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# IMARISHA YEAR ONE ANNUAL REPORT

**IMARISHA — TANZANIA ECONOMIC STRENGTHENING FOR  
HOUSEHOLDS AFFECTED BY AIDS**

**JANUARY – DECEMBER 2011**

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# IMARISHA YEAR ONE ANNUAL REPORT

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## ABBREVIATIONS AND ACRONYMS

AIHA	American International Health Alliance
APS	Annual Program Statement
BDS	Business Development Services
ES	Economic Strengthening
FAS	Finance and Accounting System
CDC	Centers for Disease Control and Prevention
CHAC	Council HIV/AIDS Coordinator
DAI	Development Alternatives Inc.
DALDO	District Agriculture and Livestock Development Officer
DCDO	District Community Development Officer
DED	District Executive Director
DMO	District Medical Office
DOD	US Department of Defense
DSW	Department of Social Welfare (within the Ministry of Health)
ED	Economic Development
ELA	BRAC's Empowerment and Livelihoods for Adolescents Program
FANTA 2	Food and Nutrition Technical Assistance Project 2
FHI 360	Family Health International (now encompassing the former Academy for Education Development)
FtF	Feed the Future
HEA	Household Economic Assessment
HBC	Home Based Care
IIF	IMARISHA Innovation Fund
IP	Implementing Partner
IPG	Implementing Partner Group
M&E	Monitoring and Evaluation
MOHSW	Ministry of Health and Social Welfare

MVC	Most Vulnerable Children
MVCC	Most Vulnerable Children Committee
NCPA	National Costed Plan of Action for MVC
NSPF	National Social Protection Framework
PPP	Public Private Partnership
TACAIDS	Tanzanian Commission for AIDS
TAMIS	Technical Assistance Management Information System
TASAF	Tanzania Social Action Fund
USAID	United States Agency for International Development

# INTRODUCTION

This report summarizes key accomplishments in the first year of the Tanzania Economic Strengthening for Households Affected by AIDS (IMARISHA) project, a foundational year that has paved the way for rapid progress in work with partners to roll out key ES interventions and providing greater and deeper impact for household affected by HIV/AIDS. Project start up happened smoothly and rapidly, including the official registration of DAI as an entity in Tanzania, recruitment of local staff, identification and establishment of the project office, procurement of and set up of office equipment and project systems (financial systems, filing systems, procurement systems, data management systems, etc.). The project also drafted and finalized a personnel and operations manual as well as a grants manual to guide the IMARISHA Innovation Fund.

On the technical side, progress has been immense. DAI came to Tanzania as a new implementer in an area of secondary priority to health and HIV activities, although arguably economic vulnerability limits the ability of households and families to respond effectively to the pandemic. IMARISHA quickly learned the players (government, civil society, implementing partners), gained their trust and cooperation, and began working systematically to bring new rigor, insights and best practices, evaluation techniques (including how to capture and measure economic vulnerability through the Household Economic Assessment) and capacity building to programs. IMARISHA was also able to begin building linkages and partnerships with other development partners, including Feed the Future partners, the gains of which will be measured in future years. Year 1 provided the necessary foundation to really build capacity at various level, expand the evidence behind economic programming and its impact on health outcomes and set the stage for a more harmonized and integrated approach by civil society and the government – from social protection measures to enterprise growth.

This report highlights major accomplishments at the close of Y1, including any outstanding deliverables that were not completed. The report also provides detailed updates for activities and progress related to Q4. The report ends with a review of the indicators set forth in the project's M&E plan. Future reports will measure progress on these indicators.

## PROGRAM EXPANSION

In Q4, as the project shifted away from start-up to full implementation, the project has seen an increase in both the number of trainings and meetings, as well as in the number of participants that attended and partners that were engaged and served by IMARISHA's offerings.

During this quarter and after careful review of earlier concept notes and budgets submitted in Q3, IMARISHA received new direction from USAID regarding the expansion of the program. In short, USAID agreed to expand the project depth and increase its funding ceiling by \$1,000,000. IMARISHA has submitted a revised IMARISHA project budget that seeks to intensify services to PEPFAR partners and the Government of Tanzania – the program description will be submitted in Y2Q1 following feedback from USAID on the suggested program design and implementation schedule.

In Q4 IMARISHA also finalized key components of the IMARISHA Innovation Fund, the grants facility that will be kicked off in January of Y2. Completed in Q4 was the hiring of the Grants Manager, the submission of the Grants Manual to USAID, and the introduction of the IIF to partners in December.

Operationally, the project received approval for the new Director of Finance and Administration, received approval the Environmental Monitoring and Mitigation Plan, and submitted the PMP, Grants Manual and revised Branding and Marking Plan to USAID for review and, where applicable, approval.

# I. PROJECT MANAGEMENT

## ► Q4 Project Management Summary

- a. **Hire local staff.** During Q3, IMARISHA proposed Krystal Friesth be considered for the key personnel position of Director of Finance and Administration which was approved by USAID in Q4. Ms. Friesth was mobilized to post on December 28, 2012. Also during Q3, IMARISHA recruited for and hired a Grants Manager, Rose Kihulya, who began work with IMARISHA in November 2011.
- b. **Performance Monitoring Plan.** Following the start of the HEA and discussion with AOTR, Grey Saga, IMARISHA moved forward and submitted a revised PMP on November 14. (Previous drafts of the table had been shared with Mr. Saga in the months prior). Although the PMP does not reflect finalized vulnerability and resilience indices from the HEA, it does include new 2012 PEPFAR guidance on ES.
- c. **Branding and Marking Plan.** After a PEPFAR partners meeting in mid November, IMARISHA management realized that the submitted branding plan had not been approved. It was resubmitted with some minor changes in December and approved by the AOTR. Approval from the AO is still pending.
- d. **Environmental Compliance.** During Quarter 4, IMARISHA submitted the Environmental Mitigation and Monitoring Plan (EMMP) and verification form, which was approved on December 28, 2011. The EMMP includes ongoing IMARISHA activities related to poultry production as well as planned activities for 2012 related to household gardening/permaculture.
- e. **Submission of New Program Statement and Budget.** Beginning in July 2011, DAI began discussions with USAID about the expansion of the IMARISHA program to include new partners, new geographic areas and also work with EG/NRM partners on mainstreaming HIV into their programs. A concept note and budget were submitted in August for the expansion. By December, the scope of this new work was significantly reduced and focused on intensifying interventions for existing partners. As of the submission of this report, there is general consensus that the program will expand by approximately \$1,000,000 but also that the period of performance will be reduced to reflect intensified services to PEPFAR Partners and the government. As of the release of this report, amendments to the period of performance and agreement on the new budget are still pending.

## Summary of Y1, including Q4, Deliverables and Achievements

- Cooperative agreement signed – January 6, 2011
- COP mobilized by end of month 1
- DAI legally registered in Tanzania by end of Q1
- Local staff hired, including key personnel approved by USAID by Q3. All key personnel are hired – including replacement DFA who was mobilized in late December.

- Branding and marking plan submitted to USAID by end of Month 2, and resubmitted in November 2011 - approved by AOTR but still pending approval by AO.
- IT systems and field accounting systems set up and functioning. Q2
- Work plan developed and submitted by end of Month 3. Approval received in Q2
- Performance Monitoring Plan. Submitted in Q4 after finalized of the Household Economic Assessment tool (from which targets were identified and set); approval expected in Y2Q1
- Environmental compliance. EMMP submitted and approval received in Q4.



## 2. TECHNICAL PROGRAM

### 2.1 TECHNICAL AREA I: INCREASING THE CAPACITY OF PEPFAR IMPLEMENTING PARTNERS (IPS)

#### OVERVIEW

In Y1 and throughout the course of the project, IMARISHA's mandate is to work with PEPFAR home based care (HBC) and most vulnerable children (MVC) partners (and other PEPFAR partners, where possible) to improve knowledge and understanding of economic strengthening (ES), to create a common language amongst health and social welfare practitioners related to ES, and ultimately, to enhance the quality and effectiveness of ES interventions. Over the course of its first year in operations, IMARISHA has reached out to and engaged with more than 100 different organizations – local and international, for profit, not-for-profit, and social enterprises, to begin this work. From its numerous one-on-one meetings with partners, two partner workshops in Dar es Salaam, meetings throughout Tanzania with local partners and LGAs, 15+ presentations to PEPFAR implementers, Feed the Future implementers, the Government of Tanzania, civil society organizations and the private sector, IMARISHA is spreading the word on effective economic strengthening and beginning critical work with partners to put in place effective and ongoing interventions that can have long term benefits and impacts for HIV vulnerable families and individuals. Most critically, the project has engaged in a campaign to change the way economic strengthening is viewed and counted. Throughout Y1, IMARISHA presented itself as a tireless advocate of approaches that build resilience, skills and equip people to change personal behaviors rather than continue to rely on handouts. As a result, there is a notable and broader recognition from IMARISHA partners and from the government that handouts and one-off trainings and interventions are not effective. The project listened to partners and staff discussed the challenges in the field, including the reluctance of people to engage in economic strengthening when, as it has been articulated, they “have nothing to give to the community.” Behavior change takes time, but over the course of Y1, the momentum has been positive and forward-moving.

Q4 was a critical time period in realizing that forward momentum. During Q4, the project shifted from analysis and assessments and began actively engaging partners in sensitization and training in a number of strategic thematic areas, including key concepts for economic strengthening; savings led microfinance, poultry production for increasing income, and public private partnerships.

#### ACTIVITY DESCRIPTIONS AND DELIVERABLES

##### ► Engage PEPFAR IPs in Informational Dialogues to Discuss IMARISHA's Vision and Plans.

During Q4, IMARISHA continued to meet with new PEPFAR partners, engaging them in the project's plans for ES and discussing more formal partnership arrangements. This engagement included follow up from September meetings with Mbeya partners, Walter Reed and KIHUMBE; meetings with Pathfinder and ROADS about MOUs (Pathfinder's MOU is pending a review from their headquarters; ROADS will be delayed until a new country director has been identified and hired), discussions with the FHI 360 UJANA Project about IMARISHA providing technical assistance around savings in the new year;

discussions with the Tanzania Interfaith Partnership about savings and economic strengthening training for their home based care partners; follow up discussions with AIHA about next steps on initiating ES activities with their sub-partners; and a visit to HACOCA, a current FHI 360 Pamoja Tuwalee partner and FINTRAC partner for small-scale horticulture technologies.

With respect to KIHUMBE, IMARISHA was asked as part of the Country Operational Planning process to support KIHUMBE's proposal to set up a jobs incubation center that would be affiliated with KIHUMBE's vocational training program. IMARISHA reviewed KIHUMBE's proposal and met with KIHUMBE to discuss the plan. During Q4, IMARISHA provided feedback to KIHUMBE on how to improve the proposal – including providing more information on the target beneficiary and intended impacts, a market assessment of potential employers into which new graduates could seek jobs and a more enhanced business plan and financial model. As of the close of Q4, a revised proposal had not been resubmitted and is expected in early 2012.

Finally, IMARISHA was able to share its vision for economic strengthening through the completion and dissemination of its partner assessment report at a December workshop held in Dar es Salaam. Twenty organizations attended the event, as well as members of the government (TACAIDS and DSW staff), other specialized TA providers (Intrahealth, Measure Evaluation) and other development and FtF partners (BRAC, Kickstart, Africare Mwanzo Bora nutrition project).

As noted in the YIQ3 quarterly report, the key findings from the report include:

1. The majority of ES activities currently being implemented by PEPFAR partners fall into the category of economic hand-outs or acute poverty support. The largest single area for acute poverty support was the direct payment of school fees for MVC. Similarly, very few organizations were undertaking ES interventions that were focused on economic growth or income creation.
2. Where activities have moved beyond hand-outs, ES interventions have largely been done through one-off training on a particular ES topic or intervention. These one-off trainings have not included ongoing capacity support and with the exception of savings led microfinance; much remains to be done to provide ongoing capacity development support.
3. Organizations had no consistent definition of “graduating” beneficiaries from support. The most consistent definition for graduating beneficiaries was when a child turned 18 and no longer received services. On the home based care side, the most common definition was “an ability to meet basic needs.” However, no organization was able to provide a metric of how this was determined.
4. In terms of continuity of activities, faith based organizations were deemed to be more effective in continuing their support for ES. IMARISHA would maintain that this has to do primarily with the fact that these organizations have diversified funding sources.
5. There has been a substantial underinvestment in economic strengthening activities across the board. Although budget figures reported by partners on ES activities seemed to have many discrepancies and inaccuracies, IMARISHA believes that investment in ES interventions has been less than 10% and in most cases less than 5%.
6. It is the assertion of IMARISHA that part of the challenge of making ES more successful is linked to the hyper focus on targets by PEPFAR as well as issues with funding streams. With sizeable emphasis placed on reaching as many people as possible, funding tends to fall to those activities that can happen once and be counted. Additionally, organizations noted that funding (particularly at the sub-partner level) often came late with the requirement to spend it quickly. This has meant that funds were spent on one-off activities rather than on longer term investments in capacity building.

7. Because there are no national level standards, partners operate in a vacuum, not knowing what activities have the greatest potential for success, which areas to focus on, how to measure success or impact on communities or when to end services. IMARISHA hopes to spearhead work with partners and with the national government to put some of these standards in place.

#### Q4 Deliverables:

- Ongoing meetings with PEPFAR partners
- Provision of a defined vision for ES as part of Partner Assessment Report, Q4.

#### ► IMARISHA Baseline Assessments.

- **Partner Assessment.** As noted in the previous section, IMARISHA presented its partner assessment report, one of its key baseline reports in December. Twenty organizations, including USAID, attended and all participants received a CD of the final report. For a copy of this CD, please contact [Krystal\\_Friesth@dai.com](mailto:Krystal_Friesth@dai.com).
- **Household Economic Needs Assessment.** Working in partnership with 41 partners and sub-partners (5 prime partners, 35 sub-partners and 1 PLHA network), IMARISHA M&E Specialist, Khalid Mgaramo and IMARISHA consultant, Andrew Komba, rolled out the Household Economic Assessment in 8 regions (each of IMARISHA's geographic regions and, at the request of Africare, Singida) to more than 1300 households in Q4. The HEA was rolled out in late October with a 3-day training of partner and sub-partner staff and volunteers and the field testing of the tool. Three trainings in total were hosted by IMARISHA, first in Morogoro, then in Mbeya and Mwanza and included partners and sub-partners from the 8 regions. IMARISHA covered the cost of the training and transport during the data collection while partners covered the costs associated with the data collection. Given the cost of this exercise and the fact that partners had not budgeted for this exercise in their plans, IMARISHA undertook a paper-based survey to minimize costs associated with laptops or handheld data entry devices and will cover the cost of data entry and data cleaning for analysis in Y2Q1.

Data collection immediately followed the training, ensuring newly trained “enumerators” would have the opportunity to use the new skills immediately and reducing the potential for errors. Additionally, Mr. Mgaramo and Mr. Komba helped partners to undertake 15 Focus Group Discussions (FGDs), information from which will be triangulated with data received on the quantitative side. One notable finding from the FGDs was that the institutions most valued by the community tended to be the ones that provided direct handouts.

All in all, partners have expressed appreciation for the exercise, noting the importance and value for programming that the new data on household economic standing, resilience and vulnerability will provide. IMARISHA anticipates the HEA report will be released in March 2012. Once available, this information will be shared with USAID and then presented at a forum for partners. IMARISHA also intends to share the HEA report with LGAs and other partners through a series of road shows.

#### **Q4 Deliverables:**

- 41 organizations (5 primes, 35 sub-partners and 1 HIV network) and 87 individuals trained in use of the Household Economic Assessment Tool
- HEA completed for 1327 households (data from 1291 will be used for final analysis); vulnerability and resilience indices have been developed and will be further detailed, shared and discussed in Y2
- 15 Focus Group discussions held in 13 districts (13 of the 34 districts covered in the survey)

#### **► IMARISHA Economic Strengthening Capacity Building Program.**

- ***Design IMARISHA Capacity Development Modules.*** In Q4 IMARISHA completed training materials and continued working on a number of core courses. These included: local chicken production, public private partnerships, introduction to basic business concepts and entrepreneurship and household gardening and nutrition strengthening. The latter two courses are anticipated to be completed in Y2Q1 and subsequently rolled out.

In Y2, IMARISHA will begin adding modules on action planning and adult education techniques. Based on IMARISHA's experiences in delivering trainings, workshops, and courses, the developed materials will be updated and revised as needed, with an emphasis on making the materials more skill based, action focused, and participatory.

- ***Roll Out Core Economic Strengthening Activities including Mentoring and Training.*** In Q4 IMARISHA rolled out another 6 core ES training activities to PEPFAR partners as well as conducted training on the HEA tool. These trainings included: Introduction to Economic Strengthening and Savings-led Microfinance in Dodoma and Morogoro, Poultry Production in Dodoma and Mpwawa, Introduction to Public Private Partnerships in Dar es Salaam and a pilot course for local government authorities on economic strengthening and savings led microfinance also in Dodoma.
- ***Develop Focus Notes on Different Economic Strengthening Topics.*** No activities were undertaken on this area for Q4.

#### **Q4 Deliverables:**

- Completed design of 2 core economic strengthening courses in Q4
- Rolled out 6 training courses in core Economic Strengthening areas in Q4

#### **Summary of Y1, including Q4, Deliverables for Technical Area I**

- Convened 15+ meetings with different PEPFAR IPs and specialized TA providers to induce the IMARISHA project and discuss collaboration and partnership, Q1
- Developed a common language and vision for future economic strengthening capacity building activities, Q4
- Adapted Partner Assessment Tools (National and Regional) completed, Q1
- Adapted Household Economic Assessment Tool completed – in English and Swahili, Q3
- Completed report on State of Economic Strengthening among PEPFAR IPs, Q3
- Completed Household Economic Assessment of 1326 households, Q4

- Designed and finalized 4 core economic strengthening training modules, Q4
- Completed 13 trainings on core and advanced economic strengthening including training on the HEA tool in Year I

#### **YI Outstanding Deliverables:**

- Two deliverables remained outstanding at the end of YI.
  - Two Focus Notes on different ES topics. Upon evaluation, the utility and relevance of focus notes were questionable given IMARISHA's relatively new presence in Tanzania. The project intends to develop several technical notes, reports and presentations on the HEA, savings mobilization, and lessons learned and share them widely as part of its communication and knowledge sharing strategy for Y2 and beyond to ensure that information shared is useful and relevant.
  - Individual ES assessment reports of partners. Given the time and energy put into the full partner report, IMARISHA chose not to complete 70+ individual assessment reports. The full report has been shared with all partners and IMARISHA hosted a partner forum to discuss findings. The results will also be shared at regional presentations at the same time as we share out the HEA results in Y2.

## 2.2 TECHNICAL AREA 2: ESTABLISH PARTNERSHIPS, LINKAGES, AND PILOT PROGRAMS

### OVERVIEW

IMARISHA realizes that in order to be effective, training must work in tandem with broader long term access to services, support and partners. Thus, the full realization of Technical Area 1 and transfer to more sustainable programming will only occur if IPs can access and build strong linkages between themselves and the broader agricultural, economic and business service provider communities. This remains a long term goal of both IMARISHA and of PEPFAR in ensuring “country ownership” and greater sustainability of services.

Results from the partner assessment showed that such linkages to these communities are nascent at best and tended to be with local government and other health service providers rather than to other types of economic strengthening service providers. Even amongst the IPs that demonstrated robust referral systems, there were few referrals made to ES providers. This is in part due to the fact that such private sector providers do not exist or if they do, they tend to serve fee paying clients like SMEs and larger commercial companies. On the public sector side, community development officers, agricultural and livestock extension officers, education officers and TASAF program officers provide some services – but not often in the context of their day to day jobs. In fact, the IMARISHA partner assessment found many partners paid government extension officers to come do one-day training for them.

Considering these findings, IMARISHA is looking for ways to link PEPFAR partners to work being undertaken by other development partners, particularly where the work could provide needed and complementary services. With Feed the Future’s expanding portfolio in Tanzania, IMARISHA continues to pursue key partners. Longer term, IMARISHA will discuss options with USAID for long term solutions related to the service provider issue. One option under discussion is support and improve the capacity of “learning centers” that could provide this type of training and capacity building to their communities, of which there are a number of local service providers that could qualify for support.

### ACTIVITY DESCRIPTIONS AND DELIVERABLES

#### ► Technical Assistance for PEPFAR IPs.

- **TA Facility.** As noted in Y1Q3 quarterly report, IMARISHA launched its new technical assistance facility to PEPFAR MVC implementers at the Pamoja Tuwalee meeting in August. Following this meeting, IMARISHA staff put into place a formal process by which TA may be requested in which a TA form and instructions were developed and shared with partners. IMARISHA has been sharing this modality with other partners as well. During Q4, TA Requests were received from the Pathfinder Tutuzane program for savings and entrepreneurship work in Shinyanga working with its partners, the Tanzanian Red Cross and Save the Children. IMARISHA also received TA requests from the FHI UJANA for work with two of its prevention partners, including KIMARA which works with commercial sex workers and KIWOHEDE which works with at risk women and girls. Finally, the Tanzania Interfatih Partnership reached out to IMARISHA to support its ES efforts in Zanzibar. Although this is outside of regional footprint, the project has agreed to provide support Y2.
- **Develop MOUs with PEPFAR IPs.** As noted in the Y1Q3 quarterly, discussions to formalize partnerships with different PEPFAR partners began in earnest during Q3. While discussions continued into Q4 with Pathfinder and ROADS, no additional MOUs were formalized in by the end of Y1. Also in Q4, the project communicated with Walter Reed regarding the formalization of an

MOU, but learned that while Walter Reed was generally supportive of IMARISHA working with their partners in the Mbeya region, they did not plan to seek an MOU or seek technical assistance for their partners. Walter Reed did note that IMARISHA was free to negotiate to the provision of technical assistance to these partners independently, which has led to discussions within the project team on how to best support partners and service providers in the Mbeya region.

- **Catalogue and Map of Economic Strengthening Partners.** During Q3 and Q4, IMARISHA began working with a local consultant on a directory that would map and provide information to partners on local economic strengthening or livelihoods services. The intent of this directory is to compile and capture information from the Tanzanian government, the private sector, development partners, civil society organizations and other donor funded programs working in agriculture, food security, business development, financial services including informal savings mobilization, formalized (institution based) finance at the bank, SACCO and microfinance institution level, microinsurance, vocational training, trade and industry associations, agricultural input and equipment suppliers (particularly appropriate technologies), stockists, etc. The directory is still under development and IMARISHA anticipates that it will release a draft in Y2Q2.

#### **Q4 Deliverables:**

- 4 requests for technical assistance received, reviewed and planning underway, Q4
- Directory of ES partners underway, Q4

#### **► Health and Economic Strengthening Partners Linkage Building.**

In Q4 IMARISHA continued to build linkages with different ES partners.

- ***Engage FtF Partners to Determine Common Goals and Collaborations and Linkages for Maximum Impact, particularly in Dodoma, Morogoro and Iringa.***

Over the course of Q2 and Q3, IMARISHA held several meetings with Feed the Future (FtF) and other development partners to discuss how the program could link or facilitate participation of vulnerable populations into larger, more robust economic development programming. Feed the Future meetings in Kilombero were particularly useful for identifying local sources for training and capacity building for PEPFAR partners, as well as partners to whom health partners could be linked for more advanced economic strengthening activities, particularly around agriculture. However, given the start-up status of many of the implementers, activities in this sphere are more likely to get rolling in Y2.

In Q4, upon request, IMARISHA presented at a second FtF partners meeting in Arusha. This meeting allowed for needed networking with three FtF partners about future work together. Discussions were had with the new Africare flagship nutrition project, which led to further discussions at their project launch in early December, around how to implement joint activities. These kinds of discussions were also taking place with Africare and its key local partner, COUNSENUTH, with an emphasis on activities at the community level that would incorporate nutrition into livelihoods based platforms. This was a concept that was also discussed early in Y1 with FANTA 2, also a partner with COUNSENUTH. Additional networking was done with CRS, NAFKA's vulnerable populations' partner, who is in partnership with RC Mahenge, a PEPFAR

partner in the Kilombero region and with TAPP, with whom IMARISHA had initial discussions their grants to PEPFAR organizations for demonstration plots.

While in Arusha, IMARISHA visited with Global Services Corps, a US community service organization with offices in Arusha. Part of GSC's local mandate is to support sustainable livelihood, agriculture and integrated health programs. GSC's programs focus on vulnerable populations by providing training and capacity building using appropriate and low cost technologies. In Y2, IMARISHA will explore what kind of partnership can be developed with GSC in which the skills and capacity building experience can be leveraged to support PEPFAR investments in ES. Informal conversations have started and the relationship is growing, with IMARISHA referring partners to GSC to obtain training in agriculture, food security, appropriate technology and other nutrition related courses. During the visit, IMARISHA learned about GSC's community vaccinator model and shared this innovation with Mbeya-based organization, KIHUMBE, which runs a livestock training center for home based care recipients. It was anticipated and confirmed that in January a KIHUMBE staff member would to Arusha to be trained on this and other compatible technologies.

The FtF meeting also allowed IMARISHA time to meet with the Mitchell Group, the FtF partner undertaking the unified baseline for all FtF activities. A draft of the unified baseline was provided to IMARISHA. Based on an internal project review of it, IMARISHA believes there is sufficient overlap with the HEA and thus, some ability to compare the data sets of households in the FtF districts within Morogoro and Dodoma. Once analysis of the HEA is complete, IMARISHA looks forward to sharing it with FtF partners and using the information to design more effective and impactful joint programs.

Other meetings in Q4 included a meeting with Kickstart to discuss how implementers could benefit from Kickstart's low cost and appropriate irrigation technology that would allow farmers and households to increase the numbers of harvest based on regular access to water. Kickstart's technology and approach is intriguing, particularly given the outcomes of a pilot study done in Nyanza province in Kenya where HIV positive farmers were provided with access to a microfinance loan to purchase a Kickstart pump to expand their yields. Although the initial pilot activity was small, the activity has garnered interest because selected households were able to improve their incomes and improve food security statistics at the household level.

Introductions were made for Kickstart with IMARISHA's two primary MOU partners, Africare and FHI-360, with the intent they might look at joint programming or even encourage their sub-partners to work with Kickstart to submit proposals for consideration.

Another notable meeting in Q4 was visit to the BRAC Empowerment and Livelihoods for Adolescents program operating in Dodoma and Iringa. The program focuses on empowering adolescent girls through girls clubs, life skill based education, and community participation. BRAC aims to (1) encourage HIV/AIDS awareness and VCT services and (2) extend microfinance services, including credit support, financial literacy, and livelihood training to the ELA program at these location. In the adolescent girls clubs, BRAC offers a safe space for young girls to socialize, interact, share experiences, and receive support for the various problems they face in their lives. Girls participate in life skill based education, in which adolescent girls discuss various issues like early pregnancy, early marriage, family planning, reproductive health and HIV/AIDS. Through these sessions, the girls gain the skills and knowledge to appropriately face and handle various problems and support one another as they encounter these issues. Given that the majority of IMARISHA's partners focus on MVC, the ELA program seems to be a good

model for implementation. Africare was also able to participate in the visit and again IMARISHA encouraged the organizations to consider partnership.

#### **Q4 Deliverables:**

- 7 FtF and development partners engaged, jointly agreed upon activities are under discussion, Q4.

#### **► IMARISHA Competitive Grants Program.**

During Q4, IMARISHA concretized several key components for the grants facility. First, it developed and submitted IMARISHA Innovation Fund (IIF) grants manual to USAID for review and comments. Through the IIF, IMARISHA intends to grant primarily fixed obligation grants between \$5,000 and \$50,000 to local Tanzania organizations in five category areas:

- New programs, technologies, or services that directly or indirectly expand or scale-up livelihoods services. Technology or service must be specifically designed to maximize —value (or return on investment) to vulnerable households and / or expand demand for new products or services;
- Innovative delivery platforms for training, technical assistance, community mobilization, monitoring and evaluation or knowledge management / sharing to improve access, understanding, uptake or scale of economic strengthening;
- Initiatives to simplify access to local government programs for OVC / HIV support or economic / agriculture strengthening;
- Activities to strengthen the evidence base between HIV (prevention, care, treatment and support) and livelihoods; and
- Exemplary partnership models with local government, the private sector or other civil society organization which promote more sustainable service delivery, better update or productive behaviors, improved engagement of LGAs with vulnerable populations.

As noted in the Management section, Rose Kihulya joined the IMARISHA team as the Grants Manager. A “sneak peak” at the IMARISHA Innovation Fund was provided to partners at the December 2011 partner event and IMARISHA announced the intent to release an official Annual Program Statement in early January and conduct a series of road show presentations in each of IMARISHA’s regions to provide greater insight and clarity into the objectives of the IIF, the grants process, fixed obligation grants in general and IMARISHA’s forward looking expectations for the grants facility.

#### **Q4 Deliverables:**

- IMARISHA Grants Manual developed and shared with USAID, Q4
- Grants Manager on-boarded, November 2011, Q4
- Overview of the grants facility and Y2Q1 grants activities (APS release and road shows) shared with PEPFAR partners.

#### **► IMARISHA Public Private Partnership (PPP) Program.**

- **Engage Private Sector Partners to Identify Common Goals for PPP Programs**  
During Q3 and at the request of USAID's Elizabeth Lema, planning began on a public private partnership workshop aimed at MVC partners. The workshop was executed in November of Q4 and was entitled Public Private Partnerships in the Context of HIV/AIDS: Creating a Common Understanding of Partnerships and Relationship Building. The workshop was jointly conducted with USAID Public Private Partnership Specialist, Gene Peuse and brought together 20 Dar es Salaam based partners. The workshop addressed common challenges faced when attempting to establish PPPs and shared different PPP models that could be used. Panelists from Solar Aid and Marie Stopes also shared different PPP models with the audience. The second half of the workshop focused on how partners can engage in dialogues to seek out common interests and, using that knowledge, identify and pitch opportunities. The workshop wrapped up with the plan to host a second follow on workshop in 2012 focused on concrete concept notes.

#### **Q4 Deliverables:**

- PPP training undertaken for MVC partners

#### **Summary of Y1, including Q4, Deliverables for Technical Area 2**

- Designed and promoted technical assistance facility, Q3
- Technical assistance provided to partners, Q2-4
- 2 of the targeted 3 organizations signed MOUs with IMARISHA for support from the program and the TA facility; MOU with 3<sup>rd</sup> organization was signed in January 2012
- IMARISHA Innovation Fund (grants facility) – including grants manual, MIS and tracking database designed
- FtF partners engaged in Q2-4, with ongoing efforts to determine common goals, collaboration and linkages, as FtF partners and IMARISHA transition fully out of start-up and into implementation

#### **Y1 Outstanding Deliverables:**

- Economic stakeholder meetings in all 7 IMARISHA regions. This activity, which aims to facilitate dialogue on programmatic priorities, challenges, lessons learned and best practices on partner-selected themes, identifying the right stakeholders across local and national government, and the roles they play in the context of social protection of the most vulnerable, livelihoods development and economic growth, is an ongoing effort that began with the partner assessment but that will continue in Y2. The focus will be largely on government and larger civil society players.
- IMARISHA grants facility launch not launched in December 2011, but rather in January 2012. Delays related to selection and on-boarding of a grants manager delayed this launch slightly, but at the time of writing the facility had been successfully launched.
- PPP work – engagement with private sector partners. Following the natural progression of meetings and workshops, and specifically the training that took place in Q4, the engagement of private sector partners is anticipated in Y2 and beyond.

## 2.3 TECHNICAL AREA 3: IMPROVE GOT CAPACITY

### OVERVIEW

As PEPFAR shifts its strategy from emergency response to sustainable country ownership, it is imperative that the Tanzanian government continues to expand and effectively maximize its capacity to facilitate, promote and monitor public health and economic responses/activities that help individuals and families coping with HIV/AIDS. A host of different Tanzanian government programs work to meet the needs of vulnerable populations in Tanzania, including those affected by HIV/AIDS. IMARISHA will collaborate with both those programs addressing the public health response as well as those programs focused on economic growth, poverty reduction and social safety nets. The project will also work with the myriad of civil society and other donor funded organizations assisting the government with this response and participate in discussions, working groups and other fora to promote the positive views that increase the understanding of the value of economic strengthening interventions, particularly those views that promote a livelihoods approach over unconditional handouts.

### ACTIVITY DESCRIPTIONS AND DELIVERABLES

#### ► Engage Tanzanian Government Health and Economic Entities and Foster Cooperation.

During Q4 IMARISHA continued engagement with Government of Tanzania partners at various levels, national and local.

- **Engaging National Government on Multi-sectoral and ES Activities.** At the national level, IMARISHA made a formal presentation and introduction of the project and its objectives in November 2011 to the TACAIDS Impact Mitigation Working group. Plans for follow up were discussed for subsequent meetings and much of the rest of the meeting focused on 1) engagement of other government partners, especially the Department of Social Welfare, in the forum and 2) the regular presentation of important information, such as the status of MVC identification. The meeting provided useful insight into the status of efforts and learned of frustrations of members at the inability of the DSW to move forward on a new multisectoral National Costed Plan of Action. In mid-December, IMARISHA was informed that the project had been tasked to prepare the terms of reference of household ES in the NCPA, which would be provided to a consultant spearheading the development of the NCPA. It is worth noting that the decision to have IMARISHA was decided during November taskforce meetings, of which IMARISHA was not a participant. The TOR for household economic strengthening was developed prepared in January and IMARISHA stands ready to assist in the preparation of the NCPA in 2012.

The meeting also focused on the planned passage of the National Social Protection Framework (NSPF) and next steps – it is the intent and hope of this framework to promote and establish better coordination through a mandate which would harmonize programming for vulnerable populations across the government. As of December 2011, the NSPF had still not been ratified by the parliament and was under review with the Ministry of Finance for final revision before it would be passed to the cabinet. It was also learned at the November meeting that the Chairman of the Impact Mitigation Working Group would be retiring from TACAIDS and, at the time of this writing, the fate of the Impact Mitigation Working Group is unknown.

- **Engaging Local Government Authorities on Economic Strengthening.** At the local level, IMARISHA delivered a 3-day workshop in Dodoma to 18 local government authorities (primarily district community development officers) on Economic Strengthening and Savings-led Microfinance. The course was delivered as a pilot to test how local governments could support local implementation of ES and also to gauge receptivity. The course was well received and IMARISHA is making plans to do a more formal training in Y2.

InY1, IMARISHA has held preliminary discussions with the following GOT entities:

GOVERNMENT OF TANZANIA INSTITUTION	MEETING PURPOSE	MEETING HELD
TACAIDS, MOHSW/DSW and NACP	Introduce IMARISHA; identify areas of collaboration	Meetings requested in April, June and July. IMARISHA participated in 2 TACAIDS-chaired Impact Mitigation working group meetings in August and November. Initial meetings also held in August with the DSW, TACAIDS and NACP.
Ministry of Agriculture and Food Security: national and district levels	Introduce IMARISHA; identify areas of collaboration	District level meetings held in all regions; national level meetings still pending
DEDs/DMO/DCDO/TASAF	Introduce IMARISHA; identify areas of collaboration	District level meetings held in all regions; pilot training rolled out for DCDOs and ward CDOs in Introduction to Economic Strengthening and Savings-led Microfinance in Dodoma for 18 LGAs; informal conversations had with TASAF at FtF meeting plus attempts to convene in December; follow up in new year
Multi-sectoral AIDS Committees at the community, ward and village levels (CMACs, WMACs, VMACs).	Introduce IMARISHA; identify areas of collaboration	Pending roll out of more formal IMARISHA partnerships
Other HIV/AIDS related committees and structures (CHACC, DACC, etc)	Introduce IMARISHA; identify areas of collaboration	District level meetings held in all regions;
The Private Sector, including the Tanzania HIV/AIDS Business Coalition	Introduce IMARISHA; identify areas of collaboration	Activities and interactions happen in 2012
Most Vulnerable Children Committees (MVCCs)	Introduce IMARISHA; identify areas of collaboration	Meetings held with some MVCCs in some regions; work with broader Pamoja Tuwalee and Systems Strengthening partners in November in Morogoro to develop MVCC training guidelines-ES component included
MVC and HBC IPs Groups (IPG)	Introduce IMARISHA; identify areas of collaboration	Initial presentations made in April (MVC) and May (HBC); regular participation is ongoing most months and quarters

#### **Q4 Deliverables:**

- Continued meetings with different coordinating government agencies, Q4.

#### **► Collaborate and Coordinate with other IPs, Specialized TA Providers and other PEPFAR partners supporting the GOT.**

As in previous quarters IMARISHA has participated in MVC and HBC implementing partner group meetings. In addition, IMARISHA's Economic Development Manager participated in a November meeting on new training guidelines for the MVCCs, which was hosted by FHI-360 in Morogoro. This meeting brought together all the Pamoja Tuwalee partners, MVCCs, and different staff members of the DSW. Over the course of 5 days, the group jointly worked to produce a Kiswahili manual for MVCC members.

IMARISHA also met with FANTA 2 and MEASURE Evaluation in Q4 to discuss overlaps in scope and to identify potential areas for collaboration. With FANTA 2, IMARISHA planned to co-author a technical note on the intersection of livelihoods and nutrition, and while this discussion continued throughout Q4, it became clear that due to FANTA 2's unanticipated close down; they would be unable to fulfill the goal. Instead, FANTA 2 and IMARISHA discussed community based work, including ongoing work that FANTA 2 partner COUNSENUTH is undertaking as part of the new nutrition program.

Conversations with MEASURE Evaluation have focused on folding M&E work on economic strengthening indicators into a the MVC Technical Working Group for M&E that is chaired by the Government and, during Q4, the IMARISHA M&E Specialist began participating in this forum.

Worthy of note during Q4 was the lack of coordination between specialized TA providers. During the week of December 2<sup>nd</sup>, numerous events were held, with many events competing with each other for the attendance of proper MVC partner participants. This provided great frustration to a number of TA partners and culminated in decision for TA partners to hold a meeting in January 2012 to discuss TA partner coordination and communication.

#### **Q4 Deliverables:**

- Participation in MVC and HBC Implementing Partner Group Meetings
- Participation in the drafting of MVCC training guidelines – with IMARISHA providing the ES component, Q4.
- Coordination with 2 specialized TA providers

#### **Summary of Y1, including Q4, Deliverables for Technical Area 3**

- Met 7 coordinating government agencies/ministries and engaged them in dialogue regarding economic strengthening, Q2-Q4
- Actively participated in MVC and HBC Implementing Partner Groups, Q1-Q4
- Coordinated and Collaborated with other specialized TA partners (FANTA 2, MEASURE Evaluation, Systems Strengthening, UJANA, and URC)
- Participated in TACAIDS Impact Mitigation thematic working group

**Y1 Outstanding Deliverables:**

- Creation of a formal multisectoral task force to link government partners for health and economics. As the year progressed, it became evident that this exists to some extent already with the TACAIDS working group as well as the Social Protection Working Group chaired by UNICEF. In an effort to minimize overlap and increase collaboration, IMARISHA intends to actively participate in both of those task forces, rather than to create yet another task force.
- Draft/formally outline IMARISHA's coordination with the Government of Tanzania. The activity was not undertaken as it was not deemed appropriate given the progress of IMARISHA's engagement with the national government at the time. This will be re-evaluated in Y2 for its appropriateness and feasibility.

## 2.4 TECHNICAL AREA 4: ENHANCE THE EVIDENCE BASE THROUGH INCREASED M&E CAPACITY

### OVERVIEW

Learning and monitoring during implementation is a critical process for IPs and their internal learning and monitoring systems were included within the partner needs assessment. As a part of the partner needs assessment and other ongoing monitoring efforts, IMARISHA is working to establish processes for feedback and learning with IPs.

### ACTIVITY DESCRIPTIONS AND DELIVERABLES

#### ► **Ensure Feedback and Learning Processes are Integrated into IP Project Framework.**

As part of its training efforts in Q4, IMARISHA is developing new monitoring systems – report forms and productive behavior checklists- to allow IPs not only a tool for supervising activities, but a tool that will also enable the IPs to understand if skills and behaviors are being adopted. The M&E systems around savings will be rolled out in the coming months as new savings activities are initiated. This is the third step in adopting savings as an ES intervention and, considering that the majority of IMARISHA’s training activities were rolled out in Q4, it is anticipated that the project will be in a position to establish an active and comprehensive monitoring system in Y2Q1.

Also in Q4, IMARISHA hosted Tsigay Tilahun from USAID Ethiopia. Part of his agenda while in Tanzania was to learn about economic strengthening in Tanzania and, more specifically, to learn more about the design of the IMARISHA project. The intent is use the information and knowledge gathered to inform the design of a new project in Ethiopia. The IMARISHA team hosted Mr. Tilahun for several days in the project’s Dar es Salaam office, facilitated meetings with other MVC partners. The project also arranged a field visit in which Mr. Tilahun visited the HEA tool training and field testing and a savings group and had the opportunity to meet with FHI 360 project partner, HACOCA and learn about their horticulture demonstration plots funded by FINTRAC’s TAPP project. IMARISHA enjoyed the opportunity to respond to Mr. Tilahun’s inquisitive and thoughtful questions around the project’s experience to date and to provide useful considerations for the design of the Ethiopia program.

#### **Q4 Deliverables:**

- Hosted USAID Ethiopia partner for study visit of ES in Tanzania

#### ► **Expand and Integrate M&E Processes and Systems.**

During May 2011, IMARISHA gave presentations to both the MVC/UNICEF Implementing partners group and the Home Based Care Implementing Partners group. During the HBC IPG, partners expressed great interest in identifying appropriate indicators and performance monitoring tools for economic strengthening. At this meeting, IMARISHA offered to organize and convene the Performance Monitoring for Economic Strengthening Working Group. The group began meeting in mid-May, and met again in early July to identify, discuss and adopt a set of common performance indicators that could be used to measure activities and outcomes related to interventions related to economic strengthening. M&E and ES specialists from the following organizations participated during these meetings: FHI-ROADS, Pathfinder Tutuzane, Africare – Pamoja Tuwalee and Caya Community Care (HBC), Pact Tanzania – Pamoja Tuwalee, and SONGONET/RUNOWA. In

August, the group postponed a meeting that would have focused on the development of clear and consolidated indicators.

Aware of the need for forward moment, IMARISHA agreed to work with the MVC M&E Working Group in Q4, intending to use this forum to do the needed work on ES indicators. As the MVC M&E working group is working to re-evaluate indicators across all different service areas of the programming, it would be an ideal forum for inclusion of ES as well.

Progress within the HBC implementers depends on the commitment of partners to invest time and resources to accomplishing the goals laid out in May.

#### **Q4 Deliverables:**

- In collaboration with the MVC M&E Working Group, committed to identifying ES indicators, guidance and measures for NCPA II, Q4
- In collaboration with the MVC M&E Working Group, committed to support the modification and/or development of a new data management system to support data collection/analysis efforts to complement goals/outputs of NCPA II, Q4

\*Note: On-going efforts for both deliverables listed above will be done in collaboration with the MVC M&E Working Group and under the direction of the national government.

#### **► Strengthen the Evidence Base Between Economic Livelihoods and HIV/AIDS.**

IMARISHA's Y1 work plan called for the design and launch of a public forum series to share new knowledge of evidence around how economic strengthening and livelihoods support can help provide better health and economic outcomes to households affected by HIV/AIDS. Upon evaluation, IMARISHA found that rather than creating a new forum, it would be more effective to regularly and actively participate in fora that allow a platform to provide information about the project and share evidence specific to Tanzania, such as the partner assessment findings. As a result of much internal discussion, IMARISHA concluded that a public forum series would be ill-fitted and poorly received in the current environment, particularly when considering that only Dar es Salaam partners would be able to attend regularly and other environmental factors, such as the traffic situation in the city. This realization, along with other knowledge and information sharing revelations over the course of Y1, have led IMARISHA to explore other ways to get the evidence out, and has a communication and knowledge sharing strategy in place for Y2, and the following areas are being considered as useful mediums to share information:

- Regular updates to the MVC monthly newsletter
- Sharing of updates, reports, seminars, conferences and webinars (from Microlinks, ovcsupport.net and the CPC Taskforce on Livelihoods/ES and Child Protection)
- Project updates and success stories
- A Facebook page that shares news and updates on ES
- Presentations and studies shared with various fora including the MVC and HBC fora
- Quarterly meetings with partner ES staff

During Q4 IMARISHA used both the FtF forum, the TACAIDS meeting and its December partner meeting to share new evidence, particularly the IMARISHA partner assessment report. The project also developed and shared a success story and 2 project updates.

#### **Summary of Y1, including Q4, Deliverables for Technical Area 4**

- Roll out of HEA tool, including field testing and data collection, information and knowledge on sampling strategies as well as complimentary focus group discussions

#### **Y1 Outstanding Deliverables:**

- Causal modelling workshop. To maximize the utility of this type of workshop, it was suggested to postpone the workshop pending the outcomes of the HEA exercise. It is anticipated that this workshop will be implemented in Y2Q2.
- Priority indicators. The exercise of developing priority indicators is being done in the context of the MVC M&E working group and, as a result, are subject to delays outside of IMARISHA's control. It is worth noting that relevant indicators have not been integrated into the District Data Management System and that this system is being overhauled with assistance from MEASURE Evaluation. It is still the intent of IMARISHA to provide support for the ES indicators.
- Public forum series. The utility of these events were evaluated and re-prioritized based on other, more demanded, learning interventions. If interest in these types of events gathers an interest base, the project will consider how best to implement them as part of the overall communications and knowledge sharing strategy for the project.

## 3. COMMUNICATIONS

### OVERVIEW

IMARISHA's communications strategy in Year 1 focused mainly on building a higher level of awareness about the importance of sound commitment to economic strengthening and a livelihoods focused approach for HIV/AIDS affected households.

### ACTIVITY DESCRIPTIONS AND DELIVERABLES

#### ► Effectively Communicate IMARISHA Project Information, Achievements and Lessons Learned.

IMARISHA is communicating information about its technical assistance, training, mentoring and capacity building throughout the course of the project. IMARISHA's communications tools include: activity updates, success stories, presentations, grant profiles, and project reports that will be used to communicate results to USAID, project counterparts, GOT, other donors and the general public. In Year Two, IMARISHA's communications tools will seek to leverage more sophisticated resources through the Tanzanian Capacity and Communication Program that use local media and other channels for raising awareness.

IMARISHA makes frequent formal and informal presentations. During Q4, IMARISHA made the following presentations about the program:

- Presentations to the FANTA 2 team on the program and partner assessment results related to food security and nutrition (October 25)
- Presentation to USAID/Ethiopia on the design of the IMARISHA program and our lessons learned so far (October 31)
- Presentation to TACAIDS on the IMARISHA project and partner assessment results (November 17)
- Presentation to Feed the Future Partners on vulnerable populations, food security and safety nets (November 30)
- Partner Workshop presenting the Partner Assessment Results (December 13)

During Q4, IMARISHA completed its first Success Story, which was submitted and approved. IMARISHA anticipates launching a social media site to promote ES ideas and project activities in early Year Two.

#### Summary of Year One (including Quarter Four) Deliverables for Communications

- Success story submitted and approved

- 2 activity updates submitted and approved

**Y1 Outstanding Deliverables:**

- Collaboration with TCCP to raise awareness and knowledge on economic strengthening. TCCP was unresponsive to requests for collaboration in Y1. The project will re-prioritize this deliverable and absorb the intent (raising awareness and knowledge on ES) through its communication and knowledge sharing strategy in Y2.

## 4. WORKPLAN FOR COMING QUARTER

Below are the following planned activities for Quarter I of 2012 by technical area.

ACTIVITY	DATE TO BE COMPLETED	RESPONSIBILITY
<b>Project Management</b>		
Submit Year Two work plan	January 31, 2012	Colleen Green
With USAID, finalize changes to cooperative agreement	January 31, 2012	Colleen Green
Determine recruitment needs for 2012	January 31, 2012	Colleen Green/Krystal Friesth
Hire grants assistant and driver	February and March 2012	Krystal Friesth
<b>Technical Area I: Increasing Capacity of PEPFAR Implementing Partners</b>		
Meet with PEPFAR partners to plan 2012 partnerships	Ongoing Quarter I 2012	Colleen Green, Daniel Laizer, Khalid Mgaramo, Ipyana Mwakasaka
Continue design, development, and planning of initial training and capacity building courses, especially Household Gardening and Nutrition Strengthening and Entrepreneurship Course	January - March 2012	Daniel Laizer, Ipyana Mwakasaka, Lucy Maziku
Continue roll out of training and capacity building programs (savings, entrepreneurship, poultry, introduction to ES, and household gardening and nutrition strengthening)	January - March 2012	Daniel Laizer, Ipyana Mwakasaka, Lucy Maziku,
Develop standardized action planning format	February 2012	Ipyana Mwakasaka
Develop adult learning module for inclusion in training	March 2012	TBD consultant
Design and roll out monitoring and mentoring tools	February 2012	Khalid Mgaramo

Develop and roll out supportive supervision checklists for each thematic area	February 2012	Khalid Mgaramo and other IMARISHA technical staff
Undertake monitoring and mentoring visits	February and March 2012	Daniel Laizer, Lucy Maziku and Ipyana Mwakasaka
Publicize technical assistance facility	Ongoing Quarter I 2012	Colleen Green, Daniel Laizer, Khalid Mgaramo, Ipyana Mwakasaka
Follow up with KIHUMBE on proposal for jobs incubation centre	February 2012	Ipyana Mwakasaka
Begin planning and preparation for study tour	March 2012	Colleen Green and other IMARISHA technical staff
<b>Technical Area 2: Establish Partnerships, Linkages and Pilot Programs</b>		
Release annual program statement for IMARISHA Innovation Fund	January 2012	Rose Kihulya
Review grant concept notes and full proposals	February and March 2012	Rose Kihulya, IMARISHA Staff and external reviewers
Undertake grants due diligence and submit final list of proposed grantees to USAID for approval	March 2012	Rose Kihulya and IMARISHA staff
Continue dialogue with FtF partners, particularly Africare Mwanzo Bora about partnership	March 2012	Colleen Green
Continue identifying potential linkage partners for HBC and MVC organizations	Ongoing Quarter I	Colleen Green, Daniel Laizer, Khalid Mgaramo, Lucy Maziku, Ipyana Mwakasaka
<b>Technical Area 3: Improve the Capacity of the GOT</b>		
Continue work with the TACAIDS Impact Mitigation Working Group	Ongoing	Colleen Green
Contribute to the technical support team for the NCPA II	Ongoing through Quarter I	Colleen Green and Khalid Mgaramo
Engage with TASAF on its plans to support vulnerable households (including MVC and	Ongoing	Colleen Green

PLHA) with cash transfers		
Begin mapping work of LGAs on their ability to support ES activities at the district and sub-district level- as a starting point, determine policies and activities that currently fall within LGA mandate for support	March 2012	Colleen Green and Khalid Mgaramo
Where feasible, identify PPP opportunities	Ongoing	Colleen Green and other IMARISHA Staff
Participate in MVC and HBC IPGs and Iringa Initiative meetings	Ongoing	Colleen Green and other IMARISHA Staff
<b>Technical Area 4: Enhance the Evidence Base through Increased M&amp;E Capacity</b>		
Undertake data cleaning and analysis of data collected for HEA	January and February 2012	Khalid Mgaramo, Kirsten Weeks (DAI home office) and local consultant, Andrew Komba
Prepare report on HEA findings and submit to USAID	February and March 2012	Khalid Mgaramo, Kirsten Weeks (DAI home office) and local consultant, Andrew Komba
Disseminate report through various channels – in Dar es Salaam for national level partners, to FtF partners and to LGAs and local partners	March 2012 and ongoing into Quarter 2	Khalid Mgaramo and other IMARISHA Staff
Continue work with MVC M&E technical working group including developing a common set of ES indicators	Ongoing throughout Quarter 1	Khalid Mgaramo
Develop SOW for causal model training specialist, Dave Besch and make preparations for work to be completed in Q2	February 2012	Khalid Mgaramo and Colleen Green
Roll out supportive supervision tools during monitoring and mentoring visits	February and March 2012	All IMARISHA Staff

<b>Communications</b>		
Develop at least two activity updates and a success story during the quarter	Ongoing throughout quarter	IMARISHA team



## 5. STATUS OF INTERATIONAL SHORT TERM CONSULTANICES

The matrix below lays out the completed short term international consultancies for 2011. Other short term technical assistance was sourced locally and is not reflected in this matrix. Also note: the short term consultancy related to causal model training will take place in 2012 following the completion of the household economic assessment. However, the named consultant will not be able to complete the assignment.

<b>Name of Individual</b>	<b>Role/Assistance he/she will provide</b>	<b>Estimated timeframe</b>	<b>Status</b>
Krystal Lea	Start up Specialist; assistance with operational start up of IMARISHA	January – February 2011	Completed Q1
Caesar Layton	Project Technical Lead; Technical engagement on work plan	March 2011;	Completed Q1
Kate Ogorzaly	Project Coordinator; Training of financial management staff;	March – April 2011;	Completed Q1
Barbara Seligman	Acting COP in absence of COP (during personal leave)	April 2011	Completed Q1
Kristopher Capella	Summer intern; assistance with mapping exercise, completion of assessment reports and other activities	June – August 2011	Completed Q3
Erik Bjers	IT Specialist; set of IMARISHA office network and IT systems	June 2011	Completed Q2
Vahe Sahakyan*	Financial Accounting System Specialist to set up permanent accounting system	June- July 2011	Completed Q3
Sudharshini Dharmawardane	TAMIS Specialist; development of and staff training on DAI's technical assistance management information system (TAMIS)	August 2011	Completed Q3
Krystal Lea-Friesth	Grants Operations and Systems Specialist; Acting DFA	August 2011	Completed Q3
Kirsten Weeks	HEA and Strategic Planning	August 2011	Completed Q3
Alain Denis**	Acting Director of Finance and Administration	September – October 2011	Completed in Q4, but ended early due to new

			job
Krystal Friesth	Acting Director of Finance and Administration	October – November 2011	Completed
Alyson Lipsky	Causal models; development of training for health and livelihood models	Originally estimated October-November 2011. However, given late start of HEA, postponed till 2012.	Postponed till 2012

The matrix below lays out planned short term international consultancies for 2012. Other short term technical assistance may be procured internationally with concurrence from the AO/ AOTR. Additionally, IMARISHA will source local consultants and expertise for a variety of work related to partner organizations.

<b>Name of Individual</b>	<b>Role/Assistance he/she will provide</b>	<b>Estimated timeframe</b>
Kirsten Weeks	Home Office Project Team Leader for IMARISHA; support in the completion of the Household Economic Assessment (HEA) Analysis and in completion of the Year 2 Work Plan	January 2012
Damian Guilleninault	Workforce development and Vocational Training Specialist to assist KIHUMBE in roll out of Job Incubation Centre	Timing TBD
David Besch	Causal models; development of training for health and livelihood models	March – April 2012
TBD	Curriculum Development and Adult Learning Specialist	April- May 2012
TBD	Value chain strengthening specialist	May – July 2012
TBD	Governance and policy analyst specialist	May - July 2012
Kirsten Weeks	Support to ES Governance work and HEA data analysis and reporting	April - June 2012

## **6. RESULTS TO DATE ON PERFORMANCE MONITORING PLAN**

Note: the submission of the annual report was delayed to allow for the inclusion of performance results from 2011. Specifically, delayed results were related to the outcomes of the Household Economic Assessment and the calculation of vulnerability and resilience indices as well as the capture of partner data on MVCs and households. This partner data may be in some cases under or overstated to actual results as partners only shared data from February 2012.