms 	<ul style="list-style-type: none"> • 	<ul style="list-style-type: none"> • 	<ul style="list-style-type: none"> • JDeunay returns from RRB 	